

East Central Educational Service Center

Connersville, Indiana

Serving School Corporations and Associate Members in 14 Counties



POSITION: Instructional Specialist (2 positions available)

PURPOSE:

The Instructional Specialist position is grant funded for two years to consult with member school districts in identifying and implementing strategies for learning recovery. This position will focus on goal setting with districts, identifying and building community partnerships, and creating additional collaborative opportunities for the 14 county region. Renewal of the position beyond two years will depend on the effectiveness of the project.

MINIMUM QUALIFICATIONS:

- Licensed teacher
- 5+ years of classroom/building experience
- Exceptional presentation skills
- Skilled using instructional technology
- Life-long learner and self-starter
- Collaborative, creative and innovative
- Highly organized with the ability to communicate effectively

PREFERRED QUALIFICATIONS (not required)

- Specialized expertise (may include literacy, math, dual credit, or work based learning)
- Experience as an instructional coach
- Master's Degree or higher
- Previous demonstrated success in grant writing/monitoring
- Previous experience in identifying and measuring SMART goals

PERFORMANCE RESPONSIBILITIES:

- Assist in the development/monitoring of ECESC grant implementation
- Assist with financial components of grant implementation as needed
- Consult with various district leaders to aid in individualized plans
- Assist districts in data collection and interpretation of data
- Lead professional development as aligned with grant needs and individual expertise
- Actively pursue growth opportunities for the ECESC
- Remain current in the latest educational research
- Assist and coordinate collaboration events (current and future including reading specialist network, instructional coaches network, media specialist network, and others as identified as a need by districts)
- Travel on-site to school districts
- Collaborate effectively with identified partners (Ball State University, Ivy Tech, IU East, Bowen Center, Fayette County Economic Development) and pursue new partnerships
- Serve as a coordinator for relationships between listed partners and school districts
- Perform other related duties as assigned
- Report to ECESC Executive Director

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Salary Package

195 day contract (requires summer dates)

\$65,000-\$75,000 salary range, dependent upon qualifications

Medical Insurance Contribution

Qualification for TRF

Mileage reimbursement to school districts and events

Flexible working environment (a balance of main office/remote/onsite for districts)

Date Posted: June 2 until filled

Start date: Target date of July 1 or until filled

Contact information:

Katie Lash, Ed.S.

Executive Director

klash@ecesc.k12.in.us

765-825-1247

Interested individuals should apply at this link: <https://forms.gle/eLZZ98MQfCFSwfrF9>

In addition to completing this form, submit a current cover letter and resume to klash@ecesc.k12.in.us.