

2021 College Place **FREEDOM** Festival

Vendor Application

Sunday, June 27 from 6:00—10:00 PM College Place High School
(Note: Space is limited, not all applications guaranteed)

PRINT OR TYPE CLEARLY— COMPLETE ALL SECTIONS

Name of Applicant / Primary Contact _____

Booth / Business Name _____

Address _____

Mailing Address (if different) _____

Phone # _____ Phone on Event Day _____

Email _____ Website _____

Type of Vendor Booth - check all that apply

☐ Food Truck* ☐ Food Booth* ☐ Produce ☐ Crafts ☐ Other _____

**Please include a copy of your Health Department Permit for this event.*

(Note: Electricity is not available at this venue.)

Provide a description of your booth and what you plan to offer:

2021

College Place FREEDOM Festival

Once your application is approved, a copy will be returned to you and payment will be due. Booth assignments will be made based upon the needs of the event. Returning vendors and CPM Membership Vendors will receive first priority in considering space availability.

Set up can begin as early as 3:00 PM and MUST be complete no later than 5:45 PM. All vendor vehicles must be out of the event area no later than 5:30 PM.

Vendors must remain open for business during the entire 6:00 to 10:00 event time. No early breakdowns.

Vendors are required to maintain their individual selling space in a clean, safe, and sanitary manner. Each vendor is responsible for keeping his/her booth space and display fixtures clean during the Event and for complete clean-up of their space at the close of the Event. This includes hauling away any trash that is generated in or around the booth and cleaning up any product debris left on the ground.

All vendors who wish to erect canopies (including umbrellas) at the Event are required to have their canopies sufficiently and safely anchored to the ground with **a minimum of 24 lbs PER LEG**, from the time the canopy is put up to the time it is taken down. Vendors must supply their own weights. Any vendor who fails to properly anchor his or her canopy will not be allowed to sell at the Event, unless that vendor chooses to take down and stow their canopy and sell without it.

Track restrooms will be open, and an additional sink units will be located in the vendor area. Detailed set up instructions will be provided the Wednesday before the event.

☐ Single Event Participant—\$20.00

☐ Farmer's and Artisans Market **Membership** Vendor—\$10.00 (**50% discount for members**)

I hereby release and forever discharge the City of College Place, Washington, College Place School District, and all volunteers from any responsibility, personal liability, claims, loss or damage arising out of, or in conjunction with my participation in the College Place Freedom Festival. All of the aforementioned entities shall be held harmless from and against any and all liabilities, suits, claims, damages, injuries and actions, theft, costs and expenses of any kind or nature of anyone whatsoever relating to premises due to or arising out of any act, negligence, or neglect of the vendor, or any of their guests. Vendors assume all liability for stand and products sold. By signing this application form applicant agrees to abide by all policies and rules, and all amended policies and rules for individual events, set forth in this application. Payment to vend at Freedom Festival is final. No refunds. Please check with the Walla Walla County Department of Health pertaining to prepared food regulations.

Signature _____ Date _____

Save PDF with the name of your business and submit to clerk@cpwa.us

Approved by Event Coordinator Y or N _____ Authorized Signature

Pay vendor fee to City of College Place, 625 S College Ave, College Place WA 99324.

Website: www.cpwa.us For information email: clerk@cpwa.us