



# **MINUTES -- 6:00 p.m.**

## **Thursday, January 12, 2006**

**Orange Grove Elementary**  
3525 West County 16 1/2 Street  
Somerton, Arizona

### **Regular Governing Board Meeting and**

### **Work Session with ASBA RE: Superintendent Search (6:30 p.m.)**

<b>Board Attending:</b>	Scott Omer	Luis Heredia	Martha Camacho
<b>Board Absent:</b>	Dale Phillips	Leticia Yepez	
<b>Public Attending:</b>	Jeanie Volpe Jody Attaway Bob Cassidy Maria P. Vasquez Maria Villarreal Cathy Witmer Rose Arevalo	Shelly Mezei Eldaa Galindo Elizabeth Merino Maria E. De La Fuente Annette Chávez Judith Bobbitt	Gerald Streit Frank Reed Jerry Cabrera Veronica Lopez  Douglas Rutan

#### **1. OPENING AND ANNOUNCEMENTS**

- |  |                  |                    |
|--|------------------|--------------------|
| <b>1.a. Call to Order</b>  | <b>President</b> |                    |
| Mr. Heredia opened the Meeting at 6:03 p.m.                              |                  |                    |
| <b>1.b. Pledge of Allegiance</b>   | <b>President</b> |                    |
| Mr s. Camacho led the Pledge.  |                  |                    |
| <b>1.c. Audience with Individuals</b>                                    | <b>President</b> | <b>Information</b> |
| None submitted.  |                  |                    |
| <b>1.d. Approval of Board Minutes</b>                                    | <b>President</b> | <b>Action</b>      |
| • December 08, 2005 Regular and Executive Sessions                       |                  |                    |
| Mr. Heredia entertained a Motion   |                  |                    |
| <b>MOTION:</b> Mr. Omer so moved, Mrs. Camacho seconded, Motion carried. |                  |                    |

**1.e. Call for Executive Session President Information**

**A.R.S. §38-431.03 (A.1) Executive Sessions**

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**A.R.S. §38-431.03 (A.3) Executive Sessions**

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

**A.R.S. §38-431.03 (A.4) Executive Sessions**

Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

**A.R.S. §15-843 (F1-3; G1-2; H; I) Executive Sessions**

- F. In all action concerning the expulsion of a pupil, the governing board of a school district shall:
  1. Be notified of the intended action.
  2. Decide, in executive session, whether to hold a hearing or to designate one or more hearing officers to hold a hearing to hear the evidence, prepare a record and bring a recommendation to the board for action and whether the hearing shall be held in executive session.
  3. Give written notice, at least five working days prior to the hearing by the governing board or the hearing officer or officers designated by the governing board, to all pupils subject to expulsion and their parents or guardians of the date, time and place of the hearing. If the governing board decides that the hearing is to be held in executive session, the written notice shall include a statement of the right of the parents or legal guardians or an emancipated pupil subject to expulsion to indicate their objection to the governing board's decision to have the hearing held in executive session. Objections shall be made in writing to the governing board.
- G. If a parent, legal guardian or emancipated pupil subject to expulsion disagrees that the hearing should be held in executive session, then it shall be held in an open meeting unless:
  1. If only one pupil is subject to expulsion and disagreement exists between that pupil's parents or legal guardians, the governing board, after consultations with the pupil's parents or legal guardians or the emancipated pupil, shall decide in executive session whether the hearing will be in executive session.
  2. If more than one pupil is subject to expulsion and disagreement exists between the parents or guardians of different pupils, then separate hearings shall be held subject to the provisions of this section.
- H. Nothing in this section shall be construed to prevent the pupil who is subject to expulsion or suspension, and the pupil's parents or legal guardians and legal counsel, from attending any executive session pertaining to the proposed disciplinary action, from having access to the minutes and testimony of the executive session or from recording the session at the parent's or legal guardian's expense.
- I. In schools employing a superintendent or a principal, the authority to suspend a pupil from school is vested in the superintendent, principal or other school officials granted this power by the governing board of the school district.

The Board may enter in to Executive Session regarding:

1. Discussion and Possible Recommendation Regarding Superintendent Search
2. Discussion and Possible Placement Decision of Student at La Esperanza Alternative School

Mr. Heredia noted that the Board reserved the right to enter in to Executive Session later in the meeting.

**2. REPORTS**

**2.a. Superintendents' Report Information**

Mrs. Bobbitt noted that Tierra Del Sol's fifth grades decorated the tree at Somerton's Sanguinetti Park and *The Sun* published a nice article. Mrs. De La Fuente, Valle Del Encanto's Principal, thanks Tierra Del Sol students for inviting her kindergarten classes to enjoy Christmas carols and candy prior to the holidays. It was a nice surprise.

**2.b. Administrators'/Directors' Report Information**

No discussion. Board asked to have upcoming events sent via email or by hard copy.

**2.c. Board Member Report**

**Information**

Mrs. Camacho welcomed everyone back. Mr. Omer reported that students and parents have commented of how they appreciate the collective efforts of District personnel, because Somerton is a place where people choose to live and are proud members of the community.

Mr. Heredia asked for a budget process presentation at the February meeting, so teachers and staff can be involved. He hoped it will get them acquainted with next year's budget. Mr. Heredia noted that a presentation at the ASA/ASBA annual conference spoke to the EL funding decisions and this should be watched closely. He urged everyone to contact their legislators to give their expertise, so they will be well-informed. Mrs. Bobbitt is worried that the weighted amount will be deleted and there will be far less funding for students. Tim Hogan is asking for people to rally together to call the Governor's office to give first hand educators' views. Mr. Heredia urged all professionals to visit the legislative website to keep up to date on information.

**2.d. Construction Update**

**Mr. Cabrera/Dr. Rutan**

**Information**

Mr. Cabrera noted that ELC 99.5% complete. A new construction superintendent has been chosen to complete the job, which should be in the next two weeks. Mr. Cabrera hopes to have appropriate funding to complete the south end parking lot near Valle Del Encanto. Powerlines were severed at the Jefferson and Somerton Avenue. They will install temporary lines until the permanent ones can be installed.

Dr. Rutan explained that he, Mr. Cabrera, and Ms. Witmer had a phone conference with State Facilities officials to get their advice on future building plans. The SFB staff understand the District's situation and hope to work with the District on its priorities. If SFB comes in the spring, Valle Del Encanto can have additional footage added.

Mrs. Bobbitt noted that Yuma High School District's Superintendent, Tim Foist, has had conversations with his Business Manager to see options available for possible land purchase that may make a middle school/high school combination available in the Somerton area. Mrs. Bobbitt has been in discussion with Mr. Holcum, but they haven't been able to find the correct amount of land.

Dr. Rutan worked with the architects who have been able to redesign the construction area for the Transportation building, that will not be interfered by the Leaking Underground Storage Tank Project (LUST).

Mr. Heredia reminded the Board that thoughtful consideration must be made in regard to purchasing property on the mesa. If a middle and high school combination school is built, another issue to consider would be additional transportation needs.

Mr. Heredia entertained a Motion to enter in to Executive Session.

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried. The Board entered Executive Session at 6:26 p.m.

Mr. Heredia entertained a Motion to resume Regular Session.

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried. The Board resumed Regular Session at 7:00 p.m. Mr. Heredia noted that the Board may enter in to Executive Session near the close of the meeting.

### 3. CONSENT AGENDA -- PERSONNEL

#### Superintendent Action

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

#### 3.1 HIRING

- |                       |  |
|-----------------------|--|
| a. Medina, Guadalupe  | Instructional Assistant, Valle Del Encanto Learning Center |
| b. Roque, Leticia     | Tutor, Orange Grove Elementary                             |
| c. Sainez, Karina     | Teacher, Somerton Middle School                            |
| d. Senf, Jennie I.    | Clerical Aide, District                                    |
| e. Valdivia, Mario J. | Instructional Assistant, Somerton Middle School            |
| f. Villegas, Norma    | Preschool Secretary, Special Services                      |

#### 3.2 REASSIGNMENTS

- |                       |  |
|-----------------------|--|
| a. Correa, Doraly     | Instructional Assistant, Valle Del Encanto Learning Center |
| b. Garibay, Christian | MEES/Family Literacy Instructor                            |
| c. Gonzalez, Angeles  | Instructional Assistant, Somerton Middle School            |
| d. Gonzalez, Karina   | Instructional Assistant, Tierra Del Sol Elementary         |
| e. Lopez, Vanessa     | Instructional Assistant, Somerton Middle School            |

#### 3.3 ADDITIONAL ASSIGNMENTS

##### a. Mandatory CPR/First Aid Training for Special Education Staff

- |                       |                     |                         |
|-----------------------|---------------------|-------------------------|
| • Armas, Ana          | • Lopez, Vanessa    | • Valenzuela, Priscilla |
| • Arriola, Maricela   | • Denna, Rebecca    | • Luna, Rosa            |
| • Arroyo, Silvia      | • Duarte, Connie    | • Macedo, Alan          |
| • DelaFuente, Alberto | • Gonzalez, Angeles | • Peralta, Miriam       |
| • Hedglin, Uvet       | • Pino, Abraham     | • Zamora, Berenice      |
| • Lopez, Hilda        | • Ruiz, Irma        |                         |
| • Lopez, Teresa       | • Saenz, Maribel    |                         |

##### b. Setup Center of Excellence for ACE<sup>3</sup> at Valle del Encanto Learning Center

- |                  |                    |                |
|------------------|--------------------|----------------|
| • Alvarez, Edmma | • Garza, Elizabeth | • Parra, Robin |
|------------------|--------------------|----------------|

##### c. Complete Compliance Paperwork

- |                  |                   |
|------------------|-------------------|
| • Villegas, Lisa | • Villegas, Maria |
|------------------|-------------------|

#### 3.4 RESIGNATIONS / TERMINATION OF EMPLOYMENT

- |                          |  |
|--------------------------|--|
| a. Castillo, Hector      | Instructional Assistant, Desert Sonora Elementary        |
| b. Villafaña, Mercedes   | Accounting Specialist, District                          |
| c. Sotelo, Angel         | Maintenance Technician, District                         |
| d. Valenzuela, Priscilla | Speech Instructional Assistant, Desert Sonora Elementary |
| e. Zarate, Ana           | Teacher, Orange Grove Elementary                         |
| f. Zarate, Martha        | Instructional Assistant, Orange Grove Elementary         |
| g. Zavala-Porchas, Candi | Assistant Food Service Director, District                |

#### 3.5 GROWTH RIDERS

- |                  |                  |                 |
|------------------|------------------|-----------------|
| • Anaya, Gladys  | • Carbajal, Ruby | • Cortez, Nilda |
| • Arrizon, Maria | • Cochran, Tanya | • Duran, Juan   |

#### 3.6 LEAVE REQUESTS

- |                    |   |
|--------------------|---|
| a. Magaña, Sandra  | Computer Lab Teacher, Desert Sonora Elementary    |
| b. Peña, Rosalba   | Instructional Assistant, Desert Sonora Elementary |
| c. Manherz, Paula  | Teacher, Somerton Middle School                   |
| d. Muñoz, Patricia | Food Service Worker, District                     |

**3.7 NEW POSITION**

a. Interventionist Valle Del Encanto Learning Center

Mr. Heredia entertained a Motion

**MOTION:** Mrs. Camacho moved to approve Consent Agenda items as submitted, Mr. Omer seconded, Motion carried.

**4. BUSINESS AND FINANCE**

**Superintendent Action**

- INFORMATION ONLY*** • Accounts Payable and Payroll Voucher Actual Amounts
- Student Activity Report

**4.01. Approval of Ratification of December, 2005 Payroll Vouchers**

Ms. Witmer noted December's Payroll had an additional pay which meant ratifying the amount.

Mr. Heredia entertained a Motion

**MOTION:** Mr. Omer moved to approve, Mrs. Camacho seconded, Motion carried.

**4.02. Approval for Principals to Sign and Submit the Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards**

Mr. Heredia entertained a Motion

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried.

**4.03. Discussion and Possible Action of Facilities Request by a Community Church**

Mrs. Bobbitt noted that the church group is asking to use Tierra Del Sol's cafetorium and two classrooms from this Sunday through the end of March. This the first time she recalls a church group wanting a prolonged amount of time. Most groups used facilities for a few hours, a day or a weekend. Mrs. Lopez, Tierra Del Sol's Principal, was present and asked for some type of statement granting revocation of use of the facility, if any damage or problem is detected after the group uses the facility.

Mr. Heredia agreed that this would be necessary, but also wanted a precedent set, for future inquiries. It's important that the group understands the expectations. Mr. Omer asked that Ken Huffman, Maintenance Director, be consulted to schedule staff coverage. Mrs. Lopez was asked to find appropriate rooms. Mrs. Camacho strongly suggested using Mrs. Lopez's discretion in regard to having the ability to revoke usage, if problems are detected.

Mr. Heredia entertained a Motion.

**MOTION:** Mr. Omer moved to conditionally approve the request based on approval of location by Tierra Del Sol's administration and Mr. Huffman's ability to find someone willing to work the days/times on the request, Mrs. Camacho seconded, Mr. Heredia noted that equal consideration needs to be made for other groups submitting similar requests, the Board noted that this scenario had not been dealt with in the past, Motion carried.

**4.04. Consider Action to Uphold Recommendation of Hearing Officer and Superintendent Regarding Placement in La Esperanza Alternative School**

Mrs. Bobbitt said the Board could to in to Executive Session at their discretion, but noted that the parent was aware of the decision and approved placement of her child at La Esperanza. The parent met with Mr. Bocio and Transportation to set schedules. Mr. Omer suggested the Board enter Executive Session to hear background information on the case.

Mr. Heredia entertained a Motion.

**MOTION:** Mr. Omer moved to enter in to Executive Session, Mrs. Camacho seconded, Motion carried. The Board entered Executive Session at 7:12 p.m.

Mr. Heredia entertained a Motion.

**MOTION:** At 7:43 p.m. Mr. Omer moved to resume Regular Session, Mrs. Camacho seconded, Motion carried.

Mr. Heredia entertained a Motion.

**MOTION:** Mr. Omer moved to approve Item 4.04 as submitted, Mrs. Camacho seconded, Motion carried.

**5. ADJOURNMENT**

Mr. Heredia entertained a Motion to adjourn

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried, the meeting adjourned at \_\_\_\_\_ 7:44 p.m.

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Signature of Board President/Clerk

Date