

AUTOMATIC DEPOSIT/PAYMENT AUTHORIZATION

Our Automatic Deposit/Payment Program enables you to make recurring transfers to or from an account at an external financial institution **that you are authorized to transact withdrawals and deposits against.** Jovia will continue to debit or credit the authorized amount from your designated account according to the frequency you selected (i.e. monthly, weekly, etc) until you complete a notice of cancellation. Please allow at least three business days for ALL requests to be processed.

NEW REQUEST

CHANGE IN ORIGINAL REQUEST

• **Member and Jovia Account Info:**

Member First Name:		Member Last Name:	
Member Number:		Jovia Acct Nbr:	

• **Sending Institution Information (Account to be Debited)**

Institution Name			
Account Number		Type of Account	
Transit/ABA Number		Name on Account	

***If you do not have available funds to process the request, you are subject to any applicable fees or charges according to the fee schedule for the institution that is debiting or sending the funds on your behalf.*

• **Receiving Institution Information (Account to be Credited)**

Institution Name			
Account Number		Type of Account	
Transit/ABA Number		Name on Account	
Date to Begin		Amount of Automatic Payment	
Date for FINAL TRANSFER (Optional)			

***If the date chosen falls on a Sunday or Holiday, the transfer will be initiated on the business day prior to that date.*

Select Frequency: **Monthly** **Weekly**
 Bi-weekly (every 14 days) **Semi-monthly (1st and 15th)**

I agree to the terms listed in the above **AUTOMATIC DEPOSIT/PAYMENT AUTHORIZATION** and have received a copy of Jovia's **Electronic Funds Transfer notice** that governs the rules and regulations regarding Automatic Deposits/Payments. I hereby authorize Jovia to charge the above drafting account for the amount and at the interval indicated above until which time a written **NOTICE OF CANCELLATION** is received at the address indicated on the **AUTOMATIC DEPOSIT/PAYMENT AUTHORIZATION**. I will notify Jovia immediately as to any change to my account information.

Signature:

Email: