

North Kingstown School Department

FUNCTIONAL JOB DESCRIPTION

Job Title:	School Nurse Teacher				
Department:	Pupil Personnel/School				
Reports to:	Director of Pupil Personnel/School Principal				
Supervises:	n/a				
Description of job:					
<p>The broad scope of practice for the school nurse-teacher includes three major areas: health services, health education and healthy and safe school environment.</p> <p><u>Health Services:</u></p> <ul style="list-style-type: none"> · Identifies students' health needs, implements services, and evaluates plan of care. · Collaborates with students and their families, educators, and health care providers to enhance student wellness. · Provides for state-mandated screening programs including vision, hearing, dental, and scoliosis. · Maintains individual student health records, including electronic · Member of school evaluation team(ET), interpreting medical data and writing objectives for the health component of the IEP and health care plans when needed · Supports mandated immunization protocol form the R.I. Department of Health. · Detects, plans, treats, provides referrals and follow-up on the health problems interfering with children's learning. · Health counseling to encourage each child to achieve and maintain optimum health. <p>Specific tasks include: medication administration, first aid, emergency treatment, daily medical log maintenance, medical exclusion, daily medical tasks such as diabetes pumps, gtubes, etc. and modification of educational plans.</p> <p><u>Health Education:</u></p> <ul style="list-style-type: none"> · The school nurse is a liaison between health services and education, providing a link between the school, home, and community. · Follows R.I. Department of Education guidelines for Health Education. · Collaborates with other health educators in implementing local health curriculum. · Provides: <ul style="list-style-type: none"> · Direct classroom instruction · Staff resource · Family and community outreach programs <p><u>Healthy and Safe School Environment.</u></p> <ul style="list-style-type: none"> ● collaboratives with building and district administration to ensure that the school maintains a healthy and safe environment <p>All other duties assigned to them by the Director of Pupil Personnel or School Principal</p>					
Protective Personal Equipment:		Gloves			
Classification:	Sedentary:	Light:	Medium: X	Heavy:	Very Heavy:
<i>Classification Key:</i>					
<i>Sedentary – Exerting up to 10 lbs. of force occasionally; negligible amount of force frequently to lift, carry, push/pull or otherwise move objects;</i>					

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Light – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects;
Medium – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;
Heavy – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;
Very Heavy – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.

Driving Requirements:	None: X	Manual:	Automatic:
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Work Environment			
Floor Surface:	Tile and/or carpet		
Inside:	Up to 100%	Outside:	Up to 5%
Lighting:	Incandescent or Fluorescent		
Vibration:	n/a		

PHYSICAL DEMANDS

LIFTING						
Maximum weight lifted: up to 50 pounds occasionally						
WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.		x				
20 – 35 lbs.		x				
35 – 50 lbs.		x				

CARRYING						
Maximum weight carried: up to 35 lbs.						
WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		x				
10 – 20 lbs.		x				
20 – 35 lbs.		x				
35 – 50 lbs.	x					

PUSHING/PULLING						
Maximum push/pull: 25 lbs						
WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		x				
10 – 20 lbs.		x				
20 – 35 lbs.		x				
100 + lbs.	x					

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting			x		
Standing			x		
Walking		x			
Bending		x			
Twisting		x			
Crawling		x			
Kneeling		x			
Squatting		x			
Climbing		x			

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Reaching – Vertical		x			
Reaching – Horizontal			x		
Grasping		x			
Pinching		x			
Manual Dexterity		x			
Fine Dexterity		x			

FREQUENCY KEY: Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Bachelor Degree, Master’s Degree preferred

License/Certificate/Certification:

Valid RIDE School Nurse Certification

Technological and/or Technical Skills:

Technological proficiency in major computer software including ASPEN, Microsoft Office and Google.

Communication Skills:

Strong oral and written communications skills. Able to respond simultaneously to a variety of needs for students and staff while maintaining a high degree of sensitivity to individual needs. Ability to maintain complete confidentiality on all school, administrative, family and student issues.

Planning Skills:

Ability to prioritize the needs and requests of students and teachers within the school setting and respond in a professional and efficient manner.

Interpersonal and Problem solving skills:

Ability to interact with students, staff and members of the community in a respectful and positive manner. Ability to effectively handle issues utilizing a personable problem solving approach.

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Terms of Employment:

Per NEANK Teacher's Contract

Evaluation:

Per NEANK Teacher's Contract

Date: 8/2017