



Columbia Gorge

EDUCATION SERVICE DISTRICT

400 EAST SCENIC DRIVE, SUITE 207
THE DALLES, OR 97058

Board Meeting
May 19, 2021 - 7:00 p.m.
Via Zoom

MINUTES

These are unofficial minutes. The Board has not approved them.

Members Present: Paul Zastrow
Susan Gabay
Ian Stromquist
Suze Nigl
Tammarra Ferguson

Staff/Guests Present: Pat Sublette, Superintendent
Penny Grotting, Assistant Superintendent
Kim Domenighini, Director of Fiscal Services
Bob Dais, Director of Human Resources
Antonia Sanchez, Migrant Education Administrative Assistant
Jonathan Fost, Migrant Education Director
Lori Burkart, EI/ECSE Assessment Specialist
Maggie Lowe, Early Learning Director
Mauree Donahue-Revier, Regional Educator Network TOSA
Scott Whitbeck, Director of School Improvement
Susan Vallie, Executive Assistant
Stacy Holeman, CGESD Zone 2 Board Member Elect
Doug Nelson, perspective future Board Candidate

Call to Order and Flag Salute

Chairman Zastrow called the meeting to order at 7:03pm.
Director Gabay led the Pledge of Allegiance.

Introductions

Guests Stacy Holeman and Doug Nelson introduced themselves.

Comments from the Audience about Non-Agenda Items

Audience members had no comments.

Presentations/Reports

Legislative Update

Chairman Zastrow gave a brief overview of the current legislative session status, which is pretty much on hold until the financial forecasts are released.

Superintendent's Message

Superintendent Sublette shared how end of year grant funds are being spent in ways that provide the greatest benefits for our programs. Spending has included the purchase of a much needed replacement vehicle; a 2019 Ford Transit Cargo Van. Exploration of the purchase of a program called Qualtrix, which will assist with data collection internally and externally, is taking place in preparation for a recommendation at the next meeting.

She concluded her report by extending huge accolades to the Technology Department who, during their director's extended absence, has continued to build on the great foundation laid.

Assistant Superintendent's Report

Assistant Superintendent Grotting has been serving as the district test coordinator for Dufur and servings as the backup coordinator for D21. In addition, she has been helping with the coordination of summer programs in the area.

Personnel Report

Bob Dais, Director of Human Resources shared how Collective Bargaining will begin soon.

An MOU will be presented later in the evening regarding the open School Psychologist position. It is hoped interest will increase with revised financial compensation. In addition to the School Psychologist position a number of positions are currently posted for the Migrant Summer School Program and the recently vacated, due to retirement, Assistant Superintendent position will soon be posted internally.

Financial Report

Kim Domenighini, Director of Fiscal Services, again this meeting reviewed the areas where grant funds will be coming in, via reimbursement, after the spending has taken place. Because of this, some areas in the budget appear overspent.

To assist with her continuation of learning, and in preparation for the new year, she and Stan Felderman have schedule report training on the financial system the ESD uses.

Department Reports

Migrant Education

Program Director Jonathan Fost spoke of how his program has been wisely using their funds, and are budgeting on their fiscal year, which runs through September, versus June.

Plans for Migrant Summer School are in full swing, with options being considered, including the hiring of older high school students, should not enough staffing be identified.

Director of School Improvement, Scott Whitbeck, has been working closely with Jonathan as the two explore ways to share resources which will enable both the Migrant and D21 Summer School programs to be successful.

Early Learning

Program Director Maggie Lowe reported how enrollment in the preschool has been increasing. Her programs have been utilizing the procedures outlined in the Operational Blueprint to ensure the safety and wellness of staff and students. In addition, she has been actively exploring added space for the Early Learning programs.

Mauree Donahue-Revier spoke of how she has been in the process of reviewing end of year data, both empathy and qualitative, which will be used to plan for the future.

Consent Agenda

Prior to the vote, it was noted the agreement with MV Property Management would be withdrawn from the consent agenda this evening, as another opportunity, which just presented itself, is being explored.

- a. Approve Board Meeting Minutes from April 21, 2021
- b. Approve Budget Committee Meeting Minutes from May 5, 2021
- c. Ratify Financial Reports for April 2021
- d. Out of State Travel for AESA Summer Leadership Conference
- e. Approval of Contracts/Agreements
 1. North Wasco County School District Title III Funds for Migrant Summer School
 2. North Wasco School District for Migrant Summer School Agreement
 3. Columba Gorge Community College for Education Pathway Program Support
 4. Eastern Oregon University for Mentoring Services
 5. ODE for Additional School Safety Grant Funds
 6. Approve Budget Resolution as Presented
 7. TransActive Gender Project for Gender Diversity Training
 8. ~~MV Property Management for EI/ECSE Program~~
 9. Mini Splits (Heating and Cooling System) for EI/ECSE Program
 10. MOU with Career Connect SW WA (ESD 112)
 11. Coaching Leaders for Cultural Development Learning/Support
 12. Future Work Design for facilitation of process to identify strategies to improve the districts' processes to recruit and retain diverse staff
 13. Bright By Text subscription program for families in the Play and Learn Program and access for any child in the five-county area

Motion to approve the Consent Agenda was made by Director Nigl. Director Stromquist seconded the motion and it passed unanimously.

Discussion/Action Items

- a. Purchase of 2019 Ford Transit T-250 Cargo Van
- b. Approval of MOU with the Columbia Gorge ESD Education Association regarding Initial Placement on the salary scale for the position of School Psychologist

Motion to approve was made by Director Gabay. Director Nigl seconded the motion and it passed unanimously.

Informational Items

(General information Items, not requiring Board Approval.)

- a. An update on the additional space search for the EI/ECSE Program was already addressed during the meeting.
- b. Agenda Items for the Next Regular Meeting of the board, scheduled for June 16th via Zoom, hopefully will include an update/recommendation regarding additional space for the EI/ECSE Program.
- c. A resignation Letter from Courtney Middleton - STEAM Project Manager, was included in the board packet.
- d. A copy of the Thank You Letter to Budget Committee Members was shared.
- e. An example of the Columbia Gorge ESD Logo Refresh Update was given. Lisa Bren Creative is assisting the ESD with updating the logo's fonts and colors.

Adjourn

Chairman Zastrow adjourned the meeting at 7:50pm.

Paul F. Zastrow, Board Chair

Patricia Sublette, Superintendent