

Memorandum

To: School Board Members

Date: 5/21/2013

Re: Agenda Item 1.01 Additions, Amendments and/or Deletions to the Agenda

Items to be Added:

- Agenda Item 13.01, Schedule of Personnel Recommendations – Routine personnel actions which have occurred between May 10, 2013 and May 20, 2013.

Items to be Amended:

- Agenda Item 11.14, Collaboration Agreement Between the Martin County School Board and Treasure Coast Hospice Counseling Services (TCHCS) - Final document approved by Attorney.
- Agenda Item 13.01, Schedule of Personnel Recommendations – Correction to line 49 and 85 (see attached memo).
- Agenda Item 13.03, Approve corrected Job Description for Director of Exceptional Student Education and Student Services.
- Agenda Item 17.11, Approve Change Order #004 in the Amount of \$910,815 with Pirtle Construction, Inc. for Martin County High School Project Building Phase IIIC to relocate infrastructure spaces. - Final document approved by Attorney.
- Agenda Item 17.12, Warfield Elementary School-Demolition of Buildings #18 and #20- Approval of GMP with Paul Jacquin & Sons, Inc. in the Amount of \$279,901 - Replace pages 543 and 548.

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

500 East Ocean Blvd • Stuart, Florida 34994 • Telephone (772) 219-1200 Ext: 30242 • Facsimile: (772) 219-1230



XENOBIA POITIER-ANDERSON

Executive Director of Human Resource Services & Staff Development

GAIL WILLIAMS, Director of Personnel

KIM SABOL, Esq.

Labor/Employment Representative

To: Laurie J. Gaylord, Superintendent
From: Gail Williams, Director of Personnel *GW*
Date: May 20, 2013
Re: Addendum to the May 21, 2013 Personnel Recommendations

Attached are routine personnel actions which have occurred between May 10, 2013 and May 20, 2013.

We request the School Board to take action to approve the personnel recommendations and the addendum.

Please let me know if you would like to discuss any of the items.

GW.gw
Attachments

Cc: Xenobia Poitier-Anderson, Executive Director of Human Resources & Staff Development
Kim Sabol, Labor and Employee Representative

Laurie J. Gaylord, Superintendent

School Board Members: Maura Barry-Sorenson • Michael J. Busha • Michael DiTerlizzi • Rebecca Negron • Marsha Powers

“An Equal Opportunity Agency”



THE SCHOC BOARD OF MARTIN COUNTY, FLORIDA
 Addendum of Personnel Recommendations
 May 10 - 21, 2013

ADMINISTRATIVE PERSONNEL

SEPARATIONS

1	Gonzalez, Emilio	Asst. Principal	SFHS	06/28/13	Resignation
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INSTRUCTIONAL PERSONNEL

EMPLOYMENT

2	Arnold, Heather	Teacher/Day Camp	ESC	06/04/13	Summer School
3	Blanton, Janet	Teacher/Day Camp	ESC	06/04/13	Summer School
4	Bradley, Gregory	Teacher/Day Camp	ESC	06/04/13	Summer School
5	Carr, Charles	Teacher/Day Camp	ESC	06/04/13	Summer School
6	Erwig, Peter	Teacher/Day Camp	ESC	06/04/13	Summer School
7	Fowler, Michelle	Teacher/Day Camp	ESC	06/04/13	Summer School
8	Graunke, Barbara	Teacher/Camp W.E.T.	ESC	06/04/13	Summer School
9	Howard, Michael	Teacher/Day Camp	ESC	06/04/13	Summer School
10	Johnson, Kirsi	Teacher/Camp W.E.T.	ESC	06/04/13	Summer School
11	Kernan, Kathryn	Teacher/Day Camp	ESC	06/04/13	Summer School
12	Speaks, Justin	Teacher/Day Camp	ESC	06/04/13	Summer School
13	Beard, Courtney	Teacher/Reading Camp	JDP	06/06/13	Summer School
14	Hoffman, Heather	Teacher/Reading Camp	JDP	06/06/13	Summer School
15	Noorian, Mary	Teacher/Reading Camp	JDP	06/06/13	Summer School
16	Gonzales, Rebecca	Teacher/Migrant Program	Title 1/IC Portable	05/20/13	Summer School

SEPARATIONS

17	Jshombach, Walter	Teacher/ROTC	MCHS	05/14/13	Deceased
18	Peduzzi, Erin	Teacher/1st Grade	WES	04/01/13	Resignation

STIPENDS

19	Ethridge, Debbie	Tutor	SFHS	05/09/13	Temporary Position
20	Rosado-Lentine, Maribel	Migrant Ed. Program Recruiter	Title 1/Migrant	05/20/13	Temporary Position
21	Hoffman, Heather	Tutor	WES	04/30/13	Temporary Position

endum of Personnel Recommendations
May 10 - 21, 2013

22	Jones, Elizabeth	Tutor	WES	04/30/13	Temporary Position
23	Maggio, Terra	Tutor	WES	04/30/13	Temporary Position
24	Murphy, Dawn	Tutor	WES	04/30/13	Temporary Position
25	Salinas, Lilia	Tutor	WES	05/13/13	Temporary Position
26	Scott, Felicia	Tutor	WES	04/30/13	Temporary Position
27	Thomas, Ana	Tutor	WES	04/30/13	Temporary Position

SUPPLEMENTS

28	Lehning, Michael	Track Head Coach	MCHS	12/13 SY	Repl. J. Moberg, split/w J. Moberg
29	Moberg, Joshua	Track Head Coach	MCHS	12/13 SY	Adjustment to 1/15/13 agenda, split/w M. Lehning

NON-INSTRUCTIONAL PERSONNEL

CHANGES

30	Lam, Jessica	Cook	SMS	05/13/13	Sub. to Reg., Repl. I. Falk
31	Almanzar, Juan	Sub. Bus Operator	Transportation	05/13/13	Sub. Bus Asst. to Sub Bus Operator
32	Leveille, Fritz	Sub. Bus Operator	Transportation	05/13/13	Sub. Bus Asst. to Sub. Bus Operator

EMPLOYMENT

33	Carroll, Beverly	Cook	BCE	05/13/13	Repl. S. Brown
34	Calderon, Suedmary	Sub. Extended Day Asst.	Co Wide	06/03/13	Summer School
35	Delions, Kadeidra	Sub. Food Service Asst.	Co Wide	05/09/13	
36	Eide, Gari	Sub. Food Service Asst.	Co Wide	05/13/13	
37	Johnson, Emma	Student Aide/Day Sail Camp	ESC	05/31/13	Summer School
38	Levy, Sarah	Student Aide/Camp W.E.T.	ESC	05/31/13	Summer School
39	Long, Courtney	Student Aide/Day Sail Camp	ESC	05/31/13	Summer School
40	Marani, Cristina	Student Aide/Camp W.E.T.	ESC	05/31/13	Summer School
41	Martell, Alexzander	Student Aide/Day Sail Camp	ESC	05/31/13	Summer School
42	Gallagher, Cole	Student Aide/Day Sail Camp	ESE	06/03/13	Summer School
43	Guerro, Tiffany	Student Aide/Day Sail Camp	ESE	06/03/13	Summer School

LEAVES

44	Leonard, Regina	Bus Operator	Transportation	04/23/13	Medical Leave/Family Medical Leave Act
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Agendum of Personnel Recommendations
May 10 - 21, 2013

45 Barfield, Stella Custodian WES 05/13/13 Medical Leave/Family Medical Leave Act

PROMOTIONS

46 Williams, Wilson Electronics Technician Maintenance 07/01/12 Electrician to Electronics Tech., Capital Budget

SEPARATIONS

47 Matos, Julie Computer Asst. CGE 05/10/13 Abandonment of Position

48 Bushman, Dena Ed. Para. PCE 06/03/13 Resignation

49 O'Kelly, Sandra Media Asst. SFHS 06/03/13 Retirement



**School Board of Martin County
Agenda Item Request Form
Board Meeting: May 21, 2013**

Agenda Item # **11.14**

1. AGENDA ITEM:

Collaboration Agreement between the Martin County School Board and Treasure Coast Hospice Counseling Services (TCHCS).

X appropriate box(s): New Renewal Addenda Presentation Grant \$ _____

2. BACKGROUND INFO/STAFF RECOMMENDATION:

Renew Agreement with Treasure Coast Hospice Counseling Services for the 2013-14 SY. Treasure Coast Hospice Counseling Services provides services to appropriately referred children, including one-to-one matches.

3. FINANCIAL IMPACT:

Is there a financial impact (Finance Review Required)? YES NO

Is funding provided in approved budget? YES NO

What additional funding is required? Indicate Amount \$ _____
Source: _____

4. SUPERINTENDENT RECOMMENDS APPROVAL: YES NO

5. REQUIRED SIGNATURES: By signing below, you are verifying that you have reviewed the item and it is ready for submittal to the Superintendent and School Board respectively.

Requestor: William Connolly
Type or Print Name

W Connolly
Signature

Director/Principal: William Connolly
Type or Print Name

W Connolly
Signature

**Exec. Director or
Asst. Superintendent:** Henry A. Salzler
Type or Print Name

H A Salzler
Signature

Finance Review: _____
Type or Print Name

Signature

Legal Review: REQUIRED
 NOT REQUIRED

[Signature]
Signature 5/21/13

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

500 East Ocean Blvd • Stuart, Florida 34994 • Telephone (772) 219-1200 Ext: 30242 • Facsimile: (772) 219-1230



XENOBIA POITIER-ANDERSON
Executive Director of Human Resource Services & Staff Development
GAIL WILLIAMS, Director of Personnel
KIM SABOL, Esq.
Labor/Employment Representative

To: Laurie Gaylord, Superintendent

From: Gail Williams, Director of Personnel *GW*

Date: May 20, 2013

Re: Corrections to the May 21, 2013 Personnel Recommendations - Line item 49 and 85

This memo is a correction to the May 21, 2013, Personnel Recommendations. Line item 49, the retirement of Mr. David Dean, effective June 3, 2013, was previously approved by the School Board at the April 16, 2013 School Board Meeting. This item was inadvertently placed on the May 21, 2013 agenda in error.

Line item 85 is being corrected to reflect a replacement rather than a new position.

We request the School Board to take action to approve the corrected personnel recommendations.

Please let me know if you would like to discuss any of the items.

GW.gw
Attachments

Cc: Xenobia Poitier-Anderson, Executive Director of Human Resources
Kim Sabol, Labor and Employee Representative

Laurie J. Gaylord, Superintendent

School Board Members: Maura Barry-Sorenson • Michael J. Busha • Michael DiTerlizzi • Rebecca Negron • Marsha Powers

Schedule of Personnel Recommendations
May 21, 2013

45	Willison, Joy	Guidance Counselor	CLE	06/07/13	Resignation
46	Willison, Janie	Teacher/Kindergarten	CLE	06/03/13	Resignation
47	Sheppell, Jill	Teacher/TSA	ESE	06/20/13	Resignation
48	Shaver, Daniel	Teacher/Music	FAWE	06/03/13	Retirement
49	Dean, David	Teacher/Voc.	HOMS	06/03/13	Retirement
50	Federico, Ann	Teacher/Gifted	HOMS	06/03/13	Retirement
51	Riggins, Barbara	Teacher/2nd Grade	HSE	06/03/13	Retirement
52	Warner, Charles Dan	Teacher/PE	HSE	06/03/13	Retirement
53	Dees, Greg	Teacher/Science	JBHS	06/03/13	Resignation
54	Ponte, Deborah	Teacher/2nd Grade	JDP	06/03/13	Resignation
55	Whitt, Vanessa	Teacher/5th Grade	JDP	06/03/13	Resignation
56	Wilson, Marjorie	Teacher/Lang. Arts	MCHS	06/03/13	Retirement
57	Gandy, Lynnell	Computer Assistant	PCE	06/03/13	Resignation
58	Batey, Mary	Media Specialist	PSE	06/05/13	Retirement
59	Branch, Terri	Teacher/3rd Grade	PSE	06/03/13	Resignation
60	Brais, Katelyn	Teacher/3rd Grade	PWE	02/21/13	Resignation
61	Brownie, Jacquelyn	Teacher/5th Grade	PWE	04/16/13	Resignation
62	Hylton, Benjamin	Teacher/Music	PWE	06/03/13	Resignation
63	Sopher, Shawna	Teacher/2nd Grade	PWE	06/03/13	Resignation
64	Hagie, Eileen	Teacher/Math	SFHS	06/05/13	Retirement
65	Harden, Wanda	Teacher/Math	SFHS	06/03/13	Retirement
66	Biediger, Jillian	Teacher/Lang. Arts	SMS	06/03/13	Resignation
67	Hopper, John	Teacher/Science	SMS	05/31/13	Retirement
68	Warner, Cynthia	Teacher/Kindergarten	SWE	06/03/13	Retirement
<u>STIPENDS</u>					
69	Barros, Lana	Tutor	CGE	04/22/13	Temporary Position
70	Ciliberti, Ashley	Tutor	CGE	04/22/13	Temporary Position

Schedule of Personnel Recommendations
May 21, 2013

71	Giallanzo, Shelley	Tutor	CGE	04/23/13	Temporary Position
72	Kirkham, Patty	Tutor	CGE	04/22/13	Temporary Position
73	Perrone, Lisa	Tutor	CGE	04/22/13	Temporary Position
74	Tuma, Jessica	Tutor	CGE	04/22/13	Temporary Position
75	Wendisch, Kim	Tutor	CGE	04/22/13	Temporary Position
76	Windsor, Sharon	Tutor	CGE	04/22/13	Temporary Position
77	Adams, Maureen	Tutor	PSE	04/08/13	Temporary Position
78	De Pablos, Corali	Tutor	PSE	04/08/13	Temporary Position
79	Rega, Kristen	Tutor	PSE	04/08/13	Temporary Position
80	Conrad, Monica	Tutor	PWE	04/22/13	Temporary Position
81	Cowen, Melissa	Tutor	PWE	04/22/13	Temporary Position
82	Martin, Michaela	Tutor	PWE	04/22/13	Temporary Position

SUPPLEMENTS

83	LaGratta, Thomas	Club Sponsor/Karaoke Club 3rd-5th Grd.	BCE	12/13 SY	Temporary Position, Extended Day funded
84	Hayden, Brian	Club Sponsor/Art Club	JDP	12/13 SY	Temporary Position, Extended Day funded
85	Theobald, Matthew	Athletic Manager	MCHS	12/13 SY	New Position Replacement

NON-INSTRUCTIONAL PERSONNEL

CHANGES

86	Korhnaak, Allen	Sub. Bus Operator	Transportation	05/01/13	Sub. Bus Asst. to Sub Bus Operator
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EMPLOYMENT

87	Carter, Alicia	ESE Ed. Para.	CGE	04/16/13	Repl. T. Hill
88	Baker, Lindsey	Sub. Extended Day Asst.	Co Wide	05/02/13	
89	Brooks, Lauren	Sub. Extended Day Asst.	Co Wide	05/02/13	
90	Grassam, Christine	Sub. Extended Day Asst.	Co Wide	02/21/13	
91	Kollar, Alexandra	Sub. Extended Day Asst.	Co Wide	05/03/13	
92	Oliver, Jessica	Sub. Extended Day Asst. Mgr.	Co Wide	06/03/13	Summer School
93	Oliver, Jessica	Sub. Extended Day Asst.	Co Wide	06/03/13	Summer School
94	Rivera, Yolanda	Sub. Extended Day Asst.	Co Wide	06/03/13	Summer School

THE SCHOOL BOARD OF MARTIN COUNTY

DIRECTOR OF EXCEPTIONAL STUDENT EDUCATION AND STUDENT SERVICES

JOB DESCRIPTION

QUALIFICATIONS:

- (1) Master's degree in Educational Leadership or related field from an accredited educational institution.
- (2) Certification in Educational Leadership.
- (3) Minimum of ten (10) years of successful experience in education and at least six (6) years experience in education leadership roles or administration in public education.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of innovative practices and current trends in exceptional education. Knowledge of issues related to exceptional education curriculum and instructional techniques. Knowledge of rules, regulations, statutes, policies, special programs and procedures affecting disabled individuals (IDEA, Section 504, ADA) on a federal, state and local level. Knowledge of litigation affecting disabled individuals. Knowledge of computerized student database systems (FTE reports, suspension information and student records). Ability to provide consultation and advice to teachers, parents, and district staff on exceptional education policies and procedures, rules, regulations and laws. Ability to organize and direct meetings related to exceptional education at all levels in the district and schools; to provide conflict resolutions pertaining to critical issues at exceptional education staffings, pre-expulsion meetings and educational planning conferences. Ability to communicate, plan and disseminate precise exceptional education strategies and related information.

REPORTS TO:

Assistant Superintendent

JOB GOAL

To promote success of all students and colleagues by facilitating, arbitrating and implementing programs and support systems which are conducive to student learning and staff professional growth.

SUPERVISES:

Director Coordinator of Exceptional Student Education
Coordinator of Student Services and Virtual Education
Records Management Liaison
Program Specialist

Psychologists
Bookkeeper
Secretaries

PERFORMANCE RESPONSIBILITIES:

Service Delivery

- * (1) Direct, plan, implement and evaluate all exceptional student education and student service programs.

**EXECUTIVE DIRECTOR OF EXCEPTIONAL STUDENT EDUCATION AND
STUDENT SERVICES (Continued)**

- * (2) Ensure all exceptional students receive an appropriate education and their parents/guardians have been informed of the student's recommended educational placement and of their due process rights.
- * (3) Review the recommendations of the evaluating specialists and the staffing committee.
- * (4) Determine student eligibility for special programs as defined in State Board of Education regulations and the Martin County District Procedures of Exceptional Student Education Programs.
- * (5) Inform, in writing, the appropriate school principal of the student's eligibility for a special program.
- * (6) Direct, coordinate and monitor the implementation of Section 504 federal regulation.
- * (7) Direct, coordinate and monitor the implementation of the Americans with Disabilities Act (ADA).
- * (8) Coordinate the development, implementation and evaluation of exceptional student education curriculum.
- * (9) Interface goals with the ESE strategic plan, ESE Parent Advisory Council/School Improvement Plans and FCAT initiatives.
- *(10) Certify FCAT waivers for ESE.
- *(11) Provide leadership to schools for identifying and working with district and service agency personnel to meet students' needs.
- *(12) Analyze reviews and recommend how program delivery services will affect annual FTE projections.
- *(13) Review and provide leadership in ESE and student services projects and grants.
- *(14) Develop, coordinate and implement services, including but not limited to Medicaid.
- *(15) Serve as Exceptional Student Education Due Process Coordinator.
- *(16) Complete all legal ESE and student service staff work and research for litigation in Due Process Hearings, DOE and OCR complaints and court proceedings.
- *(17) Investigate/analyze parent complaints to determine appropriate action/strategies.
- *(18) Investigate and monitor OCR and EEOC complaints while serving as the District's Equity Officer.
- *(19) Provide technical assistance with the Americans with Disabilities Act (ADA) along with its Transition Plan.
- *(20) Assist in the development of ADA Accommodation Plans.
- *(21) Supervise and direct the diagnosis of students' individual problems and psychological testing including monitoring for procedural compliance.
- *(22) Coordinate and monitor all ESE and student services cooperative agreements and contracts.
- *(23) Coordinate activities with Florida Diagnostic Learning Resource Center.
- *(24) Recruit and assist in interviewing all Exceptional Student Education and student services staff.
- *(25) Monitor data from student referral to eligibility for special programs.
- *(26) Assume responsibility for dealing with issues including student exchange visitor information system.
- *(27) Develop and initiate survey programs for continuous identification of exceptional children.
- *(28) Assume responsibility for compiling, maintaining and filing all reports, records and other documents legally required or administratively useful as related to ESE and/or student services.

**EXECUTIVE DIRECTOR OF EXCEPTIONAL STUDENT EDUCATION AND
STUDENT SERVICES (Continued)**

- * (29) Evaluate the curriculum of exceptional education programs in terms of individual students' needs and achievements.
- * (30) Monitor the development of Individual Education Plans.
- * (31) Make recommendations on design, furnishing, equipment and location of new exceptional education and student services facilities.
- * (32) Develop, implement and evaluate all federal programs in the ESE and student services programs.
- * (33) Provide parent training opportunities.
- * (34) Oversee the implementation of the records management system for the district.
- * (35) Oversee the records retention process in the district.

Inter/Intra-Agency Communication and Delivery

- * (36) Collaborate and provide leadership as well as technical assistance for administrators and other personnel in all areas of exceptional education and student services.
- * (37) Keep Superintendent and Assistant Superintendent informed of issues, concerns and mandates and provide guidance and information to the School Board.
- * (38) Coordinate program planning involving appropriate district and school level personnel, parents, agencies and community representatives.
- * (39) Assist guidance counselors and other designated school personnel in screening, evaluating, staffing and placement procedures of all students.
- * (40) Serve as liaison with the community, advisory and parent groups.
- * (41) Respond to inquiries and concerns in a timely manner.
- * (42) Serve on district, state or community councils or committees as assigned or appropriate.
- * (43) Provide oversight and direction for cooperative planning with other agencies.
- * (44) Assist in the interpretation of programs, philosophy and policies of the district to staff, students, parents and the community.
- * (45) Work closely with district and school staffs to support school improvement initiatives and processes.

Professional Growth and Improvement

- * (46) Conduct ESE and student services research on pertinent issues and inform district and school personnel of information.
- * (47) Keep informed of legal requirements governing exceptional student education and student services and stay current on other issues such as Family Rights and Privacy Act.
- * (48) Maintain a network of peer contacts through professional organizations.
- * (49) Keep informed and disseminate information about current research, trends and best practices in area of responsibility.
- * (50) Provide leadership in the development, implementation and evaluation of staff development activities for exceptional student education and student services.
- * (51) Attend training sessions, conferences and workshops as assigned to keep abreast of current practices, programs and legal issues.

Systemic Functions

- * (52) Recommend policies and procedures for student services and ESE.
- * (53) Develop district plan for exceptional education.
- * (54) Schedule and prepare required contracts, projects and reports for School Board approval.
- * (55) Review FTE information on all ESE and student services programs.
- * (56) Represent the district in a positive and professional manner.
- * (57) Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment actions.

EXECUTIVE DIRECTOR OF EXCEPTIONAL STUDENT EDUCATION AND STUDENT SERVICES (Continued)

- *(58) Prepare or assist in the preparation of all required reports and maintain all appropriate records.
- *(59) Develop annual goals and objectives consistent with and in support of district goals and priorities.
- *(60) Must be available/present during all emergency situations.
- (61) Perform other duties as assigned.

Leadership and Strategic Orientation

- *(62) Provide leadership in establishing new programs and developing improved understanding in existing programs.
- *(63) Provide leadership and guidance in the development of annual goals and objectives for assigned department or program.
- *(64) Assist in implementing the district's goals and strategic commitment.
- *(65) Exercise proactive leadership in promoting the vision and mission of the district.
- *(66) Set high standards and expectations and promote professional growth for self and others.
- *(67) Utilize appropriate strategies and problem-solving tools to make decisions regarding, planning, utilization of funds, delivery of services and evaluation of services provided.
- *(68) Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.
- *(69) Use appropriate styles and methods to motivate, gain commitment and facilitate task accomplishment.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

See Job Description Supplement for Codes	
Physical Activity - occasionally	D, F-H, L-O, S
- frequently	A-C, P, Q
- constantly	T-V
Working Conditions	B
Materials, Tools and Equipment	A, D-H

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be those established by the district.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities



School Board of Martin County
Agenda Item Request Form
Board Meeting: May 21, 2013

Agenda Item #17.11

1. AGENDA ITEM: Approve Change Order #004 in the amount of \$910,815.00 with Pirtle Construction Company, Inc. for Martin County High School Project Building Phase IIIC to relocate infrastructure and instructional spaces.

X appropriate box(s): X New [] Renewal [] Addenda [] Presentation [] Grant \$

2. BACKGROUND INFO./STAFF RECOMMENDATION: Next phase of construction at Martin County High School requires relocation of Commercial Art Lab from Building 07 which is being demolished to accommodate new Administration/Classroom Building, and relocation of JROTC from Building 06. Both programs will be relocated to Building 82. Work also includes additional walkway canopies to existing instructional spaces currently without canopies. STAFF RECOMMENDS APPROVAL.

3. FINANCIAL IMPACT:

Is there a financial impact (Finance Review Required)? X YES [] NO

Is funding provided in approved budget? [] YES X NO

What additional funding is required? Indicate Amount: \$910,815.00

Source: Capital Budget Transfer

4. SUPERINTENDENT RECOMMENDS APPROVAL: [] YES [] NO

5. REQUIRED SIGNATURES: By signing below, you are verifying that you have reviewed the item and it is ready for submittal to the Superintendent and School Board respectively.

Requestor: David R. Spear, AIA
Type or Print Name

Signature

Director/Principal: Julian G. (Jay) Angel
Type or Print Name

Signature

Exec. Director or Asst. Superintendent: Steve L. Weil
Type or Print Name

Signature

Finance Review: Helene DiBartolomeo
Type or Print Name

Signature

Legal Review: X REQUIRED
[] NOT REQUIRED

Signature: [Signature] 5/16/13

failure to give is the primary cause of the injury or damage.

- (d) The Construction Manager hereby acknowledges receipt of ten dollars and other good and valuable consideration from the Owner and acknowledges receipt of ten dollars and other good and valuable consideration from in exchange for giving the Owner, the indemnification provided above.

~~(10) Builder's Risk Coverage - By Owner.~~ n/b

- (11) Certificate of Insurance - The Owner shall be furnished proof of coverage of Insurance as follows:

Certificate of Insurance form will be furnished to the Owner along with the Contract Documents. This Certificate shall be dated and show:

- (a) The name of the insured Construction Manager, the specific job by name and job number, the name of the insurer, the number of the policy, its effective date, and its termination date.
- (b) Statement that the Insurer will mail notice to the Owner and a copy to the Architect-Engineer at least fifteen (15) days prior to any material changes in provisions or cancellation of the policy.
- (c) Certificate of Insurance shall be in the form as approved by Insurance Standards Office (ISO) and such Certificate shall clearly state all the coverages required in this Section.
- (d) Certificate of Insurance shall state that the Owner is listed as additional insured on all appropriate policies including completed operations under commercial general liability. Any coverage shall be to the limits set forth in section 768.28 Florida Statutes.
- (e) Copy of the endorsement or additional insured rider to the General Liability Policy.

Waiver of Subrogation

- (1) The Owner and the Construction Manager waive all rights against each other, for damages caused by perils covered by insurance provided in this Section to the extent covered by such insurance except such rights as they may have to the proceeds of such insurance held by the Owner and Construction Manager as trustees. The Construction Manager shall require similar waivers from all subcontractors and their sub-subcontractors.
- (2) The Owner and Construction Manager waive all rights against each other for loss or damage to any equipment used in connection with the Project and covered by any property insurance. The Construction Manager shall require similar waivers from all subcontractors and their sub-subcontractors.
- (3) If the policies of insurance referred to in this Article require an endorsement to provide for continued coverage where there is a waiver of subrogation, the Owner of such policies will cause them to be so endorsed.

The owner shall be an additional insured on all policies with out waiving any indemnity or limitation under the law. The Construction Manager shall provide a detail of all cost items included in the calculation for each line of insurance in the Guaranteed Maximum Price.

EXHIBIT "D"

Established
1940

Paul

Jacquin & Sons
General Contractor
Construction Manager
Design - Builder

Inc.

Commercial
Industrial
Residential

Attachment 1

Project: Warfield Elementary Demolition of Buildings 18 & 20

Assumptions and Qualifications

Where conflicts may exist between these Assumptions and Qualifications the listed Contract Drawings, Specifications and Architect's letters of direction, these Assumptions and Qualifications shall govern.

1. The cost included in this proposal are as specifically identified in this proposal and are as specifically shown in the enumerated contract documents and do not include any unknowns.
2. All Builders Risk Insurance with named storm provisions including all deductibles is not included and shall be furnished and paid for by Owner. *n/a*
3. Threshold Inspector and special Inspector services are not included and shall be provided and paid for by the Owner.
4. Quality control testing is not included and shall be provided and paid for by the Owner.
5. All required county, city and governing municipalities and agencies permit, fees and charges are not included and shall be paid for by the Owner.
6. All required drainage district bonds, fees and permits are not included and shall be paid for by the Owner.
7. All required water management district bonds, fees and permits are not included and shall be paid for by the Owner.
8. All required impact fees, utility connection fees and usage fees are not included and shall be paid for by the Owner.
9. All costs required to remedy and modify any existing unknown subsurface conditions are not included.