

North Kingstown School Department

FUNCTIONAL JOB DESCRIPTION

Job Title:	Video Game Club - DMS				
Department:					
Reports to:	Principal/Assistant Principal				
Supervises:	Students				
Description of the job:					
<p>CLUB BEGINS AFTER SCHOOL COMMITTEE APPOINTMENT (USUALLY 1st or 2nd MEETING IN SEPTEMBER) VIDEO GAME CLUB TAKES PLACE ON TUESDAYS AFTERNOONS FROM 2:30-3:30 PM. THIS COMES OUT 2-3 DAYS PER MONTH FROM SEPTEMBER - MAY.</p> <p>The Advisor will run the after school video game program at DMS. Students are given opportunities to engage in a variety of game formats and interschool challenges.</p> <p>Advisor duties include:</p> <ul style="list-style-type: none"> • Taking attendance each session and submitting attendance records to administration • Exposing students to various games and strategies • Providing guidance and support building students' capacity • Building teamwork skills • Supervising for a safe environment <p>Tier IV</p>					
Protective Personal Equipment:	n/a				
Classification:	Sedentary:	Light: x	Medium:	Heavy:	Very Heavy:
<i>Classification Key:</i>					
<i>Sedentary – Exerting up to 10 lbs. of force occasionally; the negligible amount of force frequently to lift, carry, push/pull or otherwise move objects;</i>					
<i>Light – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects;</i>					
<i>Medium – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;</i>					
<i>Heavy – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;</i>					
<i>Very Heavy – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.</i>					
Driving Requirements:	None: x		Manual:		Automatic:

Work Environment			
Floor Surface:	Tile and/or carpet		
Inside:	Classroom	Outside:	
Lighting:	Incandescent or Fluorescent		
Vibration:	n/a		

PHYSICAL DEMANDS

LIFTING						
The maximum weight lifted: up to 20 pounds occasionally						
WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.			x			
20 – 35 lbs.	x					
35 – 50 lbs.	x					

North Kingstown School Department

CARRYING						
Maximum weight carried: up to 20 lbs.						
WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.			x			
20 – 35 lbs.	x					
35 – 50 lbs.	x					

PUSHING/PULLING						
Maximum push/pull: 20 lbs.						
WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.			x			
10 – 20 lbs.		x				
20 – 35 lbs.	x					
100 + lbs.	x					

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting		x			
Standing			x		
Walking			x		
Bending		x			
Twisting		x			
Crawling	x				
Kneeling	x				
Squatting		x			
Climbing		x			
Reaching – Vertical		x			
Reaching – Horizontal			x		
Grasping		x			
Pinching		x			
Manual Dexterity		x			
Fine Dexterity		x			

FREQUENCY KEY: Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Available to meet after school.

North Kingstown School Department

Education and/or Experience:

License/Certificate/Certification:

Technological and/or Technical Skills:

Communication Skills:

Strong communication skills (spoken and written), including excellent phone courtesy.

Planning Skills:

Required to take attendance and submit to the building principal on a monthly basis.

Ability to prioritize needs and respond to requests in an organized manner. Have a clear mission for the club with written agendas that promote DMS in a positive manner and is inclusive of all students.

Interpersonal and Problem solving skills:

Ability to interface with parents, students and staff members in a helpful, efficient and professional manner.

Terms of Employment:

1 year. Posted yearly

Evaluation:

Date: 9/2019