

PROCEEDINGS OF THE PARISH SCHOOL BOARD OF THE PARISH OF EAST FELICIANA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON AUGUST 7, 2012

PROPOSED AGENDA FOR
EAST FELICIANA PARISH SCHOOL BOARD
Central Office Board Room located at
12732 Silliman Street, Town of Clinton, Louisiana
REGULAR BOARD MEETING SCHEDULED FOR
TUESDAY, AUGUST 7, 2012 - 5:00 P.M.

1. Call to order
2. Approval of the agenda
3. Approval of the minutes of July 10, 2012 regular meeting and July 26, 2012 special meeting
4. Special Recognitions
 - A. Helen Williams, Supervisor presentation of Employee of the Month
 - B. Martin Macdiarmid, Jr., Representative from Knights of Columbus, annual donation to Special Education Department
5. Communications/Reports
 - (1) Expression of sympathy to the Family of Mr. Frank E. Scimeca, Father of Ashley Scimeca Duncan Horne, Central Office Account Clerk II, in his passing on Monday, July 16, 2012.
 - (2) Expression of sympathy to the Family of Mr. Johnny Sims, Brother of Joyce Holliday, Teacher, Jackson Elementary, in his passing on Saturday, July 28, 2012.
 - A. Sales Tax Collections Report
 - B. Superintendent's Report
 - (1) General Session held at East Feliciana Middle School on Wednesday, August 1, 2012 and acknowledgment of donation sponsors
6. Old Business
 - A. Policy Review Committee submission of 2012 Louisiana Legislative changes, revisions and/or deletions the following for a 2nd reading, adoption as Policy:
 - (a) File: BH, entitled "*School Board Ethics*"
 - (b) File: ABE, entitled "*School Superintendent Legal Status*"
 - (c) ~~File: CEB, entitled "*Superintendent Powers and Responsibilities*"~~
duplicates information contained in other policies
 - (d) File: CED, entitled "*Employment of Superintendent*"
 - (e) File: CEI, entitled "*Evaluation of the Superintendent*"

- (f) File: GBA, entitled “*Contracts and Compensation*”
- (g) File: GBC, entitled “*Recruitment*”
- (h) File: GBD, entitled “*Employment of Personnel*”
- (i) File: GBE, entitled “*Assignment*”
- (j) File: GBG, entitled “*Probation*”
- (k) File: GBL, entitled “*Tenure*”
- (l) File: GBN, entitled “*Dismissal of Personnel*”
- (m) File: GBNB, entitled “*Reduction in Staff Personnel*” recoded and renamed to File: GBNA, entitled “*Reduction of Personnel*”
- (n) File: GBI, entitled “*Evaluation of Personnel*”
- B. Re-Adoption of 2012-2013 School Board Meeting Schedule
- C. Strategy session and action concerning pending litigation*

7. New Business

- A. Finance Committee Report
 - 1.(a) Adopt the adjusted millage rate(s) for the tax year 2012; and
 - 1.(b) Adopt the adjusted millage rate(s) after Reassessment and roll forward the millage to a rate(s) not to exceed the prior year’s maximum millage for the tax year 2012 for all taxing districts and subdistricts governed by the East Feliciana Parish School Board.
- B. Insurance and Bid Opening Committee Report
- C. Personnel Committee Report
- D. Salary Committee Report
- E. Policy Review Committee Report receive proposed revisions to Board Policy File: GAMB, entitled “*Employee Dress Code*” as a 1st Reading
- F. Adoption of Financial and Compliance Resolution and Louisiana Compliance Questionnaire (For Audit Engagements of Government Entities)
- G. Adoption of 2012-2013 Pupil Progression Plan submitted by Ruth Dart, Coordinator

* There may be an executive session to discuss this litigation which is entitled “*Sharon Lynne George et. al. versus C. Walter Davis et. al. Civil Action No. 65-3253-JJB, Judge Brady, U.S. District Court for Middle District of Louisiana*”

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Henderson Lewis, Jr., Ph.D., Superintendent of Schools at (225) 683-3040, describing the assistance that is necessary.

There were present: School Board Members Olivia Harris, Elizabeth “Beth” Dawson, Melvin L. Hollins, John Benjamin Cupit, Paul Kent, Mitchell Harrell, Michael Ray Bradford, Debra Spurlock Haynes, Broderick Brooks, Sr., Richard Terrell and Rufus Nesbitt. Board Member absent: Rhonda Matthews. Other Attendees: Henderson Lewis, Jr., Superintendent, Irma Lee Bendily, Admn. Asst, Samuel D’Aquila, 20th JDC District Attorney and other attendees.

Board President Michael Ray Bradford opened and chaired the meeting and asked Joseph Jones, Jr., Supervisor, to open the meeting with prayer. Board President Bradford lead

the Pledge of Allegiance to The Flag in unison.

The Parish School Board of the Parish of East Feliciana, State of Louisiana, was duly convened as the governing authority of said Parish for school purposes by Michael Ray Bradford, Board President, who announced the purposes of said meeting in accordance with the aforesaid written notice thereof. Board President Bradford stated the Board was ready for transaction of business.

Item 2. Board President Bradford called for any additions to the agenda.

Motion by Vice-President Harrell, seconded by Mr. Terrell to approve the above agenda, with deletion of Item 6.C. Strategy session and action concerning pending litigation*.

Board Member Nesbitt requested addition of Old Business reminder on 2012/2013 Athletics.

Vice-President Harrell and Mr. Terrell added Board Member Nesbitt's request to their above motion.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Haynes, along with responses by Board President Bradford and Dr. Lewis, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews.

Item 3. Motion by Mr. Terrell, seconded by Mr. Brooks, to approve the minutes of minutes of July 10, 2012, regular meeting and July 26, 2012, special meeting, published in the official journal.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews.

Item 4.A. Board President Bradford turned the floor over to Mrs. Helen Williams.

Helen Williams, Supervisor presented as Employee of the Month for July, 2012 - Mable Jarrell, Account Clerk II, Central Office. Nita Gintz, Representative of Taylor & Sons presented Miss Jarrell with her appreciation items and noted the plaque is coming at a later date.

Edna Lusk Thomas, Director then presented Mrs. Lacy with her retirement plaque reflecting her 30 years of service to the School System.

Item 4.C. Board President Bradford turned the floor over to Mr. Macdiarmid.

Martin Macdiarmid, Jr., Representative from Knights of Columbus No. 7856, Our Lady of Mt. Carmel Catholic Church, presented Board President Bradford with his organization's

annual donation to the Special Education Department in the sum of \$500.00.

After some discussion by Board Member Dawson, along with responses by Mr. Macdiarmid, Board President Bradford thanked Mr. Macdiarmid and the Knights of Columbus for their continued support to our Special Education Department and continued with the agenda.

Item 5. Board President Bradford turned the floor over to Dr. Lewis.

Dr. Lewis related expressions of sympathy on behalf of the Board to the families listed above.

Board President Bradford then requested a moment of silence. Amen.

Item 5.A. Board President Bradford turned the floor over to Dr. Lewis.

Dr. Lewis related to Board Members present that the July, 2012 Sales Tax Report reflects collections at 5% of \$870,320.77 and delinquent sales tax collections of \$37,622.67.

Board President Bradford called for any questions or comments. After some comments by Board Member Cupit, along with responses by Dr. Lewis, Board President Bradford proceeded with the agenda.

Item 5.B.(1) Board President Bradford turned the floor over to Dr. Lewis.

Dr. Lewis related to Board Members present that we had our General Session held at East Feliciana Middle School on Wednesday, August 1, 2012. He noted it was a great opening for us and we reviewed our key initiatives at that time, along with a guest speaker that spoke to all of our employees, lunch was prepared and served by our cafeteria workers under the direction of Mrs. Helen Williams. After lunch our employees were able to participate in professional development with sessions including the 1 hour Ethics Training each school year, Teachers given opportunity to get their classrooms for the first day of school. Also, every employee received a t-shirt that has our District logo of "*Creating Louisiana's Premier School District One Student At A Time,*" and have seen some of our employees in their shirts already. Also, we have Mrs. Mary Jo Salmon with us this evening who needs thanks for her efforts in spear heading in the community to collect donations of \$3,750.00 for the General Session event for all of our employees. He related in our Strategic Plan our 3rd Major Area is rebuilding the public trust in the public school system, so this was an opportunity for us to see who is giving us their support from the very beginning, not only are they saying yes we are behind you or yes we are supporting you, they also support us financially and we are very appreciative of that, namely: Al & Anne O'Brien, Martin Macdiarmid, Jr., Rubye Enquist, EFP Economic Development District, EF Chamber of Commerce, R.C. McDonald Co., Inc., Dr. & Mrs. Glenn Brady, Feliciana Bank & Trust Co., Feliciana Supermarket, Landmark Bank, Highlands Bank, J. Curtis & Betty Jelks and Salmon & Associate, Inc. He concluded by giving all donors a round of applause.

Item 6.A. Motion by Mr. Cupit, seconded by Mr. Brooks to waive the oral reading and accept the Policy Review Committee submission of 2012 Legislative changes, revisions and/or deletions to the above listed policies as a 2nd reading and adoption as policy.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews.

Item 6.B. Motion by Mr. Terrell, seconded by Mr. Cupit to re-adopt changes to the 2012-2013 School Board Meeting Schedule, with noted revisions.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews.

Item 6.C. Board President Bradford noted Item 6.C. was deleted from the above agenda.

Item 6.D. Motion by Mr. Nesbitt, seconded by Mr. Kent to move the 2012/2013 Athletics football games to be played at the East Feliciana High School football stadium in Jackson.

Board Members Brooks, Cupit and Terrell left the meeting at this time.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After much discussion by Board Members Nesbitt, Dawson, Kent and Hollins, along with responses by Maintenance Supervisor Bell, Board President Bradford and Building Committee Chairman Vice-President Harrell, Board President Bradford received a substitute motion.

Board Members Brooks and Cupit rejoined the meeting at this time.

Substitute motion by Mrs. Dawson, seconded by Mr. Brooks to wait until we have the Campus Relocation Committee Meeting recommendation and where ever we have the High School, then we have football played there.

Board President Bradford then asked for any public comment before a vote is taken on Mrs. Dawson's substitute motion. Receiving none, Board President Bradford then proceeded with a roll-call vote, as follows:

Yeas:	Harris, Dawson, Hollins, Harrell, Bradford, Haynes, Brooks
Nays:	Cupit, Kent and Nesbitt
Absent during vote:	None
Absent and not voting:	Matthews and Matthews

Board President Bradford related the substitute motion carried by a majority vote of 7 to 3, with

2 absent and not voting.

Item 7.A. Board President Bradford turned the floor over to Mr. Paul Kent.

Paul Kent, Committee Member of the Finance Committee proceeded with the following presentation from the Finance Committee Meeting held on Monday, July 23, 2012 at 5:00 P.M. He noted all informational items of Items 1., 2., 3. and 4. on the May 15, 2012 Finance Committee Agenda. He then proceeded with the informational Items 1., 2., 3., 4., 6.(a)-(i) and 7. He then noted the requested Item 5. transportation report is attached committee minutes. He then proceeded with Items 7.A.1.(a) and 7.A.1.(b) and called for motions.

Item 7.A.1.(a) Motion by Mr. Nesbitt, seconded by Mr. Hollins in connection with Item 7.A.1.(a) to adopt the adjusted millage rate(s) for the tax year 2012 (a copy of which is attached hereto for reference).

Board President Bradford then asked for any public comment before a vote is taken on the motion. After some comments by Vice-President Harrell, Board Member Nesbitt, along with responses by 20th JDC D.A. Samuel D'Aquila, Board President Bradford then proceeded with a roll-call vote, as follows:

Yeas:	Harris, Dawson, Hollins, Cupit, Kent, Harrell, Bradford, Haynes, Brooks and Nesbitt
Nays:	None
Absent during vote:	None
Absent and not voting:	Matthews and Terrell

Board President Bradford related the motion carried by a majority vote of 10 to 0, with 2 absent and not voting.

Item 7.B. Board President Bradford turned the floor over to Mr. Paul Kent.

Paul Kent, Chairman of the Insurance and Bid Opening Committee proceeded with the following presentation from the Bid Opening Committee Meeting held on Thursday, August 2, 2012 at 1:30 P.M. He then proceeded with Items 7.B.(1) and 7.B.(2) and called for motions.

Motion by Mr. Brooks, seconded by Mrs. Dawson to accept and approve the Bid Opening Committee recommendations, as follows:

7.B.(1) to accept and the high bid from William "Billy" Kalencki, at annual rental of \$20.26 per acre on remainder of a 3-year Lease (commencing August 7, 2012 through June 30, 2015) for an Agricultural/Grass Cutting/General Upkeep Purposes Public School Property located at 3129 Church Street, containing 33.97 +/-, Slaughter, LA; to the full Board at the August 7, 2012 Regular Board Meeting; and

7.B.(2) to accept the low bid received from BESTECS of Louisiana LLC, as set out above, in connection with placement of School District Copiers on a single fiscal year contract for remainder of the current 2012/2013 Fiscal Year (commencing August 8, 2012 through June 30, 2013); to the full Board at the August 7, 2012 Regular Board Meeting.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews and Terrell.

Item 7.A.1.(b) Board President Bradford returned to agenda Item 7.A.1.(b) and called for a motion.

Motion by Mr. Brooks, seconded by Mrs. Dawson in connection with Item 7.A.1.(b) to adopt the adjusted millage rate(s) after Reassessment and roll forward the millage to a rate(s) not to exceed the prior year's maximum millage for the tax year 2012 for all taxing districts and subdistricts governed by the East Feliciana Parish School Board. (a copy of which is attached hereto for reference).

Board President Bradford then asked for any public comment before a vote is taken on the motion. Receiving none, Board President Bradford then proceeded with a roll-call vote, as follows:

Yeas:	Harris, Dawson, Hollins, Cupit, Kent, Harrell, Bradford, Haynes, Brooks and Nesbitt
Nays:	None
Absent during vote:	None
Absent and not voting:	Matthews and Terrell

Board President Bradford related the motion carried by a majority vote of 10 to 0, with 2 absent and not voting.

Item 7.C. Board President Bradford turned the floor over to Mr. Hollins.

Melvin L. Hollins, Chairman of the Personnel Committee related that due to lack of a quorum of the committee membership at the Personnel Committee Meeting scheduled for Thursday, August 2, 2012 at 2:00 P.M. (a copy of which is attached hereto for reference) that no business was conducted.

Item 7.D. Board President Bradford turned the floor over to Mrs. Olivia Harris.

Olivia Harris, Chairperson of the Salary Committee proceeded with the following presentation from the Salary Committee Meeting held on Tuesday, August 7, 2012 at 3:45 P.M. (a copy of which is attached hereto for reference) and recommended adoption of Dr. Lewis'

proposed clarifications on the 2012-2013 Salary Schedules.

Board President Bradford called for a motion.

Motion by Vice-President Harrell, seconded by Mr. Nesbitt to accept the Salary Committee recommendation in connection with Item 7.D.1. to adopt Dr. Lewis' proposed clarifications on the 2012-2013 Salary Schedules.

Board President Bradford turned the floor over to Dr. Lewis.

Dr. Lewis reviewed the requested clarifications for Special Education Teacher Liaison, Vocational Agriculture Teacher, change title from School Resource Officer to Behavior Interventionist and East Feliciana Parish School Board 2012-2013 SY/FY Salary Supplement Schedule.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews and Terrell.

Item 7.E. Board President Bradford turned the floor over to Mrs. Debra Haynes.

Debra Haynes, Chairperson of the Policy Review Committee proceeded with the following presentation from the Policy Committee Meeting held on Tuesday, August 7, 2012 at 4:00 P.M. (a copy of which is attached hereto for reference). She called for a motion waiving the oral reading and accept for a 1st reading proposed revisions to Board Policy File: GAMB, entitled "*Employee Dress Code*". Further to bring same back to the upcoming Tuesday, September 4, 2012 Regular Board Meeting for a 2nd reading and adoption of same as Policy.

Motion by Harris, seconded by Mr. Hollins to accept the Policy Review Committee recommendation in connection with Item 7.E.(1) to waive the oral reading and accept for a 1st reading proposed revisions to Board Policy File: GAMB, entitled "*Employee Dress Code*". Further to bring same back to the upcoming Tuesday, September 4, 2012 Regular Board Meeting for a 2nd reading and adoption of same as Policy.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Cupit requesting deletion of straps required on backs of ladies shoes, along with responses by Board Member Kent and Dr. Lewis, Chairperson Haynes concurred with making that oral modification to the policy.

Board Member Harris added said deletion to her motion and Board Member Hollins concurred with his second to the motion.

Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews and Terrell.

Board President Bradford then recognized any elected officials in our audience this evening: Lori Franklin Bell, Alderman Town of Clinton.

Item 7.F. Motion by Mr. Brooks, seconded by Mr. Kent to adopt the Financial and Compliance Resolution and Louisiana Compliance Questionnaire (For Audit Engagements of Government Entitles) (a copy of which is attached hereto for reference.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Kent, along with responses by Dr. Lewis, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews and Terrell.

Item 7.G. Motion by Mr. Brooks, seconded by Mr. Hollins to adopt the “2012-2013 Pupil Progression Plan” as submitted by Ruth Dart, Coordinator.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Members Cupit and Kent and Mrs. Danita Anderson, along with responses by Dr. Lewis, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent: Matthews and Terrell.

There being no further business to come before the Board, a motion for adjournment by Mrs. Dawson, seconded by Mrs. Harris, prevailed until the next regular meeting unless called into special session by the President.

HENDERSON LEWIS, JR., Ph.D.,
SECRETARY-TREASURER

MICHAEL RAY BRADFORD,
BOARD PRESIDENT