



**Wednesday, December 21, 2022
Regular Meeting Agenda**

**Tuxedo Union Free School District
Board of Education
George Grant Mason Elementary School
Multipurpose Room
11 Hillside Drive, Tuxedo NY 10987
7:00pm**

1. MEETING OPENING

Subject **1.1 Call to Order**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 1. MEETING OPENING

Type Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 1. MEETING OPENING

Type Procedural

Subject **1.3 Roll Call and Quorum Check**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 1. MEETING OPENING

Type Procedural

Subject **1.4 Approval of the Agenda**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 1. MEETING OPENING

Type Action

Recommended Action Motion to approve the agenda as presented.

2. BOARD RECOGNITION CEREMONY FOR FORMER TRUSTEES

Subject **2.1 Recognition of Board Service for Past Trustees**

Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	2. BOARD RECOGNITION CEREMONY FOR FORMER TRUSTEES
Type	Action
Recommended Action	BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education expresses its gratitude and thanks to the following past trustees for their service to the district: Mike Arone, Nancy Bourke, Kimberly Breiland, Lucy Cerezo-Scully, and Meg Vaught

3. PUBLIC COMMENT

Subject	3.1 Guidelines for Public Comment
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	3. PUBLIC COMMENT
Type	Information, Procedural
<u>Public Comments at Regular Board of Education Meetings</u>	

We are now at that part of the agenda where we open up the meeting to comments from our community members. The Board of Education encourages public participation on school related matters at board meetings. The Board of Education invites comments from School District residents, members of the Board appointed committees regarding the subject matter of their committees, and members of the instructional and non-instructional staffs. In order to afford all persons interested in addressing items on the agenda before the board, a limitation of three minutes per speaker shall be placed upon those who comment during the public comments parts of the agenda. When you are recognized by the board president, please state your name and address. Neither the Board of Education or the Superintendent of Schools entertain public comments of a personal or personnel nature. Please direct your comments to the Board of Education President.

4. EXECUTIVE SESSION

Subject	4.1 Enter into Executive Session
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	4. EXECUTIVE SESSION
Type	Action
Recommended Action	Motion to enter into executive session for a personnel discussion.

Subject	4.2 Return to Open Session
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	4. EXECUTIVE SESSION
Type	Action
Recommended Action	Motion to return to Open Session.

5. PRESENTATION

Subject	5.1 IT Disaster Recovery Plan Presentation
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Meeting Dec 21, 2022 - Regular Meeting Agenda
Category 5. PRESENTATION
Type Presentation

File Attachments
Disaster Recovery - BOE Presentation - Public.pptx (137 KB)

6. ADMINISTRATOR'S REPORTS

Subject 6.1 Superintendent's Report
Meeting Dec 21, 2022 - Regular Meeting Agenda
Category 6. ADMINISTRATOR'S REPORTS
Type Reports

7. CONSENT AGENDA: PERSONNEL

Subject 7.1 Approval of Consent Agenda Items
Meeting Dec 21, 2022 - Regular Meeting Agenda
Category 7. CONSENT AGENDA: PERSONNEL
Type Action (Consent)

Recommended Action Motion to approve the Consent Agenda as presented OR (should any trustees choose to pull out specific Consent Agenda Items), motion to approve the amended Consent Agenda.

Consent Agenda: Use of the Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters, which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may so indicate, and that item will be considered and voted on separately, thus preserving the right of all Board members to be heard on any issue. It is recommended that the Board of Education approve the following Consent agenda as submitted by the Superintendent of Schools.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.2 Family Medical Leave
Meeting Dec 21, 2022 - Regular Meeting Agenda
Category 7. CONSENT AGENDA: PERSONNEL
Type Action (Consent)

Recommended Action Motion to accept the Family Medical Leave as presented.

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Subject 7.3 Personnel Tenure Appointment

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant Mariah Klimowich tenure in the area of Childhood Education 1-6 effective January 23, 2023.

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Subject 7.4 Personnel Instructional Appointments

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve Personnel Instructional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Hannah Eavens	Elementary School Student Teacher Hours (Practicum)	12/2/2022	N/A
Michelle Hines	Interim Assistant Athletic Director	12/22/2022	\$3,000 Prorated from 12/22/2022
Chris Longo	Interim Assistant Athletic Director	12/22/2022	\$3,000 Prorated from 12/22/2022

BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint _____, effective _____, to a four-year probationary appointment from _____ to _____ in the _____ tenure area, to serve as a teacher of _____ at the _____ school at the annual contractual salary of \$_____ DEGREE/STEP. New York State Certification(s):

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Subject 7.5 Personnel Non-Instructional Appointments

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve non-instructional personnel appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Scorekeepers for Sporting Events	Scorekeeper	12/1/2022	\$45/game
Timekeepers for Sporting Events	Timekeeper	12/1/2022	\$30/game
Anthony Grassi	Substitute Cook/Manager	12/19/2022	\$25/hour

BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint _____, effective _____, to a one-year probationary appointment from _____ to _____, to serve as _____ at the annual contractual salary of \$_____.

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Subject **7.6 Clubs**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve clubs as presented.

NAME
Middle School Interact Club

This motion is to approve the creation of a Middle School Interact Club in order to delineate from the already existing High School Interact Club.

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Subject **7.7 Team Coach/Club Advisor**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve team coach and club advisors as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Courtney Elmendorf	Middle School Interact Club Advisor	12/21/2022	\$646.44 Stipend Step 1

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Subject **7.8 APPR Lead Evaluator Recertification of Classroom Teachers**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 7. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action BE IT RESOLVED, the Board of Education, upon Superintendent's recommendation, appoint Edward J. Mehrhof, effective December 22, 2022, as a Lead Evaluator of Teachers.

File Attachments

Mehrhof Lead Evaluator Cert 12.8.22.pdf (342 KB)

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8. CONSENT AGENDA: BUSINESS

Subject 8.1 Meeting Minutes 11/16/2022

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent), Minutes

Recommended Action Motion to Approve Minutes from the 11/16/2022 meeting.

File Attachments

MeetingMinutes11-16-2022.pdf (306 KB)

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Subject 8.2 Contract for Mr. Edward Mehrhof

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action Motion to approve the new contract for Human Resources Coordinator, Edward J. Mehrhof as presented.

File Attachments

Mehrhof Extension Consultant Agreement 1221.22 (1).pdf (770 KB)

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Subject 8.3 Contract for Margaret Muenkel

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action Motion to approve the consultant contract as presented.

File Attachments

M.Muenkel Consultant Agreement 12.21.22.pdf (270 KB)

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Subject 8.4 Acceptance of Donation - Safety Enhancement for George F. Baker HS Auditorium

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Board of Education accept the legislative grant from Assemblyman Karl Brabenec in the amount of \$25,000 and also to amend the budget to allow for the increase in expenditure. Funds to be transferred to the capital fund for work in the George F. Baker Auditorium.

The purpose of the additional funds is to enhance the safety of the students in the auditorium by installing motorized winches to raise and lower the fly bars/lighting bars.

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Subject 8.5 IT Disaster Recovery Plan Approval

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action Motion to approve the IT Disaster Recovery Plan as presented in item 5.1.

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Subject 8.6 Vending Machine

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action Motion to accept the bid for a vending machine as presented.

File Attachments

vending bid to BOE.pdf (223 KB)

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Subject **8.8 Business Office Report**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 8. CONSENT AGENDA: BUSINESS

Type Action (Consent)

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9. ITEMS FOR DISCUSSION

Subject **9.1 Possible Items for Discussion**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 9. ITEMS FOR DISCUSSION

Type Discussion

10. NEW BUSINESS

Subject **10.1 Possible Items for New Business**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 10. NEW BUSINESS

Type Discussion, Future Agenda Items

11. PUBLIC COMMENT

Subject **11.1 Guidelines for Public Comment**

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 11. PUBLIC COMMENT

Type Information, Procedural

Public Comments at Regular Board of Education Meetings

We are now at that part of the agenda where we open up the meeting to comments from our community members. The Board of Education encourages public participation on school related matters at board meetings. The Board of Education invites comments from School District residents, members of the Board appointed committees regarding the subject matter of their committees, and members of the instructional and non-instructional staffs. In order to afford all persons interested in addressing items on the agenda before the board, a limitation of three minutes per speaker shall be placed upon those who comment during the public comments parts of the agenda. When you are recognized by the board president, please state your name and address. Neither the Board of Education or the Superintendent of Schools entertain public comments of a personal or personnel nature. Please direct your comments to the Board of Education President.

12. EXECUTIVE SESSION

Subject	12.1 *Enter into Executive Session
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	12. EXECUTIVE SESSION
Type	Action

Recommended Action Motion to enter into Executive Session for the purpose of _____.

Boards of Education in New York State are allowed to enter into Executive Session under New York Public Officers Law Article 7 Section 105.

Below is Section 105.

§105. Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:
 - a. matters which will imperil the public safety if disclosed;
 - b. any matter which may disclose the identity of a law enforcement agent or informer;
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - d. discussions regarding proposed, pending or current litigation;
 - e. collective negotiations pursuant to article fourteen of the civil service law;
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - g. the preparation, grading or administration of examinations; and
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

[Click here to read the statute.](#)

Subject	12.2 Return to Open Session
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	12. EXECUTIVE SESSION
Type	Action
Recommended Action	Motion to return to Open Session.

13. POSSIBLE ACTION FROM EXECUTIVE SESSION

Subject	13.1 Possible Action from Executive Session Item
Meeting	Dec 21, 2022 - Regular Meeting Agenda
Category	13. POSSIBLE ACTION FROM EXECUTIVE SESSION
Type	Action

14. ADDITIONAL ATTACHMENTS

Subject 14.1 Enrollment Report

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 14. ADDITIONAL ATTACHMENTS

Type Information, Reports

File Attachments
12-15-22 Enrollment Report.pdf (427 KB)

15. ADJOURNMENT

Subject 15.1 Adjourn Meeting

Meeting Dec 21, 2022 - Regular Meeting Agenda

Category 15. ADJOURNMENT

Type Action

Recommended Action Motion to adjourn the meeting.