

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session
Middleburg Elementary School
Large Group Conference Room
Monday, June 14, 2021

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President
Mr. Donald D. Pinci, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Terry L. Boonie
Mrs. Julie R. Eriksson
Mr. Justin T. Haynes
Mrs. Wyona P. Lauver
Mr. Christopher T. Nesbit
Mrs. Sherryl L. Wagner
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Mrs. Shannon T. Pyle, Senior Class Advisor, Midd-West High School; and Class Officers – Summary of Senior Class Trip to King of Prussia/Philadelphia, and Pocono Manor, PA
- 2) Ms. Rhoda F. Lord, Kegel, Kelin, Litts & Lord, LLP, and Ms. Lauren Stadel, RBC Capital Markets – Borrowing Resolution

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **2021 EXTENDED SCHOOL YEAR TUITION AGREEMENTS – NEW STORY**

Approval is recommended of the 2021 Extended School Year Tuition Agreements between New Story and the Mid-West School District for three (3) students at the \$500.00 extra high rate per day for attendance and three (3) students at the \$370.00 high rate per day for attendance that includes all related services to be effective on July 1, 2021, through July 30, 2021.

2. **QUOTE FOR RENEWAL FOR VECTOR SOLUTIONS K-12 EDUCATION SOFTWARE**

Approval is recommended of the quote for renewal for Vector Solutions K-12 Education Software for Employee Safety and Compliance Library *{formerly SafeSchools Training}* to be effective on July 1, 2021, through June 30, 2022, at a cost of \$2,563.98. *{This software is used to train all staff members on mandatory training initiatives such as mandated reporting, HIPAA and FERPA.}*

3. **DISPOSAL OF LISTED ASSETS**

Approval is recommended of the disposal of listed assets in the Mid-West School District to be sold through Municibid as follows:

- Yoder Barns Shed 10' x 20'
- Yoder Barns Shed 10' x 20'
- Yoder Barns Shed 10' x 20'
- Shed 12' x 32'
- Garage 28' x 50' with 10' ceiling

{With the Superintendent's approval, these assets were sold prior to this meeting because they would have been destroyed by the contractor for the stadium project. The total sales were \$11,091.00.}

B. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENT – ADMINISTRATIVE**

Approval is requested to employ the following individual:

- a. Administrative Employee – Edward W. Gunkle, II – Dean of Students – Mid-West High School – Effective: July 1, 2021, through November/December, 2021, when principal certification has been

completed at which time the position will become Assistant Principal
– Salary: \$76,500.00 *{Replacement/Musselman}*

2. **APPOINTMENTS**

a. **EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Approval is requested to approve the following individuals as personal care assistants for the Extended School Year (ESY) Program at their hourly rate for the period of July 7, 2021, through July 29, 2021:

Alysha R. Beaver	\$14.45
Theresa R. Ewing	\$14.90
Dolly M. Horst	\$15.40
Sherry B. Hostetler	\$15.15
April K. Kerstetter	\$15.40
Melissa A. Kullman	\$14.00
Keena L. Mengle	\$15.40
Tammy S. Renninger	\$15.62
Charity A. Rudy	\$14.00
Tammy K. Ulrich	\$15.15
Robyn E. Walls	\$14.45

b. **SUMMER CUSTODIAL ASSISTANT**

Approval is requested to approve the following individual as a summer custodial assistant at a rate of \$10.00 per hour for the period of June 7, 2021, through August 12, 2021:

Keiley M. Smith

3. **REMOVAL OF BUS DRIVER**

Approval is requested to remove bus driver 20-21-01 from the approved bus driver list for the Midd-West School District to be effective on May 25, 2021.

4. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Cassandra A. Beech Elementary Teacher (Grade 1) Middleburg Elementary School	Effective: June 30, 2021
Cassandra E. Betz Elementary Art Teacher Middleburg Elementary School	Effective: June 30, 2021
John L. Harder Full-time Night-shift Custodian Middleburg Elementary School	Effective: June 4, 2021

Jace E. Kreamer
Assistant Cross Country Coach
Mid-West High School

Effective: May 25, 2021

Faustyna Legacka
Mathematics Teacher
Mid-West Middle School

Effective: End of 2020-2021
school year

5. **TRANSFER/CHANGE IN ASSIGNMENT**

Approval is requested to accept the following transfer/change in assignment:

- 1) Holly J. Rorke as special education teacher {Learning Support} at Mid-West Middle School to secondary guidance counselor at Mid-West High School to be effective on June 15, 2021.

C. **OTHER**

Mr. Victor L. Abate

1. **STUDENT DISCIPLINE**

The Administration recommends the expulsion of Student 03-2021 for the remainder of the 2020-2021 school year and for the first marking period of the 2021-2022 school year in accordance with the Hearing Waiver Agreement signed by the student and parent(s).

2. **2021-2022 FINAL GENERAL FUND OPERATING BUDGET**

- a. Approval is recommended to adopt the 2021-2022 Final General Fund Operating Budget which includes expenditures totaling \$39,922,728.00.
- b. Approval is recommended to levy the following taxes for the 2021-2022 Final General Fund Operating Budget at the rates specified and as set forth below:

Real Estate	70.612 mills (formerly 70.612)
Per Capita	\$5.00 per person (formerly \$5.00 per person)
Per Capita Section 511	\$5.00 per person (formerly \$5.00 per person)
Realty Transfer	1% (formerly 1%)
Earned Income	2.3% (formerly 2.3%)

3. **RESOLUTION – SERIES OF 2021**

Approval is recommended of the Resolution to authorize incurrence of general obligation indebtedness in the maximum principal amount of \$41,000,000.00 and other action related to issuance on the bonds by Mid-West School District to provide funds for the refunding of the outstanding General Obligation Bonds, Series of 2016; General Obligation Bonds, Series A of 2016; General Obligation Bonds, Series B of 2016; General Obligation Note, Series of 2019 and General Obligation Note, Series of 2020 and for paying the costs and expenses of issuing that debt.

4. **RESOLUTION TO PROHIBIT IMPLEMENTATION OF CRITICAL RACE THEORY AND 1619 PROJECT**

Approval is recommended to adopt a Resolution to Prohibit Implementation of Critical Race Theory and 1619 Project.

5. **SALARY RECOMMENDATIONS – ADMINISTRATIVE STAFF**

Approval is recommended of the 2021-2022 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective July 1, 2021:

Daniel E. Auman	\$69,000.00
Lee C. Bzdil	\$95,600.00
Julie L. Lohr	\$91,375.00
Umberto G. Porzi	\$50,500.00
John S. Rosselli	\$49,325.00
Erin C. Sheedy	\$91,375.00
Bree A. Solomon	\$51,974.00

6. **SALARY RECOMMENDATION – AT-WILL EMPLOYEE**

Approval is recommended of the 2021-2022 salary for the following at-will employee to be effective July 1, 2021:

Paul M. Mall, Jr.	\$46,000.00
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7. **HOURLY RATES – CONFIDENTIAL STAFF**

Approval is recommended of the hourly rates for the following confidential staff for the 2021-2022 school year to be effective July 1, 2021:

Allyson L. Folk	\$24.55
Joan M. Hassinger	\$21.00

8. **DISCUSSION ON RELOCATING THE DISTRICT OFFICE TO THE LIBRARY AT MIDD-WEST MIDDLE SCHOOL AND WHAT TO DO WITH THE EXISITING STRUCTURE**

9. **DISCUSSION ON MAKING THE END-OF-THE-YEAR PICNIC AN ANNUAL EVENT AND ADDING A BEGINNING-OF-THE-YEAR BREAKFAST AS AN ANNUAL EVENT**

D. **INFORMATION ITEMS**

1. **CHANGE IN ASSIGNMENTS**

- Tamie R. Kratzer as language arts/mathematics teacher at Mid-West Middle School to mathematics teacher at Mid-West Middle School to be effective on July 1, 2021.

- Chloe N. Poltonavage as elementary teacher (Grade 3) at Middleburg Elementary School to elementary teacher (Grade 1) at Middleburg Elementary School to be effective on July 1, 2021.
- Kathy E. Shellenberger as biology/general science teacher at Mid-West High School to secondary gifted support teacher/AP biology teacher at Mid-West High School to be effective on July 1, 2021.

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

XI. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at _____ p.m.

WORK SESSION

I. **CALL TO ORDER:** _____ p.m. Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS PRESENT ABSENT LATE ARRIVAL

- Mr. Victor L. Abate, President
- Mr. Donald D. Pinci, Vice President
- Mr. Shawn A. Sassaman, Treasurer
- Mr. Terry L. Boonie
- Mrs. Julie R. Eriksson
- Mr. Justin T. Haynes
- Mrs. Wyona P. Lauver
- Mr. Christopher T. Nesbit
- Mrs. Sherryl L. Wagner
- Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
- Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mr. Ryan L. Wagner, Business Manager
- Attorney Orris C. Knepp, III, Solicitor

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the May 24, 2021, regular meeting of the Mid-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the June 14, 2021, regular meeting and work session of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period May 25, 2021, through June 28, 2021.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending May 31, 2021.

(Includes Property, Excess Property, General Liability,
Automobile, Inland Marine, Pollution and School Board
Legal Liability)

Excess Liability \$ _____
Boiler/Machinery \$ _____
Network Security Liability \$ _____

Total \$ _____
{2020-2021: \$117,655.00}

Approval is recommended to renew the following insurance policies
through the _____, _____, __, effective July 1, 2021,
through June 30, 2022:

_____ \$ _____
Worker's Compensation {2020-2021: \$79,274.00}

_____ \$ _____
Volunteers Accident Insurance {2020-2021: \$650.00}

9. **INTERSCHOLASTIC SPORTS ACCIDENT BASIC AND CATASTROPHIC INSURANCE POLICY**

Approval is recommended of the Interscholastic Sports Accident Basic
and Catastrophic Insurance Policy with _____, through the
_____, _____, __, to be effective _____,
through _____, in the amount of \$ _____.
{2020-2021: \$8,800.00}

10. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that
would normally come due during the month of July, with submission of
a list of those bills to be presented for approval in August.

11. **FINAL BUDGET TRANSFERS**

Approval is recommended to grant authorization for the Administration
to make final budget transfers, as needed, prior to closing the accounts
in the 2020-2021 financial statements and provide a list of these
transfers, if any, to the Board for ratification upon completion of the
local audit for the 2019-2020 school year.

12. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization for the following
individuals to use the facsimile signature of the Board President and
Board Treasurer for the 2021-2022 school year on behalf of the following
funds as follows:

Activity Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

Capital Reserve and Capital Projects Funds

Susan E. Lessman and Ryan L. Wagner

Food Service Fund

Susan E. Lessman, John S. Rosselli and Ryan L. Wagner

General Fund

Susan E. Lessman and Ryan L. Wagner

Payroll Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

13. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids in the amount of \$_____ as follows:

Hunters Valley, Inc.	\$_____
Strawser Busing, LLC	\$_____
Weikel Busing, LLC	\$_____

14. **TRANSPORTATION SERVICE FOR FOOTBALL GAMES**

Approval is requested to accept the quote from _____ in the amount of \$_____ per one-way transport to West Snyder Elementary School to provide transportation for junior high and junior varsity home football games for the 2021-2022 fall season.

15. **RENEWAL AGREEMENT – FRONTLINE TECHNOLOGIES GROUP, LLC, DBA FRONTLINE EDUCATION**

Approval is recommended of the renewal Agreement between Frontline Technologies Group, LLC, dba Frontline Education and the Mid-West School District to provide applicant tracking solution software and absence and substitute management solution software to be effective on _____, through _____, at a cost of \$_____.

16. **CONTRACT FOR SERVICES – GAGGLE.NET, INC.**

Approval is recommended of the Contract for Services between Gaggle.Net, Inc., and the Mid-West School District to provide student e-mail filtering and monitoring services for the period of July 1, 2021, through June 30, 2024, at a total cost of \$18,317.50.

17. **QUOTE FOR SUBSCRIPTION TO BRAINPOP AND BRAINPOP, JR.**

Approval is recommended of the quote to purchase a one-year subscription to BrainPOP and BrainPOP, Jr. for Middleburg Elementary School and West Snyder Elementary School for Grades K through 5 to be effective on September 2, 2021, through September 1, 2022, at a cost of \$5,900.00. *{BrainPOP is an online K-5 program with reading, writing, math, science and social studies content.} {This will be paid with Title I funds.}*

18. **QUOTE FROM EDMENTUM**

Approval is recommended to accept the quote from Edmentum to provide Plato licenses, Calvert licenses, Study Island licenses, Exact Path licenses and Reading Eggs licenses for the 2021-2022, 2022-2023 and 2023-2024 school years at the following costs:

2021-2022	\$74,595.13
2022-2023	\$74,595.13
2023-2024	\$74,595.12

*{Due to having significant requests for cyber instruction, additional licenses were needed, and the prior three-year agreement was cancelled.}
{This will be paid using ESSERs funds.}*

19. **QUOTE FOR RENEWAL FOR LEXIA CORE5 READING STUDENT SUBSCRIPTION**

Approval is recommended of the quote for renewal to purchase four hundred (400) student licenses for Lexia Core5 Reading from Lexia Learning Systems, LLC, for Grades K through 5 at Middleburg Elementary School and West Snyder Elementary School for the period of September 1, 2021, through August 31, 2022, at a cost of \$14,000.00. *{This software will be utilized as a Tier III intervention and by special education teachers.} {\$2,000.00 will be paid with special education funds and \$12,000.00 will be paid with Title I funds.}*

20. **AGREEMENT – MERAKEY PENNSYLVANIA**

Approval is recommended of the Agreement with Merakey Pennsylvania to provide educational services to students with autism and/or emotional disturbance residing within the Midd-West School District to be effective on August 1, 2021, through July 31, 2022.

21. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Approval is recommended of the School-Based Contract between Kidswork Therapy Center and the Midd-West School District to provide occupational therapy and physical therapy services at a fixed fee of \$3,402.00 per month, \$70.00 per hour for therapy services, \$20.00 per hour for travel between buildings within the District, \$50.00 per hour for consultation occupational therapy services for Kindergarten and Grade 1 and \$150.00 per hour for all independent evaluations that are requested for the 2021-2022 school year to be effective July 1, 2021, through June 30, 2022.

22. **2021-2022 AND 2022-2023 LETTER OF AGREEMENT – THE MEADOWS PSYCHIATRIC CENTER**

Approval is recommended of the Letter of Agreement between The Meadows Psychiatric Center and the Midd-West School District to provide mental health and educational services to Midd-West School

District students at a rate of \$67.00 per day for the 2021-2022 and 2022-2023 school years.

23. **2021-2022 LETTER OF AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT – SAFETY NET COUNSELING, INC.**

Approval is recommended of the 2021-2022 Letter of Agreement and Business Associate Agreement between Safety Net Counseling, Inc., and the Mid-West School District to cooperatively provide Behavioral Health Rehabilitation Services (B.H.R.S.) to Mid-West School District students with emotional difficulties to be effective _____, through _____. *{This Agreement is a requirement due to state and/or HIPAA regulations.}*

24. **2021-2022 PENNSYLVANIA SCHOOL-BASED ACCESS PROGRAM (SBAP) LOCAL EDUCATION AGENCY AGREEMENT TO PARTICIPATE**

Approval is recommended of the 2021-2022 Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agency Agreement to Participate between Mid-West School District and the Pennsylvania Department of Human Services for the period _____, through _____.

25. **2021-2022 IDEA-B AGREEMENT FOR THE DISTRIBUTION OF FUNDS**

Approval is requested of the 2021-2022 IDEA-B Agreement through the Central Susquehanna Intermediate Unit (CSIU) regarding the furnishing of certified personnel, facilities, materials and other services (in consultation with the Department of Education) needed to perform selected supplemental services in compliance with terms and conditions of the Department's most current IDEA Application Guidelines to be effective on July 1, 2021, through June 30, 2022.

26. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER TRAINING/ EDUCATION MAJOR CONSORTIUM AGREEMENT**

Approval is recommended of the Agreement between the Central Susquehanna Regional Guest Teacher Training/Education Major Consortium and the Mid-West School District to participate in the 2021-2022 Guest Teacher Training/Education Major Consortium due to the ongoing shortage of qualified substitute teachers in many disciplines and subject areas at a flat annual membership fee no greater than \$_____.

27. **RENEWAL OF FUNDING LETTER OF AGREEMENT TO SUPPORT PREVENTION SPECIALIST SERVICES**

Approval is recommended to renew the Funding Letter of Agreement to Support Prevention Specialist Services between CMSU Behavioral Health/ID Programs and the Mid-West School District to mutually fund a Prevention Specialist/SAP Liaison in the Mid-West School District to be effective on _____, through _____. *{The District's share of the cost is \$_____ as outlined.}*

28. **PSBA INSURANCE TRUST AGREEMENT**

Approval is requested of the Agreement between PSBA Insurance Trust and the Midd-West School District to participate in the Better Unemployment Compensation System (BUCS) Comprehensive Program for the coverage period of July 1, 2021, through June 30, 2022, at a cost of \$13,948.36.

29. **2021-2022 MEMORANDUM OF UNDERSTANDING – FOSTER GRANDPARENT PROGRAM**

Approval is recommended of the 2021-2022 Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Midd-West School District to provide _____ () foster grandparent volunteers for the 2021-2022 school year at a cost to the District of \$_____ (one adult lunch per day per grandparent).

30. **STUDENT PHYSICAL EXAMINATION SERVICES/FOOTBALL GAME COVERAGE SERVICES/ATHLETIC TRAINING SERVICES AGREEMENT**

Approval is requested of the Services Agreement between the Midd-West School District and Geisinger Clinic for the purpose of student physical examination services at a cost of \$_____ per hour, football game coverage at a cost of \$_____ per game and athletic training services at a cost of \$_____ to be effective _____, through _____.

31. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from Disposal Management Services, Inc., Coal Township, PA, at a cost of \$1,450.00 per month for the 2021-2022, 2022-2023 and 2023-2024 school years.

32. **2021-2022 STUDENT ACTIVITY FEE**

Approval is recommended of the student activity fee of \$_____ per sport for the 2021-2022 school year. *{The fee for 2020-2021 was \$50.00.}*

33. **LOCAL AUDIT REPORT FISCAL YEAR ENDING 2020**

Approval is recommended of the Local Audit Report by Stambaugh Ness, Inc., for fiscal year ending June 30, 2020, as presented.

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **ADDITIONAL TARGETED SUPPORT AND IMPROVEMENT (A-TSI) PLAN FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended of the Additional Targeted Support and Improvement (A-TSI) Plan for Midd-West High School for submission to the Pennsylvania Department of Education.

2. **MEMORANDUM OF UNDERSTANDING – SUMMIT EARLY LEARNING**

Approval is requested of a Memorandum of Understanding with Summit Early Learning to satisfy requirements of Every Student Succeeds Act (ESSA) which requires that a Memorandum of Understanding be developed for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served to be effective July 1, 2021, through June 30, 2022.

3. **TRANSPORTATION PLAN – SNYDER COUNTY CHILDREN AND YOUTH SERVICES**

Approval is requested of a Transportation Plan between Mid-West School District and Snyder County Children and Youth Services to satisfy requirements of Every Student Succeeds Act (ESSA) for the purpose of establishing transportation procedures for foster care youth enrolled in a LEA (Pre-K – 12) when a best interest determination indicates that the student should remain in the school of origin and alternative means of transportation to and from school have been fully explored and deemed unavailable.

4. **NEW POLICY GUIDE**

Approval is recommended of the following new policy guide on first reading:

- 123.2 – Sudden Cardiac Arrest

5. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on second and final reading:

- 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- 252 – Dating Violence
- 317.1 – Educator Misconduct

6. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on first reading:

- 137.1 – Extracurricular Participation by Home Education Students
- 203 – Immunizations and Communicable Diseases
{Formerly Communicable Diseases and Immunization}
- 907 – School Visitors

7. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on second and final reading:

- 103 – Discrimination/Title IX Sexual Harassment Affecting Students
{Formerly Nondiscrimination in School and Classroom Practices}

- 104 – Discrimination/Title IX Sexual Harassment Affecting Staff
{Formerly Nondiscrimination in Employment/ Contract Practices}
- 111 – Lesson Plans
- 122 – Extracurricular Activities
- 123 – Interscholastic Athletics
- 209 – Health Examinations/Screenings *{Health Examinations}*
- 247 – Hazing
- 249 – Bullying/Cyberbullying *{Formerly Bullying}*
- 705 – Facilities and Workplace Safety *{Formerly Safety}*
- 803 – School Calendar
- 904 – Public Attendance at School Events

8. **AFFILIATION AGREEMENT – MILLERSVILLE UNIVERSITY OF PENNSYLVANIA**

Approval is recommended of an Affiliation Agreement between Millersville University of Pennsylvania and the Mid-West School District to provide an educational experience to the University’s students enrolled in the Bachelor of Science in Nursing Program and/or Master of Science in Nursing Program to be effective on May 24, 2021, through May 23, 2026.

9. **2021-2022 ELEMENTARY PARENT/STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.

10. **2021-2022 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West Middle School Student Handbook.

11. **2021-2022 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West High School Student Handbook.

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Approval is recommended of a salary adjustment for Ryan L. Wagner, Business Manager, with a salary of \$_____ to be effective on July 1, 2021.

2. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Professional/Temporary Professional Employee – _____ – Elementary Teacher (Grade 3) – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$_____

- b. Professional/Temporary Professional Employee – _____ –
Elementary Teacher (Grade 3) – Middleburg Elementary School –
Effective: August 18, 2021, pending receipt of Act 34, 151, 114, 24
and 31 – Salary: \$_____ {Replacement/Lohr}
- c. Professional/Temporary Professional Employee – _____ –
Elementary Art Teacher – Middleburg Elementary School – Effective:
August 18, 2021, pending receipt of Act 34, 151, 114, 24 and 31 –
Salary: \$_____ {Replacement/Lohr}
- d. Professional/Temporary Professional Employee – _____ –
Special Education Teacher {Learning Support} – Mid-West Middle
School – Effective: August 18, 2021, pending receipt of Act 34, 151,
114, 24 and 31 – Salary: \$_____ {Replacement/Aucker-Bzdil}
- e. Professional/Temporary Professional Employee – _____ –
Biology/General Science Teacher – Mid-West High School –
Effective: August 18, 2021, pending receipt of Act 34, 151, 114, 24
and 31 – Salary: \$_____ {Replacement/Edmiston}

3. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – _____ – Full-time Night-shift
Custodian – Middleburg Elementary School – Effective: _____,
2021 – Salary: \$_____ {Replacement/Auman}

4. **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individual:

Kelcie M. Crabb Special Education Teacher
Middleburg Elementary School

5. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2021-2022 school year:

Jena M. Stauffer Assistant Junior High Girls Basketball Coach MWMS \$1,578.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2021-2022 school year:

_____	Assistant Football Coach	MWHS \$ _____
_____	Assistant Football Coach	MWHS \$ _____
_____	Junior High Football Coach	MWMS \$ _____

_____	Assistant Junior High Football Coach	MWMS \$ _____
_____	Assistant Cross Country Coach	MWHS \$ _____

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2021-2022 school year:

Austin O. Bennett	Volunteer Varsity Football Coach	MWHS
Oakley O. Bennett	Volunteer Junior High Football Coach	MWMS
Hunter M. Beward	Volunteer Golf Coach	MWHS
Daniel P. Bishop*	Volunteer Varsity Football Coach	MWHS
Douglas E. Boop*	Volunteer Volleyball Coach	MWHS
Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Emily M. Klingler	Volunteer Field Hockey Coach	MWHS
Seth A. Pletcher	Volunteer Assistant Junior High Football Coach	MWMS
Jamie A. Portzline	Volunteer Varsity Football Coach	MWHS
John S. Rosselli	Volunteer Varsity Football Coach	MWHS
Gregory A. Stuck	Volunteer Junior High Football Coach	MWMS
Erica L. Wagner	Volunteer Junior High Softball Coach	MWMS
Sarah Walter	Volunteer Assistant Volleyball Coach	MWHS
Christopher S. Wolf	Volunteer Junior High/Varsity Football Coach	MWMS/MWHS

*Pending receipt of Act 31

d. **SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2021-2022 school year at a stipend of \$600.00:

Erica L. Hood	Subject Area Coordinator (K-5) Mathematics	MES
Heather F. Portzline	Subject Area Coordinator (K-5) Mathematics	MES
Nichole J. Snyder	Subject Area Coordinator (6-8) Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5) Literacy	MES
Emily M. Kramer	Subject Area Coordinator (K-5) Literacy	WSES
Brandy M. Shawver	Subject Area Coordinator (6-8) Literacy	MWMS
Mandi L. Romig	Subject Area Coordinator (9-12) Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12) Fine Arts	
Jason A. Gemberling	Subject Area Coordinator (K-12) Health & Physical Education	
Holly J. Rorke	Subject Area Coordinator (K-12) Student Support – Guidance and Special Education	
Christopher A. Snyder	Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Monica P. Romig	Subject Area Coordinator (9-12) World Languages	
Chandler M. Sheaffer	Subject Area Coordinator (9-12) Mathematics	
Melinda A. Callender	Subject Area Coordinator (6-12) Science	
Peter J. Voss	Subject Area Coordinator (6-12) Social Studies	

6. **TITLE IX COORDINATOR**

Approval is recommended to designate and authorize Joseph W. Stroup as the Title IX Coordinator for the Midd-West School District for the purpose of fulfilling the requirement of the U.S. Department of Education to be effective on July 1, 2021.

7. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Mid-West High School – Effective: On or about August 9, 2021, through approximately October 4, 2021

8. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Mid-West High School – Effective: Approximately October 5, 2021, through January 18, 2022, or the last day of the second marking period

9. **RESIGNATION**

Approval is requested to accept the following resignation:

_____ Effective: _____

10. **EMPLOYMENTS**

Approval is requested to grant permission to the Administration to employ the necessary personnel to fill any vacant positions for a smooth transition of the beginning of the 2021-2022 school year, with final approval by the Board of Directors at the August 9, 2021, regular meeting or unless a special meeting is scheduled before that time.

D. **OTHER**

Mr. Victor L. Abate

1. **HEALTH AND SAFETY PLAN TO RETURN TO SCHOOL**

Approval is recommended of the Health and Safety Plan to Return to School for the Mid-West School District for the 2021-2022 school year which will serve as the local guidelines for all school opening activities.

2. **EMERGENCY INSTRUCTIONAL TIME TEMPLATE**

Approval is recommended of the Emergency Instructional Time Template for Mid-West School District required by the Pennsylvania Department of Education to document the amount of instructional time and the methods for providing students with remote instruction during the 2021-2022 school year should the pandemic require a return to such a format.

3. **PSBA VOTING DELEGATES**

Approval is recommended to appoint _____ and _____ as the PSBA Voting Delegates for the Mid-West School District Board of Directors to participate in the PSBA 2021 Delegate Assembly to be held on Saturday, October 23, 2021, at PSBA Headquarters in Mechanicsburg, PA.

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

VIII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman
2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup
3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner
4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon
5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli
6. **MAINTENANCE AND FACILITIES** Mr. Daniel E. Auman
7. **INFORMATION TECHNOLOGY** Mr. Umberto G. Porzi
8. **PSBA LIAISON** Mr. Donald D. Pinci
9. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate
10. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson
11. **POLICY COMMITTEE** Mrs. Julie R. Eriksson
12. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie
13. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes
14. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman
15. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman
16. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci
17. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie
18. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

IX. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the work session was adjourned at _____ p.m.