

Lake Forest East Elementary PTA Meeting Agenda
Thursday, October 25th, 2018

Welcome and Introductions. Thank you for joining us!

In Attendance: Sarah Sze, Suzanne Bullard, Megan Bever, Trisha Smith, Jill Watson, Anisa Monforte, Christa Smith, Mr. Brown, Wendy Scott

Principals Report-Mr. Brown thanked all those that helped with Fall Ball which was a success, especially Mr. Thomas and Mr. Kircher. We had record attendance at 503. In planning for the Sports Memorabilia event, the sports side is good, but the craft side needs planning. To be a vendor it will cost \$20 per table. The PTA needs to meet with Mr. Brown to plan the craft side of the event. There was a Safety meeting where it was suggested that the school works on video surveillance, closing the other office door, and placing another door in the fence that is unlocked.

Treasurers Report- Anisa Monforte

Balance for September- \$3,071.48

After the recent fundraiser and Fall Ball, we should have \$6,583.74 at months end. The profit on Fall Ball was \$550.27. The profit on Mixed Bags/Cups was \$2,438.60.

Box Tops- Megan Bever

We are considering a raffle next time, and possibly a cereal party to the class that brings in the most Box Tops

Fundraiser Update- Sarah Sze

Delivery of the items should happen the first week of November. Distribution will happen after school in the school gym after the items are received.

Old Business-

Fall Ball was a success. Thank you to all of the parents and staff who volunteered!

New Business-

Restaurant night at Frederica Pizza and Pasta House will be Wednesday, November 7th. Christa is working on getting a flyer out. It will be all day and includes take out or dining in. We will be making 15% off the sales that day.

Parent teacher conferences are coming up on November 19th and Suzanne and Megan are in the process of looking into ideas on food for the staff. The PTA has decided to make a Potato/Salad Bar for the 42 staff. It will be set up at 4:00 PM for a start time of 4:30 PM. Help will be needed for set-up and clean-up, crockpots, and somebody to purchase the beverages.

It was mentioned in the past and on surveys that people would like to have honor roll assemblies. Also the teacher surveys mentioned PTA helping with field trips and classroom supplies. Is this something we want to do and how do we go about it if so? We discussed possibly giving each grade leader a set amount to help with field trips. It was suggested to have a stock of the following for teachers to use as needed: hand sanitizer, Clorox wipes or similar, and tissues. We will reach out to the school's cleaning company and find a place to keep the supplies. We discussed having an Honor Roll assembly each quarter or at the end of the year during PLC (each grade a different day), which would include certificates and ice cream coupons. Parents would be invited. Some of the challenges would be for parents with multiple children at the school and how to manage making it to multiple assemblies, and how to determine certificates for kindergarteners. Also, 2nd and 3rd graders do receive certificates from their teachers. It might be helpful to see how the other elementary schools handle doing Honor Roll.

Sports Memorabilia- Are we supposed to work on getting vendors and what else is needed for that event?

We have had quite a few people show interest in spirit wear. Is this something we should look into offering? We plan on looking into how this might work and talking to Betsy.

The holiday shop will be coming up in December and we will need volunteers during the day December 11-14. We plan on using our blast list to request volunteers. We could also ask for High School students' help. We will need a flyer to hand out to all students and a chart for teachers to sign up to bring their students to the shop (Patty may have a chart from previous years).

We love to hear everyone's thoughts and ideas so if you have any let us know email us anytime at lakeforesteastpta@gmail.com

Next Meeting will be Thursday November 29th, 2018 at 8:15 am

Thank you all for coming!