



NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes Annotated A.R.S. §38-431.02, notice is hereby given to the members of the Somerton Elementary District's Governing Board and to the general public that the Board will hold a meeting open to the public at the time, place, and location set forth below. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings.

The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7.

One or more members of the Board may participate in the meeting by telephone.

DATED AND POSTED on Friday, January 7, 2005

Somerton School District No. 11
215 North Carlisle Avenue
Post Office Box 3200
Somerton, Arizona 85350-3200

By _____
Rose Arévalo
Executive Secretary to the Superintendent

AGENDA

Re-Organizational Meeting

Tuesday, January 11, 2005 -- 6:00 p.m.

Regular Meeting Immediately Following

Orange Grove Elementary

3525 West County 16 1/2
Somerton, Arizona

1. **OPENING AND ANNOUNCEMENTS**

1.a. **Call to Order**

Mr. Phillips Information

2. **RE-ORGANIZATIONAL MEETING**

Mr. Phillips Action

- **A.R.S. 15-321**
- **A.R.S. 15-323**

2.a. **Oath of Office**

The Honorable Manuel Figueroa Action

- **A.R.S. 38-231**

2.b. **Election of Board President**

President/Clerk Action

2.c. **Election of Board Clerk**

President/Clerk Action

2.d. **Establish Board Meeting Dates and Times**

President/Clerk Action

3. **ADJOURNMENT**

Regular Board Meeting

Immediately Following Re-Organizational Meeting

1. OPENING AND ANNOUNCEMENTS

- | | | |
|--------------------------------|-----------------|-------------|
| 1.a. Call to Order | President/Clerk | |
| 1.b. Pledge of Allegiance | President/Clerk | |
| 1.c. Audience with Individuals | President/Clerk | Information |
| 1.d. Approval of Board Minutes | President/Clerk | Action |
- December 9, 2004 Regular and Executive Sessions

2. REPORTS

- | | | |
|--|--------------|-------------|
| 2.a. Superintendent's Report | Mrs. Bobbitt | Information |
| 2.b. Administrator's/Director's Report | | Information |
| 2.c. Board Member Report | | Information |

3. PERSONNEL CONSENT AGENDA

Mrs. Bobbitt Action

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate Agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

3.1. HIRING

- | | |
|-----------------------|---|
| • Calderon, Johanna | Instructional Assistant, Desert Sonora Elementary |
| • Loustaunau, Soledad | Crossing Guard, Tierra Del Sol Elementary |
| • Villegas, Lisa | Special Programs Assistant, District |

3.2 REASSIGNMENTS

- | | |
|---------------------|--|
| • Armas, Ana | Instructional Assistant, Tierra Del Sol Elementary |
| • Espinoza, Claudia | Student Advocate, Somerton Middle School |
| • Gonzalez, Irene | Health Assistant, Somerton Middle School |
| • Jimenez, Erica | Classroom Supervisor, Desert Sonora Elementary |
| • Sanchez, Annabel | Instructional Assistant, Desert Sonora Elementary |

3.3 SUBSTITUTE

- Wright, Gary

4. BUSINESS AND FINANCE

- INFORMATION ONLY*
- Accounts Payable and Payroll Voucher Actual Amounts
 - Student Activity Report

- 4.01. Approval to Issue RFP for Occupational Therapy Services
- 4.02. Approval of Sole-Source Vendors
- 4.03. Approval of S.A.V.E. Vendors
- 4.04. Approval to Award Teaching and Office Supply Bids
- 4.05. Approval of Resolution of Support of Arizona Western College's Restructuring
- 4.06. Approval of Name for New School
- 4.07. Discussion, Information, and Possible Action Regarding New School
- 4.08. First Reading of Policy Service Advisory:
 - #245: GCO-RA -- Evaluation of Professional Staff
- 4.09. Acceptance of Dictionaries for Third Graders
- 4.10. Discussion, Information, and Possible Action on Site for New Administration Center

4.11. Discussion, Information, and Possible Action on District Policies:

- a. **#BEDA:** Notification of Board Meetings
- b. **#GDF:** Support Staff Hiring
- c. **#GCCA/GDDA:** Professional/Support Staff Leaves and Absences
#GBEA: Staff Ethics
- d. **#GBEAA:** Staff Conflict of Interest
- e. **#GDG:** Part-Time and Substitute Support Staff Employment
- f. **#AC:** Nondiscrimination/Equal Opportunity
#GBA: Equal Employment Opportunity
- g. **#DIE-R:** Audits/Financial Monitoring
- h. **#EEB:** Business and Personal Transportation Services
- i. **#KF:** Community Use of School Facilities
#KF-RA: Community Use of School Facilities
#KG-E: Community Use of School Facilities

4.12. CALL FOR EXECUTIVE SESSION

President/Clerk Action

A.R.S. §38-431.03 (A.1 and A.3) Executive Sessions

- A. Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:
 - 1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at the public meeting.
 - 3. Discussion or consultation for legal advice with the attorney or attorneys of the public body.

The Governing Board may enter in to Executive Session to consult with Somerton School District's attorney via telephone conference.

5. ADJOURNMENT