1.0 Opening Business:

1.1 Board meeting was called to order at 3:01 p.m.

Present: Tom Brogden, Krista Enos, Michael Ervin, Eric Rein, Gail Kemp, Dan Salas, Ryan Wood

Absent: None

1.2 Pledge of Allegiance.

2.0 Mr. Wood motioned for the approval of the December agenda with the discussion item 4.2 Distribution of the Audit Report added. Mr. Brogden seconded. The board approved.

3.0 Communications/Reports

3.1 Mr. Brogden wished the board a Happy Holiday.

3.2 Principal’s Report

1.0 Mr. Ervin presented the board with a chart that breaks down monthly enrollment by grade level. There are 162 students currently enrolled. Mr. Ervin shared that HomeTech will be budgeted at 139 ADA instead of 130 ADA. The deficit spending caused by the $246,879 retirement employee benefits has brought on this necessary change.

2.0 The Multi-Tiered System of Supports grant has been submitted and approved. The $25,000 should be available to use in December. This money should be used in support of the students attending the school. Mr. Ervin will attend 3-4 days of training regarding the different support systems that are available.

3.0 Mr. Ervin invited the board to attend the Charter School Board Governance Training held on January 8th in Redding.

4.0 Discussion Items

4.1 The board presented Mr. Wood with a plaque thanking him for the time he spent as a member on HomeTech’s board.

4.2 Mr. Ervin distributed the 2016-2017 audit report to the board members. The auditors discovered two findings regarding payroll discrepancies from two years ago. Tina Hamm was overpaid around $1200 and Gail Kemp was underpaid around $300. This item will be placed on the January board agenda.

5.0 Action Items

5.1 HomeTech would like to hire for a new position using the funds from the Multi-Tiered System of Support Grant. The position would include supervision of students, entering data, and referrals. Marion Gorr has been
interning at HomeTech by providing assistance to Mrs. Ervin and Mrs. Walburn; the new position may help continue that support. There is no job description made at this time. The new employee would work from 10:00 a.m.-2:00 p.m. Monday-Thursday for $15.00 an hour. Mr. Salas motioned for the consideration and approval of the MTSS Grant position. Mr. Rein seconded. The board approved.

5.2 Item 5.2 has been tabled until more bids can be obtained.

5.3 Travis Haskill presented the first interim budget to the board. The budget is based on 142 ADA. HomeTech should have a reserve fund balance of $65,000 or 5%. The surplus projection end year is around $94,000. Travis advised HomeTech to take into consideration the impact of the new Achieve High School opening, STRS/PERS rate increases and step/column increases for staff. Mr. Ervin contacted a company in Oregon regarding the Prop 39 funds and using it towards our HVAC system. A plan must be approved by February 2018 or the Prop 39 money will go away. Mr. Haskill shared that the capital asset expenditures will depreciate over a life of 10 years.

6.0 Mr. Salas motioned for the approval of the item listed under the consent agenda. Mr. Wood seconded. The board approved.

7.0 The board would like to thank our parent volunteer for cleaning the campus. Mr. Ervin will check with the Boys & Girls Club regarding improvements to the garden area.

8.0 The next regular meeting is scheduled for January 22, 2018 at 3:00 p.m.

Adjourned 4:18 p.m.

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Danielle Reinolds