

**Internal Connections E-Rate  
Request for Proposal #E2018-0002  
Earlimart School District**

**Instructions to Vendors**

Award of this proposal is contingent upon the approval of funding from the Schools and Libraries Division/Universal Service Administrative Company (USAC). The successful bidder(s) agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from the Universal Service Administrative Company USAC, and/or the Schools and Libraries Division (SLD). The Earlimart School District and the successful bidder(s) will act in a reasonable manner and comply with any Schools and Libraries Universal Service Fund Program requirements.

The selected bidder(s) agrees to abide by all applicable policies of the Universal Service Discount Program. The vendor(s) will include its Service Provider Information Number (SPIN) in its proposal. Contract will take effect on **July 1, 2018**, and continue through **June 30, 2019**. Should an extension be permitted by the SLD/USAC the contract will be extended accordingly.

Contact Information: Earlimart School District  
Jahad Suboh, Director of Information Systems  
785 E Center Ave  
Earlimart, CA 93219  
661-849-4038  
[jsuboh@earlimart.org](mailto:jsuboh@earlimart.org)

1. Proposals must be received by **4:00 PM** local time (PST) on **Friday, March 9th, 2018** by e-mail only to the following address:

**[jsuboh@earlimart.org](mailto:jsuboh@earlimart.org)**

**Proposals received after the exact time and date noted will NOT be considered for the proposal process.**

**\*\*Confirmation/Sender Receipt will be sent upon receiving email.**

2. The Earlimart School District will not be responsible for any proposal that:

- Does not indicate the Request for Proposal reference, closing date and proponent's name;
- Is sent to any e-mail address other than that provided above.

3. Proponents may not amend their proposal after the closing date and time, unless as a result of negotiations commenced by the Earlimart School District, but may withdraw their proposal at any time.

4. E-mail transmitted proposals will be accepted under the following conditions:
  - the proposal is received before the submission deadline at the e-mail address stated;
  - the Earlimart School District will not accept liability for any claim, demand or other actions for any reason should the e-mail transmission be interrupted, not received in its entirety, received after stated closing time and date, received by any other e-mail system other than that stated herein, or for any other reasons.
5. All questions or inquiries concerning this Request for Proposals must be submitted to the e-mail address provided above no later than two (2) business days prior to the proposal deadline. Verbal responses to any inquiry cannot be relied upon and are not binding on either party.
6. If a contract is to be awarded as a result of this Request for Proposals, it shall be awarded to the proponent who is responsible and whose proposal provides the best potential value to the Earlimart School District. Responsible means the capability in all respects to perform fully the contract requirements and the integrity and reliability to assure performance of the contract obligations.
7. Notice in writing to a proponent and the subsequent execution of a written agreement shall constitute the making of a contract. No proponent shall acquire any legal or equitable rights or privileges whenever until the contract is signed.
8. The contract will contain the relevant provisions of this Request for Proposals and of the successful proposal, as well as such other terms as may be mutually agreed upon, whether arising from the proposal or as a result of any negotiations prior or subsequent thereto.
9. In the event of any inconsistency between this Request for Proposal, and the ensuing contract, the contract shall govern.
10. The Earlimart School District has the right to cancel this Request for Proposals at any time and to reissue it for any reason whatsoever without incurring any liability and no proponent will have any claim against the Earlimart School District as a consequence.
11. Any amendments/addendums made by the Earlimart School District to the Request for Proposals will be issued in writing, posted on Earlimart School District's Website and sent to all that have received the documents.

12. The Earlimart School District is not liable for any costs of preparation or presentation of proposals.
13. An evaluation committee will review each proposal. The Earlimart School District reserves the exclusive right to determine the qualitative aspects of all proposals relative to the evaluation criteria.
14. The proposal and accompanying documentation submitted by the proponents are the property of the Earlimart School District and will not be returned.
15. The Director of Industrial Relations of the State of California, in the manner provided by law, has ascertained the general prevailing rate of per diem wages and rate for legal holidays and overtime work. The Contractor must pay for any labor therein described or classified in an amount not less than the rates specified. Copies of the required rates are available to any interested party at <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.
18. If the project will be installed while school is in session. Vendor must comply with Education Code 45125.1 and 45125.2. Class schedules may be obtained at [www.earlimart.org](http://www.earlimart.org).

## **Purpose of RFP**

The purpose of this request for proposal is to solicit from qualified vendors' proposals for internal connection - installation and configuration, hardware, and software to provide service to students, teachers and staff. These improvements will be performed as listed in the category of Internal Connections as defined by the SLD/USAC (E-Rate).

### **Site Location**

Earlimart School District Office  
785 E Center Ave  
Earlimart, CA 93219

Earlimart Elementary School  
192 S Church St  
Earlimart, CA 93219

Alila School  
850 W Washington Ave  
Earlimart, CA 93219

Earlimart Middle School  
599 E. Sutter Ave.  
Earlimart, CA 93219

Earlimart Community Day School  
785 E Center Ave  
Earlimart, CA 93219

### **Proposal Requirements and Project Scope**

- To enhance the learning environment and communication to students, teachers, and staff members, in the Earlimart School District.
- Seeking proposal for internal fiber optic cabling to sustain a campus area network backbone at 10Gbs with industry standard size cabling (50-micron SM).
- Internal cabling will consist of adding, or replacing of existing fiber optics at each of the campus. If this scope requires replacing existing fiber, a twelve strand Fiber, six strand 62.5-micron multi-mode and six strand 50-micron SM cable should be used.
- Job Walk will be conducted on Friday, February 23<sup>rd</sup>, 2018; vendor will meet at 785 E Center Ave Earlimart, CA 93219 at 1:00pm in District Technology Center and travel to the respective sites.
- Fiber optics cables will be terminated with SC connector.
- Patch panels replacement for older ST panels will be required.

The submitted proposal at a minimum should include the following sections:

- Services and/or products rendered and scope of work
- Itemized Pricing
- Item 21 Attachment for SLD form 471 per school
- Exclusions
- Earlimart School District and Vendor Responsibilities
- Fees and Payments
- Legal Terms and Conditions

### **Evaluation Factors for Award**

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements. Evaluations of offers will be based upon the vendor's responsiveness to the RFP and the total price quoted for all the items covered by the RFP.

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a Vendor:

1. Completion of all required responses in the correct format.

2. The extent to which the vendor's proposed solution fulfills Earlimart School District's stated requirements as set out in this RFP.
3. An assessment of the vendor's ability to deliver the indicated service in accordance with the specifications set out in this RFP.
4. The vendor's stability, experiences, and record of past performance in delivering such services.
5. Availability of sufficient high quality vendor personnel with the required skills and experience for the specific approach.
6. Vendor's acceptance of Earlimart School District's contractual terms and conditions, if applicable.
7. Overall cost of the vendor(s)' proposal.

The Earlimart School District may, at their discretion and without explanation to the prospective vendor's, at any time chose to discontinue this RFP without obligation to such prospective vendors.

Earlilmart Middle and CDS School



MDF is indicated by Red Square

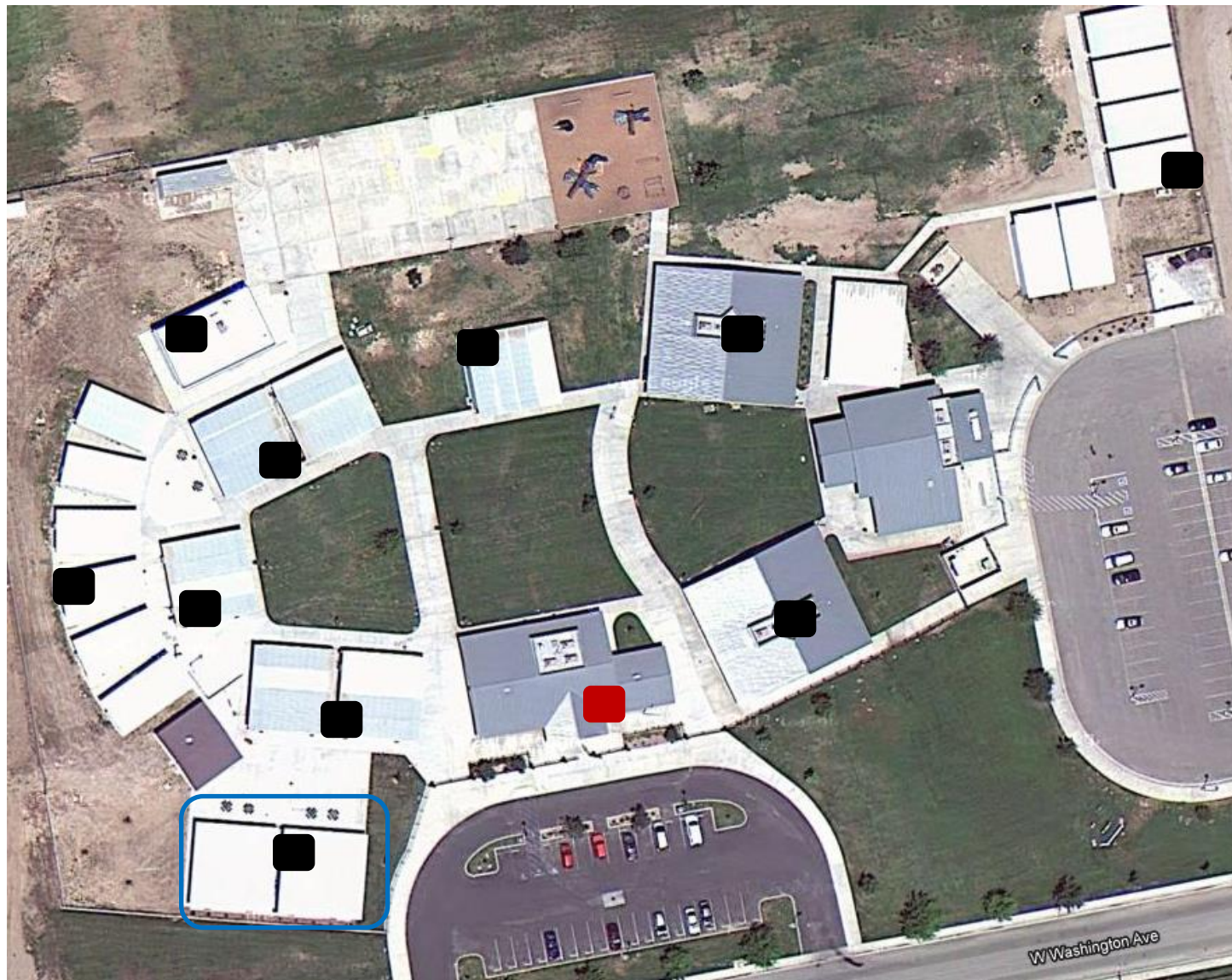
IDFs are indicated in the Black Square (10 – EMS, 1 CDS).

Notes

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MDF is indicated by Red Square

IDFs are indicated in the Black Square (10-AS)

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Earlilmart Elementary School



MDF is indicated by Red Square

IDFs are indicated in the Black Square (10-EES)



- All internal wiring in this proposal must meet FCC Class B and UL Safety Certification requirements.
- All cables, patch panels, jacks and faceplates must be new (not previously used).
- All internal wiring must be tested and certified to meet industry standards.
- All internal wiring in this proposal must be covered by a minimum one (1) year warranty to ensure proper operation and function of the network.