

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS

MINUTES OF REGULAR BOARD MEETING
JULY 16, 2007

At 5:30 PM, the following Board Members participated in a work session involving discussion of 2007-08 School District goals: John Chamberlain, Henry Endres, Bob Evans, Ginny Huntington, Jayne Lieske, Pat McCoy, and Anne Murray.

The regular school board meeting was called to order at 6:35 P.M. at the Park Elementary Media Center with the following members in attendance: John Chamberlain, Henry Endres, Bob Evans, Ginny Huntington, Jayne Lieske, Pat McCoy, and Anne Murray.

Also in attendance: Superintendent Dave Johnson, Middle School Team Leader/Activities Director Dave Swanberg, Property Services Coordinator Mark Vrklan, Teachers Jon and Jennifer Hovick, LSHEA President John Lustig and Two Representatives from Education Minnesota, and News Herald Representative Stephanie Hill.

Item 2.0 Motion by Huntington, second by McCoy, carried 7-0 to approve the meeting agenda and addendum.

Item 4.1 Motion by Evans, second by Murray, carried 7-0 to approve the following Consent Agenda items:

4.1.1 Minutes of June 11, 2007 Regular Meeting

4.1.2 Bills and Claims in the amount of \$2,185,399.74 Subject to Annual Audit with the following exceptions:

<u>Check #</u>	<u>Payable To</u>	<u>Date</u>	<u>Amount</u>
48173	Holiday Station	6/4/07	\$2,207.87
48390	Holiday Station	6/29/07	\$1,794.21
48434	Subway	6/29/07	\$ 120.86

0-1 4.1.2.1 Motion was made by Lieske, second by Murray, carried 6-0 checks listed (Board member McCoy abstained) to approve those above.

4.1.3 Building Fund Transaction Summary

4.1.4 Construction Draw Meeting #14 Summary

Item 4.2 Motion by Evans, second by Chamberlain, carried 7-0 to approve the following personnel items:

- 4.2.1 Accepted the resignation of Roseanne Tesch as ECSE Classroom Assistant
- 4.2.2 Placed Classroom Assistant Maureen Pioske on Unrequested Leave of Absence
- 4.2.3 Placed Classroom Assistant Tracy Hill on Unrequested Leave of Absence
- 4.2.4 Placed Classroom Assistant Sue Boehne on Unrequested Leave of Absence
- 4.2.5 Approved the reassignment of Michele Nolte to ECSE Classroom Assistant
- 4.2.6 Employed Roseanne Tesch as Park Elementary Kindergarten Teacher
- 4.2.7 Employed Cindi Nelson as Park Elementary Kindergarten Teacher
- 4.2.8 Employed Miranda Hoffmann as Park Elementary Kindergarten Teacher
- 4.2.9 Employed Park Elementary Grade 1 Teacher - Becky Duehn
- 4.2.10 Employed Ryan Myhra as Park Elementary Grade 5 Teacher
- 4.2.11 Employed Melissa Savage as Middle School English Teacher
- 4.2.12 Employed April Rosendale as Mentoring Program Coordinator

4.2.13 Extra/Cocurricular Positions as Follows:

- 4.2.13.1 Head Girls Tennis Coach - Linda Seaver
- 4.2.13.2 Assistant Girls Tennis Coach - Jennifer Wilson
- 4.2.13.3 Head Volleyball Coach - Dave Nixon
- 4.2.13.4 Assistant Volleyball Coach - Mandy Lloyd
- 4.2.13.5 Middle School Knowledge Bowl Advisor - Gert Jensen
- 4.2.13.6 Head Girls Track Coach - Becky Straub
- 4.2.13.7 Co-Head Wrestling Coaches - Scott Wilson and J.D.

Pesch

- 4.2.14 Employed Edrie Barton as Part-Time Curriculum Coordinator
- 4.2.15 Employed Edrie Barton as NCLB Project Manager

Item 5.4 Motion by Chamberlain, second by Murray, carried 7-0 to award the bid for Furniture, Fixtures and Equipment for the Le Sueur-Henderson Middle/High School to School Specialty, who was the lone bidder, in the amount not to exceed \$62,354.24.

Item 6.1.1 Board Members reviewed the basic skills test results in writing.

Item 6.1.2 Superintendent Johnson reviewed with board members the participation plans for the July 30-August 2 "Building a World Where Everyone Learns" summer academy at Minnesota State University, Mankato.

Item 6.2.1 A Level III grievance regarding health insurance premium payments was discussed. Motion by Evans, second by McCoy, carried 5-2 (Chamberlain and Lieske opposed) to deny the Level III grievance initiated by Jon and Jennifer Hovick.

Item 6.2.2 Superintendent Johnson updated Board Members on the Community Ed Director vacancy. Interviews will occur on July 24.

Item 6.2.3 Health and Safety Management Plans: Motion by Evans, second by Lieske, carried 7-0 to approve the following

Asbestos	Blood borne Pathogens
Playground Safety	Emergency Action Plan
Lead in Water	Radon
Hazardous Waste	Community Right to Know
OSHA Inspections	AWAIR Program
First Aid/CPR	Lockout / Tagout
Compressed Gas	Personal Protection Equipment
Lab Safety	Confined Spaces
Hearing Conservation	Respiratory Protection
Indoor Air Quality	Integrated Pest Management
Food Safety	Electrical Safety
Welding and Cutting	Lift
Machine Guarding	Safety Committee
Attachment 99	

Item 6.2.4 Motion by Lieske, second by Huntington, carried 7-0 to award the bid for new tile and installation to Wise Furniture in the amount of \$15,394.75. The bid amount for old carpet removal and disposal is set at \$1,370. It is understood that additional cost *may* be incurred, not to exceed \$22,300, if removal of the carpet results in additional work needing to be done to remove excess adhesive so it does not go through the new tile.

Item 6.2.14 Motion by Chamberlain, second by Evans, carried 7-0 to authorize the advertising for snow removal bids for the 2007-08 school year with new specifications taking into account the construction project. A pre-bid meeting will be held to discuss details.

Item 6.2.5 Motion by Evans. second by Murray, carried 7-0 authorizing the Treasurer to invest and transfer funds within statutory limitations;

Item 6.2.5.1 Motion by Huntington. second by Murray, carried 7-0 authorizing the

Item 6.2.5.2 Motion by Evans. second by Murray, carried 7-0 authorizing the Superintendent and/or District Accountant to act on behalf of the Board to make electronic funds transfers.

Item 6.2.6 Motion by Murray, second by Evans, carried 7-0 authorizing the electronic transfer of funds for health insurance purposes via the Wells Fargo Bank Minnesota.

Item 6.2.7 Motion by Murray, second by Huntington, carried 7-0 that First Farmers & Merchants National Bank of Le Sueur is designated as the official depository of school funds for fiscal year 2007-08.

Motion by McCoy, second by Murray, carried 7-0 that the official depositories for school funds for the 2007-08 school year, contingent

upon the provisions of collateral as provided by State Law, shall include but not be limited to Cornerstone State Bank, Hometown Bank of Le Sueur, First Farmers and Merchants National Bank of Le Sueur, Hometown Bank of Henderson, and Wells Fargo Bank Minnesota (as the official depository for group health insurance), and Minnesota School District Liquid Asset Fund.

A resolution was introduced for adoption by Board Member Anne Murray to authorize membership of the School District in the Minnesota School District Liquid Asset Fund Plus (MSDLAF+) for 2007-08. Said resolution was duly seconded by Board Member Bob Evans. and thereby adopted by the following roll call vote:

Chamberlain -	yes	McCoy -	yes
Evans -	yes	Murray -	yes
Huntington -	yes	Endres -	yes
Lieske -	yes		

Item 6.2.8 Motion by Evans, second by Chamberlain, carried 7-0 that a blanket bond of \$10,000 be provided at district expense for all school employees and board members except for the superintendent, district accountant, treasurer, community ed director, ECFE Coordinator, ABE Coordinator, community ed secretary, business office clerk, and elementary secretary, who shall be bonded at \$50,000.

Item 6.2.9 Motion by Huntington, second by Lieske, carried 7-0 to set substitute teacher salaries at \$100 per day for the first 10 days of employment, increase to \$115 for 11-20 days, and \$130 on the 21st day and thereafter for the 2007-08 school year. Superintendent Johnson will research area school districts to determine their process regarding if substitutes' days should begin with zero at the beginning of each school year, or if the number of days should be cumulative, beginning a new school year where they ended the previous school year.

The School District will apply the following prioritized process to cover teacher absences:.....

1. *Employ licensed substitutes in subject area or grade level.*
2. *Hire substitutes licensed in any K-12 area to fill absence*
3. *Use licensed teacher assistants to cover classes*
4. *Grade 7-12: use regular teachers to cover the different blocks and*
5. *Grade K-12: use specialists to cover classes in an emergency as principals.*

Item 6.2.10 Motion by Chamberlain, second by McCoy, carried 7-0 to set the substitute custodial pay rate at 90% of base custodial pay. In the event the substitute would be a former employee, the rate of pay which the former custodian was paid may be used, or whichever amount is greater.

Item 6.2.11 Board members reviewed the meal prices for 2007-08 which they approved at the June 11, 2007 meeting as part of the Food Service budget. Meal prices are as follows:

Breakfast Secondary Student	\$.75
Breakfast Elementary Student	\$.75
Breakfast Adult	\$1.65
Elementary Lunch	\$1.70
Secondary Lunch	\$1.80
Adult Lunch	\$2.70
Milk	\$.40

Item 6.2.12 Motion by Lieske, second by Murray, carried 7-0 that the cocurricular participation fees be adopted as presented. The schedule is attached hereto and made a part of these minutes.

Item 6.2.13 Motion by Evans, second by Huntington carried 7-0, that admission ticket prices remain the same as in 2006-07. (Admission ticket prices are included on the participation fees' schedule, which is attached to these minutes.)

Item 6.2.15 Motion by Evans, second by Huntington, carried 7-0 to authorize the superintendent to approve nonresident student agreements and enrollment options requests on an individual basis as received during the 2007-08 school year.

Item 6.2.16 Motion by Lieske, second by Evans, carried 7-0 to approve the agreement with Minnesota State University, Mankato for a Teacher on Special Assignment (TOSA) during the 2007-08 school year.

Item 6.2.17 A negotiations update was provided by Superintendent Johnson and members of the Board Negotiations Committee.

Item 6.3.1 District 2397 Recognizes: Regional semifinalists in the Water is Life art contest: Ashley Haas, Joe Stuewe, Anna Fixsen, and Luke Lieske. The State finalist, and receiving a \$1,000 scholarship is Luke Lieske. Art Teacher Shannon Froehlich had 10 students participate in the contest this year.

Baseball All Star Tournament - Bruce Hollom was selected Assistant Coach.

Item 6.3.2 Approval of the 2007-08 School District goals was postponed. The Administrative Leadership Team will develop goal and subgoal suggestions at a retreat on July 18..

Item 6.3.3 Motion by Evans, second by Huntington, carried 7-0 to continue membership in Minnesota School Boards Association (MSBA) for

2007-08 at a cost of \$3,596,
renewal of the MSBA Policy Services

plus an additional cost of \$440 for
subscription for 2007-08.

Item 6.3.4 Motion by Huntington, second by Murray carried 7-0 to move the
December 6 Board meeting to December 4.

Item 6.3.5 Superintendent Johnson discussed with Board Members the August 15-17
MSBA Summer Seminar and encouraged their participation.

Item 6.4.1 Project Manager Mike Beach updated Board Members on the facilities
project.

Item 5.1 Middle School Team Leader Dave Swanberg discussed with Board
Members the Middle School 2006-07 site and grade level goal
accomplishments. Mr. Swanberg will ask the Middle School Team
for suggestions on alternative uses for the leadership team stipends.

Item 5.2 Mr. Swanberg reviewed progress on the reestablishment of the District
Respect Team. Board member Jayne Lieske volunteered to be a
member if a board member is needed on this committee this year.

Item 5.3 Board members reviewed the summary of changes in the Middle School
Continuous Improvement Rubrics.

Item 7.0 Board Chair Henry Endres will be calling the Superintendent's Evaluation
Committee together.

Item 7.0 Motion by Chamberlain, second by Murray, carried 7-0 to schedule a one
hour work session to review School District Goals and School Board
Action Plan immediately prior to the August 6 Board meeting; it will begin
at 5:30 P.M.

Item 9.0 Motion by Chamberlain, second by Evans, carried 7-0 to adjourn the
meeting at 9:35 P.M.

Jayne Lieske, Recorder

1