

Lake Forest East Elementary PTA Meeting Agenda
Thursday, November 29th, 2018

Welcome! Thank you for joining us!

Principals Report-Mr. Brown—Lake Forest East received the exceeds expectations banner (1 of only 40 in the state). We are ready for the sports show and the Thursday night Winter Concert. Mr. Brown recommends the Clever App for students to use Freckle and Dream Box, which are aligned with students' instructional pathways.

Treasurers Report- Balance for October- \$6,583.74

Box Tops and update on grants- Megan Bever—A check for \$408.30 is coming from box tops received from end of last year through the beginning of this year.

Old Business- Parent teacher conferences were last week and Suzanne made an amazing meal for the teachers. The teachers loved and appreciated it so much. Next meal needed Feb 4th. Suzanne to work up a budget and meal plan.

New Business-

Sports/Craft show- The Sports and craft show is coming up this Saturday and we have a bunch of items for sale and auction. We also currently have 18 vendors signed up. We were able to find a food truck for the event and they will offer hot dogs, hamburgers and beverages. Megan and I will be at the event helping out with auction notes and vendors.

Holiday Shop- The holiday shop will run Tuesday December 11th - Thursday December 13th from 9 - 12:45. Teachers signed up for the dates and times they wanted. We just need to make a flyer and send it home to parents along with the envelopes for students to shop. I have a sample letter from the holiday shop if anyone can use that to go off of and make a flyer for us that would be great. Patty is working on contacting the high school to see about getting some student help during that time. If anyone else is available to help out let me know.

Memberships- Trisha is working on getting all of our members uploaded onto memberhub so we can get a check sent out to cover our state dues asap.

Playground and umbrella needs—Some playground equipment and umbrellas on the picnic tables needs to be fixed or replaced. Prices for needed work can be submitted for approval.

Fundraisers—Sarah is working on getting our next Yankee Candle fundraiser out to run from February 6th through February 25th. The profit will be 40% from this fundraiser and there will be prizes for sales. We will be planning another Restaurant Night in March. We need to explore restaurant options and profit returns.

STEM Night—We discussed the possibility of having a STEM night in the Spring. We are looking at the price of STEM kits and organizing an event.

Classroom Supplies—We have designated a budget of \$150.00 for having supplies on hand as needed for classrooms. We are looking at the best places to purchase supplies.

Yearbook Sponsors—We are going to try again in January to find businesses willing to sponsor our upcoming yearbook. We have lowered the price to \$50 to have a business card included, \$100 for a larger spot. We should send thank-you letters to our sponsors.

Spirit Wear—We discussed how to have Spirit Wear available for purchase throughout the year, not as a profit to the PTA, but as an opportunity for our students. Eventually it would be good to have an option available online.

Next Meeting January 24th at 6 pm hope to see you there!

Thank you all for your time and if you have any questions or suggestions please feel free to email us at anytime at lakeforesteastpta@gmail.com