

**NORTH KINGSTOWN SCHOOL DEPARTMENT  
120 FAIRWAY DRIVE  
NORTH KINGSTOWN, RI 02852  
401-268-6425**

**Greenhouse Wash Water Management**

**Bid # 2021-22**

**Mandatory Pre-bid date:  
04/28//2021 at 10:00 AM  
North Kingstown High School / In Lobby  
150 Fairway Drive  
North Kingstown, RI 02852**

**Close date  
05/13/2021 at 10:00 AM  
IT / D Facility  
120 Fairway Drive  
North Kingstown, RI 02852**

The North Kingstown School Department is seeking Contractors to:

1. Construct drainage improvements to the High School's existing greenhouse facility.

The scope of work for this RFP only includes the work associated with the installation of the proposed trench drain and infiltration area for greenhouse wash water.

**Note:**

By others; improvements to existing monitoring controls currently servicing the existing High School science wing wastewater pH adjustment tank and holding tank systems

The North Kingstown High School is located at:

150 Fairway Drive  
North Kingstown, RI 02852

## SCOPE OF WORK

The scope of this work includes modifications to an existing greenhouse floor drain system and improvements to the existing High School science wing wastewater containment system's pH monitoring system and high-level tank alarm system. The work is shown on Drawings prepared by GZA GeoEnvironmental, Inc., Entitled: Green House Floor Drain Plan Dated April 2021.

*Work pertaining to the existing greenhouse floor drain improvements is shown on the Drawing and includes the following:*

- *Implement soil erosion and sediment controls.*
  - *Remove and re-install existing greenhouse sink.*
  - *Modify the slope of existing concrete floor slab to promote drainage to the proposed trench drain. (Remove and replace if necessary)*
  - *Remove and dispose existing floor drain, drainpipe, and associated appurtenances as required for the proposed trench drain installation.*
  - *Excavate and install new infiltration area with forebay and concrete curb.*
  - *Installation of new greenhouse trench drain, conveyance piping and outlet connection to new infiltration area.*
  - *Installation of cleanout for greenhouse sink drain line*
  - *Loam and seed infiltration area and any other disturbed areas.*
- 
- All Contractors bidding this RFP shall be licensed in the state of R.I. for all trades included in this RFP, and will not be allowed to sub-contract any of the services required, unless said successful contractor incurs all cost, regardless of cause.
  - Copies of licenses, insurance must be submitted with bid offer.
  - Vendor employees must successfully complete Federal and RI State BCI check Contractor must submit a bid bond and performance bond.
  - Contractor must conform to RI Prevailing Wage Requirements, set forth in RIDLT Municipal Contract Addendum, Prevailing Wage Requirements (RIGL 37-13-1 Et Seq).
  - North Kingstown RI Prevailing wage notification package includes attached North Kingstown administrator notification letter, the RIDLT Municipal Contract Addendum and the requirement to submit Rhode Island Certified Weekly Payroll Form with all invoices to process payment.
  - Rhode Island Certified Weekly Payroll Form must include copies of the trade-licensed employee assigned to the licenses scope of work.
  - Tutorial website: <http://www.dlt.ri.gov/pw/pwFormsPubs.htm>
  - Bidders must conform to NFPA 70E compliant, Standard for Electrical Safety in the workplace.
  - Bidders must conform to OSHA 300 compliant, to include worker comp mod ratio.
  - All service requests, scheduling, communications and invoicing are to be processed through the Supervisor of Plant Services office at 401-268-6426.

The Contractor shall be held liable by the North Kingstown School Department for damages caused by his employees to any equipment, apparatus, or installed property in the buildings.

The Contractor shall procure, at his expense, all necessary insurance, licenses and permits and shall conform to all laws and regulations.

All bidders will be investigated as to organization, ability to perform and experience. In order to more easily evaluate the capabilities of the bidder in respect to the above, bidders must furnish the following information in this bid:

**Company name** \_\_\_\_\_

1. How long in this type of business? \_\_\_\_\_
2. Name of similar contracts you have been and are presently engaged in:

**BID REQUIREMENT SUBMITTALS:**

- Copies of project team licenses, to include all subcontractors
- Copy insurance, if applicable bid bond, performance bond
- Notarized RIDLT: RI Prevailing wage notification letter.
- Signed North Kingstown Administration notification letter.
- Contractor Asbestos Awareness Acknowledgement, Work Order permit
- Completed Bid Form

**After the Award**

- All Contractor employees must successfully complete Federal and RI State BCI check
- Rhode Island Certified Weekly Payroll, to include all subcontractors

<b>TASK NO.</b>	<b>DESCRIPTION</b>	<b>EST. QUANTITY</b>	<b>UNITS</b>	<b>TOTAL</b>
1	Site Work Preparation and Mobilization/Demobilization and Sediment and Erosion Control	1	Lump Sum	
2	Remove and re-install existing greenhouse sink.	1	Lump Sum	
3	Modification of the existing concrete floor slab. (Remove and replace if necessary)	1	Lump Sum	
4	Remove and dispose existing floor drainpipe and appurtenances up to proposed cleanout, as required for trench drain installation.	1	Lump Sum	
5	Excavate and install new infiltration area with forebay and concrete curb	1	Lump Sum	
6	Installation of new greenhouse trench drain and conveyance piping to infiltration depression.	1	Lump Sum	
7	Installation of cleanout for greenhouse sink drain line	1	Lump Sum	
8	Site Restoration. Loam and seed infiltration area and any other disturbed areas.	1	Lump Sum	
<b>Words and Numerical</b>	<b>TOTAL COST (Tasks 1 – 8)</b>			

**TERMS:**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

FAX NO.: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## **NORTH KINGSTOWN SCHOOL DEPARTMENT INFORMATION FOR BIDDERS**

### **ARTICLE 1. RECEIPT AND OPENING OF BIDS**

Sealed bids must be submitted in SEALED ENVELOPES, addressed to North Kingstown, School **Department, Plant and Grounds, 120 Fairway Drive, North Kingstown, Rhode Island 02852**, and clearly marked with the name of the item bid, and the date and time of opening. Bids will be received by the Purchasing Agent up to the specified time as noted on the Invitation to Bid, and publicly opened and read aloud at the specified time. Proposals submitted for a specified item must not be combined under the same cover with any other bid item.

It is the bidder's responsibility to see that his bid is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of a proposal not properly addressed and identified.

Any bid received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the time set for opening was due solely to delay in the mails for which the bidder is not responsible. Conditional or qualified bids will not be accepted.

### **ARTICLE 2. PREPARATION OF BID**

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, both in **words and figures**. Erasures or other changes must be explained or noted over the signature of the bidder. Each bid must be submitted in sealed envelopes, clearly labeled, so as to guard against opening prior to the time set therefore.

School Department may consider any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all proposals in whole or in part, toward any item, group of items, or total bid; to waive any technical defect or formality in same, or to accept any proposal deemed to be in the best interest of the Town.

In the event more than one item is requested and/or listed on the Proposal Form, bidders may bid on any or all items. The Town reserves the right to make award on an item for item basis or aggregately, whichever may be in the best interest of the Town.

### **ARTICLE 3. TELEGRAPHIC MODIFICATION**

Telephonic, telegraphic or oral bids, amendments or withdrawals will not be accepted.

### **ARTICLE 4. WITHDRAWAL OF BIDS**

Bids may be withdrawn personally or by written request at any time prior to the time specified for the opening. Bids may be modified in the same manner. Negligence on the part of the bidder in preparing the bid confers no right of withdrawal or modifications of his bid after such bid has been opened.

### **ARTICLE 5. QUALIFICATIONS OF THE BIDDER**

The Town reserves the right to request each bidder to present evidence that he is normally engaged in purveying the type of product or equipment bid on. No bid shall be considered from bidders who are unable to show that they are normally engaged in purveying the type of product or equipment specified in the bid proposal.

To receive full consideration, the bidder must submit literature and necessary details, when applicable, on the material or service he proposes to furnish in order that the Town may have full information available when analyzing the proposals.

ARTICLE 6. OBLIGATIONS OF THE BIDDER

At the time of opening of bids, each bidder will be presumed to have inspected the Specifications and Contract Documents (including all addenda), which have been sent to the address given by such bidder. The failure or omission of any bidder to receive or examine any form, instrument, or document or to inspect any item specified as a Trade-in shall in no way relieve any bidder from any obligation in respect to his bid. Any exceptions or deviations from the provisions contained in this Specification must be explained in detail and attached to proposal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the proposal will receive careful consideration.

ARTICLE 7. PRICES

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between unit prices and the extended totals, the unit prices shall govern. In the event that there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern. The prices in this bid shall be irrevocable for ninety (90) days, or until the bid is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

ARTICLE 8. TAX EXEMPTIONS

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

ARTICLE 9. CONTRACT PERIOD AND TERM OF AGREEMENT

Contract period: Three (3) CALENDAR YEAR from date set in the Notice to Proceed. If financially advantageous to the School Department, these contracts may be renewed or extended, from time to time, when agreed to, in writing, by both parties.

ARTICLE 10. LABOR REGULATIONS

The following paragraphs regarding nondiscrimination in employment shall be included and become part of these specifications:

- a. Contractors shall comply with the provisions of the General Laws of Rhode Island and attention is called to Title 37, Chapter 13, Section 1-16, relative to the payment of wages, obligations and charges by Contractors on public works projects.
- b. Non-resident Contractors are subject to Section 44-1-6 of the Rhode Island General Laws, as amended. (OUT OF STATE CONTRACTORS.)
- c. The successful bidder will be required to comply with the Davis-Bacon Act (40USC 2 to a-7) as supplemented by Department of Labor regulations (29CFR Part 5).
- d. The successful bidder will be required to comply with the Contract Works Hours and Safety Standards Act (40 USC 327-330) as supplemented by Dept. of Labor Regulations (29CFR, Part 5).
- e. The successful bidder will be required to comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended, and as supplemented in Department of Labor regulations (41 CFR Part 60).
- f. The successful bidder will be required to comply with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR, Part 3).
- g. The successful bidder will be required to comply with the Safety and Health regulations (29 CFR, Part 1926 and all subsequent amendments) as promulgated by the Department of Labor.
- h. The successful bidder will be required to comply with Title VI of the Civil Rights Act of 1964 ( P.L. 88-352).

ARTICLE 11. INSURANCE

The Contractor shall assume responsibility and liability for all injuries to persons or damages to property, directly or indirectly due to, or arising out of, his operations under the contract and shall be responsible for the proper care and protection of all work performed for the Town.

The Vendor shall also indemnify and save harmless the Town of North Kingstown and North Kingstown School Department against any and all claims of whatever kind and nature due to, or arising out of, his breach or failure to perform any of the terms, conditions, or covenants of the contract resulting from acceptance of his bid.

The Vendor shall furnish the Purchasing Agent with certificates of insurance from companies acceptable to the Town of North Kingstown and North Kingstown School Department. All insurance companies listed on certificates must be licensed to do business in the State of Rhode Island. The Contractor shall provide a certificate of insurance as specified on the bid proposal form attached. Contracts of insurance (covering all operations under this contract) shall be kept in force until the contractor's work is acceptable by the Town.

The limits of the insurance must be at least in the amounts specified below:

1. Commercial General Liability-Occurrence Form \$1,000,000/\$1,000,00
2. Automobile Liability - \$1,000,000  
(With both of the above naming the Town as additional insured.)
3. Worker's Compensation (if legally allowed and available). Waiver of subrogation applies to Worker's Compensation.

The Vendor shall secure, pay for, and maintain insurance as necessary to protect himself against loss of owned or rented capital equipment and tools, with provision for waiver of subrogation against the Owner

#### ARTICLE 12. LAWS, ORDINANCES AND CODES

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full. The Town of North Kingstown will not award the Contract to any Contractor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United State Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

#### SELECTION CRITERIA

The bid will be evaluated as to R.I. G.L.45-55-5. (2) "Competitive Sealed Bidding" and the award shall be made on the basis of the lowest evaluated or responsive bid price