



**Wednesday, November 16, 2022  
Regular Meeting Agenda**

**Tuxedo Union Free School District  
Board of Education  
George Grant Mason Elementary School  
Multipurpose Room  
11 Hillside Drive, Tuxedo NY 10987  
7:00pm**

## **1. MEETING OPENING**

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**Subject**                      **1.1 Call to Order**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                      1. MEETING OPENING

Type                              Procedural

**Subject**                      **1.2 Pledge of Allegiance**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                      1. MEETING OPENING

Type                              Procedural

**Subject**                      **1.3 Roll Call and Quorum Check**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                      1. MEETING OPENING

Type                              Procedural

**Subject**                      **1.4 Approval of the Agenda**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                      1. MEETING OPENING

Type                              Action

Recommended Action      Motion to approve the agenda as presented.

## **2. PUBLIC COMMENT**

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**Subject**                      **2.1 Guidelines for Public Comment**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 2. PUBLIC COMMENT

Type Information, Procedural

Public Comments at Regular Board of Education Meetings

We are now at that part of the agenda where we open up the meeting to comments from our community members. The Board of Education encourages public participation on school related matters at board meetings. The Board of Education invites comments from School District residents, members of the Board appointed committees regarding the subject matter of their committees, and members of the instructional and non-instructional staffs. In order to afford all persons interested in addressing items on the agenda before the board, a limitation of three minutes per speaker shall be placed upon those who comment during the public comments parts of the agenda. When you are recognized by the board president, please state your name and address. Neither the Board of Education or the Superintendent of Schools entertain public comments of a personal or personnel nature. Please direct your comments to the Board of Education President.

### 3. PRESENTATION

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**Subject 3.1 Independent Auditor's Report by Nawrocki and Smith**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 3. PRESENTATION

Type Information, Presentation, Reports

File Attachments  
Tuxedo UFSD Pres 11.16.22.pdf (299 KB).url (0 KB)

### 4. ADMINISTRATOR'S REPORTS

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**Subject 4.1 Superintendent's Report**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 4. ADMINISTRATOR'S REPORTS

Type Reports

### 5. CONSENT AGENDA: PERSONNEL

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**Subject 5.1 Approval of Consent Agenda Items**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 5. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve the Consent Agenda as presented OR (should any trustees choose to pull out specific Consent Agenda Items), motion to approve the amended Consent Agenda.

Consent Agenda: Use of the Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters, which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may so indicate, and that item will be considered and voted on separately, thus preserving the right of all Board members to be heard on any issue. It is recommended that the Board of Education approve the following Consent agenda as submitted by the Superintendent of Schools.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 5.2 Personnel Instructional Appointments**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 5. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve the Personnel Instructional Appointments as presented.

NAME	POSITION	TENURE AREA	EFFECTIVE DATE	SALARY/STEP
Kristina Greco	GFB Art Teacher	3-Year Probationary/Art	1/1/2022	MA14 \$89,442

BE IT RESOLVED, the Board of Education, upon Superintendent's recommendation, appoint personnel as listed above.

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**Subject 5.3 Personnel Non-Instructional Appointments**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 5. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve non-instructional personnel appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
James Rohe	Substitute Custodian	10/20/2022	\$16.46
Cecilia (Paloma) Hekl	School District Translator	11/16/2022	\$30.00

BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint \_\_\_\_\_, effective \_\_\_\_\_, to a one-year probationary appointment from \_\_\_\_\_ to \_\_\_\_\_, to serve as \_\_\_\_\_ at the annual contractual salary of \$\_\_\_\_\_.

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**Subject 5.4 Personnel Salary Adjustments**

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 5. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to accept the Personnel Salary Adjustments as presented.

The following hourly wage employees will receive an increase based on the newly ratified TEU contract between the TEU and the District. The hourly rate is increased 1.75% effective July 1, 2022.

NAME	2021-2022 SALARY	2022-2023 SALARY
Jennifer Hudson	\$17.34/hour	\$17.64/hour
Gary Parker	\$15.10/hour	\$15.36/hour
Audrey Coviello	\$18.57/hour	\$18.89/hour
Bernice Feest	\$19.20/hour	\$19.54/hour
Joseph Castellanos	\$13.20/hour	\$13.43/hour

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**Subject** 5.5 Team Coach/Club Advisor

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 5. CONSENT AGENDA: PERSONNEL

Type Action (Consent)

Recommended Action Motion to approve team coach and club advisors as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Emily Dowling	Boys Modified Basketball Coach	11/16/2022	\$1,939.00 Stipend
Jenna Park	Girls JV Basketball Coach	11/16/2022	\$4,525.00 Stipend

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## 6. CONSENT AGENDA: BUSINESS

**Subject** 6.1 Meeting Minutes 10/19/2022

Meeting Nov 16, 2022 - Regular Meeting Agenda

Category 6. CONSENT AGENDA: BUSINESS

Type Action (Consent)

Recommended Action Motion to Approve Minutes from the 10/19/2022 meeting.

File Attachments  
MeetingMinutes10-19-2022.pdf (305 KB)

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*members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>6.2 Donation of Keurig Machine from NHS/NJHS</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	6. CONSENT AGENDA: BUSINESS
Type	Action (Consent)
Recommended Action	Motion to approve the donation of a Keurig coffee machine from the National Honor Society and National Junior Honor Society.

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<b>Subject</b>	<b>6.3 Business Office Reports</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	6. CONSENT AGENDA: BUSINESS
Type	Action (Consent)
Recommended Action	Motion to approve the Business Office Reports as presented.

File Attachments  
 checkwarrantsoct2022-11092022-143414.pdf (321 KB)  
 octbudgetxfers2022-11102022-131642.pdf (27 KB)  
 octcafe2022-11102022-131523.pdf (460 KB)  
 octxtracurric2022-11102022-131554.pdf (57 KB)  
 Treasurers Report - SEPT 2022.pdf (110 KB)  
 appropriationstatus-11102022-131923.pdf (661 KB)

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<b>Subject</b>	<b>6.4 Acceptance of the June 30, 2022 Audited General Purpose Financial Statements</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	6. CONSENT AGENDA: BUSINESS
Type	Action (Consent)
Recommended Action	Motion to approve the audited general purpose financial statements as presented.
Resolved that the Board of Education accepts the audited General Purpose Financial Statements for the Year Ended June 30, 2022	

File Attachments  
 Tuxedo FS 2022 Draft 11.14.22.pdf (809 KB)

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**Subject                      6.6 Construction Management Firm Proposal**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                    6. CONSENT AGENDA: BUSINESS

Type                         Action (Consent)

Recommended Action     Motion to approve the proposal from Jacobs Project Management Company as presented.

Be it resolved that the Board of Education approves the proposal from Jacobs Project Management Company for conceptual estimating and construction consulting services, and

Be it further resolved that the Board of Education authorizes the Superintendent of Schools to execute the proposal

**File Attachments**

Tuxedo UFSD Proposal 2022-11-15.pdf (179 KB)

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**7. ITEMS FOR DISCUSSION AND/OR NEW BUSINESS**

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**Subject                      7.1 Possible Items for Discussion and/or New Business**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                    7. ITEMS FOR DISCUSSION AND/OR NEW BUSINESS

Type                         Discussion

**8. PUBLIC COMMENT**

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**Subject                      8.1 Guidelines for Public Comment**

Meeting                      Nov 16, 2022 - Regular Meeting Agenda

Category                    8. PUBLIC COMMENT

Type                         Information, Procedural

**Public Comments at Regular Board of Education Meetings**

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**9. EXECUTIVE SESSION**

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<b>Subject</b>	<b>9.1 Enter into Executive Session</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	9. EXECUTIVE SESSION
Type	Action
Recommended Action	Motion to enter into Executive Session for the purpose of discussions regarding proposed, pending or current litigation.

Boards of Education in New York State are allowed to enter into Executive Session under New York Public Officers Law Article 7 Section 105.

Below is Section 105.

**§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:
  - a. matters which will imperil the public safety if disclosed;
  - b. any matter which may disclose the identity of a law enforcement agent or informer;
  - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
  - d. discussions regarding proposed, pending or current litigation;
  - e. collective negotiations pursuant to article fourteen of the civil service law;
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
  - g. the preparation, grading or administration of examinations; and
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

[Click here to read the statute.](#)

## **10. RETURN TO OPEN SESSION**

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<b>Subject</b>	<b>10.1 Possible Action from Executive Session Item</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	10. RETURN TO OPEN SESSION
Type	Action
Recommended Action	Motion to return to Open Session.

## **11. ADDITIONAL ATTACHMENTS**

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<b>Subject</b>	<b>11.1 Enrollment Report</b>
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	11. ADDITIONAL ATTACHMENTS

Type

Information, Reports

File Attachments

11-15-22 Enrollment Report.docx (44 KB)

12. ADJOURNMENT

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Subject	12.1 Adjourn Meeting
Meeting	Nov 16, 2022 - Regular Meeting Agenda
Category	12. ADJOURNMENT
Type	Action
Recommended Action	Motion to adjourn the meeting.