

Maintaining a Good School Atmosphere

2024

Magnolia School District
Magnolia, Arkansas

The Magnolia School District does not discriminate on the basis of race, color, national origin, sex, age, religion, qualified disability or veteran.

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I. PHILOSOPHY FOR MAINTAINING A GOOD SCHOOL ATMOSPHERE

The Magnolia School District believes that students deserve a wholesome atmosphere in which learning can take place. Such an atmosphere can best be created where respect and consideration for the rights of others exist. Attitudes of respect, goodwill, and concern for the welfare of all can be maintained through the combined efforts of teachers, administrators, students, and parents. The District believes that students should be taught respect for self, respect for other people, and respect for property.

To protect each student's rights to a quality education, rules and regulations are necessary. The school seeks cooperation and understanding of all persons and groups in carrying out these rules and regulations. So that there will be a common understanding of the types of behavior that interfere with learning and must be avoided, the following information has been prepared. Magnolia School District personnel, as well as parents and students, were involved in the development of the rules and regulations included in this information.

Adopted by the Magnolia Board of Education, October 1986

II. DEVELOPMENT AND REVIEW OF DISCIPLINE POLICIES

The Magnolia School District developed initial student discipline policies consistent with legal guidelines set forth by the Arkansas Department of Education. Parents, teachers, students, school and District administrative personnel, community representatives, and counselors were involved in the initial policy development. These policies encompass all organizational levels.

A discipline policy committee annually reviews District policies to ensure consistency with state and federal law, case law, and Department of Education guidelines. The policy committee is equitably balanced to provide broad representation within the District. Discipline policies are approved by the Magnolia Board of Education.

Parents, teachers, or students may request and receive a hearing to consider revision of the policies or particular provisions of the policies.

III. DEFINITIONS

- A. Certified Employee: An individual employed by the school District who holds a certificate issued by the Arkansas Department of Education. The term includes, but is not limited to teachers, counselors, coaches, and administrators.
- B. Dismissal: Removal of a student from a specific classroom by a certified employee for that class period only.
- C. Expulsion: Prohibition of a student from entering the school or school grounds (except for a prearranged conference with an administrator) either until the end of the semester, the end of the current school year, or permanently, depending upon the severity of the offense, with loss of academic credit. The act of expulsion is by the Board of Education only.
- D. Parent: The term parent shall include every parent, guardian, or person in parental relation having control or charge of any student in attendance in the schools of this District.
- E. Reasonable Force: The minimum amount of force necessary to stop or restrain a student from conducting himself/herself in an unlawful manner or in a manner which could cause physical injury to an individual
- F. Suspension: Prohibition of a student from entering the school or school grounds (except for a prearranged conference with an administrator) for a period of time set by the principal of the school or the superintendent. Suspension normally will not be longer than ten school days including the day on which the offense occurred, except in the case of a long-term suspension which must be determined by the Board of Education only. Suspension does not carry with it loss of credit for the semester; however, makeup work may not be allowed.
- G. Designee: A person appointed by appropriate authority to perform a particular duty.

IV. AUTHORITY OF STUDENT DISCIPLINE

Students are responsible for their conduct that occurs:

- at any time on the school grounds,
- off school grounds at a school sponsored function, activity, or event; and
- going to and from school or a school activity.

School personnel including teachers, principals, administrators, bus drivers, and teacher aides have the authority to take customary and reasonable measures to maintain proper control and discipline among students placed under their care and supervision.

The school administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of the students or staff is subject to disciplinary action up to and including expulsion. Such acts could include but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

The District shall incorporate the District's implementation of positive behavioral supports in accordance with Policy 4.60 in the application of student discipline.

For the violation of a rule, the minimum disciplinary action will be a conference and the maximum will be expulsion.

Student handbooks for each school within the District include additional discipline policies which fall within District guidelines.

V. STUDENT CONDUCT BEHAVIOR CODE

All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school community and not infringe on the rights of others. The activities listed below are considered improper conduct and will subject the student to disciplinary action including, but not limited to, suspension or expulsion from school. A violation of the rule will occur whether the conduct takes place on the school grounds at any time, off the school grounds, at a school activity, or on school buses.

For the violation of a rule, the minimum disciplinary action will be a conference and the maximum will be expulsion. Incidents involving weapons, illegal drugs, acts or threats that may endanger the lives of others, or any criminal act which might constitute a felony, will result in the immediate notification of law enforcement officials.

A student may be suspended, expelled, or given alternative placement for:

- A. seriously disruptive conduct/offenses;
- B. infectious disease;
- C. habitual uncleanliness;
- D. any act that affects the welfare of other students;
- E. any act that would tend to impair the discipline of the school;
- F. any act that might harm other pupils;

regardless of whether the student's conduct occurs on or off campus and during or between school terms; and regardless of whether a specific prohibition of the conduct is contained in this student handbook.

VI. PROHIBITED CONDUCT

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any paging device, beeper, or similar electronic communication devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, sexual orientation, gender identity, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying;
23. Operating a vehicle on school grounds while using a wireless communication device; and
24. Theft of another individual's personal property.

VII. DISRUPTION AND INTERFERENCE WITH SCHOOL

No student shall:

- A. occupy any school building or properties with intent to deprive others of its use or where the effect is to deprive others of its use;
- B. block the doorway or corridor of any school building or property with intent to deprive others access;
- C. prevent or attempt to prevent the convening or continued functioning of any school class, activity, or lawful meeting or assembly on the school campus;
- D. prevent another student from attending a class or school activity;
- E. block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator;
- F. continuously and intentionally make noise or act in any other manner so as to interfere with the teacher's ability to conduct the class or any other school activity;
- G. in any manner by violence, force, noise, coercion, threat, intimidation, harassment, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful mission, process or function of the school or engage in any such conduct for the purpose of causing the disruption or obstruction of any such lawful mission, process or function. Nor shall any student encourage any other student to engage in such activities;
- H. refuse to identify himself/herself on request of any teacher, counselor, principal, superintendent, school bus driver, or other school personnel; or
- I. encourage other students to violate any rule or School Board policy.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

VIII. DAMAGE, DESTRUCTION, OR THEFT OF PROPERTY

No student shall cause or attempt to cause damage to school property or to steal or attempt to steal school property. The Magnolia School District will seek damages from the student who destroys school property. Parents or guardian of any student under the age of eighteen (18) living with the parents may be liable for damages caused by said minor in an amount not in excess of \$5,000.00.

No student shall cause or attempt to cause damage to or to steal or attempt to steal private or public property.

IX. VERBAL OR PHYSICAL ASSAULT BY A STUDENT

A student shall not threaten, physically abuse, attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee or school visitor). Any gestures; vulgar, abusive, or insulting language; taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

X. INSULT OR ABUSE OF PUBLIC SCHOOL EMPLOYEE

It is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the

person to whom it is addressed to anger to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures. The District shall report to the Department of Education any prosecutions within the school District.

XI. BULLYING

Definitions

“Attribute” means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- ☐ Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- ☐ Substantial interference with a student's education or with a public school employee's role in education;
- ☐ A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- ☐ Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
6. Demeaning humor relating to a student's actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or

13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: "Slut", "You are so gay.", "Fag", "Queer").

"Cyberbullying" means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or person with whom the other student or school employee is associated; or

Incite violence towards a student, school employee, or person with whom the other student or school employee is associated.

Cyberbullying of School Employees includes, but is not limited to:

- a. Building a fake profile or website of the employee;
- b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
- c. Posting an original or edited image of the school employee on the Internet;
- d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;
- e. Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
- f. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
- g. Signing up a school employee for a pornographic Internet site; or
- h. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

"Harassment" means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

"Substantial disruption" means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or

- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

A building principal, or designee, who receives a credible report or complaint of bullying shall:

1. As soon as reasonably practicable, but by no later than the end of the school day following the receipt of the credible report of bullying:
 - a. Report to a parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student that their student is the victim in a credible report of bullying; and
 - b. Prepare a written report of the alleged incident of bullying;
2. Promptly investigate the credible report or complaint of bullying, which shall be completed by no later than the fifth (5th) school day following the completion of the written report.
3. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student who was the alleged victim in a credible report of bullying whether the investigation found the credible report or complaint of bullying to be true and the availability of counseling and other intervention services.
4. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of the student, or person acting in loco parentis of the student who is alleged to have been the perpetrator of the incident of bullying:
 - a. That a credible report or complaint of bullying against their student exists;
 - b. Whether the investigation found the credible report or complaint of bullying to be true;
 - c. Whether action was taken against their student upon the conclusion of the investigation of the alleged incident of bullying; and
 - d. Information regarding the reporting of another alleged incident of bullying, including potential consequences of continued incidents of bullying;

5. Make a written record of the investigation, which shall include:
 - a. A detailed description of the alleged incident of bullying, including without limitation a detailed summary of the statements from all material witnesses to the alleged incident of bullying;
 - b. Any action taken as a result of the investigation; and
6. Discuss, as appropriate, the availability of counseling and other intervention services with students involved in the incident of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, legal guardians, person having lawful control of a student, persons standing in loco parentis, students, school volunteers, and employees shall be given copies of the notice annually.

The superintendent shall make a report annually to the Board of Directors on student discipline data, which shall include, without limitation, the number of incidents of bullying reported and the actions taken regarding the reported incidents of bullying. Copies of this policy shall be available upon request.

XII. DRUGS AND ALCOHOL

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools.

Therefore, no student in the Magnolia School District shall possess, attempt to possess, consume, use, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who; is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; is en route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants or any ingestible matter that alter a student's ability to act, think, or respond, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, "designer drugs," look-alike drugs, or any controlled substance.

The sale, distribution, or attempted sale or distribution of over-the-counter (OTC) medications, dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, or prescription drugs is prohibited. The possession or use of OTC medications, dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, or prescription drugs is prohibited except as permitted under Policy 4.35—STUDENT MEDICATIONS.

Any student who possesses, buys or attempts to buy, trades, sells or attempts to sell, uses, transmits, or is under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance not prescribed by a doctor shall receive an immediate suspension and be referred for prosecution. Pending an investigation, the student may be expelled for one calendar year. However, the superintendent shall have discretion to modify such expulsion requirement for a student on a case-by-case basis.

Any student who attends school or school functions in possession or under the influence of alcohol may be suspended or assigned to Off-Campus Suspension Center for an indefinite period of time.

Information about drug and alcohol counseling, rehabilitation and reentry programs is available from the counselor.

XIII. WEAPONS AND DANGEROUS INSTRUMENTS

Definitions

"Firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

"Possession" means having a weapon on the student's body or in an area under the student's control.

"Weapon" means any:

- Firearm;
- Knife;
- Razor;
- Ice pick;
- Dirk;
- Box cutter;
- Nunchucks;
- Pepper spray, mace, or other noxious spray;
- Explosive;
- Taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or
- Any other instrument or substance capable of causing bodily harm.

No student, except for Military personnel (such as ROTC cadets) acting in the course of their official duties or as otherwise expressly permitted by this policy, shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon before or after school while:

- In a school building;
- On or about school property;
- At any school sponsored activity or event;
- Enroute to or from school or any school sponsored activity; or
- Off the school grounds at any school bus stop.

If a student discovers prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of one (1) year. The superintendent shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis.

Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs; hunting safety or military education; or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The District shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

XIV. TELEPHONE AND ELECTRONIC COMMUNICATIONS DEVICES

Grades Kindergarten - 5

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession or use of any electronic device, whether District or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

No student shall possess on his/her person any type of cell phone, paging device, beeper, or similar electronic communications device, camera, MP3 player, iPod, or other portable music device on any school property during school hours. The use of a cell phone or other communication device includes any incoming call, text message, message waiting, or any other audible sound coming from the phone or device. After school hours, a cellular phone will be allowed only for students attending and/or participating in extracurricular activities. The use of phones will be permitted only in areas as designated by the principal and for the sole purpose of calling parents to arrange transportation. The student and/or student's parents or guardians expressly assume any risk associated with students owning or possessing technology equipment.

A telephone/electronic communication device found in the possession of a student during the school day or in use by a student in a non-designated area at any extracurricular activity will be seized by school personnel and returned only to the parent/guardian according to campus policy. If a second offense occurs, the device will not be returned until the end of the school year. Students have no right of privacy as to the content contained on any cell phone or other electronic communication device that has been confiscated.

A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32 - SEARCH, SEIZURE, AND INTERROGATIONS.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the District's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

Use of an electronic device is permitted to the extent it is approved in a student's Individualized Education Program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians according to campus policy.

To protect the security of statewide assessments, no electronic device, as defined in this policy, shall be accessible by a student at any time during assessment administration unless specifically permitted by a student's Individualized Education Program (IEP) or individual health plan. This means that when a student is taking an AESAA assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

The prohibition in this policy does not extend to the electronic device the District provides the student for the student's use during assessment administration to the extent the student is using the District provided device to complete the assessment.

As passed by the Arkansas General Assembly, Act 37 of 2011 prohibits drivers of motor vehicles from using handheld wireless telephones while operating a motor vehicle when passing a school building or school zone during school hours when children are present and outside the building except for emergency purposes.

Grades 6 - 12

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession or use of any electronic device, whether District or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Electronic devices are permitted on the Magnolia High School and Magnolia Middle School campuses. All rules related to proper use and misuse of electronic devices apply. Misuse of electronic devices includes, but is not limited to:

1. using electronic devices during class time in any manner other than specifically permitted by the classroom instructor.
2. permitting any audible sound to come from the device when not being used for reason #1 above.
3. engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores.
4. using the device to record audio or video or to take photographs in areas where a general expectation of personal privacy exists, including but not limited to locker rooms and bathrooms.
5. creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's Individualized Education Program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

The use of cell phones by Middle school students (6th – 8th grades) will be permitted only in areas as designated by the principal. Magnolia Middle School students are expected to have cell phones out of sight and turned off during the school day. The student and/or student's parents or guardians expressly assume any risk associated with students owning or possessing technology equipment. A cell phone /electronic communication device found in use by a student during the school day or in use by a student in a non-designated area will be seized by school personnel and returned only to the parent/guardian.

No electronic device shall be accessible or possessed by a student at any time during state mandated standardized test administration. Any student violating this shall be subject to disciplinary provisions.

Magnolia High School students may use electronic devices during lunch, during passing periods, and before and after normal school hours. If listening to music, audio books, or any other sounds from a device, during passing periods, lunch, and before and after school, the use of headphones will be required. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32 - SEARCH, SEIZURE, AND INTERROGATIONS.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the District's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

To protect the security of state originated tests that are administered as part of the Arkansas Comprehensive, Testing, Assessment and Accountability Program (ACTAAP), no electronic device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student's IEP or individual health plan,. This means that when a student is taking an ACTAAP assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

The prohibition in this policy does not extend to the electronic device the District provides the student for the student's use during assessment administration to the extent the student is using the District provided device to complete the assessment.

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession or use of any electronic device, whether District or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

As passed by the Arkansas General Assembly, Act 37 of 2011 prohibits drivers of motor vehicles from using handheld wireless telephones while operating a motor vehicle when passing a school building or school zone during school hours when children are present and outside the building except for emergency purposes.

XV. LASER POINTERS

Students shall not possess any handheld laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; enroute to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

XVI. DISREGARD OF DIRECTIONS OR COMMANDS

No student shall fail to comply with reasonable directions or commands of teachers, student teachers, substitute teachers, teacher aides, principals, administrative personnel, superintendent, school bus drivers, or other authorized school personnel.

XVII. TOBACCO, ELECTRONIC NICOTINE DELIVERY SYSTEMS, AND RELATED PRODUCTS

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) or e-cigarettes in or on any property owned or leased by a District school, including school buses, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures. With the exception of recognized tobacco cessation products, this policy's prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under any other name or descriptor.

XVIII. GANGS AND GANG ACTIVITY

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur causing fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

The following actions are prohibited by students on school property or at school functions:

- A. wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
- B. engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
- C. recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
- D. extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. Students arrested for gang-related activities occurring off school grounds shall be subject to the same disciplinary actions as if they had occurred on school grounds.

XIX. SEXUAL HARASSMENT

The Magnolia School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The informational materials and training on sexual harassment shall be age appropriate and, when necessary, provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to:

- o the nature of sexual harassment;
- o The District's written procedures governing the formal complaint grievance process;

- o The process for submitting a formal complaint of sexual harassment;
- o That the district does not tolerate sexual harassment;
- o That students can report inappropriate behavior of a sexual nature without fear of adverse consequences;
- o The supports that are available to individuals suffering sexual harassment; and
- o The potential discipline for perpetrating sexual harassment.

Definitions

“Complainant” means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

“Education program or activity” includes locations, events, or circumstances where the District exercised substantial control over both the respondent and the context in which the sexual harassment occurs.

“Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting an investigation of the allegation of sexual harassment.

“Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

“Sexual harassment” means conduct on the basis of sex that satisfies one or more of the following:

1. A District employee:
 - a. Conditions the provision of an aid, benefit, or service of the District on an individual’s participation in sexual conduct; or
 - b. Uses the rejection of sexual conduct as the basis for academic decisions affecting that individual;
2. The conduct is:
 - a. Unwelcome; and
 - b. Determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District’s education program or activity; or
3. Constitutes:
 - a. Sexual assault;
 - b. Dating violence
 - c. Domestic violence; or
 - d. Stalking.

“Supportive measures” means individualized services that are offered to the complainant or made available to the respondent designed to restore or preserve equal access to the District’s education program or activity without unreasonably burdening the other party. The supportive measures must be non-disciplinary and non-punitive in nature; offered before or after the filing of a formal complaint or where no formal complaint has been filed; and offered to either party as appropriate, as reasonably available, and without fee or charge. Examples of supportive measures include, but are not limited to:

measures designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment; counseling; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; campus escort services; mutual restrictions on contact between the parties; changes in work or class locations; leaves of absence; and increased security and monitoring of certain areas of the campus.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances and may occur regardless of the sex(es) of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

- Making sexual propositions or pressuring for sexual activities;
- Unwelcome touching;
- Writing graffiti of a sexual nature;
- Displaying or distributing sexually explicit drawings, pictures, or written materials;
- Performing sexual gestures or touching oneself sexually in front of others;
- Telling sexual or crude jokes;
- Spreading rumors related to a person's alleged sexual activities;
- Discussions of sexual experiences;
- Rating other students or employees as to sexual activity or performance;
- Circulating or showing e-mails or Web sites of a sexual nature;
- Intimidation by words, actions, insults, or name calling; and
- Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the individual self-identifies as homosexual or transgender.

Students who believe they have been subjected to sexual harassment, or the parent/legal guardian/ other responsible adult of a student who believes their student has been subjected to sexual harassment, are encouraged to bring their concerns to **any** District staff member, including a counselor, teacher, Title IX coordinator, or administrator. If the District staff member who received a report of alleged sexual harassment is not the Title IX Coordinator, then the District staff person shall inform the Title IX Coordinator of the alleged sexual harassment. As soon as reasonably possible after receiving a report of alleged sexual harassment from another District staff member or after receiving a report directly through any means, the Title IX Coordinator shall contact the complainant to:

- Discuss the availability of supportive measures;
- Consider the complainant's wishes with respect to supportive measures;
- Inform the complainant of the availability of supportive measures with or without the filing of a formal complaint; and
- explain to the complainant the process for filing a formal complaint.

Supportive Measures

The District shall offer supportive measures to the complainant and make supportive measures available to the respondent that are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party before or after the filing of a formal complaint or where no formal complaint has been filed. The District shall provide the individualized supportive measures to the complainant unless declined in writing by the complainant and shall provide individualized supportive measures that are non-disciplinary and non-punitive to the respondent. A complainant who initially declined the District's offer of supportive measures may request supportive measures at a later time and the District shall provide individualized supportive measures based on the circumstances when the subsequent request is received.

Formal Complaint

A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by email. Upon receipt of a formal complaint, a District shall simultaneously provide the following written notice to the parties who are known:

- Notice of the District's grievance process and a copy of the procedures governing the grievance process;
- Notice of the allegations of sexual harassment including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include:
 - The identities of the parties involved in the incident, if known;
 - The conduct allegedly constituting sexual harassment; and
 - The date and location of the alleged incident, if known;
- A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process;
- That the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
- That the parties may inspect and review evidence relevant to the complaint of sexual harassment; and
- That the District's code of conduct prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, in the course of an investigation, the District decides to investigate allegations about the complainant or respondent that are not included in the previous notice, the District shall simultaneously provide notice of the additional allegations to the parties whose identities are known.

The District may consolidate formal complaints of allegations of sexual harassment where the allegations of sexual harassment arise out of the same facts or circumstances and the formal complaints are against more than one respondent; or by more than one complainant against one or more respondents; or by one party against the other party. When the District has consolidated formal complaints so that the grievance process involves more than one complainant or more than one respondent, references to the singular "party", "complainant", or "respondent" include the plural, as applicable.

When investigating a formal complaint and throughout the grievance process, a District shall:

- Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the District and not on the parties;
- Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege or access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party unless the District obtains the parent, legal guardian, or other responsible adult of that party's voluntary, written consent or that party's voluntary, written consent if the party is over the age of eighteen (18) to do so for the grievance process;
- Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding;
- Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation ; this includes evidence:
 - Whether obtained from a party or other source;
 - The District does not intend to rely upon in reaching a determination regarding responsibility; and
 - That is either Inculpatory or exculpatory; and
- Create an investigative report that fairly summarizes relevant evidence.

At least ten (10) days prior to completion of the investigative report, the District shall send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy. The parties shall have at least ten (10) days to submit a written response to the evidence. The investigator will consider the written responses prior to completion of the investigative report. All evidence subject to inspection and review shall be available for the parties' inspection and review at any meeting to give each party equal opportunity to refer to such evidence during the meeting.

After the investigative report is sent to the parties, the decision-maker shall:

- Provide each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness;
- Provide each party with the answers;

- Allow for additional, limited follow-up questions from each party; and
- Provide an explanation to the party proposing the questions any decision to exclude a question as not relevant. Specifically, questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

No earlier than ten (10) days following the completion of the investigation period, the decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility. The written determination shall include—

1. Identification of the allegations potentially constituting sexual harassment;
2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including:
 - a. Any notifications to the parties;
 - b. Interviews with parties and witnesses;
 - c. site visits;
 - d. Methods used to gather other evidence; and
 - e. Hearings held;
3. Findings of fact supporting the determination;
4. Conclusions regarding the application of the District's code of conduct to the facts;
5. A statement of, and rationale for, the result as to each allegation, including:
 - a. A determination regarding responsibility;
 - b. Any disciplinary sanctions imposed on the respondent; and
 - c. Whether remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District to the complainant; and
6. The procedures and permissible bases for the complainant and respondent to appeal.

The written determination shall be provided to the parties simultaneously. The determination regarding responsibility shall become final on the earlier of:

- If an appeal is not filed, the day after the period for an appeal to be filed expires; or
- If an appeal is filed, the date the written determination of the result of the appeal is provided to the parties.

The District shall investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined in this policy even if proved; did not occur in the District's education program or activity; or did not occur against a person in the United States, then the District shall dismiss the complaint as not meeting the definition of sexual harassment under this policy. A dismissal for these reasons does not preclude action under another provision of the District's code of conduct.

The District may dismiss the formal complaint or any allegations therein, if at any time during the grievance process:

- The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
- The respondent is no longer enrolled at the District; or
- Specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.
- Upon the dismissal of a formal complaint for any reason, the District shall promptly send written notice of the dismissal and reason(s) for the dismissal simultaneously to the parties.

The District may hire an individual or individuals to conduct the investigation or to act as the determination-maker when necessary.

Appeals

Either party may appeal a determination regarding responsibility or from a dismissal of a formal complaint or any allegations therein, on the following bases:

- a. The existence of a procedural irregularity that affected the outcome of the matter;
- b. Discovery of new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
- c. The Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter; or
- d. An appeal of the disciplinary sanctions from the initial determination.

For all appeals, the District shall:

1. Notify the other party in writing when an appeal is filed;
2. Simultaneously Provide all parties a written copy of the District's procedures governing the appeal process;
3. Implement appeal procedures equally for both parties;
4. Ensure that the decision-maker for the appeal is not the same person as the decision-maker that reached the original determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator;
5. Provide all parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
6. Issue a written decision describing the result of the appeal and the rationale for the result; and
7. Provide the written decision simultaneously to both parties.

Confidentiality

Reports of sexual harassment, both informal reports and formal complaints, will be treated in a confidential manner to the extent possible. Limited disclosure may be provided to:

- individuals who are responsible for handling the District's investigation and determination of responsibility to the extent necessary to complete the District's grievance process;
- Submit a report to the child maltreatment hotline;

- Submit a report to the Professional Licensure Standards Board for reports alleging sexual harassment by an employee towards a student; or
- The extent necessary to provide either party due process during the grievance process.

Except as listed above, the District shall keep confidential the identity of:

- Any individual who has made a report or complaint of sex discrimination;
- Any individual who has made a report or filed a formal complaint of sexual harassment;
- Any complainant;
- Any individual who has been reported to be the perpetrator of sex discrimination;
- Any respondent; and
- Any witness.

Any supportive measures provided to the complainant or respondent shall be kept confidential to the extent that maintaining such confidentiality does not impair the ability of the District to provide the supportive measures.

Emergency removal

The District may remove a respondent from the District's education program or activity on an emergency basis only after the completion of an individualized safety and risk analysis that determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. A removed student will be provided with notice and an opportunity to challenge the removal decision immediately following the removal.

Retaliation Prohibited

Students, or the parents/legal guardians/ other responsible adult of a student, who submit a report or file a formal complaint of sexual harassment, testified; assisted; or participate or refused to participate in any manner in an investigation, proceeding, or hearing on sexual harassment shall not be subjected to retaliation or reprisal in any form, including threats; intimidation; coercion; discrimination; or charges for code of conduct violations that do not involve sex discrimination or sexual harassment, arise out of the same facts or circumstances as a report or formal complaint of sex discrimination, and are made for the purpose of interfering with any right or privilege under this policy. The District shall take steps to prevent retaliation and shall take immediate action if any form of retaliation occurs regardless of whether the retaliatory acts are by District officials, students, or third parties.

Disciplinary Sanctions

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment. Following the completion of the District's grievance process, any student who is found by the evidence to more likely than not have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion. No disciplinary sanction or other action that is not a supportive measure may be taken against a respondent until the conclusion of the grievance process.

Students who knowingly fabricate allegations of sexual harassment or purposely provide inaccurate facts shall be subject to disciplinary action up to and including expulsion. A determination that the allegations do not rise to the level of sexual harassment alone is not sufficient to conclude that any party made a false allegation or materially false statement in bad faith.

Records

The District shall maintain the following records for a minimum of seven (7) years:

- Each sexual harassment investigation including:
 - Any determination regarding responsibility;
 - Any disciplinary sanctions imposed on the respondent;
 - Any remedies provided to the complainant designed to restore or preserve equal access to the District's education program or activity;
 - Any appeal and the result therefrom;
- All materials used to train Title IX Coordinators, investigators, and decision-makers;
- Any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment, which must include:
 - The basis for the District's conclusion that its response was not deliberately indifferent; and
 - Document:
- If supportive measures were provided to the complainant, the supportive measures taken designed to restore or preserve equal access to the District's education program or activity; or
- If no supportive measures were provided to a complainant, document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

XX. BOMB THREATS AND COMMUNICATING A FALSE ALARM

A person commits the offense of communicating a false alarm if the person purposely initiates or circulates a report of a present, past, or impending bombing, fire, offense, catastrophe, or other emergency knowing that the report is false or baseless and knowing that it is likely:

- A. to cause action of any sort by an official or volunteer agency to deal with emergencies;
- B. to place any person in fear of physical injury to himself or herself or another person or of damage to his or her property of that of another person; or
- C. to cause total or partial evacuation of any occupiable structure, vehicle, or vital public facility.

Communicating a false alarm is a Class D felony if:

- A. physical injury to a person results or
- B. the false alarm communicates a present or impending bombing and is made to or about a public or private educational institution.

The school District reserves the right to punish behavior which is not conducive to good order and discipline in the schools, even though such behavior is not specified in this document.

XXI. DISCIPLINARY RECORD

A student and/or the student's parent may question any part of the student's disciplinary record maintained by the school District on the grounds that it is an inaccurate record or that the conduct did not warrant the discipline assessed. The principal will receive any evidence tendered on behalf of the student on the issue and will make other necessary investigations. If the record is found to be inaccurate, it will be corrected, or if it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding.

Disciplinary actions will not be entered on the student's permanent record card except for expulsions. Individual records shall be treated as confidential and disclosed only with permission of the student if he/she is an adult, or the student's parent if the student is a minor, or under court order to public authorities requesting information in the course and scope of their legal duties.

XXII. APPEARANCE CODE

Student dress, grooming, and appearance can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, and unsafe, could cause property damage, or are offensive to common standards of decency.

Student appearance should be the responsibility of the individual and his or her parents, under the following guidelines:

- A. Dress and grooming should be clean and in keeping with health and sanitary practices.
- B. Students may not wear clothing or hairstyles that can be hazardous to them in their educational activities such as shop, lab work, physical education, art, or on-the-job training.
- C. Dress and grooming should not disrupt the education process.
- D. A student shall not wear or use emblems, insignias, badges, or other symbols which cause disruption or interference with the operation of the school or promote tobacco products, alcohol, drugs, or gang activity or convey a vulgar or suggestive message.
- E. Students should wear clothes that fit properly. Sagging will not be tolerated.
- F. Students should not wear grills or other decorative mouthwear.

A student shall not be disciplined or discriminated against based upon the student's natural, protective, or cultural hairstyle. A student's natural, protective, or cultural hairstyle includes without limitation afros, dreadlocks, twists, locs, braids, cornrow braids, Bantu knots, curls, and hair styled to protect hair texture or for cultural significance.

The Arkansas Legislature has enacted a law that prohibits students from wearing, while on the grounds of a public school during regular school day and at school-sponsored activities and events, clothing that exposes underwear, buttocks, or the breast of a female. Violation of this law will result in a minimum of the student being required to change clothing or a maximum of a suspension. This law will not be enforced in a manner that discriminates against a student on the basis of his or her race, color, religion, sex, disability, or national origin.

XXIII. ATTENDANCE POLICY

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school, whether in person or digitally, is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Absences for students enrolled in synchronous digital courses shall be determined in the same manner as for District students attending courses in person.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons:

The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.

Death or serious illness in their immediate family;

Observance of recognized holidays observed by the student's faith;

Attendance at an appointment with a government agency;

Attendance at a medical appointment;

Exceptional circumstances with prior approval of the principal;

Participation in an FFA, FHA, or 4-H sanctioned activity;

Participation in the election poll workers program for high school students.

Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.

Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

Absences due to conditions related to pregnancy or parenting, including without limitation:

Labor, delivery, and recovery;

Prenatal and postnatal medical appointments and other medically necessary, pregnancy-related absences;

The illness or medical appointment of a child belonging to a parent who is enrolled at a District school;

A legal appointment related to pregnancy or parenting, including without limitation:

Adoption;

Custody; and

Visitation;

A reasonable amount of time to accommodate a lactating student's need to express breast milk or to breastfeed the student's child on the District's campus; and

At least ten (10) school days of absences for both a parenting mother and a parenting father after the birth of a child.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

Up to one (1) time during each scheduled election, a student shall not be considered absent from school for the time the student accompanies the student's parent when the parent is exercising the parent's right to vote in a scheduled election.

In order for the absence to be considered excused, the student must:

Bring a written statement to the principal or designee upon the student's return to school from the student's parent, legal guardian, or treating physician stating the reason for the student's absence;

If the student is attending the District's courses digitally, upload a written statement from the student's parent, legal guardian, or treating physician stating the reason for the student's absence through the District's digital course management platform for review by the principal or designee; or

Provide documentation as proof of a student's participation in an activity or program scheduled and approved by the 4-H program that is provided by a 4-H county extension agent, 4-H educator, or other appropriate entity associated with the 4-H activity or program.

A written statement presented or uploaded for an absence having occurred more than five (5) school days prior to its presentation or upload will not be accepted.

Unexcused Absences

Absences that are not defined above; have not been excused through an approved process with the building attendance secretary; do not have an accompanying note from the parent, legal guardian, person having lawful control of the student, person standing in loco parentis, the student's treating physician, or a 4-H county extension agent, 4-H educator, or other appropriate entity associated with the 4-H activity or program; or have an accompanying note that is not presented or uploaded within the timeline required by this policy shall be considered as unexcused absences. Students with ten (10) unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has five (5) unexcused absences, his/her parents, legal guardians, persons with lawful control of the student, or persons standing in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds ten (10) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, legal guardian, person having lawful control of the student, or persons standing in loco parentis shall be subject to a civil penalty as prescribed by law.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, legal guardian, person with lawful control of the student, or person standing in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student; the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis; and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

MHS Attendance Requirement for Extracurricular Participation

In order for a Magnolia High School student to participate in an extracurricular after-school activity (sports, band, choir, agriculture, drama, etc.), the student must be checked into school by 11:30 am and be present in classes during the remainder of the school day. This includes but is not limited to practices, rehearsals, games, concerts, meets, and plays. Students arriving to school after 11:30 am and/or checking out of school prior to 3:20 pm will not be eligible to participate in any after-school activities that day.

The 10-day Rule

Ark. Code Ann. § 6-18-213(f)(1) states that any student absent from daily attendance for more than ten (10) consecutive school days shall be dismissed or dropped from the attendance records of the school, school district, or open enrollment charter school. This is for cases when a student is absent for ten (10) consecutive days and is unaccounted for or cannot be contacted. The student should NOT be dropped if the student is absent due to illness and will be returning to class. If the District later receives notification of the student's enrollment in another district, the withdrawal date should be changed to match (or the day before) the enrollment date in the new district.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

XXIV. CONDUCT TO AND FROM SCHOOL

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. These rules also apply to student conduct while traveling on a school bus. Appropriate disciplinary actions may be taken against commuting students who violate student code rules. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school or suspending or terminating the student's bus transportation privileges. Transporting students to and from school who have lost their bus transportation privileges shall become the responsibility of the student's parents or guardians.

For the safety of students riding the school bus, the following rules and regulations apply:

- A. According to state regulations, students who live outside the city limits and at least two miles from school are eligible for transportation provided the school District operates a school bus in that vicinity. It is the responsibility of the student to get to the established route and not the school's responsibility to go to the student's home. Bus stops will be arranged for the convenience of the most pupils but will not be set up on a house-to-house basis.

Only regularly transported students to and from school for classes are permitted to ride school buses. It is not the responsibility of the school District to transport students who are visitors or who are going to meetings such as Boy Scout or Girl Scout groups or to parties. Buses are to be used only for school affairs. Any request for exception to any regulation regarding transportation must be filed in written form from parent or guardian to the school.

Adults or any person living in that community who are not connected with the school will not be permitted to ride the school bus except in a case of emergency.

- B. Students should be at the bus stop on scheduled time. While waiting for the bus, pupils must remain in a safe place away from traffic and at least ten feet from the bus stop. Students should wait until the bus door is open before moving closer to the bus. Students should not play on the highway.

- C. While riding the bus, students are under the supervision of the driver and must obey the driver, rules, and safety regulations at all times. The driver has the authority to assign students to seats. While loading or unloading, the students must enter or leave the bus orderly and quickly.
- D. Students are expected to conduct themselves in a manner that will not distract the attention of their driver or disturb other riders on the bus. The principal has the authority to suspend a student's privilege to ride the bus temporarily for misconduct. The school may suspend the student's privilege to ride the bus permanently for misconduct.
- E. If a student's conduct is unusually disruptive, the driver has the authority to notify the student that he is not eligible to ride the bus the following morning or until the misconduct has been reported to the principal and a conference held. If a student's conduct is such that the safety of the student (s) is in danger, the driver has the authority to require the student to leave the bus immediately.
- F. Students must remain seated while on the bus and move only with the approval of the driver. Students should not change seats while the bus is in motion. A student wishing to change should do so while the bus is stopped.
- G. Students are not to tamper with any of the safety devices such as door latches, and the fire extinguisher or to put their hands, arms, heads, or bodies out of the windows.
- H. Students are not to deface the bus or any school property, to write on the bus, or to cut seats. Property damage will be reported to the principal. Students will be responsible for intentional property damage.
- I. Students should not throw paper or other objects on the floor of the bus. The aisle of the bus should be clear from books, lunches, coats, band instruments, etc.
- J. Students should not use tobacco or e-cigarettes while riding a school bus. Food or drinks are not to be carried onto school buses.
- K. Students are not to ask the driver to let them off the bus in town, at the store, or at the mailbox to get the mail. The driver is not permitted to make unscheduled stops except in case of emergency.
- L. Students who must cross the highway to enter the bus must wait until the bus has come to a complete stop and the driver has signaled for them to cross in front of the bus.
- M. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road 15 feet in front of the bus and cross the highway only after the driver has signaled them to do so.
- N. Buses will not stop on a hill. There must be at least 500 feet clear vision of an oncoming vehicle from both front and back of the bus.

Procedures for Temporary Change of Bus Assignment

Magnolia School District is dedicated to the transportation of our students to and from their primary address. The District also understands certain circumstances occur which are out of our control and children need to be transported elsewhere. Therefore, the following procedures will be used to determine the approval of any requested bus assignment change for students in the Magnolia School District.

1. A change in bus ridership must be for three days or more.
2. Parents may request a change in bus assignment by contacting the building principal or designee. All requests must be made by 12:00 noon of the day the change is desired. Written requests will not be accepted.
3. The building principal or designee will contact the transportation office secretary to determine the availability of vacant seats on the requested bus.
4. The decision to approve or disapprove the request of temporary change in ridership will be based on the current number of bus riders on the requested bus.

5. The transportation secretary will notify the building principal or designee of the approval or disapproval for the requested change.
6. The principal or designee will confirm or deny the request directly to the parent asking for the change in bus assignment.
7. Abuse of these procedures may result in the discontinuation of these services.

XXV. INTERNET SAFETY AND ELECTRONIC DEVICE USE POLICY

The Magnolia School District makes electronic devices, other technological equipment, and/or Internet access available to students to permit students to perform research and to allow students to learn how to use electronic device technology. Use of District electronic devices is for educational and/or instructional purposes only. It is the policy of this school District to equip each electronic device with Internet filtering software designed to prevent users from accessing material that is harmful to minors. For the purposes of this policy "harmful to minors" is defined as any text, picture, image, graphic image file, or other visual depiction that

- (A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- (B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- (C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors; and
- (D) taken as a whole, would cause harm to self or others.

No student will be granted Internet access until and unless an Internet Safety and Electronic Device-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen (18) is on file. The current version of the Internet Safety and Electronic Device-use agreement is incorporated by reference into Board policy and is considered part of the student handbook.

Student use of electronic devices shall only be as directed or assigned by staff or teachers. Students are advised that they enjoy no expectation of privacy in any aspect of their computer use, including e-mail, and that monitoring of student electronic devices use is continuous. Students must not disable or bypass security procedures, compromise, attempt to compromise, or defeat the District's technology network security or Internet filtering software, alter data without authorization, or disclose passwords to other students. Students who misuse District-owned electronic devices or Internet access in any way, including using electronic devices to violate any other policy or contrary to the Internet Safety and Electronic Device-use agreement, or using the electronic devices to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, as specified in the student handbook and/or Internet Safety and Electronic Device use agreement.

Electronic device users are hereby informed of the District's standards of conduct and the consequences for not adhering to them. Violation of certain provisions of this policy will result in the temporary or permanent suspension of user accounts and will subject the student to disciplinary action. If monetary restitution is involved, the student will be responsible for reimbursement. The Magnolia Board of Education makes it known that it will use its authority to assist state and federal authorities in enforcing copyright, intellectual property rights, and network abuse laws. The District will actively investigate any abuse that occurs.

Prior to use of on-line resources, this policy will be explained to potential users and a contract will be signed by the student user and his/her parent or guardian stating that the user is aware of the school District's Internet Safety and Electronic Device use policy and agrees to follow it.

In an effort to help protect student welfare when they navigate the Internet, the District will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

The Magnolia School District will review its Internet Safety and Electronic Device use policy periodically and update as needed.

GUIDELINES FOR USE

- A. Use of the network or electronic device system is a privilege, not a right, and therefore may be revoked for abusive conduct.

Electronic device privileges may be revoked at any time for misuse or abusive conduct. Such conduct could include the placing of unlawful information on an electronic device, use of abusive or otherwise objectionable language, sending of messages that are likely to result in the loss of a recipient's work or systems, and sending "chain letters" or "broadcast" messages to lists or individuals.

- B. A user is responsible for working in a moral and ethical fashion that supports educational goals.

Electronic device access is for educational purposes only. Playing games is not an appropriate activity unless approval is gained from the supervising adult.

District electronic device resources are not to be used to intimidate or create an atmosphere of harassment based upon gender, race, religion, ethnic origin, or creed.

- C. Students will be supervised during on-line activities.

On-line activities are provided by the District to make curriculum-related educational resources available to authorized users through an electronic device network system.

On-line services are in an unregulated communications environment. Due to the open nature of the on-line environment, no liability will be assumed by the school District or any District employee for the use or misuse of the system by a student. To protect students from unwanted outside influences in this environment, a staff member will be present at all times to monitor student use of e-mail and electronic on-line resources.

- D. A user is responsible for his/her own network account and is solely responsible for all actions taken while the account is in use.

A user account can be protected by the user keeping his/her login and password private. Any user who permits unauthorized access to his/her account will lose privileges. Non-compliance with this policy will result in the immediate removal of the user's account.

No liability will be assumed by the school District, any District employee, or any other participant for the use or misuse of electronic device access. It is the responsibility of each user to make good decisions as to what information is retrieved and what is done with that information.

Authorized District personnel have the right to access and monitor student accounts at any time. All messages shall be deemed readily available to the system operator and staff.

- E. A user is responsible for following local, state, federal, and international laws. No illegal activity is permitted.

Unethical and unacceptable behavior is just cause for taking disciplinary action, revoking networking privileges, and/or initiating legal action for any activity through which an individual:

1. uses the network for illegal, inappropriate, or obscene purposes, or support of such activities.
2. violates copyright laws, license agreements, or contracts.
3. uses electronic device resources for commercial or financial gain or fraud.
4. pirate software, data, equipment, or intellectual property.
5. gains unauthorized access to others' files, vandalizes the data of another user, forges e-mail messages, or uses another person's account.
6. wastefully uses resources.

7. possesses any data which might be considered a violation of these rules on paper, disk, or any other form.

F. A user is responsible for respecting and adhering to the policies of other networks which he/she accesses.

G. A user may not deliberately damage or disrupt an electronic device or electronic device system, change its performance, make it malfunction, or add or delete any programs or information resources unless acting upon approved authorization. Any storage devices brought from home or elsewhere may not be inserted into a District electronic device without permission of the supervising teacher or staff member.

Misuse of Internet

The opportunity to use the District's technology to access the Internet is a privilege and not a right. Students who misuse electronic devices or Internet access in any way will face disciplinary action, as specified in the student handbook and/or Internet safety and electronic device use agreement. Misuse of the Internet includes:

- ☐ The disabling or bypassing of security procedures, compromising, attempting to compromise, or defeating the District's technology network security or Internet filtering software;
- ☐ The altering of data without authorization;
- ☐ Disclosing, using, or disseminating passwords, whether the passwords are the student's own or those of another student/faculty/community member, to other students;
- ☐ Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an e-mail unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, addresses, and phone numbers;
- ☐ Using electronic devices for any illegal activity, including electronic device hacking and copyright or intellectual property law violations;
- ☐ Using electronic devices to access or create sexually explicit or pornographic text or graphics;
- ☐ Using electronic devices to violate any other policy or is contrary to the Internet safety and electronic device use agreement.

XXVI. REMOVAL OF STUDENTS FROM CLASS

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

XXVII. SEARCHES, INTERROGATIONS, AND SECURITY

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment.

They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specialty trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

Searches should be made under the following conditions:

A. Locker Searches

Students shall be informed at the beginning of school each year that school authorities have equal access to lockers and may inspect them at any time.

B. Personal Searches

A search of a student's person should be limited to a situation in which the administration has reasonable suspicion that the search would produce evidence indicating that the student has violated the law or school rules.

Dangerous items (such as firearms, weapons, knives), controlled substances as defined by Act 590 of 1971, as amended, and other items which may be used to disrupt substantially the educational process will be removed from the student's possession and will be reported and transmitted to the proper authorities.

1. An adult witness will be present when a personal search is conducted.
2. A search must be based on a reasonable suspicion that the student violated the law or school rules, and the scope of the search must be "reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction."
3. A pat-down search of a student's person should be done by a school official of the same sex and with an adult witness present.

C. Interrogations of Students

A student enrolled in the school District shall not be interrogated by a law enforcement authority on public school property during regular school hours without the knowledge of the school's principal or his/her designee. All interrogations shall be conducted in private, with an official school representative (principal or his/her designated representative) present. Every reasonable effort shall be made to have the parent or guardian present. In those instances where a parent cannot be present within a reasonable period of time, school officials must allow interviews by law enforcement officials to proceed in the absence of the parent or guardian. Other non-school persons shall not interview students at school with the exception of parents or guardian. EXCEPTION: The principal or designee shall not provide notification to the parent if a request is made to interview a student during the course of an investigation of suspected child maltreatment and a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender. This only applies to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

D. Automobiles

Parking on school property is a privilege which may be denied to a student for any disciplinary violation at the discretion of the principal. Students are not permitted to loiter in parking areas and are not to return to their vehicles during the school day for any reason unless given permission to do so by school personnel. It is understood that there is no expectation of privacy in vehicles in the parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle. The act of a student parking a vehicle on campus is a grant of permission for school or law enforcement authorities to search that vehicle.

E. "Sniff" Dogs

"Sniffing" by trained dogs in a public hallway or automobiles in public lots is not a search. (The fourth amendment requirements do not apply.) "Sniffing" of a student's person is a search and the legality of such sniffing can only be defended if there is reasonable suspicion that the search will produce evidence that the student is violating the law or school rules.

F. Metal Detector

The school District may elect to use a metal detector at the entrance of any school or school facility at any time sufficient cause warrants.

G. Video Surveillance

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding District facilities, vehicles, and equipment. As part of fulfilling this responsibility, the Board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices, and technology capable of tracking the physical location of District equipment, students, and/or personnel.

The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff, and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of bodily privacy is reasonable and customary.

Signs shall be posted on campus buildings and in District vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in this policy.

The District shall retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provisions of this policy's following paragraph, the District's video recordings may be erased any time greater than 15 school days after they were created.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by Board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

XXVIII. OFF-CAMPUS SUSPENSION CENTER

Students may be assigned to the Off-Campus Suspension Center. The following policies have been established:

- A. All procedures for maintaining correct student behavior that have been in practice will remain in effect. Only when students have reached the point that suspension would be in order, will they be assigned to the Off-Campus Suspension Center. Students who choose not to go to the Off-Campus Suspension Center will not be returned to regular classes until they have attended the Off-Campus Suspension Center and fulfilled its requirements.
- B. Procedures for assignment to the Off-Campus Suspension Center will be the same that have existed for suspension. Parents will be notified by the principal with reasons for referral made clear.
- C. Assignment to the Off-Campus Suspension Center will be for an indefinite period. Students will be readmitted to regular classes when the project director and building principal are convinced that the student is ready for remittance.
- D. Upon entering the Off-Campus Suspension Center, students will talk with one of the center's staff culminating the discussion by signing the Student Agreement indicating agreement with the established policies.
- E. Before reassignment to regular classes, the Student Reassignment Contract will be signed by the student, project director, and the building principal.
- F. Transportation to and from the Off-Campus Suspension Center will be the responsibility of the students and their parents. Exceptions may be made by the principal if circumstances warrant.
- G. Students assigned to the Off-Campus Suspension Center will be given the opportunity to complete assignments and tests given while they are there. Full credit will be given for the work done while in the center. The Off-Campus Suspension Center staff will coordinate this work with the students and teachers.
- H. Students assigned to the Off-Campus Suspension Center will not be permitted to attend or participate in assemblies, athletic contests, or any school-sponsored activity during the time that they are assigned.
- I. Students will be closely supervised while assigned to the Off-Campus Suspension Center. They will not be allowed to associate with the other students while attending the suspension center. Only necessary breaks will be permitted for water and restrooms. Lunch will be served at the school and students will eat as a group.
- J. Students who are employed during regular school hours will be allowed to continue this employment without penalty except that missed time may result in a longer assignment to the Off-Campus Suspension Center.

XXIX. SUSPENSION FROM SCHOOL

Students who are not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs:

- ☐ At any time on the school grounds;
- ☐ Off school grounds at a school-sponsored function, activity, or event; and
- ☐ Going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to, that:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

Out-of-school suspension (OSS) shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- a. Poses a physical risk to himself or herself or to others;
- b. Causes a serious disruption that cannot be addressed through other means; or
- c. Is the act of bringing a firearm on school campus.

OSS shall not be used to discipline a student for skipping class, excessive absences, or other forms of truancy.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts; and
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s), legal guardian(s), person(s) with lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), person(s) having lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

It is the responsibility of a student's parents, legal guardians, person having lawful control of the student, or person standing in loco parentis to provide current contact information to the District, which the school shall use to immediately notify the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:

- ☐ A primary call number;
- ☐ The contact may be by voice, voice mail, or text message.
- ☐ An email address;
- ☐ A regular first class letter to the last known mailing address.

The District shall keep a log of contacts attempted and made to the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis.

The District shall establish programs, measures, or alternative means and methods to continue student engagement and access to education during a student's period of OSS.

During the period of their suspension, students serving OSS are not permitted on campus except to attend a student/parent/administrator conference or when necessary as part of the District's engagement or access to education program.

During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities during the imposed suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

XXX. EXPULSION

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct:

- ☐ Deemed to be of such gravity that suspension would be inappropriate;
- ☐ Where the student's continued attendance at school would disrupt the orderly learning environment; or
- ☐ Would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- a. Poses a physical risk to himself or herself or to others;
- b. Causes a serious disruption that cannot be addressed through other means; or
- c. Is the act of bringing a firearm on school campus.

The Superintendent or his/her designee shall give written notice to the parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis (mailed to the address reflected on the District's records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the District administration and School Board also may be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, legal guardian, person having lawful control of the student, person standing in loco parentis, or student if age eighteen (18) or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses, who gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted; however, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent shall recommend the expulsion of any student for a period of one (1) year for possession of any firearm prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents, legal guardians, persons having lawful control of a student, or persons standing in loco parentis of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

The District shall establish programs, measures, or alternative means and methods to continue student engagement and access to education during a student's period of expulsion. The District's program may include offering an expelled student an opportunity for enrollment in digital learning courses or other alternative educational courses that result in the receipt of academic credit that is at least equal to credit the expelled student may have received from the District if the student had not been expelled.

XXXI. FREEDOM OF EXPRESSION AND ASSEMBLY

The freedom of students for expression or to assemble in a non-disruptive time, place, and manner shall be preserved following prior approval of the administration.

The Magnolia School District Board of Directors does not allow the discrimination against a student based on a student's voluntary religious expression, if any. At the same time, the District shall provide a process to eliminate any actual or perceived sponsorship or attribution to the District of a student's public voluntary expression of a religious viewpoint, if any. More information regarding student's religious expression can be found in Board Policy 4.63—Student Religious Expression.

Moment of Silence

As required by Act 576 of 2013, each campus in the Magnolia School District will observe a one (1) minute period of silence at the beginning of each school day. During the period of silence students may reflect, pray, or engage in a silent activity. Students will not be allowed to interfere or distract other students during the period of silence.

The teacher or school employee in charge of the school classroom shall ensure that all students remain silent and do not interfere with or distract other students during the period of silence.

XXXII. GRADING

Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course. The grade point values for Advanced Placement (AP), International Baccalaureate (IB), and ADE approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points. The grading scale for grades 3-12 shall be as follows:

Letter Grade	Numeric Grade	GPA Numeric Value	GPA Numeric Value for (AP), (IB),
A	100-90	4 points	5 points
B	89-80	3 points	4 points
C	79-70	2 points	3 points
D	69-60	1 point	2 points
F	59 and below	0 points	0 points

Kindergarten - Second Grade Grading Scale

Kindergarten through Second Grade student achievement will be reported to parents with a checklist denoting the student's knowledge of kindergarten skills.

Letter Grade	Grade Description
M	Meets standards and expectations
A	Approaching standards and expectations
N	Not meeting standards and expectations

Magnolia High School Semester Exam Exemption Criteria

All students who meet the following criteria shall be exempt from their semester exam:

- The student has no more than three (3) absences in that class for the semester.
- The student has no more than three (3) tardies in that class for the semester.
- The student has no discipline referral resulting in ISS (In School Suspension) or OSS (Out of School Suspension).

Students meeting the criteria for exemption may choose to take the semester exam to improve their grade. If the student does not perform well on the semester exam, the score will not count against or lower a student's semester grade.

XXXIII. HOMEWORK POLICY

Homework is recognized as a beneficial part of the instructional program in the Magnolia Public Schools. For most students, additional study directly related to the academic work in progress can make a difference between mastery and non-mastery, between satisfactory and exemplary achievement.

Proper use of homework can aid in developing self-discipline and good study habits. Homework assignments must be appropriate to developmental and maturity levels of students as well as appropriate and meaningful to course content.

The school staff, students, parents, and community should all accept a responsibility in the independent work experience. The school administration acknowledges the importance of homework. The teacher makes homework assignments relevant to in-class studies and provides feedback on completed assignments. The student completes each assignment promptly and satisfactorily. The parents encourage students to complete every assignment and to take pride in their work.

The community is supportive of the school in its effort to educate all students.

Recognizing the developmental and mastery levels of students, the homework policies vary for particular age groups.

At the kindergarten level, written homework is not assigned. However, the parent can be an excellent tutor. Activities, which are correlated with the sequential developmental curriculum used in the classroom, are available to parents. Parents are encouraged to help students with these activities.

In grades 1-3, homework is not assigned on a regular basis. However, work may be sent home for the following reasons: 1) assignments were not completed during the regular school day, 2) the student is having difficulty in a particular area and needs extra practice, or 3) the student has been absent and needs to make up work. Parents are encouraged to help their student learn new sight words, memorize math facts, and master weekly spelling words. Parents are also asked to encourage reading by reading to their student and by listening to their student.

In grades 4-12, homework is assigned regularly, though not necessarily daily. Homework is assigned as practice for skills taught in class or as research using content appropriate to the course.

The following guidelines will be followed:

- A. Homework will be relevant and appropriate.
- B. Homework should not be excessive or meaningless.
- C. Homework should be used to help students gain understanding of and proficiency in their course work.
- D. Homework is expected to be completed as assigned.

XXXIV. MAKE-UP WORK

Students who miss school shall be allowed to make up the work they missed during their absence under the following rules.

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
2. Teachers are responsible for providing the missed assignments when asked by a returning student.
3. Students are required to ask for their assignments on their first day back at school or their first class day after their return.
4. Make-up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
5. Students shall have one class day more to make up their work for each class day they are absent.
6. Make-up work which is not turned in within the make-up schedule for that assignment shall receive a zero.
7. Students are responsible for turning in their make-up work without the teacher having to ask for it.
8. Students who are absent on the day their make-up work is due must turn in their work the day they return to school whether or not the class for which the work is due meets the day of their return.
9. As required/permitted by the student's Individualized Education Program or 504 Plan.

Work may not be made up for credit for unexcused absences **unless** the unexcused absences are part of a signed agreement as permitted by policy 4.7—ABSENCES.

Work for students serving an out-of-school suspension or expulsion shall be in accordance with the District's programs, measures, or alternative means and methods to continue student engagement and access to education during the student's period of suspension or expulsion.

In addition to the make-up work process above, at the conclusion of a pregnancy-related or parenting-related period of absence, a student may choose from various options to make up missed work, including without limitation:

- Retaking a semester at the District school where the student is enrolled;
- Participating in an online course credit recovery program;
- Being granted six (6) weeks to continue at the same pace and finish the semester at a later date, provided that the student may:
- Complete the student's coursework within the current school year; or
- Attend previously scheduled summer school classes made available by the District Where the student is enrolled; and
- Receiving home-based instruction services.

In lieu of the timeline above, assignments for students who are excluded from school by the Arkansas Department of Health during a disease outbreak are to be made up as set forth in Policy 4.57—IMMUNIZATIONS.

XXXV. STUDENT ILLNESS/ACCIDENT

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk.

XXXVI. STUDENT MEDICATIONS

Prior to the administration of any medication, including any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer or otherwise authorized by this policy, students are not allowed to carry any medications, including over-the-counter (OTC) medications or any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration while at school. The parent or legal guardian shall bring the student's medication to the nurse, or in the absence of the nurse, to the principal's office. Medications, including those for self-administration, must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Self-administration of a stress dose medication by a student, and the emergency administration of glucagon and insulin, epinephrine, albuterol, anti-opioids, and adrenal insufficiency medications by a school nurse may be done in emergency situations to students who have an individualized health plan (IHP) that provides for the administration in emergency situations.

All medications will be stored in the school office in a locked cabinet or drawer. The Medication Authorization forms will be filed alphabetically in a folder near the medication. It is the responsibility of the student to report to the school office to take his/her medication each day.

Parents of students in grades K - 12 are responsible for transporting the medication to and from school. Any remaining medication will not be sent home with these students by school personnel. In rare circumstances, a student with severe allergies will be allowed to carry a rescue inhaler or an Epi-pen following school procedures and with approval from the school nurse. Students in grades 10 - 12 may carry up to two doses of over-the-counter medications; such as Tylenol. Under no circumstances are students to share medicines.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and rules.

XXXVII. PRIVACY OF STUDENTS RECORDS/ DIRECTORY INFORMATION

Directory information about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements unless the parent or guardian of a student (or student, if above the age of eighteen (18) objects. A student's name and/or photograph may also be used on the District or school website for the purpose of recognition of his/her achievements. Directory information includes, but is not limited to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, classes in which he/she is enrolled, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football or other interscholastic activities), the publication of such information will be beyond the control of the District. "Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

Directory information may be released unless the parent/eligible student files a written request to withhold the information no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The right to opt out of the disclosure of directory information under FERPA does not prevent the District from disclosing or requiring a student to disclose the student's name, identifier, or institutional e-mail address in a class in which the student is enrolled.

XXXVIII. NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents and students who are 18 or emancipated minors (eligible students) certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- A. Consent before students are required to submit to a survey that concerns one or more of the following protected areas if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
 - 1. political affiliations or beliefs of the student or students' parent;
 - 2. mental or psychological problems of the student or students' family;
 - 3. sex behavior or attitudes;
 - 4. illegal, anti-social, self-incriminating, or demeaning behavior;
 - 5. critical appraisals of others with whom respondents have close family relationships;
 - 6. legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - 7. religious practices, affiliations, or beliefs of the student or parents; or
 - 8. income, other than as required by law to determine program eligibility.
- B. Receive notice and an opportunity to opt a student out of:
 - 1. any other protected information survey, regardless of funding;
 - 2. any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law; and
 - 3. activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- C. Inspect, upon request and before administration or use:
 - 1. protected information surveys of students;
 - 2. instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - 3. instructional material used as part of the educational curriculum.

The Magnolia School District has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Magnolia School District will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes. The Magnolia School District will also directly notify parents and eligible students, such as through U.S. Mail or E-mail, at least annually at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

- 1. collection, disclosure, or use of personal information for marketing, sales or other distribution;

2. administration of any protected information survey not funded in whole or in part by ED; and
3. any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605.

XXXIX. CONTACT WITH STUDENTS WHILE AT SCHOOL

CONTACT BY PARENTS

Parents wishing to speak to their children during the school day shall register first with the office.

CONTACT BY NON-CUSTODIAL PARENTS

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the principal's designee establishing the parent's custody of the student. It shall be the responsibility of the custodial parent to make any court ordered "no contact" or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting unsupervised visitation may eat lunch, volunteer in their child's classroom, or otherwise have contact with their child during school hours and the prior approval of the school's principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply.

Arkansas law provides that, in order to avoid continuing child custody controversies from involving school personnel and to avoid disruptions to the educational atmosphere in the District's schools, the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school's property on normal school days during normal hours of school operation. The custodial or non-custodial parent may send to/drop off the student at school to be sent to/picked up by the other parent on predetermined days in accordance with any court order provided by the custodial parent or by a signed agreement between both the custodial and non-custodial parents that was witnessed by the student's building principal. Unless a valid no-contact order has been filed with the student's principal or the principal's designee, district employees shall not become involved in disputes concerning whether or not that parent was supposed to pick up the student on any given day.

Students who either refuse to sit for a Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following Statewide assessment, as applicable. The Superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

XL. SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a *Smart Core Waiver Form* to not participate. While Smart Core is the default option, a *Smart Core* Information Sheet and a *Smart Core Waiver Form* will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the District for the first time and there is not a signed waiver form in the student's permanent record. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the deadline for them to sign and return the waiver form.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the District's students. The Superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each; this shall be accomplished through holding an informational meeting for parents, legal guardians, or persons standing in loco parentis to students enrolled in grades six through twelve (6-12) with the school counselor and may be accomplished through any or all of the additional following means:

Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;

Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter; and/or

Distribution of a newsletter(s) to parents or guardians of the district's students.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children and the Arkansas Military Child School Transitions Act of 2021 for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS including the waiving of specific courses that are required for graduation if similar coursework has been satisfactorily completed.

GRADUATION REQUIREMENTS

The Magnolia School District requirements to graduate exceed state requirements. For the graduating classes of Magnolia High School, twenty-three (23) units will be the minimum required to graduate. Twenty-two (22) required units must be taken from the Smart Core Curriculum or from the Core Curriculum with an additional unit of computer technology taken from the business or technology departments. There are some distinctions made between Smart Core and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements. Career education courses that are determined by DESE to be eligible for use in the place of a listed course may be substituted for the course as designated by DESE.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate.

Students shall be trained in quality psychomotor skill bases in cardiopulmonary resuscitation and the use of automated external defibrillators in order to graduate.

The number of units students must earn in grades nine through twelve (9-12) (8th grade Algebra optional) to be eligible for high school graduation is to be earned from the following categories:

PERSONAL AND FAMILY FINANCE

All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

Computer Science - *For the Class of 2026 and Thereafter*****

All students shall earn one (1) unit of credit in a computer science course in order to graduate.

SMART CORE CURRICULUM: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half ($\frac{1}{2}$) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

1) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;

2) Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

3) Algebra II; and

4) The fourth unit may be either:

- ☐ A math unit approved by the DESE beyond Algebra II or
- ☐ A computer science flex credit may be taken in the place of a fourth math credit.

Science: three (3) units

- ☐ DESE approved biology – 1 credit;
- ☐ DESE approved physical science – 1 credit; and
- ☐ A third unit that is either:
 - ☐ An additional science credit approved by DESE; or
 - ☐ A computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units

- ☐ Civics - one-half ($\frac{1}{2}$) unit
- ☐ World History - one unit (1)
- ☐ American History - one unit (1)
- ☐ Other Social Studies - one half ($\frac{1}{2}$) unit

Physical Education: one-half ($\frac{1}{2}$) unit

Note: While one-half ($\frac{1}{2}$) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half ($\frac{1}{2}$) unit

Economics – one half ($\frac{1}{2}$) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half ($\frac{1}{2}$) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the District and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate. (*Comparable concurrent credit may be substituted where applicable.*)

Additional Course Requirement for Graduation from Magnolia High School:

Computer Technology from Business or Technology Departments: one (1) unit

Students must take at least one (1) math unit in each of the grades nine through 12 (9-12).

The Smart Core, including career focus units, and an additional computer technology unit must total at least twenty-three (23) units to graduate from Magnolia High School.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

CORE CURRICULUM: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half ($\frac{1}{2}$) unit

Mathematics: four (4) units

- ☐ Algebra or its equivalent* - 1 unit
- ☐ Geometry or its equivalent* - 1 unit
- ☐ All math units must build on the base of algebra and geometry knowledge and skills.
- ☐ (Comparable concurrent credit college courses may be substituted where applicable)
- ☐ A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- ☐ DESE approved biology – 1 credit;
- ☐ DESE approved physical science – 1 credit; and
- ☐ A third unit that is either:
- ☐ An additional science credit approved by DESE; or
- ☐ A computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units

- ☐ Civics one-half ($\frac{1}{2}$) unit
- ☐ World history, one (1) unit
- ☐ American History, one (1) unit
- ☐ Other Social Studies - one half ($\frac{1}{2}$) unit

Physical Education: one-half ($\frac{1}{2}$) unit

Note: While one-half ($\frac{1}{2}$) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half ($\frac{1}{2}$) unit

Economics – one half ($\frac{1}{2}$) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.⁸

Fine Arts: one-half ($\frac{1}{2}$) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the District and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

(Comparable concurrent credit may be substituted where applicable.)

Additional Course Requirement for Graduation

Computer Technology from Business or Technology Departments: one (1) unit

The Core, including career focus units, and an additional computer technology unit must total at least twenty-three (23) units to graduate from Magnolia High School.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

Personal and Family Finance

Students in the graduating classes of 2021 and thereafter shall receive credit in a course covering the Personal and Family Finance Standards prior to graduation.

XLI. ASSESSMENTS AND REMEDIATION

In accordance with federal and state laws, all students are expected to perform at the proficient level or above.

Each student shall have a student success plan (SSP) developed by school personnel in collaboration with the student's parents and the student that is reviewed and updated annually. A student's SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in **creating and updating a student's** SSP shall include, but are not limited to:

Statewide student assessment results;
Subject grades;
Student work samples; and
Local assessment scores.

The SSP for a student in kindergarten through grade three (K-3) who does not meet the reading standard as set by the state board and determined by a high-quality literacy screener or the statewide assessment shall include an individual reading plan for each student.

All parents, legal guardians, or persons standing in loco parentis shall be notified in writing of the content of their child's independent reading plan and progress on the independent reading plan throughout the year.

The SSP of a student in kindergarten through grade eight (K-8) who is not performing at or above grade level on the state assessment, as defined by the State Board of Education shall include a math intervention plan.

All parents, legal guardians, or persons standing in loco parentis shall receive written notification of their student's math intervention plan and progress on the student's math intervention plan throughout the school year.

By the end of grade eight (8), the student's SSP shall:

- Guide the student along pathways to graduation;
- Address accelerated learning opportunities;
- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student's score on the college and career assessment:

- The student's SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and
- Provide a basis for counseling concerning postsecondary preparatory programs.

A student's SSP shall include the recommended sequence of courses for successful completion of the diploma pathway selected by the student but be sufficiently flexible to allow the student to change the student's selected diploma pathway. The school counselor shall meet with the student's parent, legal guardian, or persons standing in loco parentis and the student to review the student's SSP annually and to revise the student's SSP as necessary to identify the courses to be taken each year until all required core courses are completed.

An SSP shall be created:

1. By no later than the end of the school year for a student in grade eight (8) or below² who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.

A student's individualized education program (IEP) may act in the place of the student's SSP if the IEP addresses academic deficits and interventions for the student's failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components. Promotion or retention of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

Students who either refuse to sit for a Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following Statewide assessment, as applicable. The Superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

XLII. COMPULSORY SCHOOL ATTENDANCE AND ENROLLMENT REQUIREMENTS

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, persons having lawful control of the student, or person standing in loco parentis reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Every parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1—RESIDENCE REQUIREMENTS), within the District shall **enroll the child and ensure the attendance of the child** at a District school with the following exceptions:

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6—HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Division of Elementary and Secondary Education must be signed and on file with the District administrative office
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option under Policy 4.5.

Prior to the child's admission to a District school, the parent, legal guardian, persons having lawful control of the student, or person standing in loco parentis shall:

1. Furnish the child's social security number, or if they request, the District will assign the child a nine (9) digit number designated by the Department of Education.
2. Provide the District with one (1) of the following documents indicating the child's age:
 - A. birth certificate;
 - B. a statement by the local register or county recorder certifying the child's date of birth;
 - C. an attested baptismal certificate;
 - D. a passport;
 - E. an affidavit of the date and place of birth by the child's parent or guardian;
 - F. United States military identification; or
 - G. previous school records.

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3. Indicate on the school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. Any person who has been expelled from any other school district shall receive a hearing before the Board at the time the student is seeking enrollment in the District. The Board reserves the right to not allow the enrollment of such students until the time of the person's expulsion has expired following the hearing before the Board.
4. Provide proof that the child has been age appropriately immunized or has an exemption issued by the Arkansas Department of Health.
5. Provide one proof of current residence which lists the parent name and physical address.

To facilitate the enrollment and transitioning of eligible military member children, the District will follow policy 4.2 – Entrance Requirements and specifically the section entitled "Uniformed Services Member's Children.

XLIII. NATIONAL ANTHEM

Each school in the District shall broadcast The Star-Spangled Banner at:

- The commencement of each school-sanctioned sporting event; however, if two (2) or more school-sanctioned sporting events occur on the same day at the same school, then the broadcast of The Star-Spangled Banner may be performed at only one (1) of the events; and
- At least one (1) time each week during school hours.

The broadcast of The Star-Spangled Banner shall be selected from any recording that adheres to the Division of Elementary and Secondary Education (DESE) Rules, or, when appropriate, performed from original sheet music that adheres to DESE rules by:

- o A school-sanctioned band program;
- o A school-sanctioned chorale program, vocal group, or vocalist; or
- o The attendees of a school-sanctioned event led by a vocalist selected by the principal of the school hosting the school-sanctioned event.

Students shall not be compelled to participate in the performance of The Star-Spangled Banner, but students who choose not to participate in the performance of The Star-Spangled Banner shall not disrupt those students choosing to participate in the performance of The Star-Spangled Banner. Students choosing not to participate in the performance of The Star-Spangled Banner who do not disrupt the participation of performance of The Star-Spangled Banner shall not be subject to any comments, retaliation, or disciplinary action.

XLIV - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Pledge of Allegiance shall be recited:

1. During the first class period of each school day;
2. At the commencement of each school-sanctioned after-school assembly; and
3. At the commencement of each school-sanctioned sporting event; however, if two (2) or more school-sanctioned sporting events occur on the same day at the same school, then the Pledge may be recited at only one (1) of the school-sanctioned sporting events.

Students choosing to participate in the recitation of the Pledge shall do so by facing the flag with their right hands over their hearts, or in an appropriate salute if in uniform, while reciting the Pledge. Students choosing not to participate shall either stand or sit quietly while the other students recite the Pledge.

Students shall not be compelled to recite the Pledge, but students who choose not to recite the Pledge shall not disrupt those students choosing to recite the Pledge. Students choosing not to recite the Pledge who do not disrupt those students who choose to recite the Pledge shall not be subject to any comments, retaliation, or disciplinary action.

Following the recitation of the Pledge, there shall be an observance of one (1) minute of silence. During the one (1) minute of silence, each student may reflect, pray, meditate, or engage in any other silent activity that is not likely to interfere with or distract another student. Students who do not disrupt the one (1) minute of silence shall not be subject to any comments, retaliation, or disciplinary action.

XLV - WELLNESS

To create a culture in schools that promotes good nutrition and physical activity, the Magnolia School District will adhere to the Arkansas Rules Governing Nutrition and Physical Activity Standards in Arkansas Public Schools. Adhering to these Rules will include, but is not limited to District efforts to:

- A. enforce existing physical education requirements and engage students in healthy levels of vigorous physical activity;
- B. establish no more than nine (9) school-wide events which permit exceptions to the food and beverage limitations established by rule. Any food and beverage items served at these events must be commercially prepared. The schedule of events shall be approved by the principal;
- C. abide by the current allowable food and beverage portion standards; and
- D. restrict access to vended foods, competitive foods, and foods of minimal nutritional value as required by law and rule.

XLVI. PARENT INVOLVEMENT PLAN

Magnolia Public Schools recognizes that a child's education is a responsibility shared by the school and family during the entire time the child spends in school. To support the goal of the schools to educate all students effectively, the schools and parents must work as knowledgeable partners.

Parents are an integral component of a school's ability to provide for the educational success of their children. The school endeavors to meet the diverse cultural and language needs of parents and children. Magnolia Public Schools acknowledges that engaging parents is essential to improve student achievement and that schools should foster and support active parental involvement.

In response to this commitment to active parental involvement and in compliance with the legal requirements of Act 603 of 2003, Act 397 of 2009, Title I, Part A and the No Child Left Behind Act of 2001, Magnolia Public Schools establishes the following Parental Involvement Plan.

The Magnolia Public Schools Parent Involvement Plan, established in collaboration with parents, includes programs and practices that enhance parental involvement and reflects the specific needs of students and their families.

Parental Involvement Plan involves parents of students of all grade levels in a variety of roles. The plan recognizes that communication between home and school should be regular, two-way, and meaningful. To encourage this communication, Magnolia Public Schools has made available a family kit that is appropriate for the age and grade of each student. The family kit describes the Parental Involvement Plan. It explains the role of the parent, student, teacher, and school and ways for the parents to become involved in the school and their child's education. The family kits describe the activities planned throughout the school year to encourage parent involvement and a system to allow parents to communicate with teachers and principals in a regular, two-way, and meaningful manner.

Resolving Parental Concerns

It is the goal of Magnolia Public Schools to be responsive to the community it serves and to continuously improve the educational program offered in its schools. The District welcomes suggestions and comments when offered with the intent of improving the quality of the system's educational program or the delivery of the District's services. Individuals with complaints concerning personnel, curriculum, discipline, coaching, or the day to day management of the schools should address their concerns through proper channels according to the following sequence:

1. Teacher, coach, or other staff member against whom the complaint is directed.
2. Principal
3. Superintendent
4. Board of Education

The Board of Education will consider hearing citizen complaints when they cannot be resolved by the administration. Matters referred to the Board must be in writing and should be specific in terms of the action desired. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level.

Parents' Right to Know

The Magnolia School District receives federal funds for Title I, Part A programs. Throughout the school year, the District provides parents with important information about this law as it relates to their child's education. The District or school is able to provide parents with information regarding the qualifications of their child's teacher(s) and/or paraprofessional(s).

If at any time a student has been taught for four (4) or more consecutive weeks by a teacher that is not highly qualified, parents will be notified by the school. Parents with questions concerning the qualifications of their child's teacher or paraprofessional should contact the building principal.

Roles

A. The Role of the Parent

To set a good example for your child by being a positive role model.

To insure a healthy environment for your child by providing nourishing food, adequate sleep, and proper medical treatment.

To maintain ongoing communication with school staff through parent-teacher conferences, volunteer programs, and other school activities.

To communicate with your child about class work, homework, and any other concerns related to the school.

To communicate with school personnel regarding your child's attendance, up to date personal information and any other information which affects other students or members of the school community.

To assure your child is well prepared for school each day by making sure the child is well groomed, appropriately dressed, has the necessary school supplies, and attends school regularly and promptly.

To assume major responsibility for your child's behavior in the home, school, and community by encouraging acceptable behavior at all times.

B. The Role of the Student

To comply with the rules and regulations of Magnolia School District, exhibiting good citizenship and proper conduct at all times.

To respect the authority of the teachers, administrators, and authorized school personnel.

To be regular and punctual in school attendance.

To respect the rights and property of others.

To show respect for the school by refraining from damaging, defacing or destroying school property.

To dress in accordance with the school rules.

To be conscientious about the schoolwork, perform at maximum ability, complete assignments in a timely manner, and be prepared daily with the necessary school supplies.

C. The Role of the School

To recognize students as citizens of tomorrow and prepare each child for the future.

To provide a safe and nurturing learning environment.

To provide each child with a quality, effective education that will enhance his/her academic growth.

To provide a school curriculum aligned with the Arkansas Curriculum Frameworks in all subject areas.

To provide new methods and materials to promote and improve student academic performance.

To meet diverse cultural and language needs of parents and students.

To support and encourage responsible parenting.

To encourage an open, on-going two-way communication with parents and the community.

To provide regular opportunities for parent visitations and conferences.

To provide instruction to parents on how to include learning activities in the home.

To provide training for volunteers who assist in an instructional program for parents.

D. The Role of the Teacher

To recognize each student as an individual and meet the student's academic, technological, and social needs.

To provide each student with quality instruction on his/her individual level.

To teach the school curriculum aligned with the Arkansas Curriculum Frameworks.

To be respectful and fair to all students.

To model and encourage good character behavior of students in the school setting.

To communicate openly with parents on a regular basis concerning academics as well as behavior concerns.

To encourage and expect each student to achieve to his/her fullest potential.

XLVII. FOOD SERVICE POLICIES

SCHOOL MEAL MODIFICATIONS

The District only provides modified meal components on menus to accommodate students with a disability. A parent/guardian wishing to request dietary accommodations for their student with a disability must submit to the District's Director of Child Nutrition a medical statement completed by a State licensed healthcare professional, which includes:

Physicians, including those licensed by:

- ☐ The Arkansas State Medical Board;
- ☐ The Arkansas State Board of Chiropractic Examiners (Chiropractors);
- ☐ The Arkansas Board of Podiatric Medicine (Podiatrists);
- ☐ Nurse Practitioners (APRNs in family or pediatric practice with prescriptive authority);
- ☐ Physician Assistants (PAs who work in collaborative practice with a physician); and
- ☐ Dentists.

The medical statement should include:

- ☐ A description of the student's disability that is sufficient to understand how the disability restricts the student's diet;
- ☐ An explanation of what must be done to accommodate the disability, which may include:
 - ☐ Food(s) to avoid or restrict;
 - ☐ Food(s) to substitute;
 - ☐ Caloric modifications; or
 - ☐ The substitution of a liquid nutritive formula.

If the information provided in the medical statement is unclear, or lacks sufficient detail, the District's Director of Child Nutrition shall request additional information so that a proper and safe meal can be provided.

When choosing an appropriate approach to accommodate a student's disability, the District will consider the expense and efficiency of the requested accommodations. The District will offer a reasonable modification that effectively accommodates the child's disability and provides equal opportunity to participate in or benefit from the program, which may include a generic version of a product.

Parents may file a grievance regarding the request for accommodations with the District's 504 Coordinator, who will schedule a hearing on the grievance to be held as soon as possible. The 504 coordinator shall provide a copy of the procedures governing the hearing, including that the parent has the right to be accompanied by counsel, and the appeal process upon request. The District will not prepare meals outside the normal menu to accommodate a family's religious or personal health beliefs.

Magnolia Public School's Meal Charging and Collection Procedures

As provided in SP 46-2016, all school food authorities (SFAs) operating the federal school meal programs (National School Lunch Program and/or School Breakfast Program) must have a written and clearly communicated meal charge administrative procedure in place.

All SFAs must have an administrative procedure in place for children participating at the reduced price or paid meal rate who either do not have money in their account or in hand to cover the cost of the meal at the time of service. SFAs are required to communicate this administrative procedure to families and school and/or district-level staff members as appropriate. SFAs should ensure the administrative procedure is communicated on an annual basis.

Families will have access to the meal charge administrative procedure via a written copy of the district-wide “Meal Charging and Collection” procedures each school year. Families of transfer students (during the year) will receive a written copy of the district-wide procedure when enrolled.

General

Students who are unable to pay for their meals at the time of the meal service are allowed to charge per Arkansas State law. Meals will not be denied to any student

Students charging breakfast and/or lunch will receive the same reimbursable meals available to all other students. Students will not be approached regarding a delinquent account or the need to bring money. Students may request the status of their account on their own but must do so as a private encounter with the cafeteria manager.

Account balances will not be published or made known publicly to anyone except the student and his/her parent or guardian.

Notification

The number of charges allowed for all students is not limited. Alternative meals will not be provided as a deterrent to charging. The parent or guardian will be contacted by letter, email, automated payment system notification or phone call when the account has remained delinquent without a payment plan in place. Families will be made aware of the opportunity to apply for free or reduced-price meal benefits and assisted as needed in filling out the application. Families may not be “required” to apply for benefits.

Delinquent Debt

Delinquent debt is defined as overdue unpaid meal charges that are considered collectable, with efforts being made to collect them. The debt may remain on the accounting documents until it is either collected or determined to be uncollectable. The debt may be carried over in the student’s account at the end of the school year (beyond June 30).

Repayment plans

Each household may request a repayment plan that will include payment levels and due dates appropriate to a household’s particular circumstances. Please contact the cafeteria manager or program administrator for establishing a repayment plan.

Ala Carte’ Purchases

Ala carte’ purchases are items available to all students for purchase by exchange of cash or via the student’s meal Account. They are not a reimbursable meal and are not subject to charging.

Contact Information

Families may contact their school’s cafeteria manager for information or may call 870-234-2677 to speak with the district’s Child Nutrition Program Assistant for further help or information.

Magnolia School District is an equal opportunity provider.

MAGNOLIA PUBLIC SCHOOLS
STUDENT/TEACHER/PARENT COMPACT
East Side Elementary School
2023-24

MAGNOLIA SCHOOL DISTRICT PLEDGE

The Magnolia School District is committed to the belief that all children can learn. It acknowledges that teachers, administrators, and parents/guardians working together can make a positive difference in student achievement. The school district will provide a quality environment in which all students experience success and achieve excellence in learning. Additionally, the school district will:

1. provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
2. hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
3. provide parents with frequent reports on their children's progress
4. provide parents reasonable access to staff.
5. provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

PARENT/GUARDIAN PLEDGE

I, as a parent/guardian, want my child to have the best possible education and realize that a strong school system is essential. I, therefore, join with the Magnolia School District in providing a quality learning environment for my child. I promise to:

1. help my child be punctual and attend school regularly.
2. discuss with my child the day's learning activities.
3. encourage my child's efforts and be available for questions.
4. read with my child and let my child see me read.
5. ensure that my child has adequate nourishment and rest to face the activities of school each day.
6. remind my child of the necessity of self-discipline.
7. participate in an effective home-school partnership on behalf of my child.
8. offer praise and encouragement to my child.
9. stay informed and communicate with the school about my child's education.
10. promote the positive use of my child's time away from school.

This school-parent compact is in effect during the 2023-2024 school year.

**MAGNOLIA PUBLIC SCHOOLS
STUDENT/TEACHER/PARENT COMPACT
Central Elementary School
2023-24**

MAGNOLIA SCHOOL DISTRICT PLEDGE

The Magnolia School District is committed to the belief that all children can learn. It acknowledges that teachers, administrators, and parents/guardians working together can make a positive difference in student achievement. The school district will provide a quality environment in which all students experience success and achieve excellence in learning. Additionally, the school district will:

1. provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
2. hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
3. provide parents with frequent reports on their children's progress
4. provide parents reasonable access to staff.
5. provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

PARENT/GUARDIAN PLEDGE

I, as a parent/guardian, want my child to have the best possible education and realize that a strong school system is essential. I, therefore, join with the Magnolia School District in providing a quality learning environment for my child. I promise to:

1. help my child be punctual and attend school regularly.
2. discuss with my child the day's learning activities.
3. provide for my child a quiet time and place for study without the TV.
4. encourage my child to complete and return all homework assignments each day.
5. remind my child of the necessity of self-discipline.
6. participate in an effective home-school partnership on behalf of my child.
7. offer praise and encouragement to my child.
8. stay informed and communicate with the school about my child's education.
9. promote the positive use of my child's time away from school.

This school-parent compact is in effect during the 2023-2024 school year.

**MAGNOLIA PUBLIC SCHOOLS
STUDENT/TEACHER/PARENT COMPACT
Magnolia High School and Magnolia Middle School
2023-24**

MAGNOLIA SCHOOL DISTRICT PLEDGE

The Magnolia School District is committed to the belief that all children can learn. It acknowledges that teachers, administrators, and parents/guardians working together can make a positive difference in student achievement. The school district will provide a quality environment in which all students experience success and achieve excellence in learning. Additionally, the school district will:

1. provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
2. hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
3. provide parents with frequent reports on their children's progress
4. provide parents reasonable access to staff.
5. provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

PARENT/GUARDIAN PLEDGE

I, as a parent/guardian, want my child to have the best possible education and realize that a strong school system is essential. I, therefore, join with the Magnolia School District in providing a quality learning environment for my child. I promise to:

1. help my student be punctual and attend school regularly.
2. call the school on the day my student is absent.
3. encourage my student to complete and return all homework assignment each day.
4. provide for my student a quiet time and place for student without the TV.
5. remind my students of the necessity of self-discipline.
6. remind my student of the importance of self-respect, respect for authority, and respect for the rights of others.
7. participate in an effective home-school partnership on behalf of my student.
8. offer praise and encouragement to my student.
9. stay informed and communicate with the school about my student's education.
10. promote the positive use of my student's time away from school.

This school-parent compact is in effect during the 2023-2024 school year.

WARNING



**DO NOT BRING
WEAPONS
TO SCHOOL**

Magnolia Public Schools Magnolia, Arkansas

2023-2024

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

14 days + 3 PD days + 2 TC days

20 days

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 days + 1 TC day

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

17 days

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

14 days

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 days

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 days

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

16 days

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				






21 days + 1 TC Day

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 days

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

(86) 1st semester days + (92) 2nd semester days= 178 Instructional days - 3+3 PD days - 4 TC day - 2 P/T conference days= 190 contract days

 First and Last Day of School	 Teacher Contract Day	 Holiday	 Professional Development
 Parent Visitation - 8/11/23 (am)			

Licensed staff members should obtain 3 PD days from June 1, 2023 through August 11, 2023

Inclement weather days may be February 9 and/or 12 or added to end of year.

August 7-9	Professional Development	January 15	Martin Luther King, Jr. Holiday
August 10-11	Teacher Contract Days	February 9 & 12	Winter Break
August 11	Parent Visitation	March 18-22	Spring Break
August 14	First Day of School	April 8	Teacher Contract Day
September 4	Labor Day	May 18	MHS Commencement
October 9	Teacher Contract Day	May 23	Last Day of School
November 20-24	Thanksgiving Holidays	May 27	Memorial Day
December 21-January 3	Christmas Holidays		