

Tuxedo Union Free School District Board of Education
Regular Meeting Agenda
Thursday, April 21, 2022

Generated by Kristine DiFrancesco on Friday, April 22, 2022

Members present

Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Meeting called to order at 7:00 PM

1. Meeting Opening

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Procedural: 1.3 Roll Call and Quorum Check

Action: 1.4 Approval of the Agenda

Motion to approve the agenda.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Not Present at Vote: Lucy Cerezo Scully

2. Public Comment

Information, Procedural: 2.1 Guidelines for Public Comment

None

3. Presentation

Information, Presentation: 3.1 Food Services

Marianne Metzack, Food Services Consultant presented an overview of the district's food service program financials, participation and menu improvements.

Students from Jennifer Jones' Economics and Government class came to discuss the survey they sent to students for feedback on how the cafeteria program could be improved and food suggestions.

Information, Presentation: 3.2 Demographics and Enrollment TUFSD

Barbara Graziano from Wester Suffolk BOCES presented the Demographics and Enrollment Information.

4. Administrators' Reports

Reports: 4.1 Superintendent's Report

Superintendent White congratulated two students who are semifinalists for the National Merit Scholarship, Mario Guinness and Parker Givens.

Mr. White congratulated John Landro on his retirement and presented him with his golden apple.

Mr. Paul Caputo spoke about data privacy and cyber security in the district.

5. Consent Agenda

Action (Consent): 5.1 Approval of Consent Agenda Items

Resolution: Motion to approve consent agenda items 5.1- 5.20.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent), Minutes: 5.2 Meeting Minutes 3-16-22

Resolution: Motion to Approve Minutes from the 3-16-22 meeting.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent), Minutes: 5.3 Meeting Minutes 3-31-22

Resolution: Motion to Approve Minutes from the 3-31-22 meeting.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent), Minutes: 5.4 Meeting Minutes 4-6-22

Resolution: Motion to Approve Minutes from the 4-6-22 meeting.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.5 Personnel Instructional Appointments

Resolution: Motion to approve Personnel Instructional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
David Powers	Home Instructor	4/22/22	\$50/hr

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action: 5.6 Tenure

Whereas the following teachers have completed successfully their probationary periods within the Tuxedo Union Free School District,

BE IT RESOLVED that the Board hereby grants tenure to William Brunner in the Physical Education tenure area, effective August 25, 2022, as recommended by the Superintendent.

NAME	TENURE AREA	TENURE DATE
William Brunner	Physical Education & Health	8/25/2022

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.7 Retirement

Resolution: Motion to accept the retirement of John Landro.

NAME	POSITION	EFFECTIVE DATE
John Landro	Athletic Director/Physical Education Teacher	7/31/2022

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.8 Election Workers

Resolution: Motion to approve the election workers as presented for the May 17, 2022 Budget Vote.

NAME	POSITION	EFFECTIVE DATE	SALARY
Audrey Coviello	Poll Worker	5/17/22	\$13.20
Kurt Haug	Machine Operator	5/17/22	\$15.00
Jean Haug	Machine Operator	5/17/22	\$15.00
Thelma Smith	Poll Worker	5/17/22	\$13.20
Buzz Joslyn	Field Tech	5/17/22	\$125/day
Margaret Guillick	Poll Worker	5/17/22	\$13.20
Sandy McGrady	Poll Worker	5/17/22	\$13.20

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.9 APPR Lead Evaluator Recertification of Classroom Teachers

Resolution: WHEREAS, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of classroom teachers; BE IT RESOLVED, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers: Jeffrey T. White, Superintendent of Schools Roy Reese, Assistant Superintendent of Curriculum & Instruction/HS Principal Dolores Terlecky, Elementary School Principal

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.10 Election of OU BOCES Board Members

Resolution: BE IT RESOLVED, that the Tuxedo Union Free School District Board of Education hereby casts its vote for William M. Boss, Edwin A. Estrada, and David Eaton as trustees for the Board of Cooperative Educational Services.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.11 Approval of the OU BOCES 2022-23 Budget

Resolution: That the Tuxedo School District Board of Education cast its vote to approve the Orange-Ulster BOCES 2022-2023 Administrative Budget in the amount of \$8,501,291; and that the District Clerk is hereby authorized to execute the certification of such vote and transmit such certification to the Orange-Ulster BOCES District Clerk at 4 Harriman Drive, Goshen, NY 10924 or sharleen.depew@ouboces.org.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.12 Cooperative Purchasing (COSER)

Resolution:

WHEREAS, it is the plan of a number of public school districts in Orange, Ulster, and Sullivan Counties, in New York to bid jointly General Supplies, Paper Supplies, Cafeteria Supplies, Custodial Supplies, Health Supplies, Milk, Ice Cream, Bread, Technology Supplies/Equipment and other services and supplies as may arise for the period beginning July 1st 2022- June 30th 2023. WHEREAS, the Tuxedo Union Free School District is desirous of participating with other school districts in Orange, Ulster and Sullivan Counties in the joint bidding of the Commodities as authorized by General Municipal Law, Section 119-0, and,

WHEREAS, the Tuxedo Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the Tuxedo Union Free School District hereby appoints Orange-Ulster Cooperative Bid Committee to represent it in all matters related above, and, that Alyssa Hasbrouck is hereby appointed as the school districts representative to Orange-Ulster Cooperative Bid Committee.

BE IT FURTHER RESOLVED, that the Tuxedo Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Tuxedo Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that the Tuxedo Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standard; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract (s) it will conduct all negotiations directly with the successful bidder(s).

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.13 Team Coach/Club Advisor

Resolution: Motion to approve team coach and club advisors as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Clayton Chan	Production Team	2021-2022	\$2,858.94
Clayton Chan	Spring Musical Director	2021-2022	\$4,129.58
Clayton Chan	Spring Musical Musical Director	2021-2022	\$4,764.90
Paloma Hekl	Afterschool Basketball- circle field	2021-2022	\$50/Day
Tom Reilly	Afterschool Basketball- circle field	2021-2022	\$50/Day
Ryan McKenna	Afterschool Basketball- circle field	2021-2022	\$50/Day
Courtney Elmendorf	Afterschool Basketball- circle field	2021-2022	\$50/Day

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.14 Safety Committee Member Change

Resolution: Motion to add Jennifer Jones to the Safety Committee in place of Ryan Fitzsimmons.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.15 2022-23 Student Calendar

Resolution: Motion to approve the 2022-23 Student Calendar.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.16 Cyber Incident Response Plan

Resolution: Motion to approve the Cyber Incident Response Plan.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.17 Parents Bill of Rights for Data Privacy and Security

Resolution: Motion to approve the Parents Bill of Rights for Data Privacy and Security.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.18 Data Privacy Officer

Resolution: BE IT RESOLVED that the Superintendent of Schools is hereby designated as the District Data Privacy Officer.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.19 CSE Recommendations

Resolution: Motion to approve the CSE/CPSE recommendations report for 4-21-22.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action (Consent): 5.20 Business Office Report

Resolution: Motion to accept the business office reports for 4-21-22.

Motion to approve consent agenda items 5.1- 5.20 removing 5.6.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

6. Items for Discussion

Action: 6.1 Energy Performance Contract

Terence Guiry presented the Energy and Facility Renewal Solutions for the district.

**SEQRA RESOLUTION – NEGATIVE DECLARATION FOR
ENERGY PERFORMANCE CONTRACT
DATED APRIL 21, 2022**

WHEREAS, the Board of Education of the Tuxedo Union Free School District (the “Board of Education”) proposes to enter into an energy performance contract to install various energy conservation measures and equipment at the District’s school buildings and facilities, and other work in connection therewith, including incidental costs related thereto (the “Proposed Project”); and

WHEREAS, the Board of Education wishes to proceed with the Proposed Project and to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education, as the only involved agency, has reviewed the Proposed Project with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and, based upon the recommendation from the District’s consultant engineer, Energia, in connection with its review and examination of the Proposed Project, determines that the energy performance project is classified as a Type II Action pursuant to the SEQRA Regulations at Section 617.5(c) (1) [maintenance or repair involving no substantial changes in the structure or facility] and/or (2) [replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site] and/or (10) [routine activities of educational institutions];

THEREFORE, BE IT RESOLVED, that the Board of Education of the Tuxedo Union Free School District determines that the Proposed Project is a Type II Action pursuant to §617.5(c)(1), (2) and/or (10) of the SEQRA Regulations, will not have any significant environmental impacts, and no further action is necessary.

ENERGY PERFORMANCE CONTRACT

WHEREAS, the Board of Education of the Tuxedo Union Free School District (“Board”) after soliciting requests for proposals from energy services companies for the implementation of Energy Conservation Measures at all district facilities on an Energy Performance Contract basis appointed the energy services company, Honeywell; and

WHEREAS, the Board previously authorized Honeywell to conduct a Comprehensive Energy Audit (“CEA”) of School District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the Honeywell CEA have been reviewed and evaluated by the School District’s consultant engineer, Energia, and the School District Administration to determine which comprehensive energy efficient technologies can realistically reduce the District’s energy consumption and generate cost savings to the District; and

WHEREAS, based upon said review and evaluation of the CEA, Energia and the School District Administration have identified and recommend the scope of energy conservation measures to be installed in District Facilities pursuant to an Energy Performance Contract; and

WHEREAS, the Board desires to enter into an Energy Performance Contract for the installation of energy performance measures with Honeywell, subject to the legal review and approval of the Contract by the School Attorney;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the scope and the installation of energy performance measures and energy conservation services in District Facilities subject to the recommendation of Energia and School District Administration; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Energy Performance Contract between the School District and Honeywell that incorporates the energy conservation services and installations that are identified in the Contract and all supporting documents, as recommended and approved by the School Attorney and Energia.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action: 6.2 EPC State Aid Reimbursement Proposition

RESOLUTION:

BE IT RESOLVED that the following proposition be placed on the ballot at the Annual Meeting of the qualified voters of the Tuxedo Union Free School District, to be conducted on May 17, 2022:

PROPOSITION – ENERGY PERFORMANCE CONTRACT

That in order for the Tuxedo Union Free School District, in the County of Orange, New York, to receive an additional ten

percent (10%) of enhanced aid from the State of New York, the voters of the District hereby authorize the Board of Education to undertake certain energy conservation improvements to be made at various District facilities pursuant to an Energy Performance Contract as defined in Article 9 of the State Energy Law, such Energy Performance Contract separately authorized by the Board, with the estimated cost which is not to exceed \$2,000,000 for such energy conservation improvements to be offset by the energy cost savings achieved over the duration of such Energy Performance Contract plus any other allowable cost savings for which such Energy Performance Contract may qualify, with no resulting cost to the District.

The aforesaid Proposition shall appear on the ballots for the voting machines in substantially the following abbreviated form:

Shall the energy performance contract approved by the Board of Education of the Tuxedo Union Free School District be approved by the District's voters so that the District can receive an additional 10% state aid on the energy performance improvements to the District's buildings and facilities.

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized and directed to publish this proposition in the remaining Legal Notices of Annual Meeting, Election and Vote in the designated newspapers;

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff

Not Present at Vote: Joe Rickard

Action: 6.3 Food Services Consultant Agreement

Correct dates on contract

BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools to sign a contract with Simple Wellness Solutions, independent contractor, for school cafeteria program services. Term date to be corrected.

Motion by Bill Givens, second by Alyssa Horneff.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action: 6.4 College in the Classroom

Tabled to a future meeting.

Action, Discussion: 6.5 Budget & Property Tax Report Card Adoption

Superintendent White presented the budget for adoption by the Board of Education.

BE IT RESOLVED that the Board of Education approves the 2022-2023 budget in the amount of \$ to be submitted to the qualified voters for a vote at the Annual Meeting, Budget Vote and Election to be held on May 17, 2022; and, BE IT FURTHER RESOLVED that the Board of Education approve the School Property Tax Report Card for 2022-2023 in the format specified under Part 170.11 of the Regulations of the Commissioner of Education and authorizes such School Property Tax Report Card to be submitted to the Commissioner of Education in the manner required by law.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

7. New Business

Discussion, Future Agenda Items: 7.1 Possible Items for New Business

None

8. Public Comment

Information, Procedural: 8.1 Guidelines for Public Comment

None

9. Adjournment

Action: 9.1 Adjourn Meeting

Motion to adjourn the meeting.

Motion by Alyssa Horneff, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff

Not Present at Vote: Joe Rickard

10. Additional Attachments

None

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. DiFrancesco', written in a cursive style.

Kristine DiFrancesco, District Clerk