

February 12, 2018

BOARD AGENDA
REGULAR BOARD MEETING
MIDWEST CITY – DEL CITY PUBLIC SCHOOLS
FEBRUARY 12, 2018
6:00 P.M.
MID-DEL BOARD OF EDUCATION, BOARD ROOM
7217 S.E. 15TH
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the Agenda

B. Vote to approve Minutes of the January 8, 2018, Regular Board Meeting.

C. Vote to approve the following items:

1. Monthly Financial

a. Treasurer's Report and Investment Report for month ending January 31, 2018

b. Encumbrances

c. Warrant Register

d. Lease Revenue

2. School Activity Funds

a. Transfers within Bank

b. New Account

3. Blanket Position Salary Reserves Report FY 2017-2018

D. Vote to approve out-of-state or overnight travel requests:

1. Brooke Guthery and Brandi York, Country Estates Elementary, attended the Leader in Me Symposium in Dallas, TX, on January 31 - February 2, 2018. Hotel to be paid by Title I, Project Code 511, with personal funds covering any other expenses. Registration is free to conference presenters. Confirmation

2. Carl Albert Middle School Vocal Music and Band to attend live performances and visit museums in St. Louis, MO, on April 26-28, 2018. Expenses to be paid by personal funds and donations.

3. Carl Albert High School Air Force JROTC and Del City High School Navy JROTC to hold a district Junior ROTC Summer Leadership course in Ft. Sill, OK, on May 29-June 1, 2018. Expenses to be paid by School Activity funds, Project Code 955; School District Allocated funds, Project Code 774; Head Quarters AFJROTC Summer Cadet Leadership Course funds; personal funds and donations.
 4. Abbey Charlow, Arletha Doolin, Craig Lewis, Teresa Widick, Alan Plemons, Cindi Stearns and Rick Mendenhall, Mid-Del Technology Center, to attend the College and Career Readiness Standards Networking Conference and High Schools that Work Staff Development Conference in Orlando, FL, on July 10-14, 2018. Expenses to be paid by Technology Centers That Work, Project Code 429, MDTC Co-Op, Project Code 032 and MDTC Operations, Project Code 419.
 5. Carl Albert High School Key Club to attend the Key Club District Convention in Dallas, TX, on April 12-15, 2018. Expenses to be paid by School Activity funds, Project Code 916-Key Club, Kiwanis organization if approved, personal funds and donations.
 6. Jarman Middle School to attend J & C Cheer Camp in Norman, OK, on June 15-17, 2018. Expenses to be paid by School Activity funds, Project Code 879-Cheer.
 7. Del City High School Student Council to attend the National Student Council Convention in Plymouth, MN, on June 21-28, 2018. Expenses to be paid by personal funds through Activity account and donations.
 8. Midwest City High School girls' basketball team to participate in the State Basketball Tournament in Tulsa, OK, on March 8-10, 2018. Expenses to be paid by Sanctioned Organization funds.
 9. Mid-Del Technology Center Business Professionals of America to compete at the BPA Conference in Grapevine, TX, on May 8-13, 2018. Expenses to be paid by Tech Center General Fund 12, Projects 032 and 441; Activity funds 826, 845, 943 and 985; personal funds and donations.
 10. Del City High School baseball team to participate in the Cache Baseball Tournament at Cache High School, staying in Lawton, OK, on March 15-18, 2018. Expenses to be paid by Sanctioned Organization and Booster funds.
 11. Del City High School wrestling team to participate in the 5A West Regional Tournament in Duncan, OK, on February 15-17, 2018. Expenses to be paid by School Activity funds, Project Code 865-Athletics, Sanctioned Organization funds and the Del City Wrestling Booster Club.
 12. Midwest City High School wrestling team to participate in the Regional Wrestling Tournament in Broken Arrow, OK, on February 16-17, 2018. Expenses to be paid by Sanctioned Organization funds and Bomber Mat Club.
 13. Dr. Rick Cobb, Administration, to serve as a mentor at the Hurricane Harvey School Leader Mentor Project in Victoria, TX, on February 26-28, 2018. Expenses to be paid by FEMA and AASA.
- E. Vote to approve the renewal of the service agreement with Cintas Corporation for rental of Maintenance Department uniforms and safety mats, under a cooperative purchase agreement through U.S. Communities contract #50716-8467 for FY 2018 and FY 2019. The average cost of this rental agreement is \$2,306.63 per month for twelve months at an estimated cost of \$27,679.50 per year. Expenditure to be paid from Maintenance Department Fund 11, Project Code 052.

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- F. Vote to approve Schools and Libraries Universal Services (E-Rate) application items for 2018-19 (E-Rate Year 21) and the payment of the applicant's share upon approval of funding and receipt of services, subject to availability of District funds.

III. Recognitions

- A. Mrs. Carrie Brown, Steed Elementary, performed the Heimlich maneuver on a fellow Steed staff member, Mrs. Kellie Frazier. – Mrs. Tucker
- B. Malayna Stober, Carl Albert High School, receives the President's Volunteer Service Award and is one of the top runners-up in the 2018 Prudential Spirit of Community Awards in Oklahoma. – Mrs. Goggans

C. Fine Arts:

Carl Albert High School – Mrs. Goggans

Band

CODA Honor Band

Aubrey Braun	Cassidy Johnson	Abbi Swanson
Caitlin Braun	Ben Kelly	Josh Wheeler
Mariah Duwel	Celeste Kottka	Xavier Williams
Delilah Earle	Arielle Overton	
Justin Hays	Philip Snow	

OkMEA All-State Band

Ben Kelly	Arielle Overton
Celeste Kottka	Josh Wheeler
Elias Lanham	

Orchestra

All-State

Zachary Tu

North Central Honor Orchestra

Zachary Tu

Vocal Music

COCDA

Audrey Allard	Lauren Johnson	Aaliyah Wimberly
Kody Clark	Tyrell Johnson	Logan Wright
Wisdom Combs	Jackson Jones	
Keely Dooley	Cale Smith	
Luke Gregory	Brandon Whitney	

All-State

Audrey Allard	Jackson Jones
Kody Clark (3 year)	Cale Smith
Wisdom Combs	Logan Wright

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SWACDA

Kody Clark	Cale Smith (3 year)
Marshae Cooksey-Webster	Logan Wright
Keely Dooley	

Del City High School – Mrs. Hill

Band

All-State

Ethan Ho	Emanuel Terrazas
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CODA

Ethan Ho	Emanuel Terrazas
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OBU Honor Band

Aujana Bailey	Destiny Marshall	Naomi Tomko
Logan Bird	Jada Mosely	Isaac Watson
Jessica Fugate	Emanuel Terrazas	Brandon Westfall
Ethan Ho	Elizabeth Tomko	Theron Whaley

OBU Honor Jazz Band

Aujana Bailey	Tammy Nguyen
Andrew Deel	Emanuel Terrazas
Henry Martey	Isaac Watson

OYJE Honor Jazz Band

Aujana Bailey	Henry Martey
Luke Barten	Emanuel Terrazas
Jessica Fugate	Isaac Watson

Vocal Music

Central Oklahoma Choral Association Honor Choirs

JH Treble

Victoria Bevien	Samantha Piedra
Lauren Blair	Brylee Velarde

JH Mixed Choir

Chailyn Hudson
Aedren Willis
Makayla Young

HS Mixed Choir

Jersy Clement	Cherece Hudson
Lea Hightower	Carion Little
Marsheia Hooks	Kendall Prather

OKCDA JH All-State

JH Mixed

Chailyn Hudson
Aedren Willis

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JH Treble

Victoria Bevien

Makayla Young

OkMEA HS All-State

HS Treble

Jersy Clement

Cherece Hudson

SWACDA Regional Honor Choir

Womens Treble 7-10

Jersy Clement

Midwest City High School – Dr. Broiles

Band

CODA Symphonic Band

Landon Bolyard

CODA

Jaylin Vinson

Orchestra

North Central Honor Orchestra

Jacquelyne Day

Braden Thompson

Jaylin Vinson

Oklahoma All-State Orchestra

Braden Thompson

IV. Information

A. Public Participation

B. Teach OK Internship – Mrs. Dunn

C. Superintendent's Report – Dr. Cobb

V. Vote to approve or not approve the following receipt of gifts/donations: – Dr. Cobb

A. Oklahoma City Retailers Foundation, Dennis O'Keefe, Trustee, to donate \$7,500.00 as follows:

1. Carl Albert HS	Mike Corley	Football Department	\$2,000.00
2. Carl Albert HS	Grace Dozier	Spanish Education	\$1,000.00
3. Carl Albert MS	Kristy Harris	Art Education	\$2,500.00
4. Carl Albert MS	Becky Scott	Music Education	\$1,500.00
5. Barnes Elementary	Tina Rupe	Classroom Enhancement	\$500.00

B. Del City Rotary Club to donate one set of Sequoyah Books for 2018 to the following school libraries for a total value of \$1,998.38:

Del City High School, Del Crest Middle School, Kerr Middle School, Del City Elementary, Epperly Heights Elementary, Highland Park Elementary, Parkview Elementary, and Townsend Elementary. Townsend Elementary already had the books so they chose to have their share divided among the other schools.

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- VI. Vote to approve or not approve bids and requests to purchase: – Ms. Medcalf
 - A. Purchase of AccountabELL, ELL Cloud-Database Service from Eduskills LLC in the amount of \$21,734.00 to be paid from Bond Fund 33. Eduskills LLC is the sole source vendor for this product.
 - B. Purchase of 90 Chromebooks with three mobile carts for the College and Career Readiness program in Mid-Del. The total cost is \$25,611.30 purchased from SHI and paid with Carl Perkins funds, Project Code 421.
- VII. Vote to approve or not approve payment of National Board Certified bonus & FICA/Medicare costs. – Ms. Medcalf
- VIII. Vote to approve or not approve to encumber \$15,600.00 to cover the Commodity Distribution Assessment Fees for USDA donated foods issued beginning July 1, 2017, and ending June 30, 2018. The assessment fee is in lieu of charging storage and delivery fees. – Mrs. Fox
- IX. Vote to approve or not approve Western Specialty Contractors for the exterior concrete rehabilitation and repair at the Del City High School fieldhouse, Project #17164-01, with a project cost of \$152,000.00 plus engineering fees of \$24,120.00, for a total construction cost of \$176,120.00. Expenditure to be paid from Bond Fund 33. – Mr. Bryan
- X. Vote to approve or not approve the 2018 Mid-Del Summer School Elementary Programs held at Country Estates and Epperly Heights Elementary Schools, High School Summer Academy Program to be held at Del City High School and Extended School Year Program (ESY) to be held at Country Estates Elementary. – Mrs. Dunn
- XI. Vote to approve or not approve an increase to the contract for Kathleen Simmons to provide school psychological services to the Midwest City-Del City School District for the 2017-2018 school year. The cost for this contract was estimated as up to fourteen thousand five hundred dollars (\$14,500.00) for the entire 2017-2018 school year to be funded from Special Services Flow through Fund, Project Code 621. We are requesting an increase in the amount of fifteen thousand five hundred dollars (\$15,500.00) to Kathleen Simmons' contract for a total contract that will not exceed thirty thousand dollars (\$30,000.00) for the entire 2017-2018 school year to be funded from Special Services Flow through Fund, Project Code 621. – Mrs. Dunn
- XII. Vote to approve or not approve revision of Policy G-32, Parents Right to Know to Policy G-32, Parents Right to Know: Parent Involvement Plans. – Mrs. Dunn
- XIII. Vote to approve or not approve Schools and Libraries Universal Services (E-Rate) bid item for Cox Communications for services of 10 Gigabit Metro-E Circuit in the amount of \$35,400.00 for 2018-2019 (E-Rate Year 21). This is a five-year contract renewable annually. – Mr. Shelden
- XIV. Human Resources
 - A. Vote to approve or not approve all actions recommended in the Human Resources Reports: – Dr. Perez
 - 1. Certified
 - 2. Non-Certified

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3. Child Nutrition
4. Transportation

B. Vote to approve or not approve the revised 2017-2018 pay rate schedule. – Dr. Perez

XV. Proposed Executive Session for the purpose of:

A. Confidential discussion of pending litigation (Case #116,342) which upon the advice of legal counsel for the Board of Education, disclosure of the matter would seriously impair the ability of the Board of Education to process or resolve the litigation pursuant to Title 25, Section 307(B)(4) of the Oklahoma Statutes. (No resulting vote intended.)

1. Vote to convene or not to convene into Executive Session
2. Acknowledge the Board has returned from Executive Session
3. Executive Session Statement of Minutes

XVI. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this Board Meeting.

XVII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on February 8, 2018, at 10:00 A.M., in accordance with the Open Meeting Law.

Minutes Clerk

The next Regular Board meeting is scheduled for March 12, 2018, at 6:00 P.M.



Dr. Rick Cobb
Superintendent

Dr. Jason Perez
Chief Human
Resources Officer

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Dr. Jason Perez, Chief Human Resources Officer *JOP*
Re: Certified Human Resources Report
Date: February 12, 2018

Based upon information provided by the appropriate supervisory personnel as of January 19, 2018, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Alexander Jr., Willis	MCHS/SPED	UofL	MS/20	1/8/18
Cooper, Rachel	Ridgecrest/Pre-K	UCO	BS/0	12/15/17
Miller, Breanne	Special Services/Speech Path	NESU	MS/1	2/5/18

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
Jones, Robert J.	DCHS/Biology	1/2/18

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Bramblett, Kimberly	Country Estates	FMLA	1/15/18
Calvert, August	Special Services	FMLA	11/21/17 (Intermit.)
Calvert, Donavon	DC Elem.	FMLA	11/21/17-5/24/18
Cory, Heather	MWC Elem.	FMLA	1/16/18
DeBouse, June	MCHS	FMLA	1/5/18-1/19/18
Long, Rachel	P. Hill	FMLA	1/8/18-3/26/18
McGlamery, Katelyn	Barnes	FMLA	3/28/18
Shriver, Silvia	MWC Elem.	FMLA	1/16/18-3/5/18

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Heinze, Michael (Ret.)	MDTC/Business & Industry Coordinator	6/30/18
Murphy, Larry (Ret.)	MDTC/Test Coordinator	5/31/18
Stickley, Donald	MMS/Art	5/24/18

Ret. = Retirement R.A. = Resignation Agreement

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.



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To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Dr. Jason Perez, Chief Human Resources Officer *JMP*
Re: Non-Certified Human Resources Report
Date: February 12, 2018

Based upon information provided by the appropriate supervisory personnel as of January 19, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Albright, Morgan	Soldier Creek/Paraprofessional	J. Carter	BB/1	1/12/18
Brito Perez, Jesus	CN/Purchasing Specialist	D. Hesseltine	B/11	1/8/18
Francis, Rocio	Career Academy/Paraprofessional	Added	BB/5	1/24/18
Mockabee, Kelly	MCHS/Secretary	C. Young	N/1	1/2/18
Peacock, Richard	Maintenance/Buildings & Grounds	P. Dunham	Z/1	1/3/18
Sebock, Aaliyah	DCMS/Paraprofessional	M. Harding	BB/5	1/8/18
Stevens, Rebekah	Townsend/Paraprofessional	A. Williams	BB/5	1/3/18
Webb, Jill	Maintenance/Bonds Fund Sec.	C. Green	D/1	1/16/18
Woodberry, Stephanie	Tinker/Paraprofessional	Added	BB/4	1/3/18

**Approve Transfers,
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Hall, Lisa	CN/Supervisor	YY3/15	CN/Accts. Payable	C/10	1/22/18

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Dryer, Sally	MCHS	FMLA	12/11/17
Tollison, Melinda	CAHS	FMLA	1/2/18

FMLA= Family Medical Leave/LOA=Leave of Absence

Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Carter, Janete	Soldier Creek	Paraprofessional	12/15/17
Garfield, Joshua	MCHS	Custodian	1/31/18
Riley, Karen	Tinker	Teacher Assistant	2/2/18
Ret. = Retirement	R.A. = Resignation Agreement		

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer *JPP*
Shelly Fox, Director of Child Nutrition *SF*
Re: Child Nutrition Human Resources Report
Date: February 12, 2018

Based upon information provided by the appropriate supervisory personnel as of January 19, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
Hutcheson, Daniel	Steed/Kitchen Assistant	C. Taylor	QQ/1/4	1/4/18
Macaraig, William	Epperly Heights/Kitchen Assistant	K. Insel	QQ/1/5	1/16/18
Stephens, Karlene	Del City Elem./Kitchen Assistant	T. Brown	QQ/1/5	1/4/18

Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
Baxter, Jamie	Barnes	QQ/2/5	MCHS	NC	1/16/18
Baxter, Pamela	Epperly Heights	YY3/4/7.5	CAHS	YY2/4/7.5	1/2/18
Hennessee, Carmen	MCHS	YY2/13/7.5	KMS	NC	1/22/18
Hunter, Artelia	Del City Elem.	QQ/3/5	Del City Elem.	QQ/3/6	1/22/18
Patlan, Colleen	Soldier Creek	QQ/1/4	CAHS	QQ/1/6	1/22/18
Roseman, Dezarai	KMS	QQ/6/5	KMS	QQ/6/6	1/22/18

*NC = No Change

Resignations/Retirements

Name	Site	Position	Effective
Goedelman, Veritas	KMS	Kitchen Assistant	1/10/18

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer *JPP*
Ron Stearns, Director of Transportation *RS*
Re: Transportation Human Resources Report
Date: February 12, 2018

Based upon information provided by the appropriate supervisory personnel as of January 19, 2018, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
Brown, Christopher	6 Hour Driver	L. Jones	TT-I/1	1/23/18
Butkus, Cheryll	6 Hour Driver	K Barnard	TT-I/1	1/23/18

Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
None					

*NC = No Change

Resignations/Retirements

Name	Site	Position	Effective
None			

Ret. = Retirement R.A. = Resignation Agreement

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