

**PLAINWELL COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

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term expires 12/31/2022

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term expires 12/31/2022

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term expires 12/31/2020

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term expires 12/31/2020

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term expires 12/31/2022

David Skinner
Trustee
term expires 12/31/2022

Christine VanDenBerg
Trustee
term expires 12/31/2020

Matthew Montange
Superintendent of Schools

Melissa Gelbaugh
Director of Finance

FOREWARD

Each year each school district is confronted with the task of achieving numerous educational objectives within available financial resources. The accomplishment of this task is more probable if the district prepares a documented plan of action outlining the financial resources to be utilized to achieve specific objectives. The process of developing a budget has other managerial advantages:

- Costs relative to importance of programs and activities are periodically reevaluated for present and future educational advantages.
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- Internal operations are systematically reexamined for efficiency and economy so that improvements might be made.
- Data concerning specific areas of responsibility are made readily available for evaluative purposes.

The Uniform Budgeting and Accounting Act, Act 621 of Public Acts of 1978, mandates the formulation and establishment of a uniform chart of accounts and reports for school districts. The purpose of the Act is to provide the structure necessary for a close relationship between the administration and the local school board with regard to the establishment of budgets and appropriations. The Plainwell Community School District's General Fund Budget has in the past and continues to meet these guidelines. The budget and other financial reports have contained comparative figures and year-end financial information.

The 2019-2020 General Fund Budget is presented as one page. Supplementary data, (line items), are provided as required by the Uniform Budgeting and Accounting Act. Additional material is provided as a resource and to assist in analyzing budget material.

The 2019-2020 budget represents a financial outline for providing the best possible educational plan for students with available funds. It has been developed after discussion with Board Members, administrators, teachers and other interested persons in the Plainwell Community School District. Goals which were adopted by the Board of Education serve as the for budget development and it represents in monetary terms thousands of hours of student instruction, transportation, custodial services, building maintenance and things which together combine to make a successful school program.

The budget must make assumptions in certain areas, including, but not limited to, enrollment, state aid assistance and Taxable Values on non-homestead property. It will be brought to the Board of Education for revision as is required by State and Board guidelines.

(General Appropriation Resolution)
RESOLUTION FOR ADOPTION BY THE
BOARD OF EDUCATION
OF THE
PLAINWELL COMMUNITY SCHOOL DISTRICT

RESOLVED, that this resolution shall be the General Appropriations of the Plainwell Community School District for the fiscal year 2020: A resolution to make appropriations; and to provide for the expenditures of the appropriations; and to provide for the disposition of all income received by the Plainwell Community School District.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend funds or obligate the expenditure of any funds pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby charged with the general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on November 18, 2019.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the school district for fiscal year 2020 is as follows:

REVENUES

Local	\$4,241,040
State	23,768,117
Federal	564,769
Incoming Transfers and Other Transactions	<u>95,000</u>
TOTAL REVENUE	\$28,668,926
Fund Balance, July 1, 2019	<u>4,643,840</u>
TOTAL AVAILABLE TO APPROPRIATE	\$33,312,766
TOTAL APPROPRIATED FOR FISCAL YEAR 2020	<u>\$29,342,865</u>
FUND BALANCE, JUNE 30, 2020	<u><u>\$3,969,901</u></u>

BE IT FURTHER RESOLVED, that \$29,342,865 of the total available to appropriate in the

General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

INSTRUCTION:

Basic Programs	\$15,080,543
Added Needs	2,960,396
Adult/Continuing	283,983

SUPPORT SERVICES:

Pupil	1,162,132
Instructional Staff	635,077
General Administration	469,249
School Administration	1,614,703
Business	403,456
Operating Building Services	3,080,775
Pupil Transportation	901,144
Pupil Activities-Central	687,455
Athletic Activities	649,417
Community Services	898,741
Facilities Improvements	440,000
Long Term Debt	3,477
Outgoing Transfers & Other Transactions	72,317

TOTAL APPROPRIATED \$29,342,865

PLAINWELL COMMUNITY SCHOOL DISTRICT

**GENERAL FUND
OPERATING BUDGET**

FOR FISCAL YEAR ENDING JUNE 30, 2020

	Original 2019-2020	Amendment I 2019-2020
REVENUES		
Local Sources	\$4,187,431	\$4,241,040
State Sources	\$23,076,775	\$23,768,117
Federal Sources	\$549,638	\$564,769
SUB-TOTAL REVENUE	\$27,813,844	\$28,573,926
Incoming Transfers & Other Transactions	95,000	95,000
TOTAL REVENUES, TRANSFERS & OTHER TRANSACTIONS	\$27,908,844	\$28,668,926
EXPENDITURES		
INSTRUCTION EXPENSE		
Basic Programs	\$14,677,007	\$15,080,543
Added Needs	\$2,927,100	\$2,960,396
Adult/Continuing	\$170,387	\$283,983
Sub-Totals	\$17,774,494	\$18,324,922
SUPPORT SERVICES		
Pupil	\$1,062,525	\$1,162,132
Instructional Staff	\$661,699	\$635,077
General Administration	\$464,468	\$469,249
School Administration	\$1,581,948	\$1,614,703
Business	\$394,235	\$403,456
Operating Building Services	\$3,080,917	\$3,080,775
Pupil Transportation	\$876,297	\$901,144
Pupil Activities-Central	\$620,220	\$687,455
Athletic Activities	\$649,417	\$649,417
Sub-Totals	9,391,726	9,603,408
Community Services	\$891,105	\$898,741
Facilities Improvements	\$444,743	\$440,000
Long Term Debt	\$3,477	\$3,477
Outgoing Transfers & Other Transactions	\$72,317	\$72,317
TOTAL APPROPRIATED	\$28,577,862	\$29,342,865
EXCESS REVENUE (APPROPRIATIONS)	-669,018	-673,939
FUND BALANCE, JULY 1	4,643,840	4,643,840
FUND BALANCE, JUNE 30	\$3,974,822	\$3,969,901