

2020-2021 DUAL ENROLLMENT STUDENT CONTRACT

Martin County School District students who participate in dual enrollment with Indian River State College agree to the policies and procedures outlined below, as fully detailed in the 2020-2021 MCSD Dual Enrollment Handbook¹:

- ☐ All dual enrollment students must complete IRSC's New Student Orientation and MUST print a hard copy or send a digital copy of the orientation completion to their school counselor.
- ☐ First time dual enrollment students cannot participate in more than two- 3 credit courses during their first semester and one of the two courses must be **SLS 1101**.
- ☐ Dual enrollment students must have completed 4 high school courses and have earned 4 high school credits, have a 3.0 unweighted high school grade point average (GPA) based on four high school credits, in order to enroll in college credit courses, or a 2.0 high school unweighted GPA based on four high school credits to enroll in career technical education clock hour dual enrollment courses and meet all other requirements for enrollment as per the Dual Enrollment Agreement with IRSC for the 2020-2021 school year.
- ☐ Students are responsible for sending their AP, SAT, or ACT scores to IRSC *in time* for course eligibility.
- ☐ Students who withdraw from a course or fail a course cannot take additional dual enrollment classes until they have retaken and completed the course at their own expense or during summer semesters. Dual enrollment students must also adhere to all the College withdrawal procedures.
- ☐ Students who are unsuccessful in a course two consecutive times will not be permitted to enroll for one term (Fall, Spring, or Summer) following the second unsuccessful term. A written request from the high school counselor and the student, describing the reasons for the failed attempts and a plan of action for success, will be required for consideration to take a course for a third time. Students who are approved to take a course for a third time may incur a Third attempt surcharge for that course and will be at the expense of the student during the (Fall, Spring, or Summer).
- ☐ Students will be limited to a maximum of 60 credit hours of dual enrollment. At the request of the school district official exceptions can be made for students pursuing their associate degree or certificate.
- ☐ Students are limited to a maximum of 15 credit hours during the Fall, 15 credit hours during the Spring, and 12 credit hours during Summer.
- ☐ Students may not be placed at an alternative school for behavioral or disciplinary reasons due to a safety concern. Students who are already enrolled in dual enrollment course(s) prior to being placed in an alternative school for behavioral or disciplinary reasons may be permitted to finish the course(s) that they are already enrolled in, but they may not be permitted to enroll in or register for additional course(s).

¹ <https://www.martinschools.org/Page/5459>

- ☐ Students who are placed in an alternative school setting, for reasons other than safety, behavioral or disciplinary-related issues, may be enrolled in dual enrollment classes.
- ☐ Dual enrollment students are expected to contact their IRSC instructor for course related challenges. As such, the student (not a parent/guardian) should address concerns, complaints, and challenges. Rivermail is the email platform for student communication with IRSC professors and staff.
- ☐ Students must complete the dual enrollment **registration process** by the published district **deadline** dates to participate in dual enrollment for that term.

Fall 2020 – 7/31/20

Spring 2020 – 12/11/20

Summer A 2020 – 4/30/21

Summer B 2020 – 6/4/21

- ☐ Students are responsible for picking up and returning their required instructional materials from the dual enrollment library located at 1150 SE St. Joseph's Avenue, Stuart, FL 34996. All previous semester materials including Access Codes must be returned or paid for prior to obtaining new semester materials. A schedule of return and distribution dates and times will be posted online for each term.
- ☐ Students who have met graduation requirements are not eligible for dual enrollment.

My signature confirms I have read the above terms of the DE Student Contract.

I understand and will adhere to the policies, procedures and expectations of the dual enrollment program.

Print Student Name

Date

Student Signature

Parent signature (if present)