

LAKE FOREST BOARD OF EDUCATION	Last Reviewed: January 25, 2024
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STUDENT FUNDRAISING ACTIVITIES

The Lake Forest Board of Education recognizes that local, state and federal funding supporting the operation of the schools is not always sufficient to support a broad range of student needs and experiences. Therefore, fundraising by classes, clubs, parent organizations and booster groups will be a part of any school year.

It is the purpose of this policy to provide guidelines for student participation in fundraising activities. The following general guidelines apply to fundraising by student organizations:-

1. All student fundraising activities must be approved in advance by the Building Administrator, before the activity is announced to students or families.
2. Student fundraising activities must be supervised by a Building Administrator, teacher or activity advisor.
3. The activity must be one in which schools and students may appropriately engage, and must not subject the schools, students, or their families to unnecessary risk or responsibility. In the event there is a question regarding the appropriateness of a proposed activity or the proposed fundraising activity is one that is new to the school system, the Building Administrator shall consult with the Superintendent, or designee.
4. Teachers or advisors will inform students of the activity's purpose, the intended use of receipts, and the expectations given to students for participation.
5. Participation by students shall be voluntary.
6. Funds raised are to be used to benefit students, enhance the quality and relevance of education, and contribute to the development of responsible citizens.
7. Donations to a program cannot be used to benefit a specific individual.
8. Any fundraising activity will not encroach upon the instructional day for greater than 90 minutes, should not compete with other school groups for events held at the same time and will increase the opportunities for students to participate without pressure or division. To make certain of this, each school must maintain a calendar of fundraising events that will permit the efficient planning and scheduling of fundraising around the Lake Forest School District and reduce the potential for competing events between school groups. Calendar updates will be provided to the Superintendent's office on a monthly basis.
9. In the interest of student safety, activities involving door-to-door solicitation by students are prohibited. Such sales should be made through networks of family, friends and through identifying cooperative workplace partners.