

LAKE FOREST BOARD OF EDUCATION	Last Reviewed: May 13, 2021
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PRESS RELEASES, CONFERENCES, AND INTERVIEWS

All news released by the Lake Forest Board of Education will be communicated by the Board President, Superintendent, or designee at the Board President's direction. Every effort will be made to provide all available media outlets with such releases. No individual Board member will issue news releases without the prior approval of the Board President or majority of the Board.

The Superintendent, or designee, must first approve all media releases coming from the Central Business Office prior to their submission to any media source.

Building Administrators may release educational information concerning their schools to the media, or may send such releases through the office of the Superintendent. Appropriate Central Business Office staff must verify all statistical information to ascertain its validity.

The Board President/designee and the Superintendent/designee represent the official District position. Either may grant interviews commenting on District policy and indicating the Board's position with regard to specific information.