

North Kingstown School Department

FUNCTIONAL JOB DESCRIPTION

Job Title:	Intramural Coach - DMS				
Department:	Middle School				
Reports to:	Principal or Assistant Principal				
Supervises:	Students				
Description of job:					
<p>INTRAMURAL COACHES GET APPOINTED BY THE SCHOOL COMMITTEE (USUALLY 1st MEETING IN SEPTEMBER). INTRAMURALS RUN AFTER SCHOOL FROM 2:45-4:00 ON TUESDAYS OR THURSDAYS. APPROXIMATELY 13 SESSIONS WHEN THE FIELDS, THE GYM OR OTHER APPROPRIATE SPACES ARE AVAILABLE.</p> <p>Coach should be knowledgeable of all rules and regulations of the sports involved. Good communication skills as it will be important to communicate, practice and game dates. This is an opportunity provided to all students regardless of ability.</p> <p>Advisor will organize and supervise the intramural program. Students will participate in various activities including but not limited to, kickball, wiffleball, ping pong, basketball, handball, volleyball, capture the flag and others. Duties include:</p> <ul style="list-style-type: none"> • Taking attendance each session and submitting attendance records to administration • Instructing students on the rules of each activity and monitoring play • Maintaining the safety of students during play • Organizing any tournament or final competition <p>Stipend per NEA/NK Contract</p>					
Protective Personal Equipment:			n/a		
Classification :	Sedentary:	Light:	Medium: x	Heavy:	Very Heavy:
<p>Classification Key: <i>Sedentary – Exerting up to 10 lbs. of force occasionally; negligible amount of force frequently to lift, carry, push/pull or otherwise move objects;</i> <i>Light – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects;</i> <i>Medium – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;</i> <i>Heavy – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;</i> <i>Very Heavy – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.</i></p>					
Driving Requirements:		None: X	Manual:	Automatic:	

Work Environment			
Floor Surface:	tile, carpet, asphalt, grass		
Inside:	yes	Outside:	yes
Lighting:	Incandescent, Fluorescent, natural sunlight		
Vibration:	n/a		

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PHYSICAL DEMANDS

LIFTING						
Maximum weight lifted: up to 20 pounds occasionally						
WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.			x			
20 – 35 lbs.		x				
35 – 50 lbs.		x				

CARRYING						
Maximum weight carried: up to 20 lbs.						
WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.			x			
20 – 35 lbs.		x				
35 – 50 lbs.		X				

PUSHING/PULLING						
Maximum push/pull: 20 lbs.						
WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.			x			
20 – 35 lbs.	x					
100 + lbs.	x					

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting					
Standing				x	
Walking				x	
Bending			x		
Twisting			x		
Crawling		x			
Kneeling		x			
Squatting		x			
Climbing		x			
Reaching – Vertical			x		
Reaching – Horizontal			x		
Grasping		x			
Pinching		x			
Manual Dexterity		x			

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Fine Dexterity		x			
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FREQUENCY KEY: Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

License/Certificate/Certification:

Technological and/or Technical Skills:

Communication Skills:

Strong verbal and written communication to instruct and promote physical activity at the middle school.

Planning Skills:

Required to take attendance and submit to the building principal on a monthly basis. Promote middle school in a positive manner and is inclusive of all students.

Interpersonal and Problem solving skills:

Ability to interface with parents, students and staff members in a helpful, efficient and professional manner. Confidentiality a must.

Terms of Employment:

1 year. Posted yearly.

Evaluation:

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Date: 7/2019, 8/2019