



Gilchrist County School District

GILCHRIST COUNTY SCHOOL BOARD

AGENDA

TUESDAY, June 15, 2021 – 4:00 PM

BOARD ROOM 14-002

IT IS UNLAWFUL TO KNOWINGLY DISRUPT OR INTERFERE WITH A SCHOOL BOARD MEETING AND ANY SUCH ACTION MAY RESULT IN A MISDEMEANOR OFFENSE OF THE SECOND DEGREE. THIS INCLUDES INDIVIDUALS WHO ADVISE, COUNSEL, OR INSTRUCT STUDENTS OR SCHOOL BOARD EMPLOYEES ON TECHNIQUES FOR DISRUPTING A SCHOOL BOARD MEETING.

OPENING CEREMONIES

Invocation
Call to Order

1. Approval of Agenda
2. Approval of Minutes - May 18, 2021
3. Recognition of Retirees

| | |
|-------------------|-----------------------------|
| Penny Schwab | Food Service |
| Elisabeth Diamond | Bus Driver |
| Deborah Roberts | Bell Elementary |
| Carolyn Thomas | Bell Elementary |
| Emma Garcia | Bell Elementary - Bell High |
| Lisa Hudson | Bell High |
| Billy Mikell | Bell High |
| Donna Watson | Trenton Elementary |
| Connie Loy | Trenton High |
| Lee Atwood | Trenton High |
| John Yencho | Trenton High |

RECEPTION HONORING RETIREES

4. Citizen Input/Delegations

The GCSB will hear any citizen who wishes to address the Board, on a one-time basis, pertaining to a relevant subject. If the Board wishes to hear more, the topic will be scheduled for a future meeting. Each speaker is limited to three (3) minutes with total time dedicated to the subject not to exceed fifteen (15) minutes.

- 5. District Matters
 - A. Out-of-County Transfers (list is available in the superintendent’s office)
 - B. Declare Surplus list #12-2-2021
 - C. Trenton High School Construction Facilities
 - 1. Award Bid for THS Parking Lot Renovation and Drainage
 - 2. Change Order Proposal No. 04 Revision 1 - Trenton High School Cafetorium
 - D. Elect Board Member to serve as FSBA Advocacy Committee Representative
 - E. Field Trip - Trenton Elementary School Patrol to Universal Studios by school bus, 35 to 40 students
 - F. Presentation on Opioid Litigation by Wayne Hogan, Esq.

6. Removal of Items from Consent Agenda

7. Consent Agenda (**SUPERINTENDENT RECOMMENDS APPROVAL**)

A. Finance

- 1. Financial - Check Summaries, Report Date and Time

| | | | | | | |
|----|------------|---------|---------|---------|---------|---------|
| 1. | 05/11/2021 | 09:06am | 04:12pm | 04:33pm | | |
| 2. | 05/12/2021 | 11:45am | | | | |
| 3. | 05/17/2021 | 03:35pm | | | | |
| 4. | 05/18/2021 | 02:18pm | | | | |
| 5. | 05/19/2021 | 05:36pm | | | | |
| 6. | 05/27/2021 | 08:47am | | | | |
| 7. | 05/28/2021 | 11:07am | | | | |
| 8. | 06/01/2021 | 02:55am | 03:47am | | | |
| 9. | 06/02/2021 | 09:30am | 09:38am | 09:53am | 11:30am | 03:47pm |

- 2. March Financial Statements
 - a. Trial Balance
 - b. Revenue Summary
 - c. Expenditure Ledger Summary

April Financial Statements

- a. Trial Balance
- b. Revenue Summary
- c. Expenditure Ledger Summary

- 3. 2020-2021 Budget Revision #1

B. Pay Schedules/Calendars

- 1. 2021-2022 Payroll Period Schedule
- 2. Administrative Calendar for 12-Month Employees

- C. Agreement/Amendment/Contract/Grant/Change Order, July 1, 2021 to June 30, 2022
1. Extend Athletic Training and Service Agreement with University of Florida to May 31, 2022 and accept the First Amendment to the Athletic Training and Service Agreement.
 2. Agreement of Employment of Legal Counsel with Lindsey B. Lander.
 3. Agreement with Episcopal Children’s Service for meal services.
 4. Agreement with Taylor County School Board for Participation in Multi-District Program for the Visually Impaired.
 5. Contract with Suwannee Officials Association, Inc. for Trenton High School Football.
 6. Contract with Big Eight Specialty Officials Association, Inc. for Trenton High Volleyball.
 7. Agreement with SWI for Photography Services at Trenton High.
 8. Agreement with A Grade Above Therapy, LLC for Physical Therapy Services
 9. Contracts with North East Florida Educational Consortium (NEFEC)
 - a. Resolution
 - b. Main Contract #731-22-024
 - c. Attachments: #22-024-A1 Instructional Services Program
 #22-024-A3 Testing
 #22-024-A6 Enterprise Resource Software
 #22-024-A10 Risk Management
 #22-024-A18 Information Technology
 #22-024-A27 Building Code Administrator
 #22-024-A43 Human Resource Management Network
 #22-024-A45 Document Archiving Program
 #22-024-A47 Virtual Instruction Program
 #22-024-A50 Hosting Services

D. Personnel

1. New Job Descriptions
 - a. Occupational Therapist
 - b. Occupational Therapy Assistant
2. Create Positions, effective 8/9/2021

| | |
|--------------------------------|-------------------------------|
| Teacher 1 st Grade | Trenton Elementary |
| Teacher 1 st Grade | Trenton Elementary |
| Teacher PE | Trenton Elementary |
| Bus Aide (split) | Bell Elementary and Bell High |
| Teacher Music | Bell Elementary |
| Teacher Spanish | Trenton High |
| Occupational Therapist | District Wide |
| Occupational Therapy Assistant | District Wide |

3. Resignations, Retirements and Appointments

| Employee | Position | Center | Last day |
|---------------------|---------------------|---------------|----------------|
| RESIGNATIONS | | | |
| Jennifer Wingate | Teacher, Music/Band | Trenton High | 5/31/2021 |
| Heather Class | Teacher | Bell Elem. | 5/31/2021 |
| Victoria Ryan | Teacher | Bell Elem. | 5/31/2021 |
| Cassandra Turner | Teacher, Grade 3 | Trenton Elem. | 5/31/2021 |
| RETIREMENTS | | | |
| Penny Schwab | Food Service | Bell High | 05/31/2021 |
| ENTER DROP | | | |
| Deborah Williamson | Teacher | Trenton Elem. | Begin 7/1/2021 |
| APPOINTMENTS | | | |
| David Serrado | Teacher-Engineering | Trenton High | 8/9/2021 |

4. Transfers and Position Status Changes

| TRANSFERS | | | |
|--------------------------------|--|---|----------|
| Employee | Position From | Position To | Date |
| Amie Bachle | Teacher, 2 nd Grade TES | Reading Coach TES | 8/9/2021 |
| Dawn Dennis | Teacher, Intervention Specialist BES | Support Facilitation BES | 8/9/2021 |
| Peggy Sternad | Teacher, VE BES | Teacher, Intervention Specialist BES | 8/9/2021 |
| Cassidi Brock | Teacher, 7 th Civics TM/HS | Teacher 1 st Grade BES | 8/9/2021 |
| Laura Deen | Teacher 2 nd Grade BES | Teacher Music BES | 8/9/2021 |
| Jason Johnson | Teacher ELA 7 th BM/HS | Teacher Art & Journalism BHS | 8/9/2021 |
| Janet Langford | Teacher 5 th Grade BES | Teacher 7 th Grade ELA BM/HS | 8/9/2021 |
| Vicky Brown | Teacher 5 th Grade BES | Teacher Reading 6 th Grade BM/HS | 8/9/2021 |
| Brooke Smith | Reading Coach TES | Teacher PE TES | 8/9/2021 |
| POSITION STATUS CHANGES | | | |
| Teacher Grade 3 TES | | Teacher, 5th Grade TES | 8/9/2021 |
| Teacher, Music TES/BES | | Teacher, Music TES | 8/9/2021 |
| Teacher, Spanish THS/BHS | | Teacher, Spanish BHS | 8/9/2021 |

5. Supplements, Retroactive - Bell High

| Name | Supplement | Amount | Effective |
|-------------------|---------------------------|---------------|------------------|
| Joey Whittington | SP 106 Spring Varsity FB | \$ 1,006.00 | 8/3/2020 |
| Jonathan Engstrom | SP 525 Boys Golf | \$ 865.00 | 8/3/2020 |
| Rick Carnley | SP116 Spring Assistant FB | \$ 600.00 | 8/3/2020 |
| Jacob Ertzburger | SP116 Spring Assistant FB | \$ 500.00 | 8/3/2020 |

6. Request for Additional Hours, Retroactive

- a. Pat Dimeo, Trenton Elementary, Hospital Homebound, 10 hours, May 6-21, 2021

7. Revised Summer Hours and Workshops

8. Reports

A. Superintendent

B. Board Members

Deen Lancaster

Michelle Walker-Crawford

Gina Geiger

Susan Owens

Christie McElroy

C. Board Attorney