

NORTH KINGSTOWN SCHOOL DEPARTMENT

JOB DESCRIPTION

Title: Business Partnerships Coordinator

Qualifications:

1. Proven track record in business networking.
2. Previous experience in business, advertising, sales, training, and other related fields.

Reports To: Superintendent of Schools

Supervises: None.

- Job Goals:
1. To create student opportunities for career exploration and educational pathways toward career learning with local and state businesses.
 2. To identify, solicit and execute new business relationships that provide support and sponsorship for the NKSD including marketing opportunities in conjunction with the District's advertising policy.

Performance Responsibilities:

1. Provide opportunities for partnerships with community organizations that provide students with career exploration alternatives that will give students an insight into the work-related environment and improve their life chances of success outside of the school setting.
2. Connect students with local business to provide business mentors to support students identified by staff as potentially benefitting from such mentoring while developing and nurturing positive and creative links between the education and business sectors.
3. Provide opportunities for students to learn from direct experiences of work such as work experience or part time jobs, enterprise activities in schools and learning through vocational contexts in subjects.

4. Bring resources to the District in the form of advertising or other outside resources that will help enrich the District's curriculum and extra-curricular offerings.
5. Assist with providing information and resources toward curriculum development required for teaching of skills relevant to particular industries.
6. Integrate students into the labor market by involving them in cooperative educational experiences.
7. Perform other related tasks as need by the Superintendent of Schools.

Terms of Employment:

Part-time at 19 hours per week. Salary and work year to be established by the School Committee upon recommendation of the Superintendent of Schools.

Evaluation:

Performance of this job will be evaluated annually in accordance with the School Committee's Policy on Evaluation of Administrative Personnel.