

**LAKE FOREST SOUTH ELEMENTARY
PTO MEETING / General Member Meeting Minutes**

Tuesday, December 4, 2018

Meeting began at 6:09 p.m.

Attendees: Nicole Wright, Holly Vickers, Jennifer Scott, Melissa Wright, Anita Williams, Tiffany Thompson, Karen Thompson, Connie Harrington, Dana Barlow, Krista Gallo

Executive Board

President: Krista Gallo

Vice President: Jennifer Zeroles

Co-Treasurers: Holly Vickers

Corresponding Secretary: Amanda Wills

Recording Secretary: Dana Barlow

Administrators: Clifford Owens & Nicole Wright

Secretary's Report

- Nicole Wright made a motion to accept the meeting minutes from November 13, 2018. Motion was seconded by Jennifer Scott.
- Motion passed to accept the meeting minutes from November 13, 2018.

Treasurer's Report

- An itemized report up to December 4th was passed out to those in attendance.
- Our balance as of November 13, 2018 is \$7,547.30.
- Nicole Wright made a motion to accept the Treasurer's Report. Motion was seconded by Jennifer Scott.
- Motion passed to accept the Treasurer's Report.

Principal's Report

- Interim reports will go out December 7th.
- LF South Winter Concert is December 11th 6 p.m. at LF High School.
 - Advised to arrive early due to limited parking.
- December 10th-14th will be the Holiday shop. Volunteer forms have been received. An alternative plan for the volunteers on the 10th and 11th will be implemented due to Chorus rehearsal on those days.
- December 21st will be the presentation of the gifts to the students. Ms. Manfredi will be working on Thank you cards to the t-shirt sponsors during Art. The pie event will also happen during this assembly.

Old Business

- The Yankee Candle back order items have been received and delivered with no major hiccups.
- Penny wars ended but the results have not been tallied. The results will determine who gets “pied” on December 21st.
 - \$1,500 Raised = One student from each homeroom and One teacher per grade can PIE Ms. Wright in the face.
 - \$2,000 Raised = One student from each homeroom and One teacher per grade can PIE Ms. Wright & Mr. Owens in the face.
- The bracelet sales have been good and there are still more left for purchase.

New Business / Open Discussion

- Penny Wars has ended. Holly inquired to see if anyone was aware of bank with coin machine that separated the totals by coin. The closest bank is in Dover. Krista volunteered to take the change to the bank if needed.
- Mid Winter Vacation is December 24th-January 1st.
- Carnations will be available for sale at the December 11th winter concert. The number of flowers ordered and cost is TBD based on the previous sales and availability of the carnations.
- The Holiday Shop will be the week of December 10th – 14th volunteers are needed Wednesday – Friday.
- Family Fun night will be December 14th and we will have candy cane bingo. Hot chocolate, cookies and popcorn will be available. Santa will be there!
- PBS movie event will be December 21st (2 train tickets). Students who have been on green or blue will be allowed to wear PJ's
- The next PTO Meeting will be Tuesday January 8th at 6 p.m.

Miscellaneous

- We have a PTO email that you can communicate with any questions or feed back you would like us to know. Lfspto@gmail.com
- There is a PTO group on the Remind App. You can text @8fb74f to 81010 to join the group.
- Child care will be provided for the families who are attending PTO meetings.

Adjournment

- Nicole Wright made a motion to adjourn. The motion was seconded by Holly Vickers.
- Motion passed to adjourn meeting at 6:28 p.m.
- Meeting minutes were taken by Dana Barlow.