

SOUTHEASTERN GREENE SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: VOLUNTEERS

ADOPTED:

REVISED:

	<p style="text-align: center;">916. VOLUNTEERS</p>
1. Purpose	<p>The Board recognizes the need for and the importance of citizen volunteers to assist the professional staff. Volunteers are not permitted to perform teaching duties; however, the Board does not recognize a need for daily classroom volunteer aides. This policy does not apply to paid aides, assigned as part of the individual needs of a student with disabilities.</p>
2. Delegation of Responsibility	<p>All activities involving a volunteer in the classroom must receive prior approval from the Superintendent. The Superintendent or building principal shall determine, at his/her sole discretion, whether volunteers are needed for the activity. The Superintendent shall make the appropriate recommendation to the Board for approval.</p> <p>Prior to the acceptance of any volunteer for service with the district, the Superintendent or building principal shall make reasonable effort to determine the suitability of the person to participate in the particular volunteer program. All volunteers must report to the building office prior to beginning any volunteer activity occurring during school hours.</p>
3. Guidelines	<p>Except as provided below a volunteer must provide satisfactory Act 34, Act 151 and Act 114 clearances prior to beginning the activity where the volunteer will be in close contact with students and/or dealing with students in an unsupervised capacity. A verified copy of the reports will be retained by the district. Volunteers assisting with students in large groups (dances, classroom parties, etc.) who are supervised by other staff members will not be required to provide Act 34, Act 151 and Act 114 clearances.</p> <p>Volunteers must be supervised by a building administrator at all times at the elementary level.</p>

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