



Addendum #02

PROJECT: Schoolcraft New Elementary

BID PACKAGE: 01

DESIGN PROFESSIONAL: TMP Architecture
Project #20015

CONSTRUCTION MANAGER: Triangle Associates, Inc.
Project #1-20005-0A

Addendum No. 02

Date Issued: 6/07/21

Drawings Issued: None

Specifications Issued: None

Documents Issued: Advertisement for Bids
Instructions to Bidders
Proposal Form

REVISIONS AND CLARIFICATIONS

1. REVISED BID DUE DATE:

All proposals are due on ~~Thursday June 17, 2021~~ **Tuesday, June 22, 2021 (Add #02) at 2:00 pm** the (Due Date) at Schoolcraft Community Schools, 551 East Lyons St., Schoolcraft, MI 49087. All proposals received on or before the Due Date will be publicly opened.

2. Due date for RFIs and Substitutions requests has **NOT changed.**

Bidder Requests for Information ("RFI") and Substitution requests shall be submitted to the office of the Construction Manager, Triangle Associates, Inc., at 3769 Three Mile Road NW, Grand Rapids, MI 49534. E-mail Ken Pitchford at kenp@triangle-inc.com. The last day to submit is end of day 06/10/2021.

All bidders are to incorporate these revisions into their proposals and to acknowledge receipt of this addendum where requested on TMP Architecture or Construction Manager are non-binding and that only published addenda shall be honored.

RESPECTFULLY SUBMITTED:

TRIANGLE ASSOCIATES, INC.

Distribution: ALL BIDDERS

File: 1-20005-0A



Advertisement for Bids

OWNER: Schoolcraft Community Schools

PROJECT: Schoolcraft New Elementary

BID PACKAGE: 01

DESIGN PROFESSIONAL: TMP Architecture
Project #20015

CONSTRUCTION MANAGER: Triangle Associates, Inc.
Project #20005-0A

05/21/2021

TO: Potential Contractors

SUBJECT: ADVERTISEMENT FOR BIDS

The Owner is soliciting proposals for qualified bidders to perform work on various portions of the project. Triangle Associates, Inc. is the Construction Manager for the Owner under an Adviser Agreement. Specialty contractors are being solicited at this time for the following:

Site/Building	Roofing	Elevators
Earthwork/Utilities	Aluminum, Glass & Glazing	Fire Protection
Asphalt Paving	Drywall & Interior Trades	Plumbing
Concrete	Flooring	HVAC
Concrete Polishing	Terrazzo (as Alternate)	Testing & Balancing
Fencing	Wood Flooring	Low Voltage Cabling
Landscaping/Irrigation	Painting & Wallcovering	Electrical
Masonry	Lockers	Tennis Court Surfacing
Structural/Misc. Steel	Food Service Equipment	
General Trades	Athletic & Gym Equipment	
Metal Wall Panels	Bleachers	

PROPOSALS ARE DUE

All proposals are due on ~~Thursday June 17, 2021~~ **Tuesday, June 22, 2021 (Add #02) at 2:00 pm** the (Due Date) at Schoolcraft Community Schools, 551 East Lyons St., Schoolcraft, MI 49087. All proposals received on or before the Due Date will be publicly opened.

PRE-BID MEETING

A pre-bid meeting for this bid package will be held on Thursday June 3, 2021 at 10:00 am utilizing a Zoom video conference call. Zoom link is: <https://us02web.zoom.us/j/4890236249> All bidders are encouraged to visit the jobsite.

Prevailing wages do not apply to this project.

Payment and Performance Bonds are Required.

BID DOCUMENT AVAILABILITY

Bid documents will be available for electronic download through SmartBid. Upon bid invitation a hyperlink will be provided to access project documents. All addenda will be uploaded SmartBid and notifications will be sent to all prospective bidders.

Bidders shall be responsible for ALL documents and cost of printing and shipping of plans/specs associated with Bid Package #01 found on the SmartBid.

Refer to the Instructions to Bidders in the Project Manual for complete bidding information.



Instructions to Bidders

OWNER: Schoolcraft Community Schools

PROJECT: Schoolcraft New Elementary

BID PACKAGE: 01

DESIGN PROFESSIONAL: TMP Architecture
Project #20015

CONSTRUCTION MANAGER: Triangle Associates, Inc.
Project #20005-0A

PREPARATION OF BIDS

- A. Proposals shall be made on the Proposal Forms provided by Triangle Associates, Inc. that are included in the Project Manual. Each proposal should clearly indicate the Work Category being submitted. Separate proposals are required for each Work Category. Combined proposals will be considered provided that each Work Category is individually quoted.
- B. Proposals shall be signed with name and title typed below the signature. Where the Bidder is a corporation, proposals must be signed with the legal name of the corporation followed by the name of the state of incorporation, the legal signature of an officer authorized to bind the corporation to a contract, and sealed with their corporate seal.
- C. The Bidder must satisfy themselves of the accuracy of the Work items in the Bid documents by examination of the site and review of the plans and specifications including addenda. After Proposals have been submitted, the Owner or Construction Manager is not responsible for any misunderstanding concerning the quantities of work, conditions, or nature of the work to be done.
- D. The Bidder is responsible for inspecting the site and for reading and being thoroughly familiar with the Bid Documents. The failure or omission of the Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation in respect to his Proposal.

BID SUBMITTAL

- A. All proposals shall be submitted within sealed, opaque envelopes in triplicate (3).
- B. Clearly identify on the cover of the envelope with the following information:
 - 1) Project name, bid package number, and work category quoted
 - 2) Name and address of Bidder
- C. Proposals are to be deposited at Schoolcraft Community Schools, 551 East Lyons St., Schoolcraft, MI 49087, Attn: Rick Frens on or before ~~Thursday June 17, 2021~~ **Tuesday, June 22, 2021 (Add #02) at 2:00 pm**
- D. Proposals will be publicly opened. The Owner shall neither consider nor accept any Proposal received after the Due Date. All Proposals shall remain firm and may not be withdrawn for ninety (90) days after the Due Date.
- E. Telephone and electronic mail and/or facsimile proposals will not be accepted.

- F. Bidder Requests for Information ("RFI") shall be submitted to the office of the Construction Manager, Triangle Associates, Inc., at 3769 Three Mile Road NW, Grand Rapids, MI 49534. E-mail Ken Pitchford at kenp@triangle-inc.com. The last day to submit RFIs is end of day 06/10/2021.

BASIS OF SELECTION

- A. Bidders must include all labor rates, unit cost items, Proposal breakdowns, and all mandatory alternatives as listed in the specifications, as shown on the drawings, as listed in the Work Category descriptions, or as listed on the Proposal Form. Failure to comply with any requested information may be cause for rejection of the Proposal.
- B. In the event of a discrepancy between the written prices quoted on the Proposal Form and those quoted in figures, the words shall control. The prices are to include the furnishing of all labor, materials, equipment, tools, management, supervision, insurance, taxes, and all other services necessary and proper for the completion of the work in accordance with all requirements of the contract documents.
- C. The Owner reserves the right to accept or reject all or any portion of a bid, and is not bound to accept the low bid. A bid may be rejected, if not accompanied by a required bid security or by other data required by the Bidding Documents, or which is in any way incomplete or irregular. The Owner shall have the right to waive informalities or irregularities in a bid received, and to accept a bid which, in the judgment of the Owner is in their best interest.
- D. Bidders will be required to attend a post-bid interview the week of June 21, 2021.
- E. Each Bidder shall be prepared to present evidence of experience, qualifications, and financial ability to carry out the terms of the contract by completing Triangle's Contractor/Supplier Qualification Statement and submitting it to Triangle within 24 hours of the Due Date or no later than time of post-bid interview. A copy of the qualification form is provided herein as part of Triangle Associates, Inc. Forms and is also available on Triangle's website.
- F. Successful Bidders shall be awarded on the basis of 1) compliance with requested schedule, 2) lowest responsive proposal, and/or 3) in the best interest of the Owner.

SPECIAL BIDDER INSTRUCTIONS

- A. Approved substitutes will be considered provided prior approval is received. (See section 01631 for complete description.)
- B. Each Proposal should include Michigan Sales & Use Tax. Bidders are to include all other applicable use taxes and other federal, state and local taxes, as may be applicable.
- C. Combined Proposals will be considered for **multiple Work Categories**. The following rules pertaining to bidder instructions, as well as subsequent contract administration, shall apply.
1. Separate proposals are required for each Work Category. Combined Work Category proposals will be considered provided each Work Category is individually quoted.

INTERPRETATION OF DOCUMENTS

- A. Should the Bidder find omissions or discrepancies in the Bid documents, the Bidder should notify Triangle at once so TMP Architecture may issue an addendum.

- B. Every request for an interpretation shall be made in writing, addressed and forwarded to Triangle. Unless modified or clarified by written notice or addenda, the Bid Documents remain in force.
- C. No oral interpretations shall be offered to the Bidder as to the meaning of any part of the Bid documents. Every request for an interpretation shall be made in writing and addressed and forwarded to Triangle. Unless modified or clarified by written notice or addenda, the contract documents remain in force.

MODIFICATION AND WITHDRAWAL OF PROPOSAL

- A. Bidders may withdraw their Proposal at any time prior to the Due Date, but may not resubmit them. No Proposals may be withdrawn or modified, and shall remain firm for a period of ninety (90) days following the Due Date.

CONTRACT TIME

- A. All Bidders submitting Proposals shall be responsible for providing all materials, equipment and labor necessary to maintain job progress to achieve specific dates of partial and substantial completion as noted in Triangle's *Preliminary Project Schedule* "attached herein" and considered to be a part of the Bid Documents

BONDING

- A. Each Proposal shall be accompanied by Bid Security, in the form of a Bid Bond, certified check or money order, in the amount of not less than five percent (5%) of the Bidders Base Bid. If a Bid Bond is posted, it shall be from a surety qualified to do business in the State of Michigan. The attorney-in-fact who executes the Bid Bond on behalf of the surety shall attach to the Bid Bond a certified, current copy of its Power of Attorney. In the event a certified check or money order is submitted, it shall be made payable to the Owner and the Owner is not responsible for any interest earned thereon. The amount of the Bid Security shall be forfeited to the Owner as liquidated damages, and not as penalty, in the event the Bidder fails to enter into the awarded contract with the Owner, or fail to furnish such performance and payment bonds and insurance certificates required under the Bidding Documents.
- B. The successful Bidder shall provide a Performance Bond and Payment Bond each with limits of 100% of the contract sum. Bonds shall name the Owner as obligee. Bonds shall be secured from surety bond companies licensed to underwrite within the State of Michigan, shall be included on the United States Department of Treasury's most recent Listing of Certified Surety Companies (Circular 570), and shall currently hold a rating of A- or better from the A.M. Best Company. Both form and substance shall be subject to the review and approval of the Owner and Construction Manager. When requested, Bidders shall indicate the name and address of their bonding company and agent. Bidders shall include the cost of Performance Bond and Payment Bond in their base bid.

INSURANCE

- A. Successful Bidders are responsible for the deductible to any claim by them against the Owner's Builders Risk Policy. The deductible for the Owner's Builders Risk is Five Thousand dollars (\$5,000.00)

CONTRACTOR AGREEMENT

- A. The form of agreement shall be AIA Document A132 - 2009 Edition *Standard Form of Agreement Between Owner and Contractor*, which is included for reference. The successful Bidder shall

execute the agreement within seven (7) days following its receipt of the agreement from the Owner (the "Agreement")

- B. The scope of each contract shall be defined by the various Work Category Descriptions as published unless otherwise modified in the Agreement. No other exclusions or prior modifications will be acknowledged whereby the Agreement shall finalize and therefore supersedes any previous exclusions or modifications identified in the submitted Proposal Form.

GENERAL

- A. The Bid documents contain the provisions required for the construction of the Project. Information obtained from an officer, agent, or employee of the Owner or any other person shall not affect the risks or obligations assumed by the successful Bidder or relieve him from fulfilling any of the conditions of the Agreement.
- B. The successful Bidder shall comply with all applicable laws, ordinances, and the rules and regulations of all governing authorities having jurisdiction over the construction of the project, and all policies, procedures, rules, and regulations of the Owner and Construction Manager.
- C. The successful Bidder shall comply with any special safety provisions required by the Owner, Triangle Associates, Inc., and Design Professional.
- D. Reference Supplemental Conditions, Section 00800, subparagraph 11.1 for Contractor's Liability Insurance Requirements.
- E. Reference Division 1, Section 01631, Product Substitutions for proposed substitutions.
- F. Insurance Policy Types and Limits required by owner to be procured/maintained by successful Bidder.
- G. Approved Substitutes will be considered provided they are submitted to and approved by the Design Professional and Construction Manager prior to the Due Date. In order to be considered, Substitution Request Forms must be submitted to the Design Professional and Construction Manager no later than EOD 06/10/2021. A copy of the Substitution Request Form is included in Specification Section 01631- Product Substitutions.

END OF SECTION



Proposal Form
Schoolcraft Community Schools
Schoolcraft New Elementary
BP #01

To: Schoolcraft Community Schools
551 East Lyons St.
Schoolcraft, Michigan 49087

ATTN: Rick Frens

Due Date: ~~June 17, 2021 at 2:00 pm~~ **June 22, 2021 at 2:00 pm (Addendum #02)**

(Bidder's Company Name)

hereinafter called "Bidder", does hereby agree to construct the following scope of work at the prices stated below.

WORK CATEGORY # and TITLE _____

ADDENDA

The Bidder acknowledges receipt of the following addenda and has included those provisions in the fixed price:

Addendum # _____, dated _____ Addendum # _____, dated _____

Addendum # _____, dated _____ Addendum # _____, dated _____

TOTAL BASE BID INCLUDING PAYMENT AND PERFORMANCE BONDS

\$ _____
(in figures)

_____ Dollars
(written in words)

COMBINED WORK CATEGORIES:

As an alternative to the individual proposals referenced herein, this Bidder hereby proposes the following Combined WORK CATEGORIES for the following combined prices:

WORK CATEGORY NUMBERS AND TITLES: _____

TOTAL COMBINED PROJECT BID INCLUDING PAYMENT AND PERFORMANCE BOND: \$ _____

MANDATORY ALTERNATIVES (See Specification Section 01 2300)

1. Alternate 1 - Entry Drive

Extend entry drive connection as indicated on Civil drawing C2.0.

ADD/DEDUCT \$ _____

2. Alternate 2 - Fire lane material change.

Fire lane cross section material change as indicated on Civil drawing C2.1 and C5.0.

ADD/DEDUCT \$ _____

3. Alternate 3 - Swing gate in lieu of sliding gate.

Provide swing gate in lieu of sliding gate as indicated on Civil drawing C2.1.

ADD/DEDUCT \$ _____

4. Alternate 4 - Skylights:

Provide translucent skylights as indicated on drawings.

ADD/DEDUCT \$ _____

5. Alternate 5 - Polished Concrete:

Provide polished concrete floors in Restrooms B113, B115, B105, B108, B106 in lieu of floor tile.

ADD/DEDUCT \$ _____

6. Alternate 6 - Terrazzo Flooring:

Provide terrazzo flooring in lieu of polished concrete at all locations indicating polished concrete finishes.

ADD/DEDUCT \$ _____

MANDATORY UNIT PRICES (See Specification Section 01 2200 for complete descriptions)

- | | |
|---|----------|
| 1. Supplemental Excavation, Satisfactory Soil Fill – per cubic yard (CIP) | \$ _____ |
| 2. Supplemental Excavation, Engineered Fill – per cubic yard (CIP) | \$ _____ |
| 3. Furnish and install Top Soil – per cubic yard | \$ _____ |
| 4. Concrete curb & gutter - per linear foot | \$ _____ |
| 5. Furnish and install base coat Asphalt – per ton | \$ _____ |
| 6. Concrete Paving (4" path) – per square foot | \$ _____ |

- | | |
|--|----------|
| 7. Concrete Paving (6" path) – per square foot | \$ _____ |
| 8. Bituminous Paving (Standard-duty) – per ton | \$ _____ |
| 9. Bituminous Paving (Heavy-duty) – per ton | \$ _____ |
| 10. Hydro Mulch – per square foot | \$ _____ |
| 11. Over excavation of unsuitable soils – removed from site
per cubic YD (CIP) | \$ _____ |
| 12. Remedial floor coating per SF | \$ _____ |
| 12. Provide interior foundation at shallow depth in lieu of 3'6" below
grade per LF | \$ _____ |

MANDATORY BREAK OUT PRICES (See Work Category Descriptions for complete descriptions)

- | | |
|---|----------|
| 1. WC 035 Concrete Polishing: Floor Protection breakout price | \$ _____ |
| 2. | \$ _____ |

VOLUNTARY ALTERNATES

Voluntary alternates are encouraged and will be considered provided all effects and related costs are incorporated herein. Provide a brief description below with a more detailed description, product brochures, and other qualifying documentation attached.

- | | | |
|----|------------------|--|
| 1. | _____ | Brief description with attached detail |
| | ADD/DEDUCT _____ | Dollars \$ _____ |
| 2. | _____ | Brief description with attached detail |
| | ADD/DEDUCT _____ | Dollars \$ _____ |
| 3. | _____ | Brief description with attached detail |
| | ADD/DEDUCT _____ | Dollars \$ _____ |

PROPOSAL QUALIFICATIONS/CLARIFICATIONS

CHANGE ORDER WORK

For revisions to the contract (exclusive of alternates & contract unit prices), the contractor agrees to the following mark-ups for overhead and profit:

- | | |
|-----------------------|-----------------------|
| a. Direct Labor | _____ % (maximum 10%) |
| b. Direct Material | _____ % (maximum 10%) |
| c. Subcontracted Work | _____ % (maximum 05%) |
| d. Equipment Rental | _____ % (maximum 05%) |

PROJECT SCHEDULE

The contractor has reviewed the overall project schedule and the special coordination, sequencing, restrictions and scheduling of their individual work category and does hereby accept and will commit all resources necessary to meet these schedules or otherwise commits to following schedule modifications:

FAMILIAL RELATIONSHIP DISCLOSURE:

I hereby disclose any familial relationship that exists between the owner or any employee of _____ (Company Name) and any member of the board, intermediate school board, or board of directors, or the superintendent of Schoolcraft Community Schools.

IRAN ECONOMIC SANCTIONS ACT:

As required by the State of Michigan Public Act 517, I hereby certify that

_____ (Company Name)

_____ (is or is not) an Iran linked business.

Authorized Signature (applies to Familial Relationship Disclosure and Iran Economic Sanctions Act):

(Contractor)

Notary Public

State of Michigan

County of _____

This aforementioned familial disclosure and Iran Economic Sanctions Act was acknowledged before me on the _____ day

of _____, 2020, by _____

_____, Notary Public
_____, County, Michigan

My Commission Expires: _____

Acting in the County of: _____

RESPECTFULLY SUBMITTED BY

Company: _____
(Legal name)

which is organized and exists under the laws of the State of Michigan as "a Corporation",

"a Partnership", "a Limited Liability Company", "an Individual". (Circle one).

Address: _____

Phone Number: _____ Mobile Number: _____

Email address: _____

The undersigned hereby attests that this proposal is in compliance with all related bidding/contract documents.

Authorized Signature: _____

Date: _____

Name & Title: _____

Show seal below if contractor is a corporation.

If different from above, please provide primary contact information

Name _____

Phone _____

Email _____

**CONTRACTOR
LABOR RATE BACKUP SHEET**

- A. The following rates, once accepted by the owner will be applied to bulletins, directives, field orders and subsequent contract modifications.
- B. This cost should not include overhead or profit
- C. The hourly rate should include all taxes, insurance and fringes.

Project Name: Schoolcraft New Elementary

Owner: Schoolcraft Community Schools

Design Professional: TMP Architecture

Submitting Contractor: _____

Date: _____

Trade Classification: _____ **Hourly Rate:** \$_____/hour

Trade Classification: _____ **Hourly Rate:** \$_____/hour

Trade Classification: _____ **Hourly Rate:** \$_____/hour

Trade Classification: _____ **Hourly Rate:** \$_____/hour

Trade Classification: _____ **Hourly Rate:** \$_____/hour

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