

Board Member Attendees: Tim Dow – Chairperson, Deborah Brown, Maureen Aube, Cecile Cormier, Delaney Carrier, Christine Martin (ZOOM), Paul Doucette, Glen Carter (ZOOM)

Absent Board Members: Susan Hallett-Cook

Administration: Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator (ZOOM); Susan Blair – PSS Principal (ZOOM); Rebecca Butt - Director of Special Education (ZOOM); Carrie Charette – FHS Principal; Ken Darsney – FMS Principal; Robyn Dunlap – IT Director (ZOOM); Jule Finley – Curriculum Director; Tim Westphal - FHS Assistant Principal; Barbara Slayton - Wellness Coordinator (ZOOM); Jason Trafton – FMS Assistant Principal (ZOOM), Dan Clark, Director of Buildings and Grounds (ZOOM); Brenda Petelle - Food Service Director; Danny Sylvester - Athletic Director

Others: Carisa Corrow, Dave Veysey, Barbara Veysey, Kandyce Tucker, Noah Lira (ZOOM), Ariel Braggins (ZOOM), Cathy Viau (School Board Clerk - ZOOM); Live Stream Viewers.

Public: 16 public (staff, students and families); Cyndy Dover (Ward I); Cathy Viau (School Board Clerk)

Non-Public Session

MOTION: Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A, paragraph IIb/e (Personnel/Legal) at 5:34 PM, seconded by Glen Carter.

Christie Martin arrived at 5:40 PM.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Cecile Cormier moved to come out of the Non-Public Session at 6:10 PM, seconded by Deborah Brown.

Motion Carried - Unanimous by Roll Call Vote

Glen Carter left at 6:14 PM.

PUBLIC MEETING BEGINS AT 6:00 PM

- 1. The meeting was Called To Order by Chairperson, Tim Dow at 6:11 PM. Followed by the Salute to the Flag.**
- 2. Meeting Postings -** It was confirmed that the meeting was posted legally and appropriately.
- 3. MOTION:** Deborah Brown moved to approve the superintendent's proposed change for the Special Education Secretary position from a 260 contract to a 208 day contract, seconded by Glen Carter.

Motion Carried Unanimous by Roll Call Vote

4. Recognitions -

Three Middle School Students and Jason Reid – FMS Teacher, were recognized for entering the National History Day. Last year was the first time the school participated. The topic was communication in history. Three different presentation categories were done: a documentary, historical play and a museum trifold. The students placed in the top 10. The potential is to receive a scholarship and travel to other states for competitions. The students and families were recognized by the Board and administration.

Last Thursday night was the 56th Annual Youth Government Banquet at the Elks. It was a great week of events for the students within the community government areas such as police, fire and municipal offices. Presley Adair, FHS Teacher, and Carrie Charette were thanked for bringing this back. Last year was missed due to COVID.

Danny Sylvester was recognized for receiving his Certificate of Master Athletic Administrator. He is one of ten. It involved taking 12 courses, attending conferences, mentoring, projects, working with NHIAA and going above and beyond.

5. Public Participation - none were present.

6. Franklin High School Prom Committee Presentation -

Two students presented a slide show of their plan for Prom. It consisted of having meetings with the juniors/seniors; approval from administration; CDC guidelines to be followed; number of chaperones; held in an outdoor setting at the high school; will be held June 5th (if approved) from 6:00 PM to 10:00 PM. They were commended for doing a great job planning and presenting. Franklin may have a tent that they can borrow.

MOTION: Tim Dow moved to accept the presentation of the Junior/Senior Prom as presented with a minimum of 12-15 chaperones, seconded by Deborah Brown.

Motion Carried Unanimously by Roll Call Vote

7. Public Input on ESSER (Elementary and Secondary School Emergency Relief) Funds Priorities

Discussion was held regarding the amount of potential ESSER funds that may be received and the Board is asking for input as to how they would like this money to be spent.

Cyndy Dover's, Ward I, suggestions were to compensate educational losses; hiring of new staff; the free meals have been very helpful; chromebooks; internet payments; recreation center assistance; help with child care; and stated that she was very impressed with how the school responded with food delivery, chromebooks for each students; and flexibility for students to come to school or assist when internet was not reliable at home in such a short amount of time.

The state program feeds children nationwide and will continue to over the next few years.

There were no other public present. This portion closed at 6:45 PM.

8. FHS Student Representative Report – Kolbe Bunker

Kolbe Bunker reported that students are requesting to have more hot breakfast and lunches. Currently, the schools are on a three day rotation of hot meals.

9. Approval of Board Meeting Minutes – April 15, 2021 and (late item) March 15, 2021

MOTION: Christie Martin moved to approve the April 15, 2021 Franklin School Board Meeting minutes as corrected (on page 3, under Old Business letter a. Second paragraph add “exterior entry” prior to “handicap” and “/walkway emergency exit” following “entrance”, on page 4, change “Liaison” to “Legislative” under iv.; on page 5 add “loss of students during” prior to “pandemic” under V.; page 5 under VI change “we” to “Administrative Team”; under the second motion following “regret” add “and best wishes”, seconded by Delaney Carrier.

It was asked to not use the terms we and our but to be more specific such as Board, Administration, etc.

Motion Carried Passes by Roll Call Vote (5 in Favor and 1 Abstained - Susan Hallett-Cook)

10. Old Business

Business Administrator - Jefferson Braman - Finance Report/Expenditure Report

Jefferson Braman stated that revenues are up by \$71,843 (medicaid, interest, food service and grant) and expenditures of \$169,218. Discussion was held regarding the publication and RFQ for some of the projects discussed such as the middle school entry. Further discussion will be held about the budget during the Superintendent Report.

Committee Reports

- i. Delaney Carrier - I2 - They met on March 10th (discussion of FHS Privileges and Manufacturing), will be meeting April 19th (Strategic Planning with Lyn Healy) and June 10 at 5PM in the SAU. They will discuss proposed projects that are data driven; coordinating school funding toward student outcomes.
- ii. Deborah Brown - Finance - They met on May 12th. They reviewed previous minutes, reconciliations, budget numbers, building projects, 5 year CIP, and challenges. Administration presented the budget to the City Council. The next meeting will be June 9th.
- iii. Tim Dow - Policy - They met a couple of weeks ago. Their next meeting will not be held until September.

11. New Business

Update from Superintendent – Daniel LeGallo

- A. **Strategic Plan Input:** Lyn Healy did a presentation for the Board and discussed the latest work of the Strategic Planning Committee and requested Board input. Documents, for your review, were included in the packet/folder. Lyn Healy discussed the outcomes from previous meetings; the three CORE Values; action steps; how the district did moving forward through the pandemic; action plan; goals; next steps; Board vote; changes and adjustments; keeping this document active; it is a living document; administrative leadership and continuing to move forward and continue to be a successful district and Board.
- B. **School Start Times/End Times Swap:** The Superintendent has met with the bus company regarding “single stream” busing so that all schools could start simultaneously. The district would need 2-3 more buses at an annual cost of approximately \$51,000 per bus. After meeting with the administrators, the Superintendent does not recommend this option as it would add approximately \$150,000+ to the budget in the first year. Some students and parents expressed their concerns about the high school times being later. The following times are research based in hopes to improve student outcomes and test scores.
- The Superintendent is recommending that the district swap the times so that the new times would be as follows:

Elementary school:	Drop off 7:15	Instructional day start 7:40	Dismissal 2:00
Middle School:	Drop off 8:05	Instructional day start 8:25	Dismissal 3:05
High School:	Drop off 8:10	Instructional Day start 8:30	Dismissal 3:15
 - The Superintendent has included ED 306.18 in the Board Packet for the Board to review. It articulates the # of hours of instructional time at each level of schooling. The Superintendent has rearranged the high school schedule to be more efficient so the district can shorten the day by 20 minutes compared to the 19-20 school year, yet still have the maximum allowed 6 hours of instruction. This schedule is also enclosed for the Board to review. The middle school schedule is being revised but will fall between the 5.75 and 6 hours of instruction articulated in the minimum standards. The elementary school will be at the maximum of 5.75 hours.
 - The Superintendent is reaching out to the Rec department to ensure that the Rec’s programming will still be available when we make this change. The Superintendent is also reaching out to the Boys and Girls Club to see if they can reestablish their after school program at the elementary school since the students will be getting out earlier. The District also will be implementing Title 1 tutoring programs before school at the middle school and after school at the elementary school to address learning loss with at-risk students.
 - The Superintendent’s recommendation to the Board will be to make this change for the 21-22 school year.

MOTION: Tim Dow moved to approve the new School Start Times/End Times Swap as presented by the Superintendent, seconded by Delaney Carrier.

Motion Carried Unanimously by Roll Call Vote

- C. **End of Year Events Planning:** The prom committee presented their plan for an outdoor event at Franklin High School. Additionally, the principals will be presenting their plans for spring events including High School Graduation, Scholarship Delivery, Golden Graduate Celebration, Sophomore Sunrise, 8th Grade graduation, 8th Grade Celebration, and Kindergarten Graduation. The Superintendent has met with the Fire and Police Chiefs regarding the Annual Class Day Parade. Due to the pandemic still being present. It was thought to wait one more year. The concern is the number of students on the bus at one time.

Sue Blair stated that the Kindergarten Celebration will be an outdoor celebration on June 16th at 5:30 PM with social distancing and a limit of 4 adults per family box area. Pre-K will be done by ZOOM. The 3rd graders will have a party.

Ken Darsney stated that the 8th Grade will be having a Carnival Celebration with games and a barbeque on June 11th. This will be held outdoors with music, social distancing, and ice cream sundaes from 5:30 to 8 or so. The 8th Grade Graduation will be held June 21st at 6:00 PM outdoors. Each student will have 4 guests per family box with 3 feet distance. The rain date is June 22nd. Step up activities will be a ZOOM type presentation via youtube broadcast out of the library.

Carrie Charette stated that the Golden Graduation Celebration was held for 20 receipts. This will be held outdoors on the field with family tables 6 feet apart on June 1st at 6:00 PM. Scholarship deliveries will be held June 8, 9, and 10th with Officer Tracy and Miller (K-9). Graduation will be held June 18th with a rain date of June 19th. Each graduate will be given 4 tickets for their family cluster. Sophomore Class is hosting a sunrise activity at 5 AM on May 28th with a rain date of June 3rd.

MOTION: Tim Dow moved to approve all of the End of Year Events as presented by Administration, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

- D. **FHS Program of Studies:** Principal Carrie Charette and Assistant Principal Tim Westphal presented the FHS Program of Studies which includes revisions to the student privileges and the addition of the manufacturing class.

MOTION: Tim Dow moved to approve the FHS Program of Studies as presented, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

- E. **FHS Privileges 21/22:** Carrie and Tim discussed some changes to the Junior and Senior privileges at FHS for 21/22 and will be seeking Board approval. Some of the topics of discussion were: Junior late arrival/early release; Senior both; Student Lounge; increase qualifications for privileges; Advisory being pass/fail not grades; multi-tiered privileges; personal electronic devices use and incentive and drive student performance.

Discussion was held regarding CORE math classes to include personal finances and budgeting possibly being part of graduation requirements to help students.

MOTION: Tim Dow moved to approve the FHS Privileges 2021/2022 as presented, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

- F. **Nominations:** The Superintendent is nominating Adrianna Brown, ESOL Teacher; Mary Brown, FMS Art Teacher; Matthew Berger, Elementary Teacher; Elaine Bacon, Speech/Language Pathologist. Their paperwork is in the Board folder for the Board to review.

MOTION: Deborah Brown moved to approve the following nominations as presented: Adrianna Brown, ESOL Teacher; Mary Brown, FMS Art Teacher; Matthew Berger, Elementary Teacher; Elaine Bacon, Speech/Language Pathologist, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

- G. **Summer School Planning:** The principals and Rebecca gave an update on the district's summer school planning. Summer school will run 4 days per week from June 28 to August 4 for 4 hours per day. This is 2 weeks longer than our typical 4 week program as the district is trying to address student learning loss due to the pandemic.
- H. **Foreign Exchange Student:** The Superintendent was happy to let the Board know that the district has a second Foreign Exchange student. She is from Germany and scheduled to attend high school next year. She will be a junior.
- I. **21/22 School Budget Approval:** Business Administrator Jefferson Braman discussed with the board that there may be slight adjustment to the \$12,000 in pickups originally reported by the City. The Superintendent recommended that the Board approve the budget at the original amount as these are all estimated revenues at this point.

MOTION: Tim Dow moved to approve the new budget total of up to \$18,558,966 as discussed and presented, seconded by Deborah Brown.

Motion Carried Unanimously by Roll Call Vote

- J. **June School Board Meeting Date Change:** The Superintendent informed the Board that the 8th Grade Graduation being held on June 21st and recommended that the Board move the June 21st meeting to Monday, June 14th.

MOTION: Tim Dow moved to approve the June School Board Meeting change from June 21st to June 14th as presented, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

- K. **Special Meeting to Discuss Middle School Entryway Bids:** The Request for Proposal for the Middle School Entryway project was sent out with a due date of the 18th of June. The Board will need a special meeting after the 18th to select a contract which is tentatively scheduled for July 1st.

12. Administrative Reports

Curriculum Report – Jule Finley

Jule Finley gave a written and verbal report about the following topics: Communication/Social Media - FS usage; Demonstrated Success; Teachers Pay Teachers; Enrollment of Staff in the Summer PD (32); Curriculum; Mentoring Program; Portrait of a Graduate; Other Professional Development; Drama - Spring Projects; and the increase in social media since March.

Special Education Report – Rebecca Butt

Rebecca Butt gave a written and verbal report about the following topics: Special Education Numbers; ESY; FMS will have a full-time ABA (Applied Behavior Analyst) and BCBA (Board Certified Behavior Analyst) combination onsite; Indicator 13-Secondary Transition Compliance and Improvement Monitoring; working to establish a district wide protocol for building level support; Summer Case Manager Boot Camp; and tiered pre-referral consistency and protocols.

PSS Principal's Report – Susan Blair

Sue Blair gave a written and verbal report about the following topics: Population 300; recognitions; Welcoming Matthew Berger to the 3rd Grade Team; Transition Back to School; NHSAS; Supporting third grade students as they transition; enrollment for SY22; Summer School; Gardening 101; planning for new pre-k program and important dates.

FMS Principal's Report – Kenneth Darsney

Ken Darsney gave a written and verbal report on the following topics: Enrollment 358; Spring Vacation; NH Statewide Assessment; Trimester 3 Term 4 Progress Reports; decrease in Fully Remote numbers; CDC Guidelines and District Protocols; Grade 8 Graduation; Grade 8 Celebration; Grade 3 Parent Information night; Grade 3 Step-Up Events; New FMS Schedule for 2021/22; and Summer Program.

Jay Trafton gave a report on student behaviors - 4 majors and 2 day ISS (In School Suspension). Kids are responding to disciplinary consistency.

FHS Principal's Report – Carrie Charette

Carrie Charette gave a written and verbal report on the following topics: Enrollment 262; Percentage of Remote students by grade; Zoom Freudenberg Career Presentation; HUOT Technical Center hosted their National Technical Honor Society Induction; William R. Athanas Chapter National Honor Society inducted 5 new members; One Trusted Adult; Progress Reports; 23 seniors applied for scholarships; recognitions; Upcoming dates; and Board approval needed items.

Tim Westphal gave a report on student behavior. There has been an increase in incidences. The focus is on creating a kind, caring and respectful climate; positive decision making; good choices and positive outcomes.

13. Policy

MOTION: Deborah Brown moved to approve the following policies for first reading: Policy CFB: Building Principal Evaluation; Policy CHCA: Approval of Handbooks & Directives; Policy EEAEC: Student Conduct on School Buses; Policy EEAG: Use of Private Vehicles to Transport Students; Policy EF: Food Service Management; Policy GBEA: Staff Ethics; Policy GBEBA: Staff Dress Code; Policy GBEBB: Employee-Student Relations, seconded by Christie Martin.

Motion Carried Unanimously by Roll Call Vote

MOTION: Maureen Aube moved to approve the following policies for second reading and adoption: Policy JI: Student Rights and Responsibilities; Policy JIC: Student Conduct; Policy JICD: Student Discipline and Due Process; Policy DAF: Administration of Federal Grant Funds; Policy BID: Payment of Services Rendered by School District Officers; Policy CA: Administration Goals; Policy CF: School Building Administration, seconded by Christie Martin.

Motion Carried Unanimously by Roll Call Vote

MOTION: Deborah Brown moved to approve for withdrawal the following policies: Policy EEB: Use of School Vehicles for the Transportation of passengers: not a NHSBA advised policy; Policy JIA: Student Due Process: replaced by NHSBSA advised policy's JI, JIC and JICD; Policy JICI-R: Modification of Weapons Expulsions: replaced by NHSBSA advised policy's JI, JIC and JICD, seconded by Susan Hallett-Cook.

Motion Carried Unanimously by Roll Call Vote

14. Late Items - March 15, 2021

MOTION: Deborah Brown moved to take the minutes of the Franklin School Board Meeting of March 15, 2021 off the table, seconded by Christie Martin.

Motion Passes by Roll call Vote (5 in Favor and 1 Abstained - Susan Hallett-Cook)

MOTION: Deborah Brown moved to approve the minutes of the Franklin School Board Meeting of March 15, 2021 as presented, seconded by Maureen Aube.

Motion Passes by Roll call Vote (5 in Favor and 1 Abstained - Susan Hallett-Cook)

15. Adjournment

MOTION: Deborah Brown moved to adjourn at 8:40 pm, seconded by Susan Hallett-Cook.

Motion Carried - Unanimous by Roll Call Vote