



**MINUTES -- 3:00 p.m.**  
**Monday, June 23, 2003**  
**Special Governing Board Meeting  
and Work Study Session**

Governing Board Room  
215 North Carlisle Avenue  
Somerton, Arizona

<b>Attending Board</b>	Leticia Yopez Martha Camacho (3:17 p.m.)	Dale Phillips	Luis Heredia
<b>Absent Board</b>	Scott Omer		
<b>Attending Public</b>	Ken Huffman George Brick Cathy Witmer	Paul Filby Kurt Karwoski (4:12-4:32) Bob Klein	Jerry Cabrera Judith Bobbitt Bill Rhodes Rose Arévalo

**1. OPENING AND ANNOUNCEMENTS**

**1.a. Call to Order** **Mr. Phillips**

Mr. Phillips called the meeting to order at 3:13 p.m.

**1.b. Call for Executive Session** **Mr. Phillips** **Action**

**A.R.S. §38-431.03 (A.1) Executive Sessions**

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**A.R.S. §38-431.03 (A.3) Executive Sessions**

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

**A.R.S. §38-431.03 (A.4) Executive Sessions**

Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Executive Session will be called after all other business is taken care of in order for the Board to discuss 4.4. Approval of Superintendent's Performance Pay.

**2. REPORTS**

**2.a. Superintendent's Report** **Mrs. Bobbitt** **Information**

- New School
- Personal Plan

Mrs. Bobbitt shared info on the Early Education Center and the new elementary school draft drawings that were available for review. The District's committee, City Personnel, community members, staff and students met with the architects during their two and a half day stay. Mr. Klein will meet Wednesday with the architects to decrease square footage in order to meet the amount allocated by the State Facilities Board (SFB). The building will be metal with a brick or block facade.



- |               |   |   |
|---------------|---|---|
| <b>3.1.b.</b> | Garza, Elizabeth  | Teacher, Desert Sonora Elementary                 |
| <br>          |   |   |
| <b>3.1</b>    | <b>HIRING</b> (continued)   |   |
| <b>3.1.c.</b> | Mares, Maritza  | Teacher, Desert Sonora Elementary                 |
| <b>3.1.d.</b> | Mullennix, Lynette  | Teacher, Desert Sonora Elementary                 |
| <b>3.1.e.</b> | Singer, Dale  | Teacher, Somerton Middle                          |
| <b>3.1.f.</b> | Valladares, Adriana   | Adult Education Teacher, Family Literacy          |
| <b>3.1.g.</b> | Vasquez, Vanessa  | GED Examiner, GED                                 |
| <br>          |   |   |
| <b>3.2</b>    | <b>REQUEST FOR RELEASE FROM CONTRACT / RESIGNATION / RETIREMENT</b> |   |
| <b>3.2.a.</b> | Carroll, Myrna  | Teacher, Tierra Del Sol Elementary                |
| <b>3.2.b.</b> | Lupercio, Araceli   | Teacher, Desert Sonora Elementary                 |
| <b>3.2.c.</b> | Rice, Susan   | Teacher, Desert Sonora Elementary                 |
| <b>3.2.d.</b> | Ricciutti, Lisa   | Teacher, Somerton Middle School                   |
| <br>          |   |   |
| <b>3.3</b>    | <b>WITHDRAWAL OF CONTRACT</b>                                       |   |
| <b>3.3.a.</b> | Schwehr, Sarah  | Teacher, Desert Sonora Elementary                 |
| <b>3.3.b.</b> | Courbron, Craig   | Teacher, Somerton Middle School                   |
| <b>3.3.c.</b> | Reimnitz, Katrina   | Teacher, Somerton Middle School                   |
| <br>          |   |   |
| <b>3.4</b>    | <b>AUTHORIZATION TO RE-ISSUE CONTRACT</b>                           |   |
| <b>3.4.a.</b> | Karwoski, Kurt  | Teacher, Tierra Del Sol Elementary                |
| <b>3.4.b.</b> | Rodriguez, Lydia  | Teacher, Somerton Middle School                   |
| <br>          |   |   |
| <b>3.5</b>    | <b>LEAVE OF ABSENCE</b>   |   |
| <b>3.5.a.</b> | Arvizo, Cecilia   | Teacher, Tierra Del Sol Elementary                |
| <br>          |   |   |
| <b>3.6</b>    | <b>REASSIGNMENT</b>   |   |
| <b>3.6.a.</b> | Martinez, Sylvia  | Outreach Coordinator, Adult Education             |
| <br>          |   |   |
| <b>3.7</b>    | <b>ADDITIONAL ASSIGNMENTS</b>                                       |   |
| <b>3.7.a.</b> | Duarte, Connie  | Instructional Assistant, Desert Sonora Elementary |
| <b>3.7.b.</b> | Franco, Maria   | GED Examiner, GED                                 |
| <b>3.7.c.</b> | Martinez, Erika   | GED Chief Examiner, GED                           |
| <b>3.7.d.</b> | Slawinski, Michael  | Teacher, Tierra Del Sol Elementary School         |
| <br>          |   |   |
| <b>3.8</b>    | <b>CHANGE IN CLASSIFICATION</b>                                     |   |
| <b>3.8.a.</b> | School Office Specialist  | Tierra Del Sol Elementary School                  |
| <br>          |   |   |
| <b>3.9</b>    | <b>LONG-TERM SUBSTITUTE</b>   |   |
| <b>3.9.a.</b> | Vasquez, Martha   | Desert Sonora Elementary School                   |

Mrs. Bobbitt submitted Items 3.1 to 3.9 for approval.

Mr. Phillips entertained a Motion to approve Items 3.1 to 3.9

**MOTION:** Mr. Heredia so moved, Mrs. Camacho seconded, Motion carried.

#### **4. BUSINESS AND FINANCE**

**Mrs. Bobbitt**

**Action**

**4.1. Signing of Accounts Payable and Payroll Vouchers**

**No Action**

**4.2. Approval of Payroll Vouchers for July**

Mrs. Bobbitt withdrew these items to be on June 30th Special Meeting Agenda.

#### **4.3. Approval of Food Service Agreement**

Mr. Klein explained that Sodexo revised their increase from 3.0 to 1.5 percent.

Mr. Phillips entertained Motion to approve Items 4.3

**MOTION:** Mr. Heredia so moved, Mrs. Yepez seconded, Motion carried.

#### **4.4. Approval of Superintendent's Performance Pay**

Mrs. Bobbitt asked to come back to Item 4.4 time and suggested calling Executive Session at the conclusion of the Study Session. The Board agreed.

### **STUDY SESSION**

The Board began the Study Session at 3:59 p.m.

Ms. Witmer presented the budget with a two percent increase to the base level amount. She explained that the number of students is lower because many have exited. The Maintenance and Operations (M&O) budget shows \$308,000 that the District will have to pick up. All the projections were made with growth in mind.

Mrs. Bobbitt explained that other District have eliminated electives from their curriculum and instead have enrichment, remediation, and tutorial programs with regular teachers. We provide P. E., health, computer, family and consumer science, band and others. If those teachers were calculated in to the pupil:teacher ratio, the numbers would be reduced. We could have classes with more than 30 students next year at SMS. To reduce class size more. However, the core classroom teacher still can have at certain times 30 to 35 students. Because of this, it is possible that electives may have to be phased out in the future. Legislation allows for a safe 3.21% increase to employees this year and possibly next year with growth. This will be a topic of study and discussion

There was a question of employee contributions to retirement. Ms. Witmer explained that the employee/employer match for retirement contribution is governed by the government. Unfortunately, health insurance increases must be covered by employees if they choose to have family coverage. Mrs. Bobbitt thinks the District may be safe in using growth predictors for next year. Ms Witmer estimated the carry over funding to be at about \$150,000 which would be prepaid.

Triggers were met this year and the District was pleased to have including wording such as 'may' and 'up to 3.5%' so that contracts would not have to be reissued if triggers were not met. Classified staff received a memo explaining that their contracts should be generated in July. This year's retiree salaries made a difference in future budgets. In some cases as much as \$10,000 less. ERate funding may not be available in the future. Already this year, it is apparent that grants are not being funded as easily as they had been in the past.(Mr. Heredia left to answer a phone call 5:00 to 5:04 p.m.)

After questions and discussion, Ms Witmer said she understood the consensus to be for contracts to be issued with the 3.5% increase.

**STUDY SESSION ENDED at 5:04 p.m.**

**Call for Executive Session**

**Mr. Phillips**

**Action**

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**MOTION:** Mrs. Yepez moved to go into Executive Session at 5:05 p.m. pursuant to A.R.S. 38-431.03 A.1 for Superintendent's Evaluation. Mrs. Camacho seconded and motion carried.

**Attending Board**

Dale Phillips

Martha J. Camacho

Luis Heredia

Leticia Yepez

**Absent Board**

J. Scott Omer

**Other Present**

Judith Bobbitt, Superintendent

**MOTION:** Mrs. Camacho moved to return to regular session. Mrs. Yepez seconded. Motion carried. The Board moved back in to regular session at 6:00 p.m.

**4.4. Approval of Superintendent's Performance Pay 41.3032**

**MOTION:** Mrs. Camacho to approve \$5,000 performance pay for Mrs. Bobbitt. Mr. Heredia seconded. Motion was approved with four votes approval, zero nay. Omer was absent. Motion carried.

**5. ADJOURNMENT**

Mr. Phillips entertained a Motion to adjourn.

**MOTION:** Mr. Heredia moved to adjourn the meeting. Seconded by Mr. Yepez. Motion carried. The meeting adjourned at 6:03 p.m.

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Signature of Board President/Clerk

Date