

PROCEEDINGS OF THE PARISH SCHOOL BOARD OF THE PARISH OF EAST FELICIANA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON JUNE 7, 2011

PROPOSED AGENDA FOR
EAST FELICIANA PARISH SCHOOL BOARD
Central Office Board Room, located at
12732 Silliman Street, Town of Clinton, Louisiana
TUESDAY, JUNE 7, 2011 - 5:00 P.M.

1. Call to order
2. Approval of the agenda
3. Approval of the minutes of May 3, 2011 regular meeting
4. Special Recognitions
 - A. Proclamation of School Nurse Day on May 11, 2011 by Governor Bobby Jindal
 - B. Board Member John Benjamin Cupit resolutions in support of Coalition for Louisiana Public Schools
 - C. Sharon Jones, Coordinator recognition of District and State Literary Rally Participants
 - D. Jackie Lacy, LCSW; Child Welfare & Attendance Supervisor presentation of awards and recognition of District Perfect Attendance Students for 2010/2011 SY
5. Communications/Reports
Congratulatory:

Addition to the Family of Phillip Coleman, CDL Bus Driver, Transfer Buses, Jackson Schools Route and Alternative School; with birth on Wednesday, May 18, 2011 of Granddaughter Anaya Chatman. Born to Kevin and Ashley Chatman, Fort Polk, LA and welcomed home by Big Brother Jeremiah Chatman.

 - A. Sales Tax Collections Report
 - B. Superintendent's Report
 - (1) Request Board ratification of Superintendent Beauchamp, using his discretion on behalf of the East Feliciana Parish School Board, in receipt and disbursement of donation in the sum of \$500.00 from Patrice M. Kozlowski, Westport, CT to Clinton Elementary for photo albums for all 4th Graders who went on Atlanta, Georgia field trip
 - C. Receive overview of Maintenance and Operations Department by James Bell, Jr., Maintenance Supervisor

6. Old Business
 - A. Item 7.D. from May 3, 2011 Regular Board Meeting Agenda:
Receive annual update from RKM in regards to School Clinics
 - B. Item 7.J. from February 1, 2011 Regular Board Meeting Agenda:
Board Member Richard Terrell requested item - Board Goals and Strategic Planning
 - C. Authorize Board President Michael Ray Bradford and Superintendent Beauchamp, Jr., to use their discretion on behalf of the East Feliciana Parish School Board; to proceed with prioritized list {Board Approved: 05/03/11 Item 7.B.(1)} by advertising for bids on #1 being the HVAC systems at the Jackson School Complex and East Feliciana Middle School; contracting with HVAC Engineer and advertising for bids and/or quotes on #2 being the roofing projects at the Central Office Building, Modular Buildings at Slaughter Elementary and Clinton Elementary Cafeteria Interior Ceiling
 - D. Authorize Board President Michael Ray Bradford and Superintendent Beauchamp, Jr., to use their discretion on behalf of the East Feliciana Parish School Board; to enter into and sign a Cooperative Endeavor Agreement with Quad Area for office/classroom space in the former Clinton Middle School facility
 - E. Board Member Broderick Brooks, Sr. Items 6.(2) thru (4) from the May 3, 2011 Regular Board Meeting Agenda:
 - Item 6.(2) Board Member Broderick Brooks, Sr. revisit proposal to change campus locations for Middle School and High School effective 2011/2012 FY/SY
 - Item 6.(3) Board Member Broderick Brooks, Sr. revisit proposal to return to 5-day 2011/2012 FY/SY Employee/School Calendars
 - Item 6.(4) Board Member Broderick Brooks, Sr. revisit 2011/2012 Employee/School Calendars and adopt Option 2 scheduling 2012 LEAP Testing before April 2012 Spring Break
 - F. Adoption of 2011-2012 Salary Schedules

7. New Business
 - A. Insurance Committee Meeting Report
 - B. Finance Committee Meeting Report
 - (a) Adoption of East Feliciana Parish School Board proposed amendments of the operating budgets for the year ending June 30, 2011 and June 30, 2012 operating budgets as published on June 1, 2011, in Official Journal "*The Watchman*" for Budget Hearing on Tuesday, June 7, 2011, at 4:30 P.M.
 - C. Salary Committee Report
 - D. Approve payment of sick leave (up to 25 days) for eligible retiring employees
 - E. Receive and approve proposal to move Enrichment Academy/Alternative School location from Central Office Area to former Army JROTC facility at East Feliciana Middle School Campus effective 2011/2012 FY/SY
 - F. Receive for adoption "*East Feliciana Parish Schools Code of Conduct & Discipline Policy 2011-2012 School Year*" student handbook as prepared by Jackie Lacy, CWA Supervisor
 - G. Bid Opening Committee Report

8. Personnel
 - A. Acknowledge Certificated Retire/Rehire Resignation:
Audrey Williams, Teacher (c), East Feliciana High School {effective date: May 25, 2011 (end of work day)}
 - B. Approve Issuance of 2-Year Performance Contract:
Paul R. Warren, Assistant Principal (12-Month Position), {effective date: July 1, 2011 thru June 30, 2013}
 - C. Acknowledge Certificated Resignation:
Eva Kemp-Melder, Teacher (c), Jackson Elementary {effective date: May 25, 2011 (end of work day)}
 - D. Approve Written Request for Lateral Transfer:
Sarah Whittington, from Teacher (c), East Feliciana Middle School to Teacher (c), Jackson Elementary {effective date: August 2, 2011 (beginning of work day)}
 - E. Tentative 2011 Summer School Staff Lists {*subject to student enrollment/funding*}:
 - (1) Child Nutrition Program - Summer Food Services Program (SFSP):
 - (a) Kenya Lanns, Site Manager
 - (b) Ira Ann O'Neal, Monitor
 - (c) Dorothy Turner, Technician
 - (d) Dorothy Dunn, Technician
 - (e) Lida Green, Technician
 - (2) Salaried CDL Bus Drivers:
 - (a) Jennie Wilkerson
 - (b) Rosemary Robins
 - (c) Jerry Kelly
 - (d) Sandra Kelly
 - (e) Martha Davis
 - (f) Louis Kent
 - (3) 2011 Summer School Employees Lists
 - (a) Coordinators
 - (b) Teachers
 - (d) Receptionists
 - (4) 2011 Extended School Year Staff List
 - (5) Contract for Registered Nursing Services {effective dates: duration of 2011 Summer School Programs and ESY/IDEA}
 - F. 2011-2012 Lists of 9, 10, 11 and 12 Month Certificated and Support Staff Employees
 - G. 2011-2012 School Year CDL Bus Drivers/Bus Aides List
9. Receive written request of Sandra E. Johnson, Parent to review student assignment in East

Feliciana Parish Schools

There were present: School Board Members Olivia Harris, John Benjamin Cupit, Paul Kent, Mitchell Harrell, Michael Ray Bradford, Debra Spurlock Haynes, Broderick Brooks, Sr., Rhonda Matthews, Richard Terrell and Rufus Nesbitt. Board Member Melvin Hollins joined the meeting at 5:11:08 P.M. Board Member deceased 06/03/11: Henry C. Howell, IV. Other Attendees: Douglas Beauchamp, Jr., Superintendent of Schools, Irma Lee Bendily, Admn. Asst., Samuel D'Aquilla, District Attorney 20th JDC, Tommy LeJeune, C.P.A. Faulk & Winkler, LLC and David Dart, Clerk of Court for East Feliciana Parish.

Board President Michael Ray Bradford opened and chaired the meeting and asked Pastor Lanquois Payne to open the meeting with prayer. Board President Bradford lead the Pledge of Allegiance to The Flag in unison.

The Parish School Board of the Parish of East Feliciana, State of Louisiana, was duly convened as the governing authority of said Parish for school purposes by Michael Ray Bradford, Board President, who announced the purposes of said meeting in accordance with the aforesaid written notice thereof. Board President Bradford stated the Board was ready for transaction of business.

Item 2. Board President Bradford called for any additions to the agenda.

Board Member Richard Terrell requested the addition of “strategic plan” to the agenda.

Board President Bradford related that item is on the agenda.

Board Member Olivia Harris requested addition to refer to the Policy Committee in reference to students who have come through our system, graduated, went on through college and come back highly qualified and certified, that we look at their applications for employment in our system.

Board President Bradford questioned how do you want to word it Mr. Beauchamp?
Or can we just send that item, do we have to make an agenda item or can we just give that item to Mrs. Haynes for her Committee to look at?

Superintendent Beauchamp related well actually the Board can not dictate who we hire. That is up for me to make a recommendation and the Board approves it. Now you can discuss it, but you can not make it a Policy about who you are going to hire.

Board Member Rufus Nesbitt related we can request that employees be served in the community first rather than before they go out...

Board Member Melvin L. Hollins joined the meeting at this time.

Board President Bradford asked Mrs. Harris, can we do this? Can we not add it on here, but can we just ask if Mrs. Haynes does not mind if she would call for a Policy Committee, but we do want you to take in mind that Mr. Beauchamp is correct. The Superintendent does the hiring and firing but we would like to or I think that is a good discussion, we would like to maybe discuss with the Superintendent of looking at that when he does his hiring or whatever. But it is the Superintendent's call and if you don't mind, we won't add it and Mrs. Haynes would you put it on one of your Policy agendas.

Superintendent Beauchamp requested being informed of which Policy you want to review.

Board President Bradford related we will find out what Policy it is and we will give it to Mrs. Haynes and her Committee and ya'll can discuss it. And also, while we are talking about Policies before we get started or Committees, whenever we send an item to Committee, we expect you to come back with an answer for us. We don't want you to keep coming back or sending it back to the full Board. I think I talked with several Board Members about this already. The Committees are for to kind of lessen the burden when we have the full Board. When you have a Committee item, you discuss it in detail, I don't care how long it takes and you do your best to try to bring back a recommendation. Is that okay with your Mrs. Harris? Mrs. Haynes? Okay, very good. Thank you.

Board President Bradford presented Superintendent Beauchamp's two (2) written requests for additions, deletions and correction to the above agenda, as follows:

June 4, 2011

**REQUEST FOR ADDITIONS, DELETION AND CORRECTION
TO JUNE 7, 2011
REGULAR BOARD MEETING AGENDA**

ADDITIONS

2. Approval of the agenda
 - A. Declare Board membership vacancy created by the death of Henry C. Howell, IV on Friday, June 3, 2011
 - B. Appoint a new Board Member to fill the vacancy (District 3, Division 2) on the Board created by the death of Henry C. Howell, IV
 - C. Order a special primary election on Saturday, October 22, 2011, and a general election on Saturday, November 19, 2011, to fill the vacancy

- D. Order the qualification dates for said election to begin on Tuesday, September 6, 2011, and end on Thursday, September 8, 2011 at 5:00 P.M.
- 4. Special Recognitions
 - E. Helen Williams, Supervisor presentation for Employee of Month
- 5. Communications/Reports
 - (2) Congratulations to Eric and Megan Phillips, Principal, Jackson Elementary; on the birth of their Son, Luke Bradley Phillips, on Thursday, June 2, 2011
 - (3) Expression of sympathy to the Family of Board Member Henry C. Howell, IV, in his passing on Friday, June 3, 2011
- 7. New Business
 - B. Finance Committee Report Item 7.(a) - 2011/2012 FY Budget:
Approval of term of Contract for East Feliciana Parish Cooperative Extension Service 4-H and Youth Development Programs

DELETION

- 6. **Old Business**
 - E. Board Member Broderick Brooks, Sr. request **deletion of the following:**
Item 6.(4) Board Member Broderick Brooks, Sr. revisit 2011/2012 Employee/School Calendars and adopt Option 2 scheduling 2012 LEAP Testing before April 2012 Spring Break

CORRECTION

- 8. Personnel
 - B. Approve Issuance of 2-Year Performance Contract:
Paul R. Warren, Assistant Principal (**10-Month Position**), {**effective dates: July 19, 2011 thru June 11, 2013**}

June 7, 2011

**REQUEST FOR ADDITIONS AND DELETION
TO JUNE 7, 2011
REGULAR BOARD MEETING AGENDA**

ADDITIONS

- 5. Communications/Reports
 - B. Superintendent's Report
 - (2) Announce 2011 Summer Work Schedule
 - (3) 2011 Test Results
 - (4) Request Board Authorization for Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board; in receipt

and disbursement of anonymous donation designated for Perfect Attendance Awards

- (5) Receive request to call a Special Board Meeting, on Thursday, June 9, 2011 at 5:00 P.M.; to consider QSCB Grant Resolution

DELETION

5. Communications/Reports

- C. Receive overview of Maintenance and Operations Department by James Bell, Jr., Maintenance Supervisor

Item 2. Motion by Mrs. Haynes, seconded by Miss Matthews to approve the two (2) written request(s) for additions, deletions and correction as prepared by Superintendent Beauchamp.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 2.A. Motion by Vice-President Harrell, seconded by Mr. Brooks to declare Board membership vacancy created by the death of Henry C. Howell, IV. on Friday, June 3, 2011.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 2.B. Board President Bradford opened the floor for nominations to appoint a new Board Member to fill the vacancy (District 3, Division 2) on the Board created by the death of Henry C. Howell, IV.

_____ Motion by Vice-President Harrell, seconded by Mr. Kent to nominate Mr. Henry Clay Howell, V, to fill the vacancy (District 3, Division 2) on the Board created by the death of Henry C. Howell, IV.

Board President Bradford called for any more nominations. Receiving none, Board President Bradford declared nominations closed.

Board President Bradford then asked for any public comment before a vote is

taken on Mr. Henry Clay Howell, V nomination motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

David Dart, Clerk of Court for East Feliciana Parish, swore in and issued oath of office to school board member Henry Clay Howell, V, with an interim term of office being June 7, 2011 through special primary and/or general elections set forth below, to fill vacancy in School Board District 3, Division 2.

Item 2.C. Board President Bradford called for a motion and a second to order a special primary election on Saturday, October 22, 2011, and a general election on Saturday, November 19, 2011, to fill the vacancy.

Motion by Mr. Kent, seconded by Miss Matthews to order a special primary election on Saturday, October 22, 2011, and a general election on Saturday, November 19, 2011, to fill the vacancy.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Nesbitt and Cupit, along with responses by Board President Bradford and Superintendent Beauchamp, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 2.D. Board President Bradford called for a motion and a second to order the qualification dates for said elections to begin on Tuesday, September 6, 2011, and end on Thursday, September 8, 2011 at 5:00 P.M.

Motion by Vice-President Harrell, seconded by Mr. Kent to order the qualification dates for said elections to begin on Tuesday, September 6, 2011, and end on Thursday, September 8, 2011 at 5:00 P.M.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 3. Motion by Mr. Terrell, seconded by Mrs. Haynes, to approve the minutes of May 3, 2011, regular meeting, for publication in the official journal.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 4.A. Superintendent Beauchamp related a Proclamation of School Nurse Day on May 11, 2011 by Governor Bobby Jindal, was received on May 10, 2011 and distributed to all area schools and school clinics.

Item 4.B. Motion by Mr. Cupit, seconded by Mr. Terrell to adopt resolutions in support of Coalition for Louisiana Public Schools (a copy of which is attached hereto for reference).

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 4.C. Board President Bradford turned the floor over to Miss Sharon Jones and Mr. William Beauchamp for their presentation.

Sharon Jones, Literacy Coordinator and William Beauchamp, Teacher related of the 47 participants in the District Literary Rally, only 10 advanced to the State Literary Rally. They noted that certificates for these students accomplishments are being prepared and will be presented later.

Item 4.E. Board President Bradford advanced to agenda Item 4.E. and turned the floor over to Superintendent Beauchamp for his presentation.

Superintendent Beauchamp turned the floor over to Kim Cambre, Representative of Taylor & Sons related that Mr. Phillip Coleman, who was nominated by Ella Philson, Alternative School Principal, was chosen as your Employee of the Month for May, 2011 and presented him with an appreciation plaque and related items.

Board President Bradford extended his congratulations to Mr. Phillip Coleman and his thanks to Principal Ella Philson for her nomination.

Item 4.D. Board President Bradford returned to agenda Item 4.D. and turned the floor over to Mrs. Lacy for her presentation.

CWA Supervisor Lacy related 92 students attained perfect attendance for the 2010/2011 School Year. She noted all their names being placed in a drawing for four (4) gift cards as a reward for their efforts, as follows:

Jeremiah Robinson, 2nd Grade, Clinton Elementary
Olivia Shaw, 8th Grade, East Feliciana Middle School
Kedarius Stephens, 9th Grade, East Feliciana High
Kristen Newsom, 10th Grade, East Feliciana High

Superintendent Beauchamp questioned the amount of each gift card?

CWA Supervisor Lacy related \$50.00 each.

Item 5. Board President Bradford turned the floor over to Superintendent Beauchamp.

Superintendent Beauchamp related the two congratulations on recent births and expression of sympathy on behalf of the Board to the families listed above. Superintendent Beauchamp concluded his presentation by requesting a moment of silence. Amen.

Item 5.A. Board President Bradford turned the floor over to Superintendent Beauchamp.

Douglas Beauchamp, Jr., Superintendent; related to Board Members present that the May, 2011 Sales Tax Report reflects collections at 5% of \$488,529.99 and delinquent sales tax collections of \$25,384.31.

After some discussion by Board President Bradford and Board Members Haynes and Kent, along with responses by Superintendent Beauchamp, Board President Bradford proceeded with the agenda.

Item 5.B.(1) Motion by Mr. Terrell, seconded by Miss Matthews, to authorize Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board; in receipt and disbursement of a donation in the sum of \$500.00 from Patrice M. Kozlowski, Westport, CT to Clinton Elementary for photo albums for all 4th Graders who went on Atlanta, Georgia field trip.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 5.B.(2) Board President Bradford turned the floor over to Superintendent Beauchamp for his presentation.

Superintendent Beauchamp [announced the 2011 Summer Work Schedule for the Central Office and area schools of Tuesday through Friday, with all offices/schools closed on Mondays; effective June 14, 2011 through July 22, 2011.](#)

After some discussion by Board Members Haynes and Kent, along with responses by Superintendent Beauchamp, Board President Bradford proceeded with the agenda.

Item 5.B.(3) Board President Bradford turned the floor over to Superintendent Beauchamp for his presentation.

Superintendent Beauchamp passed out copies to Board Members present and gave a brief power point presentation on the [2011 Test Results](#) (a copy of which is attached hereto for reference). He noted that Dr. Roddy and Mrs. Ruth Dart assisted with the power point presentation with graphs that cover 2006 through 2011.

After some discussion by Board Members Haynes, Brooks, Harris, Kent, Howell

and Nesbitt and Board President Bradford, along with responses by Superintendent Beauchamp, Elementary Supervisor Edna Thomas and CWA Supervisor Lacy, Board President Bradford proceeded with the agenda.

Item 5.B.(4) Motion by Mr. Terrell, seconded by Miss Matthews to authorize Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board; in receipt and disbursement of anonymous donation designated for Perfect Attendance Awards.

Item 5.B.(5) Board President Bradford proceeded with the agenda and called a Special Board Meeting, on Thursday, June 9, 2011 at 5:00 P.M.; to consider QSCB Grant Resolution.

Item 5.C. Board President Bradford noted deletion from the above agenda of Item 5.C. Receive overview of Maintenance and Operations Department by James Bell, Jr., Maintenance Supervisor.

Item 6.A. Board President Bradford deferred Item 7.A., due to a recent death in the RKM Family; to another School Board Meeting Agenda. Board Members in attendance concurred.

Item 6.B. Board President Bradford turned the floor over to Mr. Terrell.

Board Member Terrell related in developing a strategic plan that test scores and personnel would be reviewed. After further discussion by Vice-President Harrell, Board President Bradford, Board Member Haynes and Mrs. Beth Dawson, along with responses by Superintendent Beauchamp, Board President Bradford directed Superintendent Beauchamp to call the previous presenter who did a School Board Member Retreat in Baton Rouge to gather dates and times for a future School Board Member Retreat.

Item 6.C. Motion by Vice-President Harrell, seconded by Mr. Hollins, to authorize Board President Michael Ray Bradford and Superintendent Beauchamp, Jr., to use their discretion on behalf of the East Feliciana Parish School Board; to proceed with prioritized list {Board Approved: 05/03/11 Item 7.B.(1)} by advertising for bids on #1 being the HVAC systems at the Jackson School Complex and East Feliciana Middle School; contracting with HVAC Engineer and advertising for bids and/or quotes on #2 being the roofing projects at the Central Office Building, Modular Buildings at Slaughter Elementary and Clinton Elementary Cafeteria Interior Ceiling.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Nesbitt, along with responses by Board President Bradford, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 6.D. Motion by Mr. Terrell, seconded by Mrs. Haynes, to authorize Board President Michael Ray Bradford and Superintendent Beauchamp, Jr., to use their discretion on behalf of the East Feliciana Parish School Board; to enter into and sign a Cooperative Endeavor Agreement with

Quad Area for office/classroom space in the former Clinton Middle School facility.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Members Nesbitt and Haynes, along with responses from Superintendent Beauchamp, Board President Bradford and Vice-President Harrell, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 6.E. Board President Bradford turned the floor over to Mr. Brooks.

Board Member Broderick Brooks, Sr. related Items 6.(2) thru (4) are from the May 3, 2011 Regular Board Meeting Agenda. He noted requesting deletion of Item 6.E.(4) from this evening agenda due to clarification of testing. He also noted that Items 6.E.(2) and 6.E.(3) were referred to the Finance Committee as to funding, which is not available at this time.

Board President Bradford then tabled Items 6.E.(2) and 6.E.(3) until funding available.

Item 6.F. Motion by Vice-President Harrell, seconded by Mr. Terrell to adopt the 2011-2012 Salary Schedules as prepared by Superintendent Beauchamp and approved by the Salary and Finance Committees.

Board Member Brooks left the meeting at this time.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Members Harris, Kent, Hollins, Haynes, Nesbitt, Vice-President Harrell, along with responses by Superintendent Beauchamp and CWA Supervisor Lacy, Board President Bradford then proceeded with the vote.

Board Member Brooks rejoined the meeting during the discussion.

All yeas. The motion carried.

Item 7.A. Board President Bradford turned the floor over to Mr. Kent.

Paul Kent, Committee Member of the Insurance Committee proceeded with the following presentation from the Insurance Committee Meeting held on Wednesday, May 25, 2011 at 1:30 P.M. (a copy of which is attached hereto for reference).

Motion by Vice-President Harrell, seconded by Mr. Terrell to accept the Insurance Committee's recommendation in connection with Item 7.A.(1) to authorize Superintendent Beauchamp to accept the Insurance Quotes for 2011/2012 FY as prepared by Bill Dart, Agent, Dart Insurance dated May 25, 2011 and to authorize contracting with Dart Insurance Agency, Inc. for same.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some comments by Insurance Committee Member Brooks, along with responses by Superintendent Beauchamp, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Motion by Vice-President Harrell, seconded by Mr. Brooks to accept the Insurance Committee's recommendation in connection with Item 7.A.(2) to authorize Superintendent Beauchamp to accept the proposal received from Taylor & Sons Insurance, dated May 25, 2011, and to authorize contracting with Taylor & Sons Insurance and Financial Services as the Third Party Administrator for Section 125 (cafeteria plan) administration, TPA services for 403(b)/457 regulations and provider of voluntary benefits (effective dates: July 1, 2011 through June 30, 2013).

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some comments by Board President Bradford, along with responses by Insurance Committee Member Brooks, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 7.B. Board President Bradford turned the floor over to Mr. Terrell.

Richard Terrell, Chairman of the Finance Committee proceeded with the following presentation from the Finance Committee Meeting held on Wednesday, May 25, 2011 at 4:00 P.M. (a copy of which is attached hereto for reference). He noted the usual informational items as Items 1. thru 6. and Item 8. He noted Item 9. was taken care of on the above agenda at Item 6.F.

Motion by Vice-President Harrell, seconded by Mr. Kent to accept the Finance Committee recommendation in connection with Item 7.B.(10) to authorize Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board, in connection with contracting with Postlethwaite & Netterville, APAC as set out in their proposal, dated May 24, 2011, for Fiscal Year ending June 30, 2011.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some comments by Vice-President Harrell, Board President Bradford, along with responses by C.P.A. LeJeune, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Motion by Vice-President Harrell, seconded by Mr. Kent to accept the Finance Committee recommendation in connection with Item 7.B.(7.b.(2)) to authorize the following:

“Finance Committee Meeting - Wednesday, May 25, 2011, 4:00 P.M.
Recommendations

2. Extra Sales Tax Maintenance & Operations/Special Revenue Funds (All Employees except those employees with “notation that

June 7, 2011

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positions is not entitled to any local supplements - i.e. sales tax and/or property tax.”)

Disburse up to 91% of 1% of sales tax collected as shown on the report entitled “East Feliciana Parish School Board Extra Sales Tax (Maintenance & Operations/Special Revenue Funds).

The East Feliciana Parish School Board will distribute a pay supplement in a one-time payment on June 30, 2011 to those employees who were actively employed on May 25, 2011. The amount to be paid will be based on a percentage and according to the number of days worked. Applicable federal and state taxes, Medicare tax and pension contributions will be deducted from the gross amount. The total to be distributed will include employer benefit cost.”

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Motion by Vice-President Harrell, seconded by Miss Matthews in connection with Item 7.B.(7.a.(1)) to [authorize Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board; to enter into a one \(1\) year contract with East Feliciana Parish Cooperative Extension Service 4-H and Youth Development Programs with a capped total of \\$17,500.00 for the 2011/2012 Fiscal Year.](#)

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board President Bradford, Board Members Kent and Terrell indicating this annual sum includes the annual 10% salary increases for the Extension Service employees, along with responses by Superintendent Beauchamp and C.P.A. LeJeune, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 7.B.(a) Motion by Mr. Terrell, seconded by Miss Matthews to adopt the East Feliciana Parish School Board proposed amendments of the operating budgets for the year ending June 30, 2011 and June 30, 2012 operating budgets as published on June 1, 2011, in Official Journal “*The Watchman*” and received at a Budget Hearing on Tuesday, June 7, 2011, at 4:30 P.M.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Members Haynes and Kent, along with responses by Vice-President Harrell, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 7.C. Board President Bradford turned the floor over to Mrs. Harris.

Olivia Harris, Chairperson of the Salary Committee related the Insurance

Committee Meeting was held on Wednesday, May 25, 2011 at 5:21:23 P.M. (a copy of which is attached hereto for reference). She noted these items were taken care of with the approval of Item 6.F. on the agenda above.

Item 7.D. Motion by Mr. Terrell, seconded by Mr. Kent to approve payment of sick leave (up to 25 days) for eligible retiring employees.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Member Cupit, along with responses by Superintendent Beauchamp, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Item 7.E. Board President Bradford turned the floor over to Superintendent Beauchamp.

Superintendent Beauchamp related to Board Members that moving the Enrichment Academy/Alternative School location from the Central Office Area to the former Army JROTC facility at the East Feliciana Middle School Campus for the 2011/2012 FY/SY would alleviate the following issues:

- (1) bussing from EFMS Campus to the Central Office/Alternative School Area
- (2) Noon lunch run accommodated by an alternative EFMS lunch schedule
- (3) additional space for classrooms, restrooms, offices and P.E. area
- (4) immediate access to the on campus EFMS RKM Clinic facilities and staff

Motion by Mr. Terrell, seconded by Miss Matthews to accept Superintendent Beauchamp's recommendation to move the Enrichment Academy/Alternative School location from the Central Office Area to the former Army JROTC facility at the East Feliciana Middle School Campus for the 2011/2012 FY/SY.

Vice-President Harrell left the meeting at this time.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board Members Cupit, Brooks, Terrell, Nesbitt, Haynes, Kent and Board President Bradford, along with responses by Superintendent Beauchamp and CWA Supervisor Lacy, Board President Bradford then proceeded with the vote.

Vice-President Harrell rejoined the meeting during the discussion.

All yeas. The motion carried.

Item 7.F. Motion by Mr. Kent, seconded by Mr. Cupit to approve the DRAFT copy of the "*East Feliciana Parish Schools Code of Conduct And Discipline Policy 2011-2012 School Year*" handbook as presented and prepared by Jackie Lacy, CWA Supervisor, with noted incomplete items (i.e. cell phones and assignment to alternative setting) to be included prior to going out for

publication. Further to bring completed handbook back for adoption by the Board.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by Board President Bradford and Board Members Haynes, Nesbitt, Hollins, Brooks, Cupit, Kent, Vice-President Harrell and Mrs. Danita Anderson, along with responses by CWA Supervisor Lacy and Superintendent Beauchamp, Board President Bradford then proceeded with the vote:

Yeas:	Harris, Howell, Hollins, Cupit, Kent, Harrell, Bradford, Haynes, Brooks, Matthews and Terrell
Opposed:	Nesbitt
Absent and not voting:	None
Abstained from voting:	None

Board President Bradford announced by a majority vote of 11 to 1, the motion carried.

Item 7.G. Board President Bradford turned the floor over to Mr. Kent.

Paul Kent, Committee Member of the Bid Opening Committee proceeded with the following presentation from the Bid Opening Committee Meeting held on Wednesday, June 1, 2011 at 1:30 P.M. (a copy of which is attached hereto for reference).

Motion by Mr. Brooks, seconded by Miss Matthews to accept the Bid Opening Committee recommendation in connection with Item 7.G.(1) to accept the 2011-2012 Fiscal Agency Contract Participation Agreement between Landmark Bank, Feliciana Bank & Trust Company and The Highlands Bank with the East Feliciana Parish School Board. Subject to a review by the Board's Legal Advisor and all things are found to be in order. Further authorizing Board President Michael Ray Bradford and Douglas Beauchamp, Jr., Superintendent of Schools to sign same on behalf of the East Feliciana Parish School Board.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Motion by Mr. Terrell, seconded by Miss Matthews to accept the Bid Opening Committee recommendation in connection with Item 7.G.(2) to authorize Superintendent Beauchamp, to use his discretion on behalf of the East Feliciana Parish School Board; in contracting with the sole source provider of the Louisiana Suburban Press, representing *The Watchman*; to serve as Official Journal from July 1, 2011 through June 30, 2012.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Board Member Melvin Hollins left the meeting at this time.

Motion by Mr. Terrell, seconded by Mrs. Harris to accept the Bid Opening Committee recommendation in connection with Item 7.G.3.a. to authorize Superintendent Beauchamp to contract with the sole bidder Chip's X-Pert Pest Control for Pest Control for 2011-2012 FY, with the stipulation the low bid meets all of the bid specifications for pest control.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent during the vote: Hollins.

Motion by Mr. Terrell, seconded by Mr. Brooks to accept the Bid Opening Committee recommendation in connection with Item 7.G.3.b. to authorize Superintendent Beauchamp to award Item 3.(b) for the 2011-2012 SY {**Note:*** 3.(b) shall be considered from July 1, 2011 thru June 30, 2012.} to the respective low bidder of Borden Milk Products, LP, with the stipulation their bid meets all of the bid specifications for milk products.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent during the vote: Hollins.

Board Member Hollins rejoined the meeting at this time.

Committee Member Kent related the next informational recommendations:

Recommendation on Item 3.(d): Committee Member Paul Kent related on behalf of the Bid Opening Committee a recommendation to take all bids received, opened and read aloud; in connection with Item 3.(d) for the *Juice Bids* and have Superintendent Beauchamp review breakdown line item bid data provided by Helen Franklin Williams, Child Nutrition Program Supervisor and use his discretion in awarding Item 3.(d) for the 2011-2012 FY with the respective terms ending December 31, 2011 and/or June 30, 2012, with the stipulation the low bid meets all of the bid specifications for juice products. Further to inform the Board of said awards at the upcoming July 5, 2011 Regular Board Meeting.

Recommendation on Item 3.(c): Committee Member Paul Kent related on behalf of the Bid Opening Committee a recommendation to take all bids received, opened and read aloud; in connection with Item 3.(c) and have Superintendent Beauchamp review breakdown line item data provided by Helen Franklin Williams, Child Nutrition Program Supervisor and use his discretion in awarding Item 3.(c) for the 2011-2012 FY {**Note:** ** Item 3.(c) will be considered from July 1, 2011 thru June 30, 2012} with the stipulation the low bid meets all of the

bid specifications for bread and bread products. Further to inform the Board of said awards at the upcoming July 5, 2011 Regular Board Meeting.

Committee Member Kent related subsequent to the above Bid Opening Committee Meeting adjourning the following occurred:

- (1) Attached is a United Parcel Service (UPS) Proof of Delivery Tracking Information form which indicates the Bid Package from Hostess Brands, 2519 South Grand, Monroe, LA 71202 was delivered and signed for at the East Feliciana Parish School Board Central Office Warehouse on **Wednesday, 06/01/2011 at 1:34 P.M.** by Kent.

Committee Member Kent noted the sole responsive bid was received from Flowers Baking Company of Baton Rouge, LLC.

Motion by Mr. Brooks, seconded by Mr. Cupit to accept the Bid Opening Committee recommendation in connection with Item 7.G.3.c. to authorize Superintendent Beauchamp to award Item 3.(c) for the 2011-2012 SY {**Note:*** 3.(b) shall be considered from July 1, 2011 thru June 30, 2012.} to the respective low bidder of Flowers Baking Company of Baton Rouge, LLC, with the stipulation their bid meets all of the bid specifications for bread and bread products.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After some discussion by EFMS CNP Manager Ella Mae Williams, CES CNP Manager Kenya Lanns, Board President Bradford, Board members Nesbitt and Kent, along with responses from Superintendent Beauchamp, Board President Bradford then proceeded with the vote. All yeas. The motion carried.

Committee Member Kent proceeded with the informational recommendations:

Recommendation on Item 3.(d): Committee Member Paul Kent related on behalf of the Bid Opening Committee a recommendation to take all bids received, opened and read aloud; in connection with Item 3.(d) and have Superintendent Beauchamp review breakdown line item bid data provided by Helen Franklin Williams, Child Nutrition Program Supervisor and use his discretion in awarding Item 3.(d) for the 2011-2012 FY with the respective terms ending December 31, 2011 and/or June 30, 2012, 2012}with the stipulation the low bid meets all of the bid specifications for same. Further to inform the Board of said awards at the upcoming July 5, 2011 Regular Board Meeting.

Recommendation on Item 3.(e): Committee Member Paul Kent related on behalf of the Bid Opening Committee a recommendation to take the sole bid received, opened and read aloud; in connection with Item 3.(e) and have Superintendent Beauchamp review breakdown line item data provided by Helen

Franklin Williams, Child Nutrition Program Supervisor and use his discretion in awarding Item 3.(e) for the 2010-2011 FY {**Note: ** Item 3.(e) will be considered from July 1, 2011 thru June 30, 2012**}with the stipulation the low bid meets all of the bid specifications for same. Further to inform the Board of said awards at the upcoming July 5, 2011 Regular Board Meeting.

Committee Member Kent related subsequent to the above Bid Opening Committee Meeting adjourning the following occurred:

- (2) Attached is a copy of a Sealed Bid Package received in the Central Office on **Thursday, June 2, 2011 at 3:06 P.M.** from J. Jones, Jr., Warehouse Supervisor
- (3) Attached is a United Parcel Service (UPS) Proof of Delivery Tracking Information form which indicates a Bid Package from 1145 Fairview, Bowling Green, OH 43402 was delivered and signed for at the East Feliciana Parish School Board Central Office Warehouse on **Thursday, 06/02/2011 at 1:54 P.M.** by Jones.
- (4) Attached is a copy of certified mail receipt, return receipt requested and e-mail obtained from the East Feliciana Parish School Board Child Nutrition Program Department indicating a vendor e-mail inquiry from Bowling Green, OH, by Day Mark Safety System in regards to cleaning supplies, etc. (see attached web page printout from www.daymarksafety.com).

Committee Member Kent concluded his report by relating that juice, food and cleaning supplies awards will be brought back to the Board for approval.

Items 8.A., 8C., 8D., 8E., 8F. and 8G. Motion by Vice-President Harrell, seconded by Miss Matthews, to accept Superintendent Beauchamp's written recommendations in connection with Personnel Item 8.A., 8.C., 8.D., 8.E., 8.F. and 8.G. collectively, as set out on the above agenda.

Board President Bradford then asked Board Members to check the personnel items for relatives. Board President Bradford then received the following abstentions for family members:

Board President Bradford	Niece, Kenya Lanns, CNP Manager, CES
Board Member Terrell	Sister, Linda Gibbs, Teacher (c), CES
Board Member Kent	Daughter-In-Law, Wendi Kent, Acct. Clerk II, P.A.
Board Member Brooks	Aunt, Edna Thomas, Title I Director/Elem. Supervisor
Board Member Hollins	Mother, Laurie Hollins, Paraprofessional, EFMS
Board Member Howell	Mother, Melinda R. Howell, Teacher (c), EFHS

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote.

All yeas. The motion carried.

Item 8.B. Motion by Vice-President Harrell, seconded by Mr. Kent to accept Superintendent Beauchamp's written recommendation and authorize issuance of a 2-Year Performance Contract to Paul R. Warren, Principal (**10-Month Position**), {**effective dates: July 19, 2011 thru June 11, 2013**}.

Board President Bradford then asked for any public comment before a vote is taken on this motion. After discussion by Board Member Harris and Board President Bradford, along with responses by Mr. Warren, Board President Bradford then proceeded with the vote:

Yeas: Harris, Howell, Hollins, Cupit, Kent, Harrell,
Bradford, Haynes, Brooks, Matthews and Terrell

Opposed: Nesbitt

Absent and not voting: None

Abstained from voting: None

Board President Bradford announced by a majority vote of 11 to 1, the motion carried.

Board Members Rhonda Matthews and Olivia Harris left the meeting at this time.

Item 9. Board President Bradford asked Ms. Sandra Johnson, if she wanted Item 9., held in open or closed/executive session?

Ms. Sandra Johnson related closed.

Vice-President Mitchell Harrell left the meeting at this time.

Motion by Mr. Brooks, seconded by Mr. Terrell to go into executive session not to exceed 10 minutes to receive Item 9. written request of Sandra E. Johnson, Parent to review student assignment in East Feliciana Parish Schools.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent during vote: Board Members Matthews and Harrell.

Board Member Matthews rejoined the meeting during the executive session.

Motion by Mr. Terrell, seconded by Miss Matthews to return to regular session.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent during vote: Board Members Harris and Harrell.

Board Member Harris rejoined the meeting at this time.

Motion by Mr. Terrell, seconded by Mr. Brooks to authorize Sandra E. Johnson, Parent to enroll her student at East Feliciana High School on Probationary Status, her student must attend summer school, be placed on Probationary Status for the 1st Semester and pass periodic drug testing.

Board President Bradford then asked for any public comment before a vote is taken on this motion. Receiving none, Board President Bradford then proceeded with the vote. All yeas. The motion carried. Absent during vote: Board Members Harris and Harrell.

There being no further business to come before the Board, a motion for adjournment by Mr. Terrell, seconded by Mr. Brooks, prevailed until the next regular meeting unless called into special session by the President.

DOUGLAS BEAUCHAMP, JR.,
SECRETARY-TREASURER

MICHAEL RAY BRADFORD,
PRESIDENT