

Adopted:

*Le Sueur–Henderson Public Schools Policy 498
Local Policy*

Revised: April 7, 2015

498 OBSERVATION AND EVALUATION OF PROFESSIONAL STAFF

I. PURPOSE

A continuous program for teacher and administrator evaluation is established to assure a high quality of teacher and administrator performance and to advance the instructional programs of Le Sueur-Henderson Public Schools.

II. GENERAL STATEMENT OF POLICY

- A. The evaluation process shall follow Minnesota Statute 122A.40, Subd. 8.
- B. Administrative rules and regulations contain further information concerning observation and evaluation of professional staff members designed to provide for continuous improvement. Teaching staff evaluation tools and documents are:
 - 1. Teacher Evaluation Model for the Le Sueur-Henderson Public Schools
 - 2. Le Sueur-Henderson Teacher Growth and Evaluation Plan Letter of Agreement
 - 3. Reflective Questions related to Teacher Practice
 - 4. Teacher & Principal Yearly Responsibilities
 - 5. Yearly Log: Evidence of Teacher Practice, Student Achievement & Student Engagement
 - 6. Teacher Summative Evaluation Tool
 - 7. Nurse and Supervisor Yearly Responsibilities
 - 8. Yearly Log: Evidence of School Nurse’s Practice, Student Achievement & Student/Staff/Community Engagement
 - 9. School Nurse Summative Evaluation Tool
 - 10. Technology Integrationist and Supervisor Yearly Responsibilities
 - 11. Yearly Log: Evidence of Technology Integrationist Practice, Student Achievement & Student/Staff Engagement
 - 12. Technology Integrationist Summative Evaluation Tool
 - 13. Teacher On Special Assignment (TOSA) & Supervisor Yearly Responsibilities
 - 14. Yearly Log: Evidence of Teacher on Special Assignment (TOSA) Practice, Student Achievement & Student/Staff Engagement
 - 15. Teacher on Special Assignment (TOSA) Summative Evaluation Tool

Legal References: Minn. Stat. § 123B.147, Subd. 3 (Principals—Duties; Evaluation)
Minn. Stat. § 122A.40, Subd. 8 (Development, Evaluation, and Peer Coaching for Continuing Contract Teachers)

Cross References: