

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS

MINUTES OF REGULAR SCHOOL BOARD MEETING
JULY 7, 2009

At 6:00 PM, the following Board Members participated in a work session involving discussion of 2009-10 School District goals: John Chamberlain, Henry Endres, Ginny Huntington, Jayne Lieske, Jim Mayer, Pat McCoy, and Sue Rame.

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The regular meeting of the Le Sueur-Henderson Board of Education was called to order at 7:00 P.M. with the following board members in attendance: John Chamberlain, Ginny Huntington, Jayne Lieske, Jim Mayer, Pat McCoy, and Sue Rame. Board member Henry Endres was absent by agreement.

Also in attendance: Superintendent Dave Johnson, Property Services Coordinator Mark Vrklan, Community Ed Director Nate Warden, and News Herald Reporter Paul Malchow.

Item 2.0 Motion by Rame, second by Huntington, carried 6-0 to approve the meeting agenda and addendum.

Item 3.0 There was no one in attendance to address the School Board during the Open Forum.

Item 4.1 Motion by Huntington, second by Mayer, carried 6-0 to approve the following Consent Agenda items:

- 4.1.1 Minutes of June 8, 2009 Regular Meeting
- 4.1.2 Minutes of June 22, 2009 Special Meeting
- 4.1.3 Minutes of June 30, 2009 Special Meeting
- 4.1.4 Bills and Claims in the amount of \$26,242.22 subject to annual audit with the following exceptions:

<u>Check #</u>	<u>Payable To</u>	<u>Date</u>	<u>Amount</u>
56851	Sherri McCoy	6/1/09	\$ 6.68
57020	Holiday	6/23/09	\$1,058.32
56911	Don Boehne Construction	6/8/09	\$7,708.50

4.1.4.1 Motion was made by Mayer, second by Rame, carried 5-0-1 (Board member McCoy abstained) to approve Check # 56851 payable to Sherri McCoy, and Check # 57020 payable to Holiday Station.

4.1.4.2 Motion was made by McCoy, second by Huntington, carried 5-0-1 (Board member Lieske abstained) to approve Check #56911 payable to Don Boehne Construction.

4.1.5 Building Fund Transaction Summary

4.2 Personnel

4.2.1 Employed Michele Nolte as Summer School EBD Para at Park Elementary

4.2.2 Employed Tracy Hill as Summer School ECSE 1-1 Para at Park Elementary

4.2.3 Employed Alexis Frischmon as Grade 3/4 Multiage Combination Classroom Teacher at Hilltop Elementary

- 4.2.4 Accepted the resignation of Polly Shivers as High School English Teacher
- 4.2.5 Employed Heather Brandt as .85 Special Education Teacher at Park and Hilltop Elementary Schools

Item 61.1 Motion by Lieske, second by McCoy, carried 6-0 to approve the following Health and Safety Management Plans:

Asbestos	AWAIR	Bloodborne Pathogens
Respiratory Protection	Safety Committee*	Underground Storage
Welding, Cutting, & Brazing	OSHA	Playground Safety
Personal Protective Equipment	Radon	Lead in Water
Lockout / Tagout*	Machine Guarding	Indoor Air Quality*
Integrated Pest Management	Laboratory Safety*	Fire Protection
Hazardous Waste	Hearing Conservation	Hoists, Lifts, & Jacks
Electrical Safety	Emergency Action Plan	Employee Right To Know*
Community Right To Know	Compressed Gas	Confined Space*

*Attachment 99 Items

Item 6.4.1 Motion by McCoy, second by Mayer, carried 6-0 to approve the agreement with the City of Le Sueur for use of the local Community Center.

Item 6.4.2 Motion by Huntington, second by McCoy, carried 6-0 to reject all bids for the retrofitting of lights at Park Elementary School due to an irregularity in the bidding process, and proceed as follows:

- 1) Reject each of the three bids due to an irregularity in the bid advertising process. (The Request for Proposals was not advertised in the district's legal newspapers.)
- 2) Open a new "Request for Quotes" process for Sections A, B and C of the original specs. (Since the project will be under \$100,000, there is no requirement for a formal bid process or newspaper advertising.)
- 3) Notify each of the three previous vendors of 1) and 2) above and request quotes on Sections A, B and C by July 15.
- 4) Authorize the Property Services Committee to review and select the most appropriate quote and proceed with the project as soon as possible so that it can be completed before teachers come back to school in late August.
- 5) Ratify the Property Services Committee's decision at the August 4, 2009 School Board meeting.

Item 5.1 Motion by Lieske, second by Huntington, carried 6-0 to adopt the following revised policies:

- 5.1.1 Revised Policy # 007.311 - Student Transportation – Regular
- 5.1.2 Revised Policy #005.22 – Employment Background Checks
- 5.1.3 Revised Policy #007.220 – Student Discipline

Item 6.1.2 Motion by Huntington, second by Mayer, carried 6-0 authorizing the Treasurer to invest and transfer funds within statutory limitations;

Item 6.1.2.1 Motion by Mayer, second by McCoy, carried 6-0 authorizing the Superintendent and/or District Accountant to act on behalf of the Board to invest, transfer and expend funds within Board limitations;

Item 6.1.2.2 Motion by Mayer, second by McCoy, carried 6-0 authorizing the Superintendent and/or District Accountant to act on behalf of the Board to make electronic funds transfers.

Item 6.1.3 Motion by Huntington, second by McCoy, carried 6-0 authorizing the electronic transfer of funds for health insurance purposes via the Wells Fargo Bank Minnesota.

Item 6.1.4 Motion by Rame, second by Mayer, carried 6-0 that the official depositories for school funds for the 2009-10 school year, contingent upon the provisions of collateral as provided by State Law, shall include but not be limited to Cornerstone State Bank, Hometown Bank of Le Sueur, First Farmers and Merchants National Bank of Le Sueur, Hometown Bank of Henderson, and Wells Fargo Bank Minnesota (as the official depository for group health insurance), Minnesota School District Liquid Asset Fund, and the associated US Bank account.

A resolution was introduced for adoption by Board Member Jim Mayer authorizing membership of the School District in the Minnesota School District Liquid Asset Fund Plus (MSDLAF+) for 2009-10. Said resolution was seconded by Board Member Ginny Huntington and duly adopted by the following roll call vote:

Endres - absent	Mayer - yes
Huntington - yes	McCoy - yes
Lieske - yes	Rame - yes
	Chamberlain - yes

Item 6.1.5 Motion by McCoy, second by Rame, carried 6-0 to set substitute teacher salaries at \$100 per day for the first 10 days of employment, increase to \$115 for 11-20 days, and \$130 on the 21st day and thereafter for the 2009-10 school year. These amounts are the same as last year. Retired ISD 2397 employees will continue to be compensated at the highest rate (\$130) as well as, at the discretion of administration, any other experienced, proven substitute teachers who subbed 40 or more days in the previous year.

The School District will apply the following prioritized process to cover teacher absences:

1. *Employ licensed substitutes in subject area or grade level.*
2. *Hire substitutes licensed in any K-12 area to fill absence*
3. *Use licensed teacher assistants to cover classes*
4. *Grade 7-12: use regular teachers to cover the different blocks and periods pursuant to teacher contract.*
5. *Grade K-12: use specialists to cover classes in an emergency as applicable and pursuant to the Teacher Agreement. Special education specialists, social workers, physical education, music and art specialists, and principals.*

Item 6.1.6 Motion by Huntington, second by Mayer, carried 6-0 to set the substitute custodial pay rate at 90% of base custodial pay. In the event the substitute would be a former employee, the rate of pay which the former custodian was paid may be used, or whichever amount is greater.

Item 6.1.7 Board members reviewed the meal prices for 2009-10 which they approved at the June 8, 2009 meeting as part of the Food Service budget. Meal prices are as follows:

Breakfast -All Students	\$1.10
Breakfast Adult	\$2.00
Elementary Lunch	\$1.95
Secondary Lunch	\$2.10
Adult Lunch	\$3.15
Milk	\$.45

- Item 6.1.8 Motion by Mayer, second by Huntington, carried 6-0 that the cocurricular participation fees be adopted as presented. The schedule is attached hereto and made a part of these minutes.
- Item 6.1.9 Motion by Rame, second by Lieske carried 6-0, that admission ticket prices remain the same as in 2008-09. (Admission ticket prices are included on the participation fees' schedule, which is attached to these minutes.)
- Item 6.1.10 Motion by McCoy, second by Rame, carried 6-0 to authorize the advertising for snow removal bids for the 2009-10 school year with specifications taking into account the type of equipment that can be utilized to provide efficient service as well as minimal damage to grass.
- Item 6.1.11 Motion by Huntington, second by McCoy, carried 6-0 to authorize the superintendent to approve nonresident student agreements and enrollment options requests on an individual basis as received during the 2009-10 school year.
- Item 6.1.12 Motion by McCoy, second by Lieske, carried 6-0 to compensate former transportation coordinator Jim Felmlee for 20 unused vacation days.
- Item 6.2.1 District 2397 Recognizes:
Ginny Huntington for her service as a member of the Le Sueur-Henderson School Board.
- Item 6.2.1.1 Donations and Grants Received June 2009:
- | | | |
|---------------------|---------------------------|----------|
| Dave Woodruff | Donation to Athletic Dept | \$ 75.00 |
| Le Sueur Lions Club | Donation to Book Buddies | \$150.00 |
- Item 6.2.2 Motion by Lieske, second by Rame, carried 6-0 to continue membership in Minnesota School Boards Association (MSBA) for 2009-10 at a cost of \$3,783, plus an additional cost of \$475 for renewal of the MSBA Policy Services subscription for 2009-10.
- Item 6.2.3 The following board members indicated intent to attend portions of the MSBA Leadership Conference August 13-14: Sue Rame, John Chamberlain, Henry Endres, Superintendent Dave Johnson, and Community Ed Director Nate Warden.
- Registrations will be made by the District Office.
- Item 6.3.1 The 2009 MCA II preliminary results were reviewed.
- Item 7.0 Board member site visits were reviewed.
- Item 9.0 Motion by Huntington, second by McCoy, carried 6-0 to adjourn the meeting at 8:40 P.M.

Pat McCoy, Clerk

