

North Kingstown High School Distance Learning Plan

Original: March 17, 2020

Last Update: March 23, 2020

Purpose: To undertake distance learning planning for North Kingstown students, families and faculty in order to ensure instructional, planning, strategies and support to reduce the spread of COVID 19. Plans must comply with the Americans with Disabilities Act including the provision of appropriate therapies and for students to receive disability-related assistance throughout the emergency.

Children do best with consistency and we believe in order for their educational learning to continue at home with quality, we must mirror it as close to our instructional model. Communication with parents, and students, is key in order for this work. Teachers should continue to maintain accurate records of grades in ASPEN. Be sure to communicate to students through Google Classroom what concepts they are studying and may see coming next for instruction. Students should know how to contact their teachers through email or Google Classroom. Teachers should plan for time to conference with students during “office hours” and on a case-by-case basis on Friday appointments.

Role	Responsibility	Possible Resources
Teachers	<p>Assumption: All students are accessing core instruction through Google Classroom or other platforms set up by teachers (such as IXL)</p> <p>Teachers should be checking email daily, several times per day.</p> <p>Teachers should be logging into CPT at designated times based on the course schedule set up by department chairs</p> <p>Teachers should be maintaining their grade books in Aspen.</p> <p>Teachers can, as grade-level content teams, share in the creation and publishing of lessons.</p> <p>Model is a flexible instructional day offering virtual hours, 2 -3 hours per day online delivering instruction, collaborating with colleagues to create, post, and deliver content lessons.</p>	<p>Google Classroom (all teachers)</p> <p>Google Hangout Meet (face-to-face)</p> <p>Based on teacher experience/need:</p> <p>IXL Blend Space Khan Academy Screencastify CK-12.org Flipgrid Ed Puzzle Everfi</p> <p>Online activity resources (internal</p>

	<p>Lessons will be asynchronously accessed through Google Classroom posting.</p> <p>Special education teachers are providing accommodations, case management, and specially designed instruction.</p> <p>Teachers will be “live” through Google Meet during posted office hours. Links (Google Meet Codes) to access teachers should be posted on Google Classroom.</p> <p>Departments will continue to provide common assessments to the extent possible, recognizing that the nature of distance learning may need to incorporate variety for testing fidelity.</p> <p>Department chairs will participate in weekly scheduled Google Meets with administration.</p> <p>Maintain communication with school counselors. They can assist with communicating with students having trouble staying engaged.</p>	<p>document)</p> <p>How to Create Effective Instructional Videos (internal document)</p>
<p>Guidance Staff</p>	<p>Schedule online appointments through Google Meet to continue the scheduling process</p> <p>Post Xello information on the department website so students may complete activities if they choose.</p> <p>Assist teachers with phone calls home to students who are not logging on to participate in work.</p>	
<p>Support Staff: ELL PASS Social Worker School Psychologist School Nurse SAC</p>	<p>ELL:</p> <ul style="list-style-type: none"> ● Check in with families to be sure each student has a Chromebook and are connected to the internet. ● Use google translate and our liaisons to keep lines of communication open. ● Connect with content area teachers and their google classrooms. 	

	<ul style="list-style-type: none">● Keep office hours Monday through Friday.● Use voice recording apps/video recording apps to talk students through a lesson when working asynchronously (not live). Use Google Meet or talk via phone to work/speak with students in small groups or one-on-one. <p>All Support Staff:</p> <ul style="list-style-type: none">● Check in with families to let them know we are here for them and will be available to assist their children through their studies, as well as offer support and information as needed.● Coordinate services with other support staff, deans, and counselors. Families with multiple services will need a primary contact. <p>PASS/SAC:</p> <ul style="list-style-type: none">● Google Classroom information on social/emotional wellness and resources to help all students who are struggling with social separation. <p>SAC:</p> <ul style="list-style-type: none">● Contact with students already in case management ensuring privacy.	
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Schedule: Teachers will post session codes on Google Classroom.

	Monday	Tuesday	Wednesday	Thursday	Friday
8 - 9 am	CPT - All Depts ¹	CPT - All Depts ¹	CPT - All Depts ¹	CPT - All Depts ¹	Office hours by appt all day
9 - 10 am	English Live ²	Math Live ²	English Live	Math Live	
10 - 11 am	Science Live ²	Soc St - Live ²	Science Live	Soc St Live	
11 - 12 pm	Lunch Break	Lunch Break	Lunch Break	Lunch Break	
12 - 1 pm	Electives ³	World Lang ²	Electives ³	World Lang	
1 - 2 pm	PE/Health	Electives ³	PE/Health	Electives ³	

¹ CPT is scheduled every day to facilitate teachers who have more than one subject (ie, World History and American History). Department Chairs may set up a schedule

² Office Hours to offer extra help/answer questions. Flexibility for teachers to collaborate on other times and who will cover them.

³ We want to give opportunities for students to engage in electives like art, music, social sciences, etc, and other courses like Democracy, Accounting, and others that are graduation requirements. There is the flexibility to think about what this looks like and how it can work.