



MINUTES -- Regular Board Meeting Thursday, August 12, 2004 -- 6:00 p.m.

Desert Sonora Cafetorium
301 North Carlisle Avenue, Somerton, Arizona

Attending Board Dale Phillips Scott Omer Luis Heredia
Martha Camacho(arrived at 6:19 pm)

Absent Board Leticia Yepez

Attending Public Bill Rhodes Tom Volpe Jeanie Volpe
Duane Sheppard Maria E. De La Fuente Jerry Cabrera
Paul Filby Veronica Lopez Yvonne Llanes
Maria Vasquez Shelly Mezei Gerald Streit
Michael Manherz Elizabeth Merino George Brick
Cathy Witmer Bob Klein Judith Bobbitt

1. OPENING AND ANNOUNCEMENTS

- 1.a. Call to Order** **Mr. Phillips**
Mr. Phillips called the meeting to order at 6:06 p.m.
- 1.b. Pledge of Allegiance** **Mr. Phillips**
Mr. Heredia led the Pledge.
- 1.c. Audience with Individuals** **Mr. Phillips** **Information**
None submitted.
- 1.d. Approval of Board Minutes** **Mr. Phillips** **Action**
 - July 15, 2004 Regular Session

Mr. Phillips entertained a motion to approve the Minutes as submitted .
MOTION: Mr. Heredia so moved, seconded by Mr. Omer, motion carried.

2. REPORTS

- 2.a. Superintendent's Report** **Mrs. Bobbitt** **Information**
 - **Accommodation School Status**

Mrs. Bobbitt updated the Board on the status of the Accommodation School -- La Esperanza Middle School. The County School Superintendent met with Mr. Klein and Mr. Brick and it looks as though the school will open on the Somerton Middle School Campus by the end of August. The students will be dropped off and picked up near their room at the back of the SMS campus. Students will be supervised at all times while they are not in the classroom and lunch will be in their class. The accommodation school will be here temporarily while they are looking for a permanent home.
- 2.b. Administrator's/Director's Report** **Information**
Mrs. Bobbitt highlighted a myriad of activities, beginning with new Teacher Orientation, school site planning meetings, and Reading First Academies. Staff has been working hard to get everything ready. All staff will gather at Somerton Middle school on Friday, August 13th for the welcome back activities beginning at 7:15 a.m. with breakfast. Board Members were invited to participate.

A report will be prepared and forwarded to the Board showing teachers that did not return this year and where new teachers were placed. In addition, a certification status report is being prepared.

2.c. C. A. R. E. Project

Mr. Cabrera

Information

Mr. Cabrera reported that he is working to build community awareness of what is happening in the schools and the ways in which parents, businesses, and the community can be involved. This will include television commercials and posters that will be distributed throughout the community.

2.d. Board Member Report

Information

Mr. Heredia expressed appreciation for everyone returning and the energy that they are bringing to the new year. He added that he'd like the Board to look in to the use of District vehicles and who is provided internet connectivity.

Mr. Phillips also welcomed everyone to a new school year.

3. PERSONNEL CONSENT AGENDA

Mrs. Bobbitt

Action

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate Agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

3.1. HIRING

Flores, Walther	Teacher, Somerton Middle School
Garcia, Maria C.	Substitute Crossing Guard / Bus Aid, District
Gonzalez, Irene	Health Assistant, Somerton Middle School
Heartquist, Paul	Teacher, Somerton Middle School
Lopez, Trinidad	Crossing Guard, Tierra Del Sol Elementary
Lujan, Cordelia	Teacher, Tierra Del Sol Elementary
MacDougall-Jacobs, Sandra	Psychologist Intern, District
Romero, Paulina	Instructional Assistant, Somerton Middle School
Soto, Veronica	Teacher, Tierra Del Sol Elementary

3.2 HIRING OF PERMANENT SUBSTITUTES / LONG TERM SUBSTITUTES

Caiazza, Maria	Long Term Substitute, Orange Grove Elementary
Castillo, Hector	Permanent Substitute, Desert Sonora Elementary
Espinoza, Mark	Permanent Substitute, Tierra Del Sol Elementary
Parra, Robin	Permanent Substitute, Desert Sonora Elementary
Saldaña, Annika	Permanent Substitute, Desert Sonora Elementary

3.3 RESIGNATIONS / RETIREMENTS

Avila, Hector	Long Term Substitute, Desert Sonora Elementary
Herrera, Lynn	Teacher, Desert Sonora Elementary
Moreno, Javier	Adult Education Teacher, District

3.4 REASSIGNMENT

Carbajal, Ruby	Health Assistant, Orange Grove Elementary
Solis-Camarillo, Ruby	Library Assistant, Orange Grove Elementary
Joanicot, Eduviges	Sp. Ed. Counselor/Gifted Teacher, District
Magaña, Sandra	Permanent Substitute, Desert Sonora Elementary
Martinez, Maria	Sp. Ed. Counselor/Gifted Teacher, District

3.5 ADDITIONAL ASSIGNMENT

Rodriguez, Esperanza	Business Office Trainer, District
Steinfelt, Steve	Technology Assistant, District
Valdivia, Jennise	Tutoring, Desert Sonora Elementary
Joanicot, Eduviges	Special Education, District
Martinez, Maria	Special Education, District
Arrizon, Maria	Migrant Student Advocate, Somerton Middle School
Herrera, Margarita	Parent Liaison, Somerton Middle School

3.5 ADDITIONAL ASSIGNMENT (continued)

Magaña, Sandra	Migrant Student Advocate, Desert Sonora Elementary
Medina, Catalina	Migrant Student Advocate, Tierra Del Sol Elementary
Zacarias, Imelda	Migrant Student Advocate, Orange Grove Elementary
Figuroa, Ana D.	Food Service Worker, Tierra Del Sol Elementary
Heredia, Rosa	Cafeteria Manager, Desert Sonora Elementary
Lopez, maria C.	Food Service Worker, Somerton Middle School
McGrew, Susana	Food Service Worker, Somerton Middle School
Porchas, Maria C.	Assistant Cafeteria Manager, Somerton Middle School
Sotelo, Maria I.	Food Service Worker, Desert Sonora Elementary

K-3 Teachers at Each Elementary School
Preschool Teachers and Instructional Assistants

3.6 WITHDRAWAL FROM CONTRACT

Repogle, Norma Jean Teacher, Tierra Del Sol Elementary

3.7 GROWTH RIDERS

- Arriola, Maricela
- Cook, Beth
- Cortez, Nilda
- De La Fuente, Alberto
- Rodriguez, Lydia
- Rush, Irene
- Testerman, Terry

3.8 APPROVAL OF NEW POSITIONS

Adult Education Liaison / Assessment Coordinator / Instructional Assistant
Adult Education Instructor
Family Literacy/Special Education Instructional Assistant

Mrs. Bobbitt requested that the Board remove Veronica Soto from Item 3.1 Hiring as she is still under contract with the Gadsden District.

Mr. Phillips entertained a Motion to approve the Personnel Consent Agenda.

MOTION: Mr. Heredia moved to approve the Personnel Consent Agenda, Items 3.1. through 3.8, with the stipulation that Veronica Soto’s name be removed from 3.1. Seconded by Mr. Omer.

Mr. Omer asked why some names are repeated on the Agenda. Mrs. Bobbitt and Mr. Klein responded that in some cases personnel names are coming before the Board for more than one reason. In one case the employee is being assigned to a new duty (Reassignment) and also to be compensated for performing duties beyond their regular contract (Additional Assignment).

Motion carried.

4. BUSINESS AND FINANCE

4.1. Award of Contract to An Auditing Firm for the Purpose of Auditing the Districts Financial Records From Fiscal Year 2004 Through Fiscal Year 2008

Mrs. Witmer recommended to the Board that Heinfeld, Meech and Company be awarded the contract for our auditing services. Mrs. Witmer indicated that our former auditor, John Todd did not respond to the RFP that was issued.

MOTION: Mr. Omer moved that Heinfeld, Meech and Company be awarded the contract for auditing service. Seconded by Mr. Heredia. Motion carried.

4.2. Approval of Sole-Source Vendors

Mrs. Witmer presented the following as FY2005 sole-source vendors:

- Arizona Public Service
- Arizona Department of Economic Security
- Arizona department of Revenue
- City of Somerton
- Harcourt Inc.
- Harcourt School Publishers
- Harcourt-SteckVaughn
- Southwest Gas
- Arizona Department of Education
- Arizona School board Association
- Excel
- Harcourt Assessment, Inc.
- McGraw Hill/SRA

MOTION: Mr. Heredia moved that the above be approved as sole-source vendors, seconded by Ms. Camacho. Motion carried.

4.3. Approval of IGA City of Somerton Resource Officer

Mrs. Bobbitt brought to the Board the Intergovernmental Agreement with the City of Somerton to provide for a School Resource Officer at Somerton Middle School.

MOTION: Mrs. Camacho moved approval of the IGA, seconded by Mr. Omer. Motion carried.

4.4. Approval of the Revenue Report for Fiscal Year 2005

Mrs. Witmer presented the FY 2004 Revenue Budget and explained the various funds and the impact on the tax rate to District taxpayers.

MOTION: Mr. Heredia moved to approve the adoption of the for FY2005, seconded by Mrs. Camacho. Motion carried.

4.5. Award of Contract for Site Characterization Report on LUST (Leaking Underground Storage Tank)

Mr. Klein indicated that eight firms responded to our Request for Proposals for the Site Characterization Report on the LUST (Leaking Underground Storage Tank) Site. This work is pre-approved by the Arizona Department of Environmental Quality (ADEQ) and the companies must bill following a pre-determined fee structure also approved by ADEQ. In addition the State Assurance Fund will pick-up approximately 90% of the cost of the study. Mr. Klein recommended that Brazos GeoTech be awarded the contract.

MOTION: Mr. Omer so moved, seconded by Mr. Heredia, motion carried.

4.6. Second Reading and Adoption of Policy Services Advisories

- #235: KD - Public Information and Communications
- #236: KHC - Distribution / Posting of Promotional Materials
KHC-E - Distribution / Posting of Promotional Materials

4.7. First Reading of Policy Services Advisories

- #237: BBBD - Board Member Removal From Office
- #238: GCCD - Professional / Support Staff Military / Legal Leave
- #239: IHA - Basic Instructional Program
- #240: IHBF - Homebound Instruction
- #241: JG - Assignment of Students to Classes and Grade Levels
- #242: JR - Student Records
JR-R - Student Records
JR-EB - Students Records
- #243: KF-RA - Community Use of School Facilities
- #244: LC - Relations with Education Research Agencies
LC-E - Relations with Education Research Agencies

Mrs. Bobbitt presented the second reading of Advisories #235 and #236 for adoption and the First Reading of Advisories #237 through #243.

MOTION: Mr. Heredia moved for approval, Mrs. Camacho seconded, motion carried.

4.8. Decision on Date for September Regular Board Meeting Due to Conflict with ASBA Annual Law Conference on September 9, 2004

MOTION: Mr. Omer moved that the September 9, 2004 Regular Board Meeting be moved to September 2, 2004, and that the Board hold a Special Work Study Session on September 23, 2004. Seconded by Mrs. Camacho, motion carried.

4.9. Ratify Contract for Professional Services Between Somerton District No. 11 and Yuma County Education Service Agency to Provide Educational Services for Alternative School

Mrs. Bobbitt presented Item 4.9 to the Board for approval.

MOTION: Mr. Heredia moved to ratify the contract, seconded by Mr. Omer, motion carried.

4.10. Adoption of 2005 Capital Plan and Authorization for the Superintendent to Transmit Same to School Facilities Board

Mr. Klein presented the 2005 Capital Plan which must be submitted to the State School Facilities Board. Mr. Klein highlighted the projections on student growth as well as the information supplied by the City of Somerton showing the projected occupied housing numbers.

MOTION: Mrs. Camacho moved to approve the adoption of the 2005 Capital Plan and authorized the Superintendent to submit it to the School Facilities Board. Seconded by Mr. Omer, motion carried.

4.11. CALL FOR EXECUTIVE SESSION

Mr. Phillips Action

A.R.S. §38-431.03 (A.3) Executive Sessions

- A. Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:
1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at the public meeting.

• ***Board Review of Grievance***

MOTION: Mr. Heredia made the Motion for the Board to enter Executive Session at 7:24 p.m., seconded by Mr. Omer, motion carried.

MOTION: Mr. Omer moved to return from Executive Session at 8:08 p.m., Mrs. Camacho seconded, motion carried.

4.12. Approval to Award or Deny Withheld 301 Compensation

MOTION: Mr. Omer moved to deny withheld Proposition 301 compensation due to the fact that upon submission the notebook was incomplete and because other completed notebooks were submitted late, and they were also denied compensation. Seconded by Mrs. Camacho. Motion carried.

The Board further discussed the need for consistency in the evaluation process of the 301 notebooks both within an individual school and across the District. Our current 301 Plan is a much more lenient plan looking only at collaboration, implementation and a data driven process but not tied to student outcomes. The State is looking at districts to become more accountable for these funds. The notebook evaluation should also include an explanation by the Administrator as to why funds are withheld.

5. ADJOURNMENT

Mr. Phillips entertained a Motion to adjourn.

MOTION: Mr. Omer so moved, Mr. Heredia seconded, motion carried. The meeting adjourned at 8:16 p.m.

Signature of Board President/Clerk

Date