

**STUDENT RECRUITMENT
ACCESS TO STUDENTS AND DIRECTORY INFORMATION**

The Garretson School District may disclose any of the items listed as directory information without prior written consent, unless notified in writing to the contrary as provided in FERPA policy JO. The parent/legal guardian of the student or the student, age eighteen (18) or over, may also provide written notification to the school administration requesting directory information not be released to military service recruiters. (See Policy JO-N for listing of directory information items.)

The Family Educational Rights and Privacy Act (FERPA), as a federal law, requires that the District, with certain exceptions, obtain written consent from parents, guardians or from students who are 18 years of age or older, prior to the disclosure of personally identifiable information from the students' education records. The main exception is that the District may disclose designated "directory information" without written consent, unless the parent, guardian or eligible students has informed the District that prior written consent is required before disclosing the directory information. The primary purpose of directory information is to allow the District to include this type of information from the student's education records in certain school publications.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's, guardian's or eligible student's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

If a student's parent, guardian or an eligible student, does not want the District to disclose directory information from the student's education records without prior written consent, the student's parent, guardian or an eligible student must notify the District in writing within thirty (30) days of the beginning of the school year or, if enrolling after the beginning of the school year, within thirty (30) days of enrollment.

The District has designated the following information as directory information:

1. Student's name;
2. Address;
3. Telephone listing;
4. Name(s) of Parent(s);
5. Photograph;
6. Date and place of birth;
7. Dates of attendance;
8. Grade Level;
9. Participation (including video) in officially recognized activities and sports;
10. Weight and height information;
11. Degrees, honors and awards received;
12. The most recent educational agency or institution attended.

The District will provide, by November first of each year, a list of students by name in grades seven through twelve, together with their mailing addresses, to the executive director of the Board of Regents and to each technical college located in the state unless the parent has directed that the District not release directory information about the student.

Subject to the provisions of state and federal laws, this district shall provide the same directory information and on-campus recruiting opportunities to representatives of the armed forces of the United States of America and state armed services as are offered to non-military recruiters, recruiters for commercial concerns, and recruiters representing institutions of higher education.

~~The board shall also provide full access for the recruitment of students by regional career technology centers, regional vocational agricultural centers, inter-district magnet schools, trade schools, charter schools, and inter-district student attendance programs.~~

The school administrator may make the determination of when the recruitment meetings are to take place and reserves the right to deny such meeting where the holding of such meeting will materially and substantially interfere with the proper and orderly operation of the school. ~~Organizations wishing to recruit at the high school must make arrangements with the principal or designee who will determine the schedule for the recruitment meeting. Scheduled visits by recruiters will be made known to the student body.~~

~~On campus follow up meetings with individual students will be permitted only upon the request of the student(s) and with the approval of the building principal or designee.~~

~~Any person or organization denied the rights accorded under this policy shall have the right to request a review of the decision by the school board by filing a written request with the superintendent of schools.~~

This district will notify parents/guardians of the types of student directory information released **on an annual basis**. The notice will include:

1. An explanation of the parent's/guardian's or eligible student's right to request that information not be disclosed without prior written consent;
2. Notice that the school routinely discloses names, addresses, and telephone numbers to **the South Dakota Board of Regents and each technical college located in the state and, upon request, to military recruiters** ~~upon request~~, subject to a parent's/guardian's or eligible student's request not to disclose such information without written consent; and
3. Notification on how the parent/guardian or eligible student may opt out of the public, nonconsensual disclosure of directory information and the method and timeline within which to do so.

~~The notice will be provided on an annual basis.~~

~~LEGAL REFS.: 10 U.S.C. 503 as amended by the National Defense Authorization Act for
Fiscal Year 2002 (P.L. 107-107)
20 U.S.C. 7908 (9528 of the ESEA) as amended by the No Child Left Behind
Act of 2001 (P.L. 107-110)~~

File: JOA
Page 2 of 2

~~CROSS REFS.: Policy JO N, Student Directory Information~~

~~Note: Cited provisions of federal law apply to all LEAs receiving ESEA funds. A district's failure to comply with ESEA regulations may result in loss of funds. The Patriot Act requires military access to students and directory information.~~

Adoption date: July 12, 2010
Revised: November 14, 2022