

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
10/17/22

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. at the Kelso School District Office Board Room as well as on a Zoom online/phone platform.

Board Members:	Leah Moore (Absent - Excused) Karen Grafton (In-Person) Jeane Conrad - President (In-Person) Mike Haas - Vice President (In-Person) Ron Huntington (In-Person)
Cabinet Members:	Scott Westlund – Chief Financial Officer Holly Budge – Director of Human Resources Gunnar Guttormsen– Director of Student Services Heather Ogden – Director of Special Programs Kim Yore – Director of Teaching & Learning
Superintendent:	Mary Beth Tack (In Person)
Asst. Secretary:	Molly Guler (In Person)

OTHERS PRESENT – This meeting was held remotely as well as in person. Not all of the names of people in attendance were available if online, or partial names were listed. The names of people in attendance are listed as they were shown and included: Lace DeWeert, Paige Kelsey, Laura Kiefer, James Kiefer, Jennifer Bejcek, Sandy DeBruler, William, Phillip Iverson, Craig Collins, Andy Twyman, tdn.

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS -

COMMENTS & QUESTIONS –

No comments were submitted before the meeting and no comments were made at the meeting either on Zoom or in person.

William - Discussed concerns about the lockdown and how it has affected students.

APPROVAL OF AGENDA - Motion Passed

Motion to Approve By: Director Huntington

Seconded By: Director Grafton

Action: Motion passes unanimously

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of September 26, 2022 Board Meeting & Work Session

Certificated Employment Recommendations

Classified Employment Recommendations

Contracts

Resolution 202223-04 CMS Associated School Body Petty Cash Increase

WHEREAS, the legislature of the State of Washington, by means of RCW 28A.325.020 allows school districts to establish and operate an “Associated Student Body”, and

WHEREAS, WAC 392-138-018 provides for the establishment of associated student body petty cash funds for convenience in provide for the making of change, and

WHEREAS, the Kelso School District Board of Directors last increased the associated student body petty cash fund for Coweeman Middle School during the 1983/84 school year, to \$100, and

WHEREAS, it now appears necessary to increase the associated student body petty cash fund for Coweeman Middle School,

THEREFORE, BE IT RESOLVED, that Kelso School District Board of Directors does hereby adjust the associated student body petty cash fund for Coweeman Middle School to the amount of \$275.

Motion to Approve By: Director Haas

Seconded By: Director Huntington

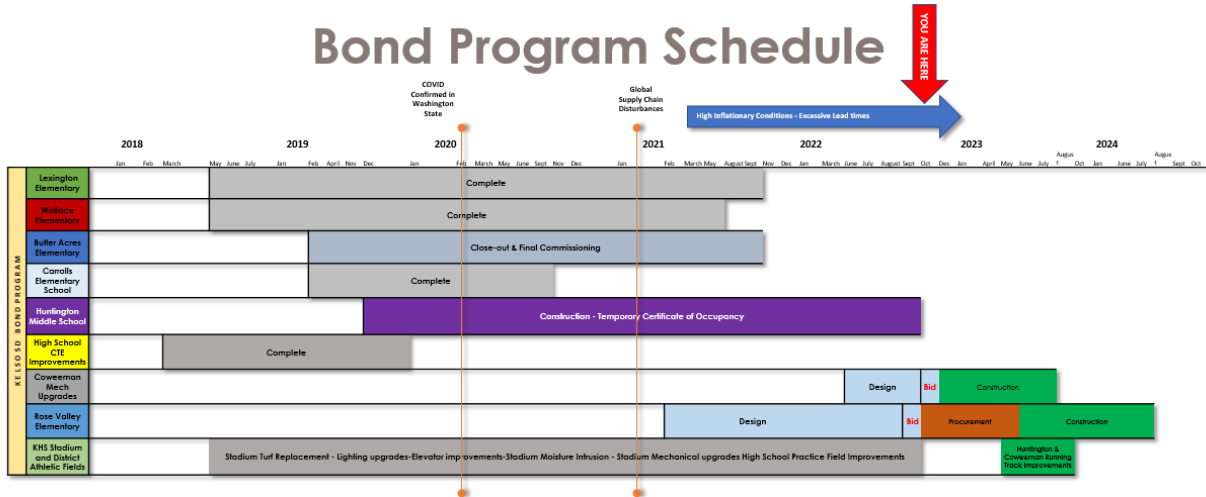
Action: Motion passes unanimously

UNFINISHED BUSINESS

NEW BUSINESS

HEARD THE CONSTRUCTION UPDATE - CSG/FORM/COLLINS

Bond Program Schedule



Projects Completed

Barnes Safety and Security Upgrades
 Butler Acres ES Modernization
 Carrolls ES Modernization
 Catlin Temp Facilities
 Coweeman Safety Security Upgrades
 District Wide Phone System
 HS CTE Modernization
 HS Gym Floor Replacement
 HS Pool Refinish
 HS Boiler Replacement
 HS Safety Security Upgrades
 Lexington ES New School
 Practice Fields Improvements
 Stadium Hand Rails
 Stadium Elevator
 Stadium PA/Audio
 Stadium Water Intrusion
 Stadium Mech Elec Upgrades
 Stadium Field
 Wallace ES New School

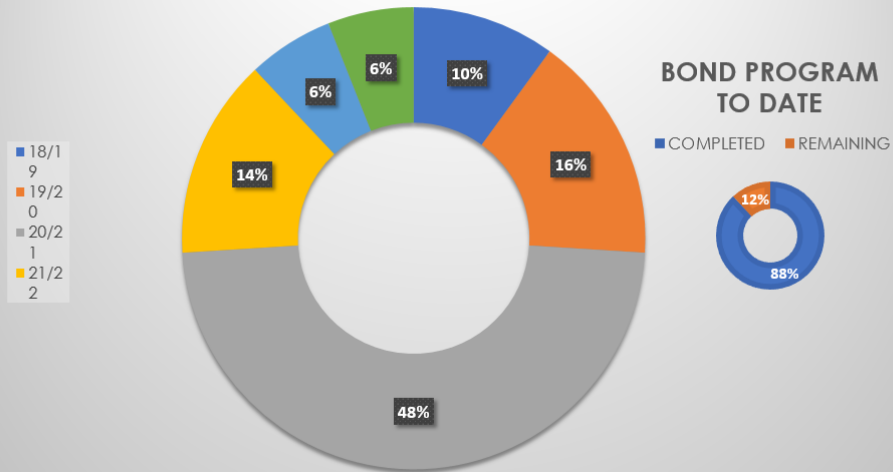
Projects In Progress

HMS Modernization

Projects Remaining (Construction)

Coweeman Track and Field
 Coweeman Mechanical Upgrades
 HMS Track and Field
 Rose Valley ES Modernization

KELSO SCHOOL DISTRICT BOND PROGRAM PER FY



Huntington Middle School



Huntington MS – Exterior Progress



Exterior Progress



Exterior Paint Progress



Exterior Progress



Exterior Paint Progress

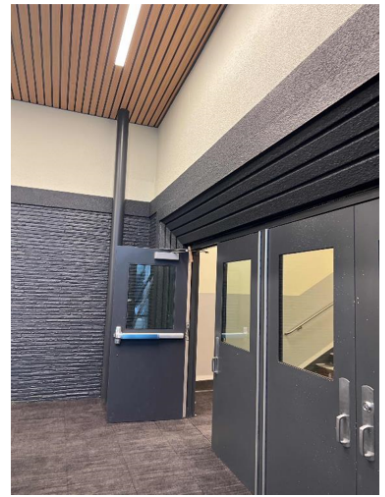
Huntington MS – Aux Gym Interior Progress



Aux Gym Progress



Entry Vestibule



Huntington MS – Interior



Admin Entry



Admin Desk

Huntington MS – Interior – Level 0



Cafeteria



Kitchen

Huntington MS – Interior Level 1



Main Gym

Huntington MS – Interior



Corridor



Main Stair

Huntington MS – Interior Classrooms



Classroom



Classroom Alcove

Huntington MS - Schedule

AUX GYM: Striping and sealing of aux gym scheduled for completion at the end of the week.

Bleacher install scheduled for week of the 10/24

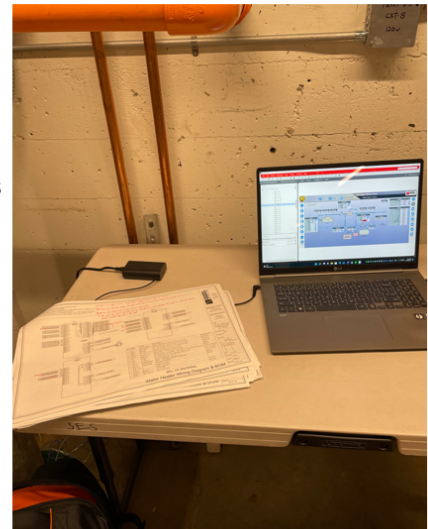
EXTERIOR: Exterior painting to continue this week until weather changes. Goal is to have all exterior painting completed by end of day 10/20.

Operable Window Installs begin this week

SITE: Landscaping thru next week

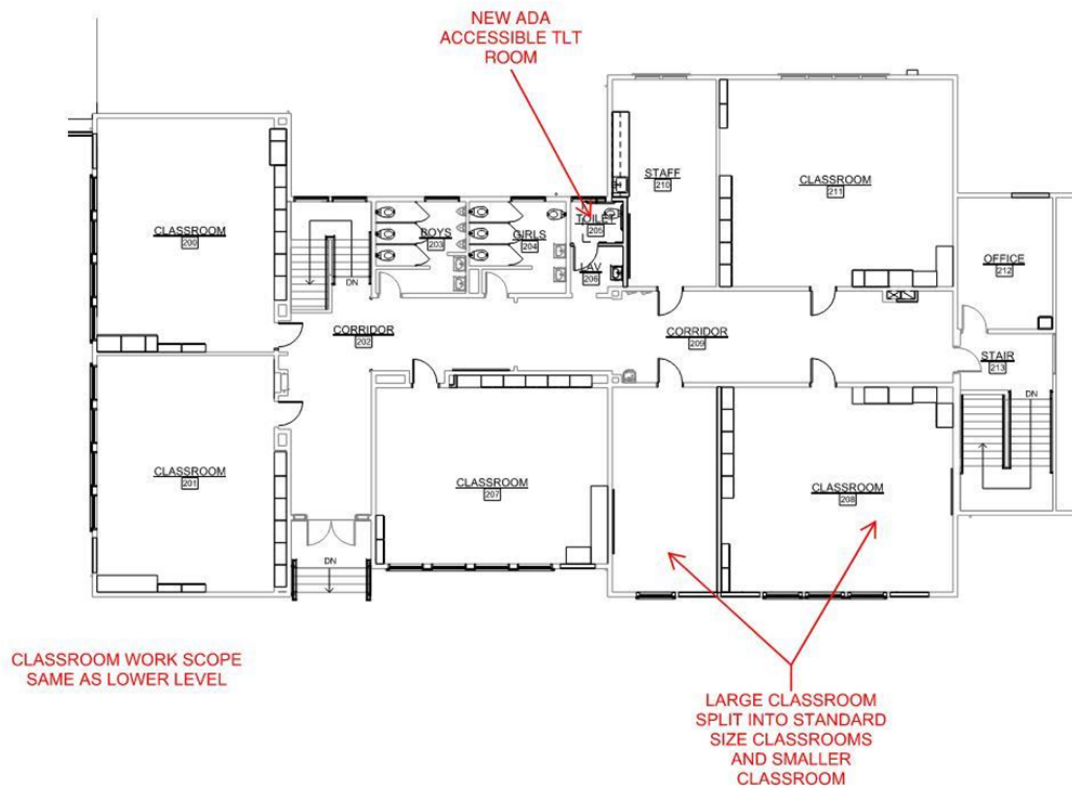
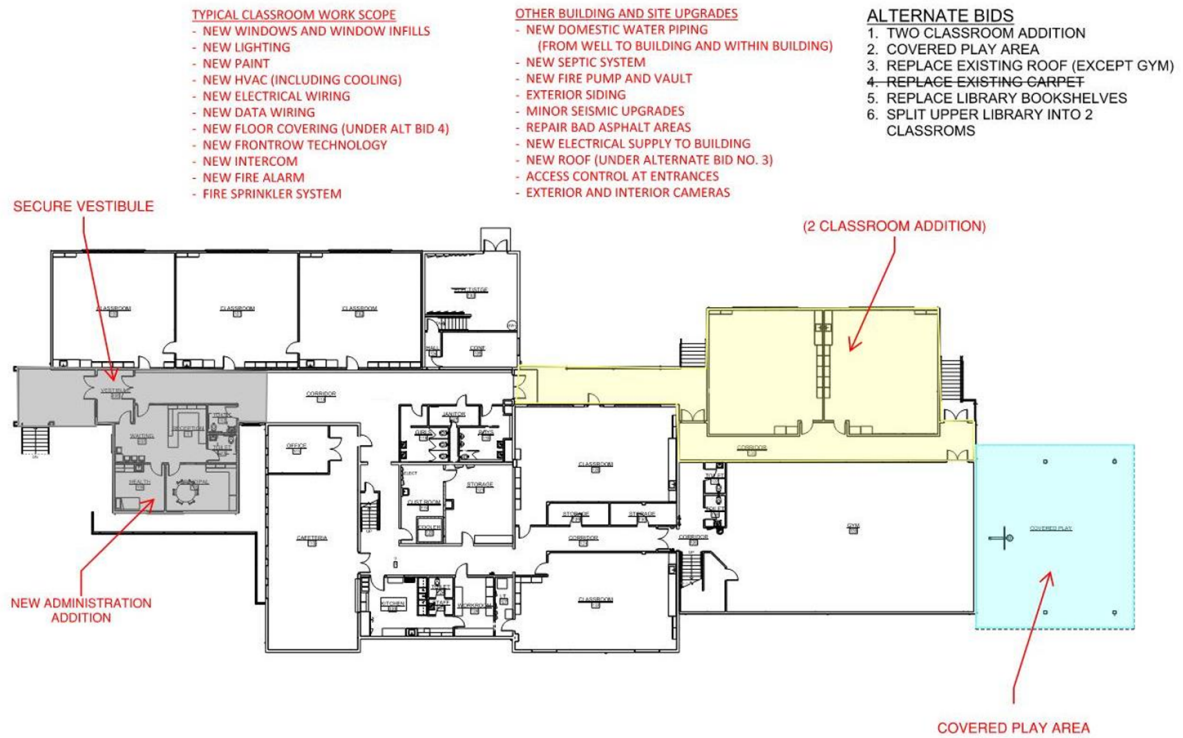
INTERIOR: Punch-list items being worked on during swing shift. Contractor tracking and responding to room temp issues as they come up.

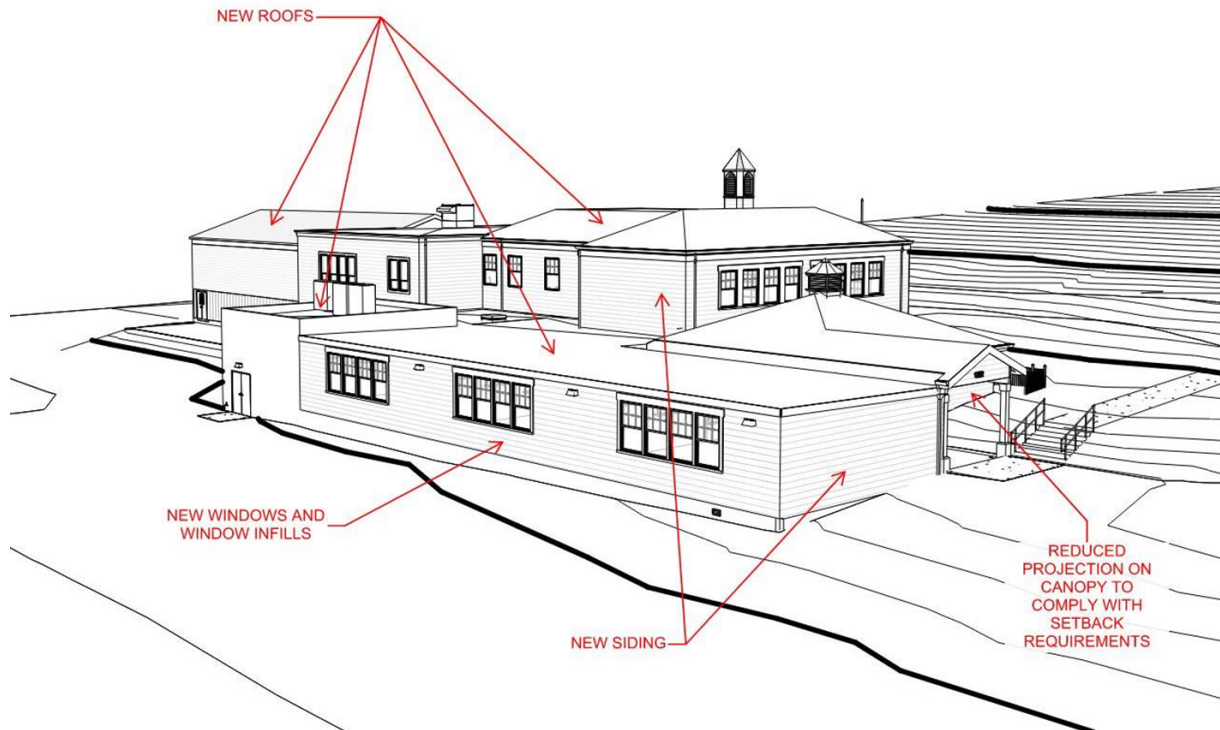
COMMISSIONING: Continuation for mechanical, lighting, access controls and classroom technology



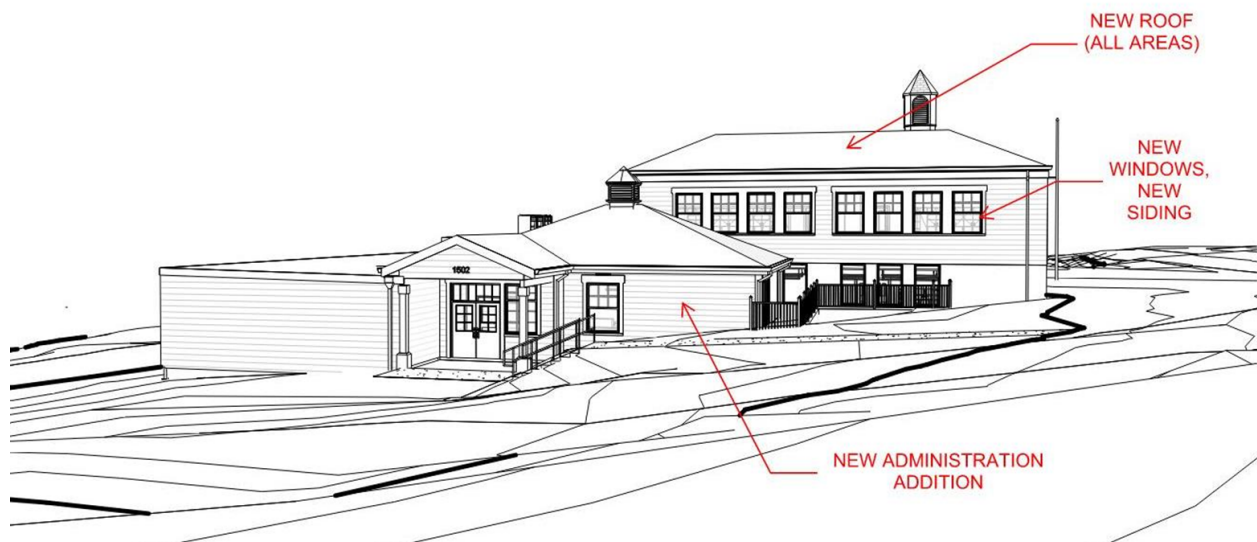
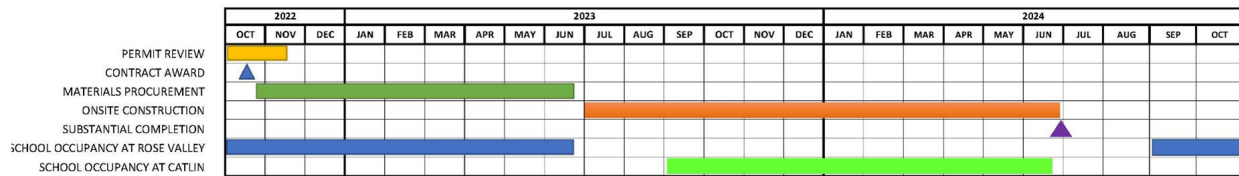
Rose Valley Elementary School







ROSE VALLEY SCHEDULE



HEARD THE BUDGET UPDATE FOR AUGUST - SCOTT WESTLUND

As we finish closing out the financials for 2021/22, our ending fund balance for August 31, 2022, through September 2022 reconciliation shows approximately \$6.53 million. Total ending fund balance for 2021/22 will increase to approximately \$7.1 million as we recover remaining federal ESSER funds related to 21/22 expenditures, and other revenue accruals at the end of October.

Accrued revenues still pending leaves our projected beginning fund balance of \$7.1 million at 8.6% of budgeted expenditures/transfers for the 2022/23 fiscal year. This leaves us on solid footing as we move into the new fiscal year.

Enrollment to start-off the 2022/23 school year is also on solid footing as we are approximately 55 FTE above budget. This should leave us with an ending enrollment level at or above budget for the school year.

The ending budget for the 2021/22 fiscal year looks great, and I am pleased where we've finished the year.

APPROVED - ACCEPTANCE FOR BID FOR ROSE VALLEY ELEMENTARY SCHOOL MODERNIZATION PROJECT - SCOTT WESTLUND

We have completed the design and bidding process for the Rose Valley Elementary School Modernization Project. Collins Architecture served as our lead designer and prepared the bid documents for the project.

Our deadline for bids was September 28, 2022, and we received five (5) qualified bids. The bid documents included the base bid, and six (6) optional alternative bids.

Our construction planning team is recommending we accept the base bid and five of the six alternates: 1, 2, 3, 5 and 6. Alternate 4, carpet replacement, was not selected by our team. Attached is the bid tally sheet.

I am recommending to the Board that we offer a contract for services for the Rose Valley Modernization Project to JH Kelly, out of Longview, Washington.

JH Kelly's bid includes the following for a total of \$8,186,026:

1. Base Bid - \$6,485,475
2. Alternate 1 (two additional classrooms) - \$944,942
3. Alternate 2 (covered play structure) - \$228,780
4. Alternate 3 (roof replacement) - \$439,780
5. Alternate 5 (library casework) - \$31,272
6. Alternate 6 (divide Room 208) - \$55,777

Motion to Approve By: Director Huntington
Seconded By: Director Grafton

Action: Motion passes unanimously

**HEARD FIRST READING OF POLICY 2110 TRANSITIONAL BILINGUAL INSTRUCTION PROGRAM
- PAIGE KELSEY**

HB 1153 and connected to 4218/4218P. Updated wording to better align with 4218/4218P

HEARD FIRST READING OF POLICY 4218/4218P LANGUAGE ACCESS - PAIGE KELSEY

HB 1153. new policy and procedure initiating improvement on communication and accessibility to families. Tracking services requested by language and need to further meet needs.

Removing 4217 references in both policy and procedure. At this time there is no KSD Policy for reference. Will be researched further.

**HEARD UPDATE TO PROCEDURE 2161P SPECIAL EDUCATION AND RELATED SERVICES FOR
ELIGIBLE STUDENTS - HEATHER ODGEN**

Language changes and updates.

**HEARD FIRST READING OF POLICY 2165 HOME OR HOSPITAL INSTRUCTION - HEATHER
ODGEN**

Updating language.

MOVED TO NEXT MONTH - LEGISLATIVE ASSEMBLY UPDATE - LEAH MOORE

HEARD SUPERINTENDENT REPORT - SUPERINTENDENT TACK

- Construction/Modernization of HMS and the move over the last week. Phenomenal teams made it happen in time.
 - HMS Staff
 - Tech Team
 - Custodial Team
 - Maintenance Team
- Teaching & Learning Team - PLC Work
 - Essential standards and identifying needs and plans
- Director Westlund as we enter into 5th year of bond
 - Legislative team toured today and was very impressed with everything Kelso has accomplished
- Governor Inslee emergency proclamation ends Oct 31.
 - Vaccination will no longer be required for employment

FOR THE GOOD OF THE ORDER

- Director Conrad - First listening tour of the year at Carrolls last week. Kids share their voice and speak for themselves and their peers. Great day. Looking forward to other schools.

- Director Conrad - legislative tours today reminds us of our why.

Adjourn at 6:42 p.m.

X_____

President

X_____

Secretary