



**MINUTES
REGULAR SCHOOL BOARD MEETING**

Tuesday, June 18, 2013 – 6:00 p.m.
School Board Meeting Room
500 E. Ocean Blvd.
Stuart, FL 34994

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States

Members Present

Maura Barry-Sorenson, Chair
Rachel Ethridge, Student Representative, Co-Chair
Michael Busha, Vice-Chair
Michael DiTerlizzi
Rebecca Negron
Marsha Powers
Laurie J. Gaylord, Superintendent
Robert Kilbride, School Board Attorney

MCEA

George Bittenbender

AFSCME

Lisa Edwards

Called to order by the Chairman and Pledge of Allegiance to the Flag of the United States of America.

1. Adoption of the Agenda:

1.01 Additions, Deletions or Amendments to the Agenda

- Agenda Item 2.02 - April 9, 2013 Joint Meeting Minutes
- Agenda Item 13.03, Schedule of Personnel Recommendations – Routine personnel actions which have occurred between June 10, 2013 and June 18, 2013
- Agenda Item 14.10, Tykes and Teens Family Day, September 23, 2013
- Agenda Item 17.02. Approve Reduction of Retainage to 5% for Pirtle Construction Company for the Martin County High School Phase IIIA New Classroom Building Project Per Payment Application # 10 – Jay Angel
- Agenda Item 20.01, Discuss Position of Public Information Officer – Maura Barry-Sorenson
- Agenda Item 7.01, Purchase Orders – Jeff Carver – *Replace page 7*
- Agenda Item 7.04, General Fund Budget Reductions for Fiscal Year 2013-2014 – Helene DiBartolomeo - *Replace page 29, Option C*
- Agenda Item 11.03, Provider Agreement-School Readiness Early Learning Coalition of Indian River, Martin & Okeechobee Counties Inc. and The School Board of Martin County – Extended Day Program – *Correction on page 110*

- Agenda Item 11.04, Independent Contract Agreement for Sandra Bexiga – Mollye Kiss – Replace Agenda to include Legal Review
- Agenda Item 11.05 – Approve Continuation of Cooperative Financial Agreement Between The School Board of Martin County and Helping People Succeed – Replace Agenda to include Legal Review

1.02 Approval of the Agenda

Motion by Michael DiTerlizzi to approve Agenda as amended, seconded by Michael Busba, motion carries unanimously 5/0

2. Approval of the Minutes:

2.01 May 21, 2013 - Regular School Board Meeting

2.02 April 9, 2013 – Joint Meeting Minutes *Added under Agenda Item 1.01*

Motion made by Michael Busba to approve the May 21, 2013, Regular School Board Minutes and April 9, 2013, Joint Meeting Minutes, seconded by Rebecca Negron; motion carries unanimously 5/0

3. Updates

3.01 Student Representative – Rachel Ethridge - No updates

4. Recognitions:

4.01 Student School Board Representative, Rachel Ethridge

Laurie Gaylord thanked Rachel for her participation on the Board and presented her a check from the School Board for her outstanding Student Representation during the 2012-13 school year. Rachel will be attending the University of Florida.

4.02 Recognition of Retirees – Xenobia Potier-Anderson

Joanne Powel – 30 years service

Patricia Schmoyer - 35 years

Barbara Riggins – 35 years

5. Presentations - None

6. Open to the Public

Grace Inderlin – Save the Pool

Ryan Strom – Education Foundation

Bryan Lacusky – Save the Pool

Roberta Murray – Save the Pool

Dorian Fejzuli – Save the Pool

MaryJane Malone – Save the Pool

Angela Van Etten – Job Description

Jacob Willis – Save the Pool

Phyllis Fejzuli – Save the Pool

Darcy Flierl – Tykes & Teens Family Day

Daniel Oriz – Tykes & Teens Family Day

Motion by Michael DiTerlizzi to modify the Agenda and move Item 14.10 up, seconded by Maura Barry-Sorenson; motion carries unanimously 5/0

14.10 Approved Tykes and Teen – *Added under Agenda Item 1.01 - Moved up in the Agenda*
Motion by Michael DiTerlizzi to support Tykes and Teens Family Day September 23, 2013, seconded by Maura Barry-Sorenson; motion carries unanimously 5/0

7. Approve Finance Items:

7.01 Purchase Orders – Jeff Carver *Amended under Agenda Item 1.01*

Director of Purchasing, Jeff Carver stated the Property Casualty Insurance added to the Memorandum is a semi-annual premium. The total annual premium is \$3,103,882. Maura Barry-Sorenson asked if the Errors and Omission was also semi-annual amount. Jeff responded it was annual premium.

Motion made by Michael DiTerlizzi to approve Agenda Item 7.01, seconded by Marsha Powers; motion carries unanimously 5/0

7.02 Approve Monthly Financial Statement for May 2013 – Helene DiBartolomeo

Michael DiTerlizzi asked at year end how the unused funds were assigned. Director of Finance, Helene DiBartolomeo said some funds are restricted for categorical and the remaining funds are unassigned. She won't be able to provide hard numbers until the final check run for accounts payable and payroll.

Motion made by Michael DiTerlizzi to approve Agenda Item 7.02, seconded by Marsh Powers, motion carries 5/0

7.03 Capital Categorical Flexibility Funds – Helene DiBartolomeo

Motion made by Michael DiTerlizzi to approve Agenda Item 7.03, seconded by Maura Barry-Sorenson; motion carries 5/0

7.04 General Fund Budget Reductions for Fiscal Year 2013-2014 Furlough Days – Helene DiBartolomeo – *Amended under Agenda Item 1.01*

Discussion

Director of Finance, Helene DiBartolomeo presented to the Board at the June 11, 2013, Budget Workshop Option C. The amended version includes two furlough days for Administration, MCEA, and AFSCME.

Michael DiTerlizzi wants to know when property values come in. Michael Busha does not agree with the cuts to the Education Foundation.

Marsha commented if there are any additional funds after the TRIM process they should prioritize which cuts get replenished first.

Motion made by Michael DiTerlizzi to approve Option C, Administrative Group 1-11, for a total Administrative savings of \$381,656, seconded by Marsha Powers, motion carries 4/1, Maura Barry-Sorenson opposed

Motion made by Michael DiTerlizzi to approve Option C, Operational 1-6, for a total of \$137,000. If budget permits refund item 6, 5 and 4 in that order, seconded by Rebecca Negron, motion carries unanimously 5/0

Motion made by Michael DiTerlizzi to approve Option C, MCEA Group, items 1-3, for a savings of \$766,120. Seconded by Rebecca Negron; motion carries 4/1 Maura Barry-Sorenson opposed

Motion made by Michael DiTerlizzi to approve Option C, AFSCME Group, items 1-3 for a savings of \$279,000. Seconded by Rebecca Negron; motion carries 4/1 Maura Barry-Sorenson opposed

CONSENT AGENDA ITEMS 8 through 14

8. REMOVAL OF ITEMS FROM THE CONSENT AGENDA

Motion made by Michael DiTerlizzi to approve the Consent Agenda Items 8 - 14.09 with exception of Agenda Item 13.06 to be move to the end of the Agenda. Include Agenda Item 13.07 as amended to accept a resignation verses a termination, and pull 13.09 for discussion. Seconded by Maura Barry-Sorenson; motion carries unanimously 5/0

9. Items of CONSENT – Approve New Agreements:

- 9.01 Agreement Between MCSD and the City of Stuart for use of School Facility in the Event of a Hurricane – Henry Salzler

10. Items of CONSENT – Approve Addenda to Agreements - None

11. Items of CONSENT – Approve Renewal Agreements

- 11.01 License Agreement Between the School Board of Martin County and FEA Ministries Owned Building – Henry Salzler
- 11.02 Independent Contractor Agreements for Extended School Year (ESY) for: Ellis Estevez-Challenger Nurse, Mary Hensley-Physical Therapist (PT), Marybeth Muller-Occupational Therapist (OT), Cherie Mault-Assistive Technology, Helene Messina-Assistive Technology – Mollye Kiss
- 11.03 Provider Agreement-School Readiness Early Learning Coalition of Indian River, Martin & Okeechobee Counties Inc. and The School Board of Martin County – Extended Day Program – Patrick Murray *Amended under Agenda Item 1.01*
- 11.04 Independent Contract Agreement for Sandra Beziga – OT Services – Mollye Kiss *Amended under Agenda Item 1.01*
- 11.05 Approve Continuation of Cooperative Financial Agreement Between The School Board of Martin County and Helping People Succeed, Inc. to Provide Services for Adults with Disabilities – Tracey Miller *Amended under Agenda Item 1.01*
- 11.06 Approve Six Month Extension to Current American Red Cross Use of School facilities as Disaster Relief Shelters – Steve Weil

12. Items of CONSENT – Approve Grants

- 12.01 Approve the Adults with Disabilities Continuation Grant for 2013-2014 – Tracey Miller

- 12.02 Notification of Race to the Top Discretionary Grant Application – Kathryn Morem
- 12.03 Hazard Mitigation Grant for Storm Shutters – Steve Weil

- 13. Items of CONSENT – Approve Personnel Items
 - 13.01 Administrative Reappointments for 2013-2014 – Gail Williams
 - 13.02 Confidential Reappointments for 2013-2014 - Gail Williams
 - 13.03 Schedule of Personnel Recommendations – Gail Williams *Amended under Agenda Item 1.01*
 - 13.04 Leaves Recommended for Board Approval – Xenobia Poitier-Anderson
 - 13.05 Memorandum of Agreement Between AFSCME Florida Council 79, Local 597 and The Martin County School District RE: Reduction in Contract Days for Cheryl Wall – Kim Sabol
 - 13.06 Termination of Dorothy Paul; Employee Case 12/13:002 – Kim Sabol *Moved to the end of the Agenda*
 - 13.07 Termination of Tanya Thuman, Employee, Case 12/13:003 – Kim Sabol
 - 13.08 Revised Community Swim Manager Job Description. Job Description Revision Includes Title Change to Pool Manager. Approve Pool Manager Salary Schedule Placement to Schedule “TPS”, Salary Index .31 for 196 Day Annual Contract \$26,867 – Gail Williams
 - 13.09 Approve Revisions to 2011/12 Salary Schedules; “DA”, “SP”, “TPS” – Henry Salzler

- 14. Items of CONSENT – Other Consent Items
 - 14.01 Use of Facilities– Jay Angel
 - 14.02 Declaration of Surplus Property– Jeff Carver
 - 14.03 Report of Released Purchase Items Greater than \$35,000.00– Jeff Carver
 - 14.04 Head Start Policy Council Minutes, Enrollment Report, Meal Counts, and Financial Statements April 2013 - Service Area Update – May 2013 – Terri Marder
 - 14.05 Head Start 2013-2014 Improvement Plans – Terri Marder
 - 14.06 Community Needs Assessment 2013 Update – Terri Marder
 - 14.07 Martin County School District Elementary 2013-2014 Student Conduct and Discipline Code – Michael Lindgren
 - 14.08 Martin County School District Secondary 2013-2014 Student Conduct and Discipline Code – Michael Lindgren
 - 14.09 Head Start Sequestration Plan – Tracey Miller

Discussion

Michael DiTerlizzi addressed Agenda Item 13.09, page 239. The Building Official position was just cut by \$30,000 but is listed on this revised Salary Schedule. Laurie said this position needs to be removed from the Schedule. Rebecca addressed page 240 to remove the Recruiter position. Labor Employment Representative Kim Sabol said the changes were necessary to include just the new positions with approved salary for those positions and allow time to post and hire prior to July1,

2013. The new revised Salary Schedule including all changes will be presented to the Board in July.

Motion made by Michael DiTerlizzi to approve Agenda item 13.09, seconded by Rebecca Negrón; motion carries unanimously 5/0

15. ITEMS REMOVED FROM THE CONSENT AGENDA

16. Approve Bid / RFP / RFQ Recommendations

- 16.01 Approval to renew MCSD Bid #1002-0-2013/NA for Food Services Paper and Plastic Goods from 7/1/2013 through 6/30/2014 – Jeff Carver
- 16.02 Approval to Piggyback Florida State Contract #405-000-10-1 for Bulk Fuel, Gasoline, and Diesel – Jeff Carver
- 16.03 Approval to Renew Piggyback of the St. Lucie Schools RFP # 10-18 for Fire and Burglar Alarm Monitoring and Repair Services, Awarded to SVI Systems, Inc. – Jeff Carver
- 16.04 Approval to Renew RFP #5007-0-2012/RS for Classroom Technology Package from 6/19/2013 Through 6/18/2014 – Jeff Carver
- 16.05 Approve Purchases of Instructional Materials – Jeff Carver

Motion made by Maura Barry-Sorenson to approve Agenda Items 16.01-16.05, seconded by Rebecca Negrón; motion carries unanimously 5/0

17. Approve Construction Items:

- 17.01 Final Payment for Water Damage Remediation and Code Upgrades to the Kiln Room at Port Salerno Elementary School – Steve Weil

Motion made by Michael DiTerlizzi to approve Agenda Item 17.01, seconded by Rebecca Negrón; motion carries 5/0

- 17.02 Approve Reduction of Retainage to 5% for Pirtle Construction Added under Agenda Item 1.01

Motion made by Michael DiTerlizzi to approved Agenda Item 17.02; seconded by Maura Barry-Sorenson; motion carries unanimously 5/0

18. Approve Rule Revisions - First Review and Approval Adv. Per APA of School Board Policy – NONE

19. Approve Rule Revisions – Public Hearing of School Board Rule

- 19.01 Revise School Board Policy 9700 – Steve Weil

Board Attorney Robert Kilbride said he discussed with Steve Weil and came up with additional language change to the rule that is consistent to the Boards direction. They added “All advertising contained in the literature must comply with School Board rule 9700.01.”

The Chair called for any public comment; seeing none the Chair called for a motion.

Motion made by Maura Barry-Sorenson to approve Agenda Item 19.01, seconded by Michael DiTerlizzi; motion carries unanimously 5/0

20. Other Items - None

20.01 Discuss Position of Public Information Officer – Maura Barry-Sorenson *Added under Agenda Item 1.01*

Maura Barry-Sorenson asked for a discussion with fellow Board members pertaining to as the Public Information and Community Relations Specialist position and whether to fill that position at the cost of approximately \$75,000 including benefits. Maura would like to explore some alternatives as she does not think this position directly benefits students.

Michael DiTerlizzi believes there is a benefit to students and that position does a great job at promoting what our students are doing in the district. Suggested reviewing the salary and possible lowering the salary. Marsha Powers agreed and believes it is a critical position that the District needs. Rebecca Negron would like to keep the position but recommends reviewing the salary and job description. Michael Busha also agreed and thinks this is a good time to review the job description. Michael Busha said the Superintendent needs this position but asked to bring back the Job description, salary range and any other recommendations the Superintendent might like to add for this position to the July 16, Board meeting.

13.06 Termination of Dorothy Paul, Employee Case 12/13:002 – Kim Sabol *Moved to the end of the Agenda*

Dorothy Paul was not present at the Board meeting to object to her termination of employment from the Martin County School District.

Motion made by Michael DiTerlizzi approved Agenda Item 13.06, seconded by Marsha Powers; motion carries unanimously 5/0

21. Open to the Board

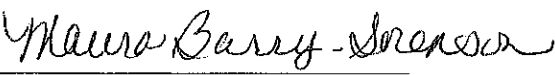
Laurie Gaylord thanked the Board and Staff for their hard work and patience through the budget process.

Michael Busha thanked MCEA for their support and working with us through this budget time.


Maura Barry-Sorenson asked to have another Budget Workshop.

There being no further business, the meeting was adjourned at 8:28 p.m.

***Exhibit / Additional Backup Available for Review**



Chair, Maura Barry-Sorenson



Secretary, Laurie Gaylord