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# ••••• BOARD OF DIRECTORS

The Ridgefield School District Board of Directors consists of five school board members, elected by ballot by the registered voters of the district. The school board acts as the policy-making body of the district and is responsible and accountable for planning, policy, advocacy, and evaluation. Guided by state and federal laws, the board provides direction for the district by approving policies, making financial decisions, determining building needs, and approving the budget.



**District 1**Emily Enquist



**District 2**Joseph Vance



**District 3**Brett Jones



**District 4**Donna Farnsworth



**District 5**Zenia Bringhurst

# BOARD MEETINGS

Regular board meetings are held at 5:00 p.m. on the second and fourth Tuesday of each month in the Columbia Assembly Room at the Ridgefield Administrative & Civic Center (RACC), 510 Pioneer Street in downtown Ridgefield. All regular and special board meetings are open to the public, and all actions authorized or required by law are taken at these meetings. All formal actions are taken in public sessions. When physical distancing guidelines are in effect, meetings will be held via Zoom webinar. Please refer to the meeting agenda for specific Zoom link information.

Board meetings are open to the public, and all discussions are held during an open meeting with the exception of "executive sessions." Comments from the public are invited relating to agenda items and non-agenda items. A "Citizen's Request to Speak" form must be filled out and submitted to the board president before speaking during the public comment section. We encourage you to attend meetings and share your thoughts, ideas or concerns. When meetings are held via Zoom webinar, public comment will be accepted electronically. A link will be provided on the agenda.

# - Equal opportunities

- Ridgefield School District No. 122 complies with all state and federal rules and regulations and provides equal opportunity in
- programs and employment and does not unlawfully discriminate
- on the basis of race, color, national origin/language, marital status, HIV/Hepatitis C status, sex, sexual orientation—including
- gender expression or identity, creed, religion, age, veteran or
- military status, disability, or the use of a trained guide dog or
- service animal by a person with a disability, and provides equal access to the Boy Scouts of America and other designated youth
- groups. Ridgefield School District will also take steps to assure
- that national origin persons who lack English language skills can
- participate in all education programs, services and activities.
   For information regarding translation services, bilingual
- education or inquiries regarding compliance procedures, contact
- Dr. Michael Baskette, Title IX/Section 504/ADA Coordinator, 510 Pioneer Street, Ridgefield WA 98642, (360) 619-1348, or by
- email at michael.baskette@ridgefieldsd.org.



# DISTRICT GOALS

- Achieve high outcomes through quality instruction, personalized learning, and continuous improvement resulting in success for every student.
- Provide safe, inclusive, and supportive environments that nurture the well-being of the whole child.
- Provide collaboration and communication opportunities with families, staff, and the community resulting in strong partnerships.
- Close the disparity gaps by ensuring high expectations, removing barriers, and providing opportunities for all students.

# PURPOSE STATEMENT

Ridgefield School District aspires to be the state's premier district, leveraging strong community partnerships to provide each student personalized learning experiences, opportunities, and skills that ensure success and unlimited possibilities.



# QUALITY INSTRUCTION !

We ensure research-based instructional practices are implemented in every classroom utilizing access to professional growth and collaboration opportunities to reflect on and improve our practices.



# EDUCATIONAL PROGRAMS

We deliver a premier educational program dedicated to developing the whole child. We provide students with personalized academic and extracurricular opportunities while increasing student learning.



# LEARNING ENVIRONMENTS

We strive to provide safe, well-maintained facilities with 21st century learning environments in which all students can succeed. We will maximize the availability of our facilities to support community use.



## COMMUNITY PARTNERSHIPS

We create educational partnerships to promote collaboration, improve communication and provide programs for greater learning opportunities.

# 2023-2024 IMPORTANT DATES

August 24, 25, 28, 29 Teacher In-Service

August 30 First Day of Classes
September 4 Labor Day Holiday
October 13 Teacher In-Service
November 10 Veterans Day Holiday
November 21 End of First Trimester

November 22-24 Thanksgiving Break
December 20-Jan 1 Winter Break

January 2 School Resumes

January 15 Martin Luther King, Jr. Holiday

January 25 End of Semester

January 26 Teacher In-Service

February 19 Presidents' Day Holiday
March 7 End of 2nd Trimester

March 8 Teacher In-Service

March 22 No School
April 1-5 Spring Break

May 27 Memorial Day Holiday

June 7 RHS Graduation Day

June 13 Final Day of Classes

#### **SCHOOL CLOSURE MAKE-UP DAYS**

The first makeup day would be March 22 followed by June 14. Any additional makeup days will be added to the week of June 17.

# COMMON RELIGIOUS HOLIDAYS

#### September

6-7 Janmashtami - Hindu 15-17 Rosh Hashanah - Jewish 24-25 Yom Kippur - Jewish 26-27 Mawlid-al-Nabi - Islamic 29-6 Sukkot - Jewish

#### October

6-8 Shmini Atzeret - Jewish 7-8 Simchat Torah - Jewish 15-23 Navaratri/Dassehra - Hindu

#### November

12 Diwali - Hindu

#### December

7-15 Hanukkah - Jewish25 Christmas Day - Christian



#### January

7-8 Orthodox Christmas - Christian Orthodox

#### February

10 Lunar New Year

14 Ash Wednesday - Christian

14 Beginning of Lent - Christian

#### March

8 Maha Shivaratri - Hindu

10 Beginning of Ramadan - Islamic

23-24 Purim - Jewish

25 Holi - Hindu

29 Good Friday - Christian

31 Easter - Christian

#### April

6 Lailat Ul Qadr - Islamic10 Eid al-Fitr - Islamic17 Ram Navami - Hindu22-30 Passover - Jewish

#### May

3 Orthodox Good Friday - Christian Orthodox

5 Orthodox Easter - Christian Orthodox

#### June

11-13 Shavuot - Jewish 16-17 Eid al-Adha - Islamic

#### July-August

7-4 Muharram - Islamic



	AUGUST										
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25	26	27	L	29	30					

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17	18	19	L	21	22	23			
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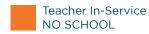
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28	29	30	31				

- WEDNESDAY ONE HOUR LATE START- All School EARLY RELEASE Elementary ONLY - SRIS 11:30AM UR/SR 12:35PM
- EARLY RELEASE Middle VRMS 11:30AM AND Elementary SRIS 11:30AM UR/SR 12:35PM
- EARLY RELEASE High School ONLY RHS 11:40AM

School Holiday NO SCHOOL









AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29		NATIONAL NIGHT OUT ABRAMS PARK	MUSICIANS IN THE PARK	3	4	FARMERS MARKET 9AM-2PM PADDLE FOR LIFE 8AM-4PM FOREST FAIR
30 31	7	6-8PM	12PM-1:30PM	10	11	11AM-5PM
6	7	8  BOARD MEETING 5PM	MUSICIANS IN THE PARK 12PM-1:30PM	10	11	12
13	14	15	MUSICIANS IN THE PARK	17	18	19 FARM TO TABLE
20	21	22	12PM-1:30PM	24	25	6-10PM
20	21	BOARD MEETING 5PM	MUSICIANS IN THE PARK 12PM-1:30PM		25 N-SERVICE CHOOL	26
27		29 N-SERVICE CHOOL	30 -Yst day of Classes!	31		\$EPEMBER  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30







SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AUGUST  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19	OCTOBER  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21				1	<b>2</b> MULTICULTURAL
20 21 22 23 24 25 26 27 28 29 30 31	22 23 24 25 26 27 28 29 30 31					FESTIVAL 9AM-3PM
3	4 LABOR DAY HOLIDAY	5	6	7	8	EXPERIENCE RIDGEFIELD 11AM-4PM  OKTOBERFEST 3PM-10PM
10	11	BOARD MEETING 5PM	13	14	15	16
17	18	19	20	21	22	23
24	25	BOARD MEETING 5PM	27	28	29	30





OCOBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
						BIRDFEST & BLUEGRASS 9AM-2PM
8	9	BOARD MEETING 5PM	11	12	13 Teacher in-service no school	14
15	16	17	18	19	20	21
				SRIS 1	RELEASE 1:30AM 12:35PM	
22	23	24	25	SRIS 1	1:30AM	28
22	23	24  BOARD MEETING 5PM	25	SRIS 1 UR/SR	1:30AM 12:35PM	FALL PLAY 2PM & 7:30 PM



ROSAUERS SUPERMARKETS NOVEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28			1	2	3	MAKE A DIFFER- ENCE KICKOFF 9AM-2PM
29 30 31					FALL PLAY 2PM & 7:30 PM	FALL PLAY 2PM & 7:30 PM
5	6	BOARD MEETING 5PM	8	0	10 VETERANS DAY HOLIDAY	11
12	13	14	15	16	EARLY RELEASE  SRIS 11:30AM UR/SR 12:35PM	18
19	20	21	22	23	24	25
	EARLY R VRMS/SRI UR/SR 1	S 11:30AM	Thanksgiving break			
26	27	BOARD MEETING 5PM	29	30		DECEMBER  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31





DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
NOVEMBER  1 2 3 4	JANUARY  1 2 3 4 5 6				1	2
5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					HOMETOWN CELEBRATION 9AM-7PM
3	4	5	6	7	8	9
10	11	12	13	14	15	16
		BOARD MEETING 5PM				
17	18	19	20	21	22	23
			WIN	IER BR	EAK	
24	25	26	27	28	29	30
31						





JANUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DECEMBER  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 NEW YEAR'S DAY HOLIDAY	2 SCHOOL RESUMES	3	4	5	6
7	8	9 BOARD MEETING 5PM	10	11	12	13
14	15 MarTin LuTher King, Jr. HoLiday	16	17	18	19	20
21	22	BOARD MEETING 5PM	24	EARLY RELEASE RHS 11:40AM	26 Teacher IN-Service No SCHOOL	27
28	29	30	31			1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 28 26 27 28 29



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27				1	2	3
28 29 30 31						F <u>IRST SATURDA</u> Y 9AM-2PM
4	5	6	7	8	9	10
11	12	BOARD MEETING 5PM	14	15	16	17
18	19 PRESIDENTS' DAY HOLIDAY	20	21	22	23	24
25	26	BOARD MEETING 5PM	28	29		MARCI  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31







SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 28 26 27 28 29	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				1	ARTS MONTH KICK- OFF & COLOR RUN
3	4	5	6	7  EARLY RELEASE  SRIS 11:30AM	8 Teacher IN-Service NO SCHOOL	9AM-2PM 9
10	11	12 BOARD MEETING	13	UR/SR 12:35PM 14	15	16
17	18	5PM 19	20	21	22 NO SCHOOL POSSIBLE MAKEUP DAY	23
31	25	BOARD MEETING 5PM	27	28	29	30







SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MARCH  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1	2 SPR[	3 NG BR	EAK	5	FIRST SATURDAY 9AM-2PM
7	8	BOARD MEETING 5PM	10	11	12	13
14	15	16	17	18	19	SPRING CLEAN UP 9AM-1PM
21	22 Teacher IN-Service No School	BOARD MEETING 5PM	24	25	26	27
28	29	30				1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31







SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27			1	2	3	SPRING FESTIVAL 9AM-2PM
28 29 30					MUSICAL 2PM & 7:30 PM	MUSICAL 2PM & 7:30 PM
5	6	7	8	9	10	11
12	13	BOARD MEETING 5PM	15	16	17	18
19	20	21	22	23	24	25
26	27 MEMORIAL DAY HOLIDAY	BOARD MEETING 5PM	29	30	31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	EARLY RELEASE SRIS 11:30AM UR/SR 12:35PM	4	5	6	RHS PROPERTY OF THE PROPERTY O	8
9	10	BOARD MEETING 5PM	12	IAST DAY OF CLASSES!  • • • • •	14	15
16	17	18	19 JukeTeenTh HoLiday	20	21	22
30	24	BOARD MEETING 5PM	26	27	28	29







SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JUNE  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1	2	3	4 INDEPENDENCE DAY HOLIDAY	5	FIRST SATURDAY 9AM-2PM
7	8	9	10	11	12	13
14	15	BOARD MEETING 5PM	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 28 26 27 28 29 30 31

## ADDITIONAL



# INFORMATION OF SPECIAL INTEREST TO YOU...

#### **ASBESTOS PLAN**

The Ridgefield School District engages in a continuous asbestos surveillance program to ensure that there are no asbestos problems or danger to students and employees. A copy of the district's asbestos management plan is available for review at the Maintenance & Operations Office at 304 Pioneer Street.

#### CHILD ABUSE PREVENTION

The Ridgefield School District works with state agencies (including OSPI) to establish a coordinated primary prevention program for child abuse and neglect. Parents may refuse to have their children participate in the program.

## CHILD IDENTIFICATION PROCEDURES

The district conducts ChildFind activities for the purpose of locating, evaluating, and identifying students with a suspected disability who are residing within district boundaries. ChildFind activities apply to children who are not currently receiving special education and related services. Parents having concerns about their child's health, hearing, intellectual functioning, language, learning, movement, serious behavioral needs, speech or vision can call their child's school.

#### **COLLEGE CREDIT PROGRAM**

Each senior high school shall have information available annually concerning the entrance requirements and the availability of programs in the local area that lead to college credit, including classes such as Advanced Placement, Running Start, tech-prep, skill centers, college in the high school, and International Baccalaureate programs. In addition, each senior high school shall have available information of the names and contact information of other public or private entities offering such programs, including online Advanced Placement programs, to its students if the school has knowledge of such entities. For information on programs available to Ridgefield students, contact the counseling department at the high school.

#### **DRUG-FREE SCHOOLS**

The Ridgefield School District supports and enforces drug-free schools.

Use and/or possession of alcohol and illicit drugs is unlawful, wrong, and harmful. A student shall not knowingly possess, use, transmit, be under the influence of, or show evidence of having used any alcohol or any controlled illegal, addictive, or harmful substances of any kind (including anabolic steroids) while on school grounds or at a school activity, function, or event.

Violation of this policy shall result in the following:

- The parent(s) will be notified to discuss appropriate treatment
- The school administration may request the assistance of a law enforcement official investigating the source of the substance
- Appropriate school disciplinary action will be taken

To ensure the safety, health and well-being of all students, the district is committed to a program that emphasizes drug and alcohol abuse prevention, intervention, aftercare support and necessary corrective actions. While the primary obligation to seek assistance rests with the student and his/her parent(s), school staff shall work with the home and community to develop and implement a comprehensive prevention and intervention program. The district shall seek the support and cooperation of public and private agencies as necessary.

## EVERY STUDENT SUCCEEDS ACT (ESSA)

In accordance with the Every Student Succeeds Act, the Ridgefield School District provides notices to parents and the public including annual reports and progress reviews; school improvements; teacher qualifications; student achievement information; and a variety of information about the status of English Learners. The U.S. Department of Education provides a guidance document on Parental Involvement Title I, Part A on their website at http://www.ed.gov/programs/titleiparta/parentinvguid.doc.

## FAMILY EDUCATION RIGHTS AND PRIVACY ACT - CONFIDENTIALITY

Parents in the Ridgefield School District have rights to confidentiality under the Family Education Rights and Privacy Act (FERPA). The parent or eligible student has a right to inspect and review the student's education records; amend education records; consent to disclose personally identifiable information contained in education records; and file a complaint with the U.S. Department of Education. Parents wishing to review

their children's records should contact the registrar at their child's school.

Additional information about the district's policies and procedures for maintenance and disclosure of student records is available in Board of Directors Policy 3231 and Policy 3231P, which are available on the district's website at www.ridgefieldsd.org.

#### **IMMUNIZATIONS**

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the board requires a student to present evidence of immunization against diseases as required by the Washington State Board of Health. Students must get vaccine doses at the correct time frames to be in compliance with school requirements.

Talk to your healthcare provider or school staff if you have questions about school immunization requirements. There are additional important vaccines for children that are not required for school entry. Find information on these vaccines at www. immunize.org/cdc/schedules/.

## LIFE-THREATENING HEALTH CONDITIONS

Each year, the Ridgefield School District is required to make information available to parents of students in Grades 6-12 regarding meningococcal disease and its vaccine and human papillomavirus disease and its virus. Information regarding both of these diseases can be found at the following websites for the Washington State Department of Health and the Centers for Disease Control and Prevention:

#### **Meningococcal Disease**

https://www.doh.wa.gov/ YouandYourFamily/IllnessandDisease/ Meningitis

https://www.cdc.gov/meningococcal/

#### **Human Papillomavirus**

https://www.doh.wa.gov/ YouandYourFamily/IllnessandDisease/ HumanPapillomavirusHPV

https://www.cdc.gov/hpv/

If you do not have internet access, please contact the Washington State Department of Health at 360-236-4501 or 800-525-0127.

#### **VACCINES REQUIRED FOR 2023-24 SCHOOL ATTENDANCE**

	<b>DTaP/Tdap</b> (Diphtheria, Tetanus, Pertussis)	Hepatitis B	<b>Hib</b> (Haemophilus influenzae type B)	MMR (Measles, mumps rubella)	<b>PCV</b> (Pneumococcal Conjugate)	Polio	<b>Varicella</b> (Chickenpox)
PRESCHOOL Age 19 months to <4 years on 09/01/2022	4 doses DTaP	3 doses	3 or 4 doses* (depending on vaccine)	1 dose	4 doses*	3 doses	1 dose**
PRESCHOOL/ TRANSITIONAL KINDERGARTEN Age >4 years on 09/01/2022	5 doses DTaP*	3 doses	3 or 4 doses* (depending on vaccine) Not required age >5	2 doses	4 doses* Not required at age >5	4 doses*	2 doses**
KINDERGARTEN through 6th	5 doses DTaP*	3 doses	Not Required	2 doses	Not Required	4 doses*	2 doses**
7th through 9th	5 doses DTaP* Plus Tdap at ≥10	3 doses	Not Required	2 doses	Not Required	4 doses*	2 doses**
10th through 12th	5 doses DTaP* Plus Tdap at >10	3 doses	Not Required	2 doses	Not Required	4 doses*	2 doses**

\*Vaccine doses may be acceptable with fewer than listed depending on when they were given. \*\*Health care provider verification of history of chickenpox disease is also acceptable. Students must get vaccine doses at the correct timeframes to be in compliance with school requirements.

#### **NOVEL CORONAVIRUS DISEASE**

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. It also spreads through close contact with others, including handshakes and sharing food or drinks.

Symptoms: Symptoms can range from mild to severe and include coughing, difficulty breathing or shortness of breath, fever, chills, fatigue, headache, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, and diarrhea. They may appear 2-14 days after exposure. If you have COVID-19 or COVID-19 symptoms, stay home except to get medical care.

**Prevention:** Simple actions can help prevent the spread of respiratory viruses:

- Wash your hands often
- Avoid close contact
- Cover your mouth and nose with a cloth face cover when around others
- Cover your coughs and sneezes
- Clean and disinfect
- Call before you go to the doctor
- Monitor your health daily

Call 911 if you experience the following emergency warning signs of COVID-19:

- Trouble breathing
- Ongoing pain or pressure in the chest
- Sudden confusion
- Being unable to respond to others
- Blue lips or face

Official sources of information are the best way to stay grounded in fact. Online resources such as https://coronavirus. wa.gov/, the Washington State Department of Health and the Centers for Disease Control are great resources. ESD 112 provides an excellent online resource with current information for school districts in our area.

#### INDIVIDUALS WITH DISABILITIES **EDUCATION ACT (IDEA)**

Under IDEA, the Ridgefield School District provides a copy of procedural disability safeguards upon request.

#### MILITARY RECRUITERS LEGISLATION

Section 8528 of the Every Student Succeeds Act, also known as Armed Forces Recruiter Access to Students and Student Recruiting Information, requires schools to provide student contact information to military recruiters and institutes of higher education unless a parent has opted out of providing such information.

#### McKINNEY-VENTO ACT

The Ridgefield School District is required to provide notice of the education rights of homeless students and conducts an annual housing survey. If you believe your child may be eligible, contact your child's school counselor or the district's Homeless Liaison at 360-619-1349 to find out what services are available. Additional information is available on the district's website at www. ridgefieldsd.org on the Federal Programs page under "Families In Transition".



#### **MEAL PRICING AND CHILD NUTRITION PROGRAMS**

Ridgefield School District provides parents and the public with information about Free and Reduced price meals. For more information, contact the district's Lunch Program Liaison at (360) 619-1309, view our website www.ridgefieldsd.org, or view the National School Lunch Program at the USDA's website www.fns.usda.gov/nslp

#### **Food Service Meal Charges**

It is the district's intent to ensure all students have access to healthy and nutritious food regardless of income levels. The district acknowledges that at times, there may be financial barriers which prevent families from being able to pay for meals in a timely manner. As a result, the district has established the following framework to outline its procedures for management of food service meal charges.

#### **Obtaining Financial Assistance**

Families in financial need will be provided an application to determine eligibility for the Free and Reduced Meal program. Applications are available by contacting the student's school building, on the district's website (www.ridgefieldsd.org), or through Skyward Family Access.

Families can request to use building lunch buddy program funds to assist in paying for reimbursable lunches/breakfasts, subject to funding availability. Due to limited funding, the district will limit the use of these funds for each student to five meals per year.

Families can also contact the Ridgefield School District Family Resource Center to request other financial assistance, or receive additional services.

#### **Lunch Charges**

Students will be allowed to charge food service costs to their student account for reimbursable breakfast and lunch meals only. The district does not permit students to charge any amounts for a la carte items (snacks, beverages, etc.). Parents wishing to not allow charged meals can request so by contacting the district's Food Services Director or cafeteria lead at their respective school building. Employees/ contracted staff are not permitted under any circumstances to charge meals or other items on account.

#### Communication

The district will provide written notification to all parents at the beginning of each school year of these procedures through the annual notification to all parents. In addition, the district will send weekly notifications through Skyward to all families via email when their balances become negative, or for outstanding fines and fees owed. The district will also send an automated call out to families on a weekly basis informing them of negative balances.

Alternatively, families can opt in to receive low balance alert notifications through their Family Access account. This low balance alert sends an email to the main family contact when the student balance falls below \$3.00. Families also have the ability to pay their food service charges online through the same Family Access portal.

#### **Collections Process**

Returned payments will be removed from the available food service balances for affected students. Families with more than \$25.00 in total outstanding fines and fees will be subject to the district's collections process. The district will send written notices at 30 days, 60 days and 90 days past due. The final notice will include a communication that the charges will be sent to the district's collections agency (Columbia Collectors) if payment arrangements are not made prior to 120 days past due.

Families can contact the individual school buildings or the Business Services Department to make payment arrangements for outstanding student fees, or the Food Services Department for outstanding food service charges. When setting up payment plans, the district will

consider families' available resources and the amount of the outstanding debt to determine the payment levels and time period for which payments are to be due.

#### **Remaining Food Service Balance**

Upon withdrawal from the district, amounts remaining on account for students over \$5.00 will be automatically refunded to the family by the district Accounting Department. Prior to refunding any credit balances owed, the Accounting Department will check to ensure no other household family member has any negative balances within food service. The Accounting Department will also check to ensure no outstanding student fees are owed by the student. If fees are still owing, the food service refund will be applied to outstanding fines and fees and any remaining balance will be refunded to the primary guardian on record.

For any amounts remaining under \$5.00, the district will remit funds directly to the Department of Revenue Unclaimed Property Division after 3 years, unless a parent specifically requests to receive a refund.

All families leaving the district will have an option to donate residual food service balances to a building lunch buddy fund. This fund will be administered by the Food Services Director and Building Administrator (or approved designee) at each location.



#### NOTICE OF NON-DISCRIMINATION

Ridgefield School District complies with all state and federal rules and regulations and provides equal opportunity in programs and employment and does not unlawfully discriminate on the basis of race, color, national origin/language, marital status, HIV/Hepatitis C status, sex, sexual orientation-including gender expression or identity-creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability and provides equal access to the Boy Scouts of America and other designated youth groups.

Ridgefield School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services. bilingual education or inquiries regarding compliance procedures, contact Dr. Michael Baskette, Title IX/Section 504/ ADA Coordinator, 510 Pioneer Street, Ridgefield, WA 98642 (360) 619-1348 or by email at michael.baskette@ridgefieldsd. org. You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator Chris Griffith, 510 Pioneer Street, Ridgefield, WA 98642 (360) 619-1304 or by email at chris.griffith@ridgefieldsd.org. You also have the right to file a complaint.

For a copy of your district's Nondiscrimination Policy and Procedure, contact your school or district office or view Board Policy 3210 and Procedure 3210P at https://www.ridgefieldsd.org/o/district/browse/4811.

#### **PESTICIDES**

Washington State law requires all school districts to adopt a pesticide policy and related procedures for implementing the policy. It is Ridgefield School District's intent to take steps that will promote a safe and healthy environment for children, staff, parents, and others who visit the schools. A copy of the district's management book is available upon request.

## RELEASING INFORMATION (FERPA, HIPAA, PPRA)

Ridgefield School District is permitted by state and federal law to disclose student information without consent in the following cases: if a school official needs to review an education record to fulfill his or her professional responsibility; if information is requested by another school district in which a student seeks or intends to enroll; and if the information requested is directory information including the student's name, photograph (for use in public information), date and place of birth, address, phone number, grade, dates of attendance, most recent previous school attended, diplomas and awards received, and participation in recognized activities and sports.

Though schools may release directory information without obtaining the prior consent of parents, school officials use their discretion as to whether they release such information to third parties.

Under the Family Education Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA) and the Protection of Pupil Rights Amendment (PPRA), parents have the right to request nondisclosures of any or all of the above information by completing and submitting the Request to Opt Out of

FERPA Directory Information form to their child's school.

## SEXUAL HARASSMENT AND BULLYING

The district and school board recognize their responsibility to provide a working environment for employees and a learning environment for students that is free from all types of discrimination, including sexual harassment and bullying. Students and staff are protected against sexual harassment by anyone in any program or activity, including on the school campus, on the school bus, or off-campus during a school sponsored activity. Sexual harassment is unwelcomed behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he/she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decisions: or
- The conduct substantially interferes with a student's educational performance or creates an intimidating or hostile educational or employment environment

Examples of sexual harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, email or pictures
- Making sexual jokes, rumors or suggestive remarks
- Physical violence, including rape or sexual assault

#### Complaint Options: Discrimination and Sexual Harassment

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your principal or with the school district's Section 504 Coordinator, Title IX Officer, and Civil Rights Coordinator: Dr. Michael Baskette, Title IX/Section 504/ADA Coordinator, 510 Pioneer Street, Ridgefield, WA 98642 (360) 619-1348 or by email at michael. baskette@ridgefieldsd.org. This is often the fastest way to resolve your concerns.

For more information, please refer to Board Policy 3205 and Procedure 3205P.



For information regarding bullying prevention, the district-wide PBIS program, and mental health resources, please visit the district's Social Emotional Learning website at www.ridgefieldsd.org or scan the QR code to the right.

#### **TEACHER QUALIFICATIONS**

Federal law permits parents of children in Title I schools to request information on the professional qualifications of their child's teachers. Specifically, parents have the right to ask for the following information:

- Whether OSPI has licensed or qualified the teacher for the grades and subjects he or she teaches;
- Whether OSPI has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances;
- The teacher's college major, whether the teacher has any advanced degrees and if so, the subject of the degrees; and
- Whether any teachers' aides or similar paraprofessionals provide services to your child and if they do, their qualifications. If you would like to receive any of this information, please contact your child's school.

If you would like to know if your child's school is a Title I School and/or receive any of this information, please call the district office at 360-619-1301.



ocial Emotional Learning

# HIGH SCHOOL GRADUATION REQUIREMENTS

To receive a diploma from the Ridgefield School District, students must successfully complete the following requirements:



2023-24 Course Guide

#### 24 CREDIT MINIMUM

A minimum of 24 credits are required for graduation. Each semester course is worth 0.5 credits. Students take six classes for a total of 3 credits each semester. Students may be required to take additional classes based on their state assessment scores.

#### **ENGLISH - 4 credits**

English 9
English 10
English 11 or AP
English 12

#### **MATHEMATICS - 3 credits**

# SCIENCE - 3 credits Physical Science 1 year Biology 1 year Elective Science 1 year

#### **HEALTH AND FITNESS - 2 credits**

Health 1 semester
Physical Education 3 semesters

#### **SOCIAL STUDIES - 3 credits**

WA State History required from Middle School World History or AP U.S.History or AP Contemporary World Issues or AP Government

#### CAREER AND TECHNICAL EDUCATION - 1 credit

FINE ARTS - 2 credits required

WORLD LANGUAGE - 2 credits required

**ELECTIVES - 4 credits** 

### HIGH SCHOOL AND BEYOND PLAN

The High School and Beyond Plan is required for graduation. It is developed throughout high school with extensive focus on the senior year. Counselors provide guidance and technical assistance to students, parents, teachers, and administrators in this process.

#### STATE TESTING

Successful completion of state testing requirements in the areas of English Language Arts, Science and Math.



# LOOKING FOR MORE INFORMATION? •••••











**FACILITY RENTALS** 









**FOR INSTANT** NOTIFICATIONS DOWNLOAD THE

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School closure and length of closures are determined by the School District Superintendent. Decisions will be broadcast beginning at approximately 6:00 a.m. Early dismissals will be communicated as early as possible.

If the need arises for the school(s) to be

Alert local media via FLASHALERT

• District website news feed update at

• Email and voicemail broadcasts

www.ridgefieldsd.org

closed, start late, or end early due to inclement weather or other emergency, the following communication vehicles will be utilized:



510 Pioneer Street Ridgefield, WA 98642

# ···· SCHOOL CONTACT INFO AND HOURS





RACC 510 Pioneer Street



(360) 619-1333



(360) 619-1397



7:30am - 5:00pm

**Director** Brittany Goff





5645 South 11th Street



(360) 619-1300

Director of Alternative
Learning Experience (ALE)
and Business Partnerships
Allen Andringa
Secretary Gena Anderson





502 NW 199 Street



(360) 619-1500



(360) 619-1559



9:05am - 3:35pm



8:45am - 4:00pm

Principal Jill Neyenhouse

Assistant Principal Tawny Malone

Head Secretary Krista Harris

Attendance Kathy Groat





330 N. Fifth Avenue



(360) 750-7600



(360) 750-7659



9:05am - 3:35pm



8:45am - 4:00pm

Principal Angie Gaub
Assistant Principal Brian Heim
Head Secretary Crystal Harris
Attendance Holly Andrews
Fee Management Katrina Tullis





3215 S. Hillhurst Road



(360) 619-1420



(360) 619-1458



8:05am - 2:35pm



7:30am - 3:00pm

Principal Todd Graves
Assistant Principal Stephanie Goad
Head Secretary Kirthie Bryant
Attendance Jessica Stenhjem





3215 S. Hillhurst Road



(360) 619-1400



(360) 619-1459 8:05am - 2:35pm



7:30am - 3:00pm

Principal Ian Mansfield
Assistant Principal Jennifer Johnson
Head Secretary Sharon Bisila
Attendance Jessica Stenhjem
Athletic Secretary Susan Arndt



#### RIDGEFIELD HIGH SCHOOL



2630 S. Hillhurst Road



(360) 619-1320



(360) 619-1395



8:00 am - 2:45 pm



7:00 am - 3:30 pm

Principal Christen Palmer

Assistant Principal Lindsay McQuiston

Assistant Principal Jeremy Tortora

Head Secretary Christine Petersen

Attendance open

Registrar Roz Andersen

Athletic Secretary Suzanne Tudor

ASB/Athletics Secretary Hillary Wheeler



Ridgefield, WA 98642 510 Pioneer Street

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# COMMUNITY COUNTS!

Thank you so much to the many volunteers and community partners who support our schools. Your generosity of time and donations help shape the future, creating unlimited possibilities!



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James Schmeling Agency Owner (360) 576-1000



chartwellsschools.com (503) 718-8459



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joneslandscape.net (360) 887-1092



Iswarchitects.com (360) 694-8571



Thrilled to open Winter of 2023 (503) 317-9293







(509) 326-8900 rosauers.com



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