



West Hempstead UFSD

Board of Education

2019-2020

Budget Development Workshop

Non-Instructional Categories

March 5, 2019



Budget Timeline

- March 5th Overview
Non-Instructional Categories
- March 12th Instructional Categories
Revenue/State Aid
- March 26th Budget discussion if needed
- April 16th Budget Discussion and Budget Adoption
- May 7th Budget Hearing
- May 21st Budget Vote
Middle School Gym • 6:00 am – 9:00 pm



2019-2020 Proposed Budget

Total Proposed Budget: \$63,575,777

- \$2,635,955 Budget-to-Budget Increase
- 4.01% Spending Increase
- 2.65% Tax Levy Increase



Challenges to Budgeting

- The 2% Tax Levy Limit Legislation (“2% Tax Cap”)
- Additionally, there are numerous mandates and expenses over which the District has no control.

These include:

- Auditing and Financial Compliance
- Charter School Funding
- Health Insurance Premium Increases (9% Estimated)
- Mandated Testing and Scoring
- Pension and Retirement Contributions – TRS (8.86%)/ERS (15%)
- Response To Intervention/AIS
- Special Education Mandates



Preparing for 2019-2020

Important Financial Information to Consider...

- CPI-U for 2018 is **2.44%**
- State Aid Payments
 - The Governor's Executive Budget Proposal estimates aid totaling \$11,348,554 which is a very slight increase of \$508,461 over the 2018-2019 amount.
 - The State Legislators usually recommend their budget at an increased level and hopefully that will increase funding for West Hempstead.



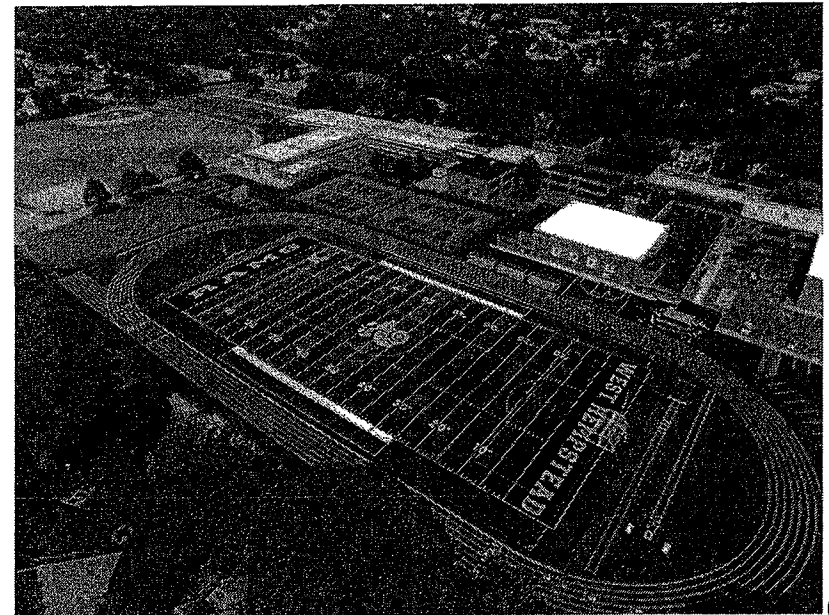
Bond Project Borrowing

To date, we have borrowed \$16 million to fund Bond projects, using Bond Anticipation Notes (BANs).

Convert \$16 million from BANs to Bonds.

Additional \$10+ million in BANs.

As a result, Bond debt service will increase in 2019-20, to approximately \$1.5 million (from \$680,000 in 18/19)





Employer Retirement Contributions

Important Factors in Retirement Contribution Expense

- **Employee Retirement System (ERS).** Employer Contribution Percentages to the **Employee Retirement System (ERS)** dropped by only .30%.

Projected additional expense of Approximately \$36K over current year

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- **Teacher Retirement System (TRS)**
Employer Contribution Rate change, to 10.63% to 8.86% estimated

Projected decrease of Approximately \$200,000 over current year.



The “2% Tax Levy Cap”

Reminder: It is not a Property Tax Cap and it is typically not 2%.

- In fact, it is only a threshold controlling the allowable increase to the Tax Levy.
- Controlled by factors such as:
 - ❖ Tax Base Growth Factor (this year 1.005)
 - ❖ Allowable Levy Growth Factor (Lesser of 2% or CPI-U)
 - This year the CPI-U is **2.44%** which is above 2%, so our allowable tax levy growth factor is **2.0%**
 - ❖ PILOTS
 - ❖ Capital Projects Tax Levy, Including Bond Projects



2019-2020 Tax Levy Cap

2018-2019 Tax Levy \$ 45,594,326

❖ Less Excess Tax Levy Reserve - \$ 742,962
\$44,851,364

❖ Multiplied by Tax Base Growth Factor (1.005) \$ 45,075,621

❖ Add 18/19 PILOTs + \$1,349,971
\$46,425,592

❖ Less 18/19 Capital Tax Levy Exclusion - \$1,172,119
\$45,253,473

❖ Multiplied by Allowable
Levy Growth Factor (2%) \$46,158,542

❖ Less 19/20 PILOTs - \$1,358,469
\$ 44,800,073

❖ Add 19/20 Capital Tax Levy Exclusion + \$2,000,812

2019-2020 Maximum Tax Levy \$ 46,800,885



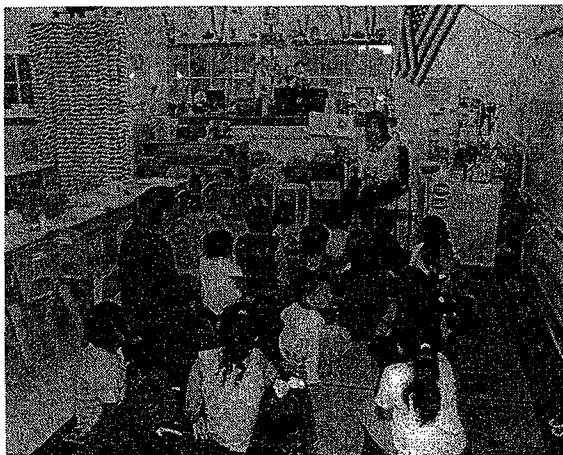
Current Consolidated Budget...

Account Functional Groups	2016-17 Expenses	2017-18 Expenses	2018-19 Budget	2019-20 Proposed Budget
1000 - 1999 GENERAL SUPPORT	\$ 5,796,466	\$ 5,262,682	\$ 5,882,073	\$ 6,141,094
2000 - 2999 INSTRUCTION	\$ 32,564,440	\$ 30,760,955	\$ 32,714,520	\$ 33,720,878
5000 - 5999 TRANSPORTATION	\$ 4,490,224	\$ 4,317,886	\$ 4,550,968	\$ 4,774,657
9000 - 9099 EMPLOYEE BENEFITS	\$ 14,207,243	\$ 14,086,669	\$ 5,465,597	\$ 15,483,308
9700 - 9799 DEBT SERVICE	\$ 1,077,420	\$ 1,274,994	\$ 1,572,793	\$ 2,450,840
9900 - 9999 INTERFUND TRANSFERS	\$ 1,005,031	\$ 941,255	\$ 936,871	\$ 1,005,000
Grand Totals	\$ 59,140,824	\$ 56,644,441	\$ 61,122,822	\$ 63,575,777



PERSONNEL ADDITIONS

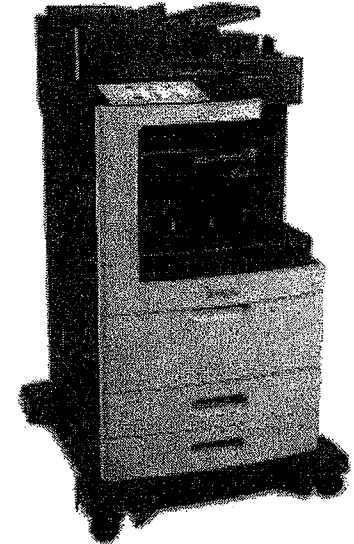
- **1.0 Special Education Teacher & 1.0 T.A.**
 - To support 8:1:2 Class at the Middle School
- **1.0 Reading Teacher at Elementary Level**
- **1.0 Technology Teacher**
- **1.0 Payroll Clerk**
- **1.0 Contingency Teacher – ENL/Class Size**





OTHER NOTABLE ADDITIONS

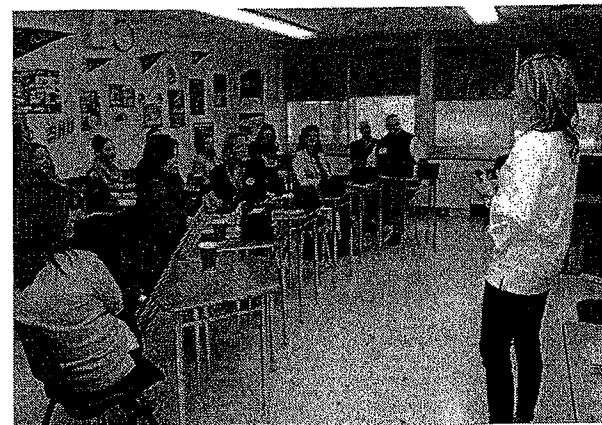
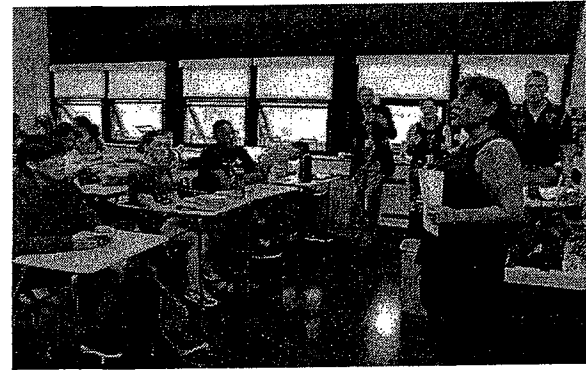
- Copier Lease (to replace aging fleet past useful life)
- Building Condition Survey (required by law every 5 years)





PROGRAM SUPPORT

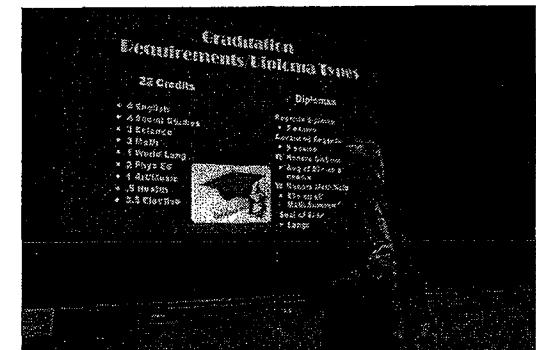
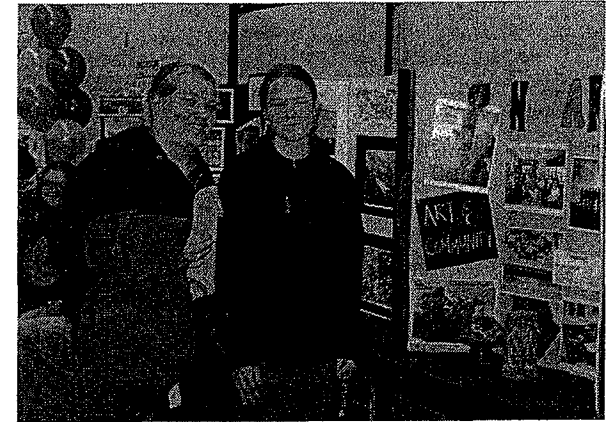
- Professional Development
 - Reading Workshop
 - Guided Reading
 - Writing Workshop
 - ENL Co-Teaching Grades K-12
 - Socratic Seminar
 - ICT Co-Teaching
- Curriculum Writing





2019-20 INITIATIVES

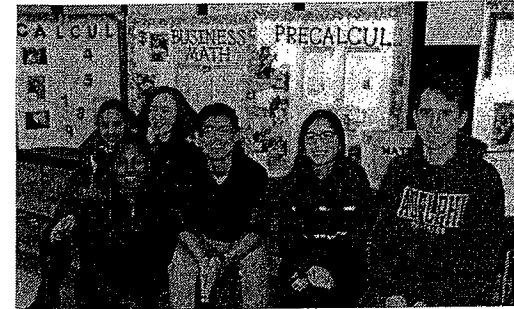
- Fine and Performing Arts
 - New Rigorous Course Offerings
- HS Electives
 - Syracuse University Project Advance (SUPA)
 - Presentational Speaking (Semester Course)
 - Creative Non-Fiction (Semester Course)
- AP Capstone – Seminar/Research
- AP Computer Science





2019-20 INITIATIVES (cont.)

- K-6 Math Program
- Seal of Biliteracy
- Spanish for Native Speakers
- HS Technology Electives
 - Design & Drawing for Production
 - Video Communications
 - Computer Graphics & Web Design





FACILITIES

- **Transfer to Capital – \$830K**
 - **\$650K High School Exterior Wall**
 - **\$150K Middle School Security Vestibule**
 - **\$30K for George Washington Window Shades**
- **Bond – Middle School Window Replacement**
 - Paving at George Washington and Cornwell**
 - Middle and High School Science Labs**
- **Other –Elementary Kitchens**
 - HS Auditorium**



FUTURE PLANS

- **AAC Work to Fruition**
- **Mental Health/Character Education**
- **Expansion of Syracuse University's SUPA Course Offerings**
- **Project Based Learning**
- **School Counselor Plan**
- **Science Resources for Next Generation Science Standards**



Non-Instructional Areas

- 1000-1999 – General Support
- 5000-5999 – Transportation
- 9000-9099 – Employee Benefits
- 9700-9799 – Debt Service
- 9900-9999 – Interfund Transfers



1000-1999 – General Support

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
1010....BOARD OF EDUCATION		\$ 29,317	\$ 29,422	\$ 35,600	\$ 35,400
	<i>NYSSBA Dues, Professional Development, Publications, Misc. Supplies</i>				
1040....DISTRICT CLERK		\$ 69,299	\$ 70,801	\$ 73,002	\$ 72,164
	<i>District Clerk's Salary, Equipment</i>				
1060....DISTRICT MEETING		\$ 8,755	\$ 8,578	\$ 16,000	\$ 15,000
	<i>Voter Machine Rental, Supplies, Public Notices, Election Worker Salaries</i>				
1240....CHIEF SCHOOL ADMINISTRATOR		\$ 148,608	\$ 137,552	\$ 343,674	\$ 331,091
	<i>Superintendent and Secretary Salaries, Professional Meetings, Supplies, Equipment</i>				
1241....CSA TRAVEL ALLOWANCE		\$ 0	\$ 0	\$ 0	\$ 6,000
	<i>Superintendent Annual Travel Allowance</i>				
1310....BUSINESS OFFICE		\$ 595,600	\$ 550,574	\$ 603,766	\$ 637,831
	<i>Business Official and all Office Staff Salaries, Contractual Expenses, Supplies Equipment</i>				



1000-1999 – General Support (Continued)

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
1320...	AUDITING	\$ 89,220	\$70,170	\$ 90,600	\$ 110,620
	<i>External, Internal, and Claims Auditors</i>				
1325...	TREASURER	\$ 60,100	\$ 67,175	\$ 76,000	\$ 76,750
	<i>Treasurer's Salary, Bond Counsel, District's Financial Advisor, State Aid Advisor</i>				
1420...	LEGAL FEES	\$ 95,750	\$ 97,750	\$ 98,425	\$ 99,425
	<i>General Counsel and Negotiations Annual Retainer</i>				
1430...	PERSONNEL/HEARINGS/LITIGATION	\$ 121,004	\$ 188,283	\$ 160,000	\$ 160,000
	<i>Litigation Fees, Superintendent's Hearings Fees, Residency Investigations</i>				
1460...	RECORDS MANAGEMENT OFFICER	\$ 5,264	\$ 491	\$ 5,500	\$ 5,800
	<i>Records Management Officer Salary, Supplies</i>				
1480...	PUBLIC INFO AND SERVICE	\$ 63,487	\$ 80,367	\$ 81,690	\$ 82,690
	<i>All District Newspapers - Advertisements/Legal Notices, District Photographer, School Calendar</i>				



1000-1999 – General Support (Continued)

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
1620....	OPERATION OF PLANT	\$ 2,203,424	\$ 2,436,196	\$ 2,528,105	\$ 2,605,808
	<i>Director of Facilities and all Custodial Staff, Utilities, Supplies, Equipment, Contractual Expenses</i>				
1621....	MAINTENANCE OF PLANT	\$ 821,152	\$ 783,850	\$ 924,551	\$ 1,026,812
	<i>Maintenance and Groundskeeping Staff, Architect, Supplies, Equipment, Contractual Expenses</i>				
1670....	CENTRAL PRINTING AND MAILING	\$ 0	\$ 0	\$ 0	\$ 100,000
	<i>Copier Equipment Lease Expenses</i>				
1681....	DATA PROCESSING	\$ 184,710	\$ 197,201	\$ 207,105	\$ 237,880
	<i>Data Processing Equipment/Software/Supplies, BOCES Data and Testing Related Services</i>				
1910....	DISTRICT-WIDE INSURANCE	\$ 259,930	\$ 269,136	\$ 278,800	\$ 280,131
	<i>NYSIR - Liability Insurance, Student Accident Insurance</i>				
1981....	ADMINISTRATIVE CHARGES-BOCES	\$ 281,470	\$ 275,135	\$ 292,900	\$ 257,192
	<i>Nassau BOCES Administration Fees</i>				



5000-5999 – Transportation

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
5510...	DISTRICT TRANSPORTATION	\$ 67,820	\$ 63,973	\$ 71,747	\$ 71,048
	<i>Transportation Coordinator Salary, Software, Contractual Services, Supplies</i>				
5540...	CONTRACTED TRANSPORTATION	\$ 3,831,985	\$ 4,228,919	\$ 4,430,936	\$ 4,653,609
	<i>Competitively Bid Transportation – In-District/Out of District/Special Ed/Athletics</i>				
5581...	BOCES CONTRACTUAL TRANSPORTATION	\$ 24,321	\$ 24,994	\$ 50,000	\$ 50,000
	<i>Transportation Awarded to BOCES after Competitive Bidding</i>				



9000-9099 – Employee Benefits

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
9010...	EMPLOYEE RETIREMENT SYSTEM	\$ 758,914	\$ 740,176	\$ 813,228	\$ 848,959
	<i>District Contributions to ERS for Civil Service Staff</i>				
9020...	TEACHERS RETIREMENT SYSTEM	\$ 2,279,216	\$ 2,012,186	\$ 2,394,315	\$ 2,185,908
	<i>District Contributions to TRS for Certificated Staff</i>				
9030...	FICA	\$ 1,839,910	\$ 1,894,723	\$ 2,092,234	\$ 2,120,268
	<i>District Contributions to Social Security and Medicare</i>				
9040...	WORKER'S COMPENSATION	\$ 360,856	\$ 374,908	\$ 424,835	\$ 437,430
	<i>Worker's Compensation Premiums</i>				
9045...	LIFE INSURANCE	\$ 10,934	\$ 11,809	\$ 15,000	\$ 15,000
	<i>Life Insurance Premiums</i>				
9050...	UNEMPLOYMENT	\$ 20,193	\$ 10,892	\$ 125,000	\$ 100,000
	<i>Unemployment Insurance Payments to NYS</i>				
9055...	DISABILITY INSURANCE	\$ 12,558	\$ 12,493	\$ 17,000	\$ 17,000
	<i>Disability Insurance Premiums</i>				
9060...	HEALTH INSURANCE	\$ 8,073,337	\$ 8,589,993	\$ 9,296,785	\$ 9,505,516
	<i>District Contributions for Health and Dental Insurance Premiums</i>				
9070...	UNION WELFARE BENEFITS	\$ 64,347	\$ 415,999	\$ 226,500	\$ 231,727
	<i>Separation Payments at Retirement per Contract</i>				
9080...	HEALTH INSURANCE BUYOUT	\$ 26,912	\$ 23,490	\$ 30,700	\$ 21,500
	<i>Health Ins. Buyout per CBAs</i>				



9700-9799 – Debt Service

9900-9999 – Interfund Transfers

ACCOUNT	DESCRIPTION	2016-17 EXPENSES	2017-18 EXPENSES	2018-19 BUDGET	2019-20 DRAFT BUDGET
9711....SERIAL BOND		\$0	\$ 0	\$ 0	\$ 1,302,489
9730... DEBT SERVICE SHORT TERM		\$0	\$ 360,000	\$ 680,000	\$ 220,300
	<i>Interest Payment for Bond Anticipation Note</i>				
9760....TAX ANTICIPATION NOTE		\$36,234	\$ 68,056	\$ 45,000	\$ 95,000
	<i>Interest Payment for Annual Tax Anticipation Note (TAN)</i>				
9770....REVENUE ANTICIPATION/LIBRARY RENT		\$58,906	\$ 585,056	\$ 585,907	583,307
	<i>Principal and Interest Payments on WH Library Bond</i>				
9785....INSTALLMENT PURCHASE DEBT- STATE AIDED COMPUTER		\$448,506	\$ 261,882	\$ 261,886	\$ 249,744
	<i>Principal and Interest Payments on Technology Equipment Purchases</i>				
9901....TRANSFER TO SPECIAL AID		\$130,389	\$ 131,255	\$ 186,871	\$ 175,000
	<i>District's Contribution Towards 4408 and 4201 Programs</i>				
9950....TRANSFER TO CAPITAL		\$817,000	\$ 810,000	\$ 750,000	\$ 830,000
	<i>Funds Allocated for School Year Capital Projects</i>				



Next Steps...

- Keep in mind, these are **preliminary numbers**, and are likely subject to change based upon finalized State Aid projections
- District Administration will keep the Board of Education and the community updated as further information becomes available.



Continuing the Conversation...



The Next Budget Workshop is
scheduled for
Tuesday, March 12, 2019



Instructional Budget

Budget Vote

Tuesday, May 21, 2019
in the Middle School Gym