DUAL ENROLLMENT STUDENT & PARENT HANDBOOK 2020-2021



MARTIN COUNTY SCHOOL DISTRICT

MCSD

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INTRODUCTION

The purpose of this handbook is to provide information to students and parents about the Dual Enrollment/Early Admission/Collegiate High School program offered jointly under the Inter-Institutional Articulated Acceleration Agreements with the Martin County School District and Indian River State College.

DUAL ENROLLMENT CONTACTS

MCSD DISTRICT CONTACTS

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MCSD SCHOOL SITE CONTACTS

Jensen Beach High School - (772)232-3500 ext. 37113

Martin County High School - (772)219-1800 ext. 32111

South Fork High School - (772)219-1840 ext. 35111

WHAT IS DUAL ENROLLMENT?

Dual enrollment is an acceleration program that allows students in grades 6-12 to take postsecondary coursework and simultaneously earn credit toward high school completion, a career certificate, an industry certification, or an associate degree.

Dual enrollment courses may be offered at either the high school or at an IRSC campus.

Academic

Students who have an unweighted high school GPA of 3.0 may simultaneously earn high school credit toward a high school diploma and college credit toward an Associate in Arts, Associate in Science/Applied Science degree or Technical Certificate through dual enrollment. Students may participate on a part-

time or full-time basis. Per the Dual Enrollment Agreement with IRSC, students must have also completed 4 high school credits.

Career and Technical

Students who have an unweighted high school GPA of 2.0 may simultaneously earn a high school diploma and a vocational career training certificate through vocational dual enrollment. Individual vocational courses that are not part of these programs of study are not eligible. The 2013 General Appropriations Act and Senate Bill 1076 require any vocational courses taken for dual enrollment purposes must apply towards one of the following industry certifications identified by the State Board of Education. See your IRSC advisor for details.

Students enrolled in other secondary Career and Technical Education (CTE) programs are advised to coordinate with their high school guidance counselor to explore opportunities for "Career Pathway" articulation.

Early Admission

Early Admission is a form of dual enrollment in which eligible high school seniors enroll at IRSC on a full-time basis in courses which can be applied toward both the high school diploma and the associate degree. These students must meet the academic and/or career and technical eligibility criteria for dual enrollment.

Collegiate High School

Collegiate High School programs must include an option for public school students in grades 11 or 12 participating in the dual enrollment program for at least one full school year. Eligibility requirements are:

- Earn a post-secondary CAPE Industry Certificate
- Complete 30 credit hours through dual enrollment

TUITION AND FEES

Tuition and fees for dual enrollment courses are covered by the school district. Textbook and instructional materials assigned for use within the courses will be made available, free of charge, to all eligible students. However, if a student receives a grade of D, F, or W in an approved dual enrollment course they will be required to pay the full tuition and textbook fees if they elect to repeat the course in a subsequent semester.

WHO IS ELIGIBLE FOR DUAL ENROLLMENT?

To be eligible for participation in the dual enrollment program, students must:

- 1. Have a 3.0 unweighted high school grade point average (GPA) based on four high school credits in order to enroll in college credit courses or a 2.0 unweighted high school GPA to enroll in career dual enrollment courses,
- 2. (Note: the PERT requirement has been waived by the Department of Education through December 31, 2020. See the Articulation Agreement for additional initial eligibility requirements The college may extend/modify as directed by the State of Florida).
- 3. For college credit courses, achieve a minimum score on the PERT, a common placement test pursuant to Rule 6A-14.064, Florida Administrative Code. Dual enrollment students must score at college level reading to participate in the Dual Enrollment Program. Students may substitute the appropriate scores from a state-approved standardized test (ex. Enhanced ACT or SAT) to qualify for specific college credit dual enrollment courses. Students who maintain a 3.0 GPA will not be required to take the PERT once it is reinstated.
 - i. PERT College Credit Course Placement exams require the following:
 - A score of 103 or higher on the English subtest
 - A score of 106 or higher on the Reading subtest
 - A score of 114 or higher on the Math subtest
 - ii. SAT College Credit Course Placement exams taken after March 1, 2016, require the following:
 - A score of 25 or higher on the Writing & Language Subtest and a score of 24 or higher on the Reading subtest for College English Placement
 - A score of 24 or higher on the Math subtest for College Math Placement
 - iii. SAT College Credit Course Placement exams taken before March 1, 2016, require the following:
 - A score of 440 or higher on the Reading subtest for College English Placement.
 - A score of 440 or higher on the Math subtest for College Math Placement.
 - iv. ACT College Credit Course Placement exams require the following:
 - A score of 17 or higher on the English subtest and a score of 19 or higher on the Reading subtest for College English Placement.
 - A score of 19 or higher on the Math subtest for College Math Placement.
- 4. Complete dual enrollment application/permission forms with all appropriate signatures,
- 5. Complete course registration forms with all appropriate signatures,
- 6. Complete any applicable vocational assessment (i.e. TABE)
- 7. Meet any additional eligibility criteria specified by the postsecondary institution in the Dual Enrollment Articulation Agreement.
- 8. Not be scheduled to graduate from high school prior to the completion of the dual enrollment course.
- 9. Maintain a minimum of 3.0 unweighted GPA for college credit courses and a minimum of 2.0 unweighted GPA for Career & Technical Education courses.

FULL TIME STATUS CHART

		1		1	
	Number of	Minutes	Number of	Total	Notes
	Periods at	per Week	IRSC Courses	Number of	
	High School	at High	needed to be	weekly	
		School	considered a	Minutes of	
			Full Time	Instruction	
			Student	(1500 FTE	
				minimum)	
Regular	7	1750	0	1750	50 minutes every day or 100
School Day					minutes every-other-day are
	_		_		time-equivalent
Off Period	6	1500	0	1500	Full time for students eligible
1A, 1B, or 5					to take only six classes.
Off Period 5	6	1500	1	1930	
Off Period	6	1500	1	1930	
1A or 1B					
Off Period	5	1250	1	1680	
1A AND 1B					
Off 2 Periods	5	1250	1	1680	Students may not come to
					school, leave, and return the
					same day.
Off 3 Periods	4	1000	2	1860	
Off 4 Periods	3	750	2	1610	
Off 5 Periods	2	500	3	1790	
Off 6 Periods	1	250	3	1540*	If one of the IRSC Lab classes
					is taken without the Lab, 2
					high school classes would be
					necessary to meet minimum
					time requirement
Full Time	0	0	4	1720	
Dual					
Enrollment					
	IRSC Course				
	Time				
	Equivalents				
IRSC Regular	430				
3 hr course	min/week				
IRSC Lab	*355 min/wk				
Class w/o					
Lab					
IRSC Lab	75 min/wk				
Section					

GUIDANCE

High school guidance counselors and IRSC Educational Services staff members will work together to ensure that each student meets the academic eligibility requirements for dual enrollment courses.

Dual enrollment students will be assigned an IRSC advisor during their first term of enrollment. They will meet with their advisor to create a Guided Pathways plan based upon their academic and career goals. This plan will then be used by the student and the high school counselor in subsequent semesters to determine appropriate dual enrollment courses to be taken. Students will be able to access their Guided Pathways plan online via the IRSC website where it can be utilized to search for available classes each semester. This plan will ensure that dual enrollment students remain on track for a college degree.

High school counselors are responsible for ensuring that all applicable high school graduation requirements are met with the exception of courses dropped without notification to the counselor.

REGISTRATION PROCEDURES

The Registration Process, located in Appendix 3 of this handbook, shows the step-by-step process to register for dual enrollment.

Students must register for courses by the deadline established by the school district.

	Registration Begins	Registration Ends
FALL	June 29, 2020	July 31, 2020
SPRING	October 27, 2020	December 11, 2020

	Registration Begins	Registration Ends
SUMMER A	March 29, 2021	April 30, 2021
SUMMER B	March 29, 2021	June 4, 2021

COURSE INFORMATION

Orientation Requirement

The articulation agreement requires dual enrollment students to participate in an orientation session, offered online. Dual enrollment orientation provides students with the information they need to help them succeed. This orientation includes information on student-focused resources, program expectations, and other items that support success.

SLS1101 Student Success Requirement

New dual enrollment Associate in Arts degree-seeking students are required to complete *SLS1101 Student Success* during their first semester of attendance. An unweighted high school GPA of 3.0 and a 106 or higher Reading PERT score is needed to participate in this course. (Note: the PERT requirement has been waived by the Department of Education through December 31, 2020).

Course Listings

Any college credit course comprising 3 credits or higher and/or any vocational clock hours course comprising 75 hours or higher that is listed in the State Common Course Numbering System (SCNS) for postsecondary credit can be considered for dual enrollment. Courses that meet high school graduation requirements are listed in the FLDOE Dual Enrollment Equivalency List.

The following courses are ineligible for dual enrollment:

- Remedial and vocational preparatory instruction
- Private music lessons
- Physical education courses that focus on the physical execution of skills rather than the intellectual attributes of an activity

Course Credit

Students will be permitted to enroll in dual enrollment courses conducted during school hours, after school hours, and during the summer. Students who complete a three, four or five credit dual enrollment course and earn a passing grade will earn at least one-half (1/2) credit in the designated subject towards the high school diploma unless credit is otherwise assigned by the FLDOE Dual Enrollment Equivalency List.

Course Weight

Section 1007.271(21), F.S. requires school districts to weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated.

Class Offerings at High School Campus

Select dual enrollment classes are offered at our high school campuses during the school day. Please check with your high school counselor for availability.

LIMITATIONS

- Students will be limited to a maximum of 60 credit hours of dual enrollment*.
- Fall and spring sessions are limited to a maximum of 15 credits hours. Summer sessions are limited to a maximum of 12 credit hours.
- First time dual enrollment students cannot participate in more than two 3 credit courses during their first semester. One of the two courses must be SLS 1101.
- Students who have met graduation requirements are no longer eligible for dual enrollment.
- May not be placed at an alternative school for behavioral or disciplinary reasons due to a safety concern. Students who are already enrolled in dual enrollment course(s) prior to being placed in an alternative school may be permitted to finish the course(s) that they are already enrolled in, but they may not be permitted to enroll in or register for the additional course(s).
- Students recommended for expulsion and/or who are assigned to an alternative education setting may be ineligible for dual enrollment while attending the assigned alternative school.

*At the request of the school district, official exceptions can be made for students pursuing their associate degree or certificate. A request must be made in writing from a school district official. Requests must be sent to IRSC's Vice President of Enrollment & Student Services. Course(s) approved must be creditable toward high school completion and associate degree or certificate.

GRADES/WITHDRAWALS

Any letter grade below a "C" will not count as credit toward satisfaction of the requirements of Rule 6A-10.030; however, all grades are calculated into a student's GPA and will appear on the college transcript.

All grades, including "W" for withdrawal, become part of the student's permanent college transcript and may affect subsequent postsecondary admission.

Students who do not receive a passing grade for a course or who receive a grade of "W" must retake the course at their own expense or during summer terms.

Students who withdraw or fail a course cannot take additional dual enrollment classes until they have retaken and completed the course, or an alternative course jointly agreed upon by the student and high school guidance counselor, at their own expense or during the summer semesters.

Students who withdraw/fail a course two consecutive times will be responsible for paying out of state tuition for the third attempt of that course.

IRSC permits withdrawal from a course without receiving a grade penalty provided the appropriate IRSC deadlines are followed. Instructors may also withdraw a student due to extenuating circumstances. Withdrawals may impact a dual enrolled student's eligibility for high school graduation and must be discussed with the student's high school guidance counselor and IRSC instructor before withdrawing from a course.

Withdrawals will affect future financial aid.

DUAL ENROLLMENT AND FINANCIAL AID

Students participating in dual enrollment classes are not eligible for Federal Financial Aid such as Pell grants or student loans. Financial aid recipients are expected to have completed high school. <u>However, students should know that all</u> efforts in dual enrollment classes may influence their future financial aid eligibility.

To be eligible for financial aid, students must maintain Satisfactory Academic Progress (SAP). SAP has three components:

- Students must maintain a minimum of a 2.0 GPA.
- Students must satisfactorily complete (pass) at least 67% of the credit hours in which they enroll.
- Students must complete their degree or program of study in no more than 150% of the normal time allowed.

These rules consider <u>all</u> college level classes that a student attempts, including dual enrollment classes. All classes attempted will be considered in all three of the calculations listed above.

INSTRUCTIONAL MATERIALS/LIBRARY

The Martin County School District Dual Enrollment Library is located at 1150 SE St. Joseph's Avenue, Stuart, FL 34996 on the campus of the Stuart Community Adult High School. A detailed map for directions is in Appendix 4.

Students can check out books and access codes free of charge at the library. Dates will be posted on the district website when books can be picked up and returned.

Check Out/Loan Procedure:

- 1. All outstanding Dual Enrollment books/Access codes must be returned prior to checking out any new materials.
- 2. The Dual Enrollment Library will offer appointments during the busiest two weeks of the term. See our website for details.
- 3. To pick up materials, students must bring their High School ID to check out books and/or access codes.
- 4. If the book/access code is not available at the time of check out, it will be ordered. Student will need to communicate with the Dual Enrollment Library for when material is ready to pick up.
- 5. If a student cannot be present for check out, a parent/legal guardian can check out the material(s) for the student in their absence but must have a copy of their school ID.

Return Procedure:

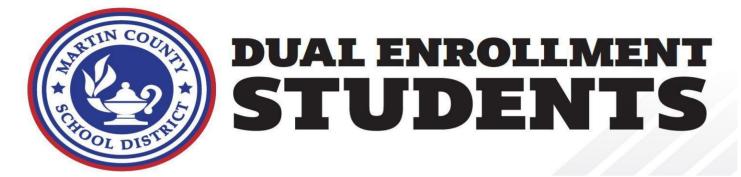
- 1. All books/access codes must be returned, whether used or not. DO NOT THROW AWAY/MISPLACE ANY ACCESS CODES.
- 2. Any books/access codes that are written in, damaged or lost will be charged to the students account and must be paid before additional materials can be checked out. Payment for these fees must be paid at the Dual Enrollment Library in the form of a check or money order made out to MCSD Dual Enrollment. Cash will NOT be accepted.
- 3. An After Hours drop box is availabe for returns. It will be locked during business hours, bad weather and long breaks (Christmas break, Spring break, etc.)

Hours of Operation:

The library is not open year round. Please visit https://www.martinschools.org/Page/5459 for hours or contact the library manager at dualenrollment@martinschools.org to schedule an appointment.

APPENDICES

APPENDIX 1 - REGISTRATION DEADLINES



20/21 REGISTRATION DEADLINES

July 31, 2020	FALL
December 11, 2020	SPRING
April 30, 2021	SUMMER A
June 4, 2021	SUMMER B

Contact your high school guidance counselor before registering for classes



APPENDIX 2 - IMPORTANT DATES

Dual Enrollment Important Dates

2020-2021 SY FINAL

FALL 2020

	BEGINNING	END
REGISTRATION	June 29, 2020	July 31, 2020
MATERIALS PICK UP	August 12, 2020	August 29, 2020
TERM DATES	August 19, 2020	December 8, 2020
BOOK RETURN	December 8, 2020	December 14, 2020

SPRING 2021

	BEGINNING	END
REGISTRATION	October 27, 2020	December 11, 2020
MATERIALS PICK UP	December 14, 2020	January 15, 2021
TERM DATES	January 6, 2021	April 23, 2021
BOOK RETURN	April 23, 2020	May 1, 2020

SUMMER A

	BEGINNING	END
REGISTRATION	March 29, 2021	April 30, 2021
MATERIALS PICK UP	April 26, 2021	May 12, 2021
TERM DATES	May 5, 2021	June 16, 2021
BOOK RETURN	June 16, 2021	June 30, 2021

SUMMER B

	BEGINNING	END
REGISTRATION	May 10, 2021	June 4, 2021
MATERIALS PICK UP	June 14, 2021	July 2, 2021
TERM DATES	June 21, 2021	August 3, 2021
BOOK RETURN	August 3, 2021	August 21, 2021

APPENDIX 3 - REGISTRATION PROCESS

Dual Enrollment Registration

Students new to dual enrollment:

- 1. Go to www.irsc.edu and follow the directions in this document.
- 2. Complete, save, and upload the electronic Dual Enrollment Program Agreement (Form 508)
- 3. Complete, save, and send the Dual Enrollment Student contract to your guidance counselor.

Current Dual Enrollment students with passing PERT scores:

- 1. Log in to MyPioneerPortal at www.irsc.edu
- 2. Register for your selected courses.
- 3. Save a copy of your schedule and email it to your school counselor.
- 4. Visit the Dual Enrollment Library website to sign up for a Materials Pick-Up APPOINTMENT. Appointments can be scheduled starting on the last day of the returns window.

Current Dual Enrollment students using alternate placement methods:

- 1. Complete and save the electronic Dual Enrollment Registration (Form 68)
 Fill in the complete course # including section number for each course you wish to take within the Alternate Placement Method guidelines: https://www.martinschools.org/Page/9516
- 2. Email completed Form 68 as attachment to guidance
- 3. Visit the Dual Enrollment Library website to sign up for a Materials Pick-Up APPOINTMENT. Appointments can be scheduled starting on the last day of the returns window.

APPENDIX 4 – LIBRARY MAP

Martin County School District

Dual Enrollment Library

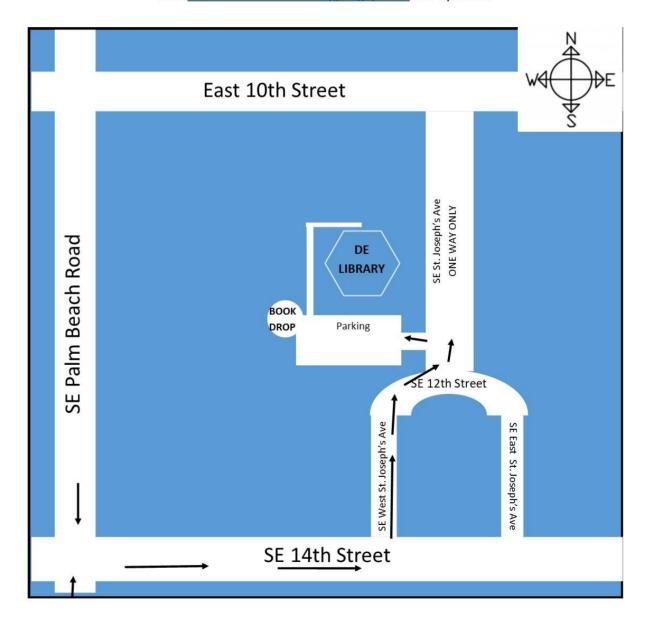
1150 SE St. Joseph's Avenue, Stuart FL 34996

Mrs. Daisy Caraballo, Library Manager

(772)223-3105 ext. 43194 dualenrollment@martinschools.org

Hours are subject to change.

Visit www.martinschools.org/Page/5459 for updates.



APPENDIX 5 - IRSC FALL 2019 ACADEMIC CALENDAR

Fall 2020

June 29, Monday

July 2, Thursday

August 10, Monday

August 12, Wednesday

August 15, Saturday

August 16, Sunday

August 17, Monday

August 18, Tuesday

August 19, Wednesday

August 25, Tuesday

September 7, Monday

September 17, Thursday

October 8, Thursday

October 9, Friday

October 13, Tuesday

October 14, Wednesday

October 20, Tuesday

October 21, Wednesday

October 27, Tuesday

November 6, Friday

November 11, Wednesday

November 13, Friday

November 18, Wednesday

November 25, 26, 27

Wednesday, Thursday, Friday

December 2, Wednesday

December 8, Tuesday

December 9, Wednesday

December 10, Thursday

December 11, Friday

December 14, Monday

December 15, Tuesday

December 16, Wednesday

December 18-31,

Friday - Thursday

* Official Holiday — All offices closed. No classes.

First day to register: Fall 2020 Schedule.

Priority deadline—Fall 2020 Baccalaureate and Associate applications: submit official transcripts, and complete New Student Orientation.

New Faculty report.

Returning Faculty report.

Registration Deadline for Full-Term and Session A classes. ++

Registration not available.

Late Registration begins for Fall Full-Term and Session A classes.

Payment due at time of registration.

Last day to register and pay all fees for Full-Term and Session A

classes. ++

Classes Begin: Full Term and Session A Schedule.

Last day to drop Full-Term and Session A classes.

NO REFUNDS after this date.

HOLIDAY: Labor Day. *

Last day to withdraw from Session A classes with a "W".

Last day of Session A classes.

Grades due/entered by 8:00 p.m. Session A.

Last day to register and pay all fees for Session B classes. ++

Classes Begin: Session B Schedule.

Last day to drop Session B classes.

NO REFUNDS after this date.

Early registration for Spring 2021 Schedule for eligible students—

check your student dashboard for eligibility.

Last day to withdraw from Full-Term classes with a "W".

First day to register for Spring 2021 Schedule.

Priority deadline for Spring 2021 Baccalaureate and Associate applications: submit official transcripts and complete New Student

Orientation.

HOLIDAY: Veterans Dav. *

Deadline to apply/pay for Fall 2020 Commencement Ceremony

participation.

Last day to withdraw from Session B classes with a "W".

HOLIDAY: Thanksgiving observed. *

Last day for Total Withdrawal from Full-Term classes.

Last day of Full Term AND Session B classes and final exams.

Grades due/entered by 8:00 p.m.

Grades available online.

Faculty Service Day.

Faculty Service Day.

Faculty Service Day.

Faculty Service Day—Instructional Review & Realignment Day.

Fall Commencement.

HOLIDAY: Winter Break. *

⁺⁺ Students who have not paid their tuition and fees or received payment coverage from other sources will be dropped from their classes.

Spring 2021

March 15-19

Monday - Friday

October 21, Wednesday Early registration for Spring 2021 Schedule for eligible students-check your student

dashboard for eligibility.

October 27, Tuesday First day to register for Spring 2021 Schedule.

November 6, Friday Priority deadline for Spring 2021 Baccalaureate and Associate applications; submit

official transcripts, complete New Student Orientation.

HOLIDAY - New Year's Day. * January 1, Friday

January 2, Saturday Last day to pay all fees for Full-Term and Session A classes. ++

January 3, Sunday Registration not available.

January 4, Monday Late Registration beings for Spring Full-Term and Session A classes. Payment due at

time of registration.

All Faculty Report.

January 5, Tuesday Last day to register and pay all fees for Full-Term and Session A classes, ++

January 6, Wednesday

Classes Begin: Full-Term and Session A Schedule. January 12, Tuesday Last day to drop Full-Term and Session A classes. NO REFUNDS after this date.

HOLIDAY - Martin Luther King, Jr. Day. * January 18, Monday

February 3, Wednesday Last day to withdraw from Session A classes with a "W".

February 23, Tuesday Last day of Session A classes.

February 24, Wednesday Grades due/entered by 8:00 p.m. Session A.

February 26, Friday Professional Enhancement Day (No classes, day or night). March 1, Monday Last day to register and pay all fees for Session B classes. ++.

March 2, Monday Classes Begin: Session B Schedule.

Last day to withdraw from Full-Term Schedule classes with a "W". March 9, Tuesday

HOLIDAY - Spring Break. *

March 23, Tuesday Priority deadline for Summer 2021 Baccalaureate and Associate applications: submit

official transcripts, and complete New Student Orientation.

Early registration for Summer 2021 Schedule for eligible students-check your student March 25, Thursday

dashboard for eligibility.

First day to register for Summer 2021 Schedule. March 29, Monday

March 30, Tuesday Deadline to apply/pay for Spring 2021 Commencement Ceremony participation.

TBA First day to register for Fall 2021 Schedule.

April 5, Monday Last day to withdraw from Session B classes with a "W".

Last day for Total Withdrawal from ALL classes. April 16, Friday

April 23, Friday Last day of Full-Term AND Session B Schedule classes and final exams.

Grades due/entered by 8:00 p.m. April 26, Monday

Faculty Service Day.

Grades available online. April 27, Tuesday

Faculty Service Day.

April 28, Wednesday Instructional Closing the Loop Day.

Faculty Service Day.

April 30, Friday Spring Commencement: Associate in Arts Degree graduates.

May 1, Saturday Spring Commencement: Associate in Science/Applied Science & Bachelor's Degree

graduates.

++Students who have not paid their tuition and fees or received payment coverage from other sources will be dropped from their classes.

^{*}Official Holiday — All offices closed. No classes.

Summer 2021

March 23, Tuesday Priority deadline for Summer 2021 Baccalaureate applications: submit official

transcripts, and complete New Student Orientation and Initial Advising Session.

March 29, Monday First day to register for Summer classes.

March 31, Wednesday Priority deadline for Summer 2021 Associate applications: submit official

transcripts, and complete New Student Orientation Schedule.

TBA First day to register for Fall 2021 Schedule.

May 3, Monday Faculty report for Full-Term AND Session A.

May 4, Tuesday Registration Deadline for Full Term (A & B Combined) Schedule AND Session A.

Last day to pay. ++

May 5, Wednesday Classes Begin: Full-Term AND Session A.

May 11, Tuesday Last day to drop classes for Full-Term AND Session A. NO REFUNDS after this

date

May 30, Sunday Last day to withdraw from Session A classes with a "W". (ONLINE).

May 31, Monday HOLIDAY: Memorial Day. *

June 10, Thursday

Last day for Total Withdrawal from Session A classes.

June 16, Wednesday

Last day of Session A classes and final exams.

Faculty report: Session B classes.

June 17, Thursday Grades due/entered for Session A classes by 8:00 p.m.

June 18, Friday Grades available online: Session A classes.

June 20, Sunday Registration Deadline for Session B classes. Last day to pay (ONLINE). ++

June 21, Monday Classes Begin: Session B.

June 28, Monday Last day to withdraw for Full-Term classes with a "W".

June 29, Tuesday Last day to drop Session B classes. NO REFUNDS after this date.

July 1, Thursday Priority deadline for Fall 2021 Baccalaureate applications: submit official

transcripts, and complete New Student Orientation.

July 5, Monday HOLIDAY: Independence Day Observed. *

July 15, Thursday Last day to withdraw with a "W" from Session B.

July 22, Thursday Priority deadline for Fall 2021 Associate applications: submit official transcripts,

and complete New Student Orientation and Initial Advising Session.

July 28, Wednesday Last day for Total Withdrawal from ALL classes.

August 3, Tuesday Last day of Full-Term AND Session B classes and final exams.

August 4, Wednesday Grades due/entered for Full-Term AND Session B by 8:00 p.m.

August 5, Thursday Grades available online.

*Official Holiday — All offices closed. No classes.

++Students who have not paid their tuition and fees or received payment coverage from other sources will be dropped from their classes.

EDUCATE ALL STUDENTS FOR SUCCESS



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