

# North Kingstown School Department

## FUNCTIONAL JOB DESCRIPTION

<b>Job Title:</b>	<b>Part Time Evening Plumber – No Benefits</b>
<b>Department:</b>	<b>Maintenance</b>
<b>Reports to:</b>	<b>Lead Maintenance Worker and/or Supervisor of Plant &amp; Grounds</b>
<b>Supervises:</b>	<b>N/A</b>
<b>Description of job:</b>	
<p><b>Summary of Responsibilities:</b></p> <p><b>Responsibility for maintaining the physical school plant and grounds in a condition of operating excellence in order to afford their full educational use at all times. Provide all students with a physical learning environment that is safe, clean, attractive, and smooth functioning</b></p> <p><b>PRIMARY FUNCTION:</b></p> <ol style="list-style-type: none"><li>1. If applicable; Install, repair, and remodel plumbing systems for all district buildings, including but not limited to toilets, flush valves, faucets, hot water systems, and all water supply distribution systems. Also maintain all drainage systems within district, including but not limited to drain cleaning, the cleaning of drain interceptors, the removal, repair, or replacement of drainage systems. Test, repair, and record backflow and cross connection devices.</li><li>2. If applicable; Prioritize, and schedule preventative maintenance for all plumbing systems that require constant functionalism, such as trap interceptors, kitchen drains, internal grease traps, water fountains, eye wash and shower systems, water heaters. Clean septic filters and ensure proper operation and scheduled pumping of all school department septic systems.</li><li>3. If applicable; Verifies plumbing work orders to ensure work are being completed on time, within budget, and workmanship completed in a satisfactory manner.</li><li>4. On call for related plumbing emergencies</li><li>5. Assist in the security of all district buildings and grounds. Such personnel may request including assisting and coordinating with local police and fire departments during emergencies and alarms. Insure all safety requirements are being adhered to</li></ol> <p><b>Essential Functions:</b></p> <ol style="list-style-type: none"><li>1. Examines school buildings and grounds on a regular basis for needed plumbing repairs, maintenance and makes recommendations, on a priority basis, to the Lead Maintenance Worker.</li><li>2. Provides preventive maintenance recommendations to the Lead Maintenance Worker.</li><li>3. Performs related work as required, at the direction of the Lead Maintenance Worker.</li></ol> <p><b>Plumber: 2nd shift, 20 hours/ week, 4:00PM – 9:00 PM</b> <b>Monday through Thursday, no Fridays</b> <b>No Benefits, health or dental</b> <b>Union Position at \$25.00/hour</b></p>	
<b>Protective Personal Equipment:</b>	<b>When necessary: gloves, safety glasses, steel toe shoes, earplugs or muffs, hard hats, respirators, coveralls, orange vests and</b>

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<b>snow related clothing.</b>					
<b>Classification:</b>	<b>Sedentary:</b>	<b>Light:</b>	<b>Medium:</b>	<b>Heavy: X</b>	<b>Very Heavy:</b>
<b>Classification Key:</b>					
<i>Sedentary – Exerting up to 10 lbs. of force occasionally; negligible amount of force frequently to lift, carry, push/pull or otherwise move objects;</i>					
<i>Light – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects;</i>					
<i>Medium – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;</i>					
<i>Heavy – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;</i>					
<i>Very Heavy – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.</i>					
<b>Driving Requirements:</b>		None:	Manual:	Automatic: Yes	

Work Environment			
<b>Floor Surface:</b>	Tile or carpet		
<b>Inside:</b>	Up to 100%	<b>Outside:</b>	Up to 100%
<b>Lighting:</b>	Fluorescent or Incandescent		
<b>Vibration:</b>	Hand tools		

### PHYSICAL DEMANDS

LIFTING						
Maximum weight lifted: up to 75 pounds occasionally						
WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.		X	X			
10 – 20 lbs.		X	X			
20 – 35 lbs.		X				
35 – 50+ lbs.		X				

CARRYING						
Maximum weight carried: up to 50 lbs.						
WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			X			
10 – 20 lbs.			X			
20 – 35 lbs.		X				
35 – 50 lbs.		X				

PUSHING/PULLING						
Maximum push/pull: 50 lbs.						
WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			X			
10 – 20 lbs.		X	X			
20 – 35 lbs.		X	X			
35 - 50 lbs.		X				

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting		X			
Standing				X	
Walking			X		
Bending		X			
Twisting		X			
Crawling		X			
Kneeling		X			

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Squatting		X			
Climbing		X			
Reaching – Vertical		X	X		
Reaching – Horizontal			X		
Grasping		X	X		
Pinching		X			
Manual Dexterity		X	X		
Fine Dexterity		X			

*FREQUENCY KEY: Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)*

### Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

### Education and/or Experience:

Five to seven year experience in general plumbing and preventive programs

### License/Certificate/Certification:

RI Master Plumbers and/ or Journeymen Licenses and Asbestos Awareness certificate

### Technological and/or Technical Skills:

A working knowledge of, and the skill to apply, plumbing principles and practices.

### Communication Skills:

Ability to communicate effectively both orally and in a written format with all levels, including administration, staff, and peers. Ability to effectively function in an environment, which utilizes group problem solving, and team based decision-making.

### Planning Skills:

Ability to design, plan and implement action plans for improvement as necessary

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**Terms of Employment:**

Per the North Kingstown Educational Support Professionals Contract

**Evaluation:**

Performance of this job will be evaluated in accordance with the North Kingstown Educational Support Professionals Contract.

Date: 10/2015