



# MINUTES

**Thursday, November 10, 2005 -- 6:00 p.m.  
Regular Governing Board Meeting**

**Tierra Del Sol Elementary**  
1002 South Somerton Avenue  
Somerton, Arizona

<b>Attending Board</b>	Leticia Yopez Luis Heredia	Martha Camacho	Scott Omer
<b>Absent Board</b>	Dale Phillips		
<b>Attending Public</b>	Duane Sheppard Frank Reed Elizabeth Merino Eldaa Galindo Bill Spearman Maureen Irr Jennifer Sullivan (6:50p) Rose Arévalo	Bill Rhodes George Brick Jeanie Glover Shelly Reed Carlos Merlos Annette Chavez Doug Rutan	Jeanie Volpe Bob Cassidy Maria Villarreal Maria P. Vasquez Ken Huffman Matt Chavez Cathy Witmer

## 1. OPENING AND ANNOUNCEMENTS

**1.a. Call to Order** **President**  
Mr. Heredia opened the meeting at 6:07 p.m.

**1.b. Pledge of Allegiance** **President**  
Mr. Omer led the Pledge .

**1.c. Audience with Individuals** **President** **Information**  
Ms. Merino, SEA Representative, explained that Ms. Price, SEA President, had delivered 89 signed petitions authorizing SEA to speak for Certified Meet/Confer. Since this item was not placed on the Agenda, but SEA feels they submitted the required number of signatures, they will start meeting after the December Board Meeting. They are excited to work on behalf of teachers. '

**1.d. Approval of Board Minutes** **President** **Action**  
**Regular and Executive Sessions:** • **October 13, 2005**  
Minutes were not ready for approval.

**1.e. Call for Executive Session** **President** **Information**  
**A.R.S. §38-431.03 (A.1) Executive Sessions**  
Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**A.R.S. §38-431.03 (A.3) Executive Sessions**  
Discussion or consultation for legal advice with the attorney or attorneys of the public body.

**A.R.S. §38-431.03 (A.4) Executive Sessions**  
Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

The Board may enter in to Executive Session to discuss the Superintendent Search.

Mr. Heredia said the Board may enter in to Executive Session at the end of the Business portion.



**1.c. Audience with Individuals**

**President**

**Information**

Mr. Rhodes thanked the Board for their continued discussion on stipends and said that salary changes should be discussed with staff and presented with contracts. He read the information at the bottom of the salary schedule that explains how stipends are authorized. He appreciates the time the administration and Board are taking to discuss this issue.

Mrs. Chavez said the five observations per semester that administrators are required to do seemed excessive to her. When being observed instructional time must be maximized and all eight strategies observed. She added that when coaches receive stipends, they aren't evaluated and don't have a minimum of games/matches they have to win. They just receive their stipends. She recommended using the ELL contract and the Sheltered Immersion Protocol so there would be a book and video to use as a training tool. Dr. Reed agreed that eight out of eight strategies being observed is excessive and is required of everyone, not just EL teachers.

Mr. Omer said a decision shouldn't be made without administration and certified staff contributing their ideas. He agreed that stipends cannot be distributed without a procedure and a mechanism in place. Mr. Heredia agreed that the evaluation needs to be a uniform tool and an endorsement should motivate people to participate in staff development. Mr. Omer said he felt that District personnel need to take on this challenge and find a solution that meets mandates and is manageable.

Mr. Spearman noted that the District adopted many plans in the past and worries that they are not programs that will be around long. Mr. Chavez said that he is very impressed with the SIOE program and wished he had the training twenty years ago. He said the program would be best presented over a years time, so each element is learned and the teachers don't feel pressured. This way everyone is comfortable and can apply the steps in their teaching.

Mr. Omer reiterated that a decision cannot be made now and that discussion needs to be begun with committees to decide whether Somerton District's vision is included in the steps being taken by utilizing this program or not. The Board agreed that a timeline needs to be established and Dr. Rutan said that the EL Stipend committee could be formed by January and they could bring their recommendations to the Board in April or May. It may take a little longer to address the other issues.

Everyone agreed that discussions must involve all interested parties and uniformity of procedure and evaluations a priority. Not all strategies can be used at each level, Mr. Spearman noted that some cannot be utilized at the Middle School. Dr. Rutan agreed to have a recommended plan of action and timeline at the December Board Meeting.

**2.e. AIMS Update**

**Mr. Sheppard**

**Information**

Mr. Sheppard presented AIMS DPA (Dual Purpose Assessment) which is a new test for fourth, sixth and seventh graders. He explained that this new test has newly articulated standards. Mr. Heredia asked for a report that individually identifies EL students in specific grades. Mr. Sheppard said he will talk to Mrs. Preciado, who assisted with compiling information from PowerSchool.

Mr. Sheppard explained the importance of teachers being proficient with the SIOE training so there can be a focus on reading. District-wide students are doing well in writing. Tierra Del Sol and the Middle School both met Annual Yearly Performance. When the AIMS is taken at both these schools, this year, they will be out of the improvement process. An external facilitator, Judy Levanson, has been assigned to keep the two schools on track. Alice Byrne, Raegan and Centennial Middle schools are the highly performing schools in the county. They are not meeting AYP at the middle school yet.

Mr. Sheppard noted that the Districts are leading the county and are high compared to others. Gadsden doesn't have Category 1 students because they don't have enough English proficient students. The Board asked for the website to display the schools as Performing in a more prominent manner. Mr. Cassidy noted that each school's site shows their status, but Mr. Omer would like it more prominently displayed.

### 3. CONSENT AGENDA -- PERSONNEL

### Superintendent      Action

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

#### 3.1 **HIRING**

- |                        |  |
|------------------------|--|
| a. Correa, Doraly      | Instructional Assistant, Valle Del Encanto Learning Center |
| b. Diaz, Diana         | ACE3 Liaison, Valle del Encanto Learning Center            |
| c. Lopez, Vanessa      | Instructional Assistant, Somerton Middle School            |
| d. McGeehon, M. Zeke   | Technician, Technology Department                          |
| e. Muñoz, Jr., Luciano | Payroll Specialist, Business Office                        |
| f. Retiz, Kenia        | Cafeteria/Playground Aide, Desert Sonora Elementary        |

#### 3.2 **RESIGNATIONS**

- |                        |  |
|------------------------|--|
| a. Heredia, Edmundo    | Custodian, Orange Grove Elementary           |
| b. Mitchell, V. Cookie | Secretary, District Office                   |
| c. Soto, Armando       | Accounts Payable Specialist, Business Office |
| d. Hernandez, Ruben    | Custodian, Orange Grove Elementary           |

#### 3.3 **LEAVE REQUESTS**

- |                         |  |
|-------------------------|--|
| a. Gradias, M. Isabel   | Cafeteria Manager, Valle Del Encanto Learning Center |
| b. Rodriguez, Esperanza | Valle Del Encanto Learning Center                    |

#### 3.4 **REASSIGNMENTS**

- |                         |   |
|-------------------------|---|
| a. Garcia, Andres       | Instructional Assistant, Valle Del Encanto Learning Center  |
| b. Pottinger, David     | Teacher, Somerton Middle School                             |
| c. Rodriguez, Esperanza | Administrative Assistant to Human Resource, District Office |
| d. Sanchez, Rosa        | Reading Coach, Tierra Del Sol Elementary                    |

#### 3.5 **ADDITIONAL ASSIGNMENTS / STIPENDS**

- |   |  |
|---|--|
| a. Guerrero, Maria  | Temporary Custodian, Various Areas             |
| b. Valencia, Irma   | Temporary Custodian, Various Areas             |
| d. Uriarte, Leticia   | Food Service Worker, Tierra Del Sol Elementary |
| e. Miranda, Elizabeth   | Teacher, Desert Sonora Elementary              |
| f. Calderon, Monica   | Migrant Preschool Evening Lessons              |
| g. TBA  | Migrant Preschool Evening Lessons              |
| h. Read Well Intervention Workshop  |  |
| • Molina, Gloria  | • Stillings, M. June      • Ward, Mary         |
| i. SELP Test Scoring  |  |
| • Caiazzo, Maria  | • Chávez, Annette      • Rodriguez, Lydia      |
| • Colvin, Roxanna   | • Navarro, Elizabeth                           |
| j. SEI/SIOP Training  |  |
| Collaboration/Planning for School Improvement, 8Step Process, Curriculum, Interventions |  |
| Counseling - Title IV School Safety - Student/Parent Groups                             |  |
| • All District School Staff   |  |

#### 3.6 **NEW POSITION**

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|-------|---|
| • TBA | Instructional Assistant, Somerton Middle School |
|-------|---|

#### 3.7 **WITHDRAWAL OF CONTRACT OFFER**

- |                    |                                 |
|--------------------|---------------------------------|
| a. Easthope, Diana | Teacher, Somerton Middle School |
|--------------------|---------------------------------|

#### 3.8 **SUBSTITUTES**

- |                       |                    |                      |
|-----------------------|--------------------|----------------------|
| Arvizu, Karen         | Lopez, Yesica      | Ramirez, Virginia    |
| Cerda, Ivan           | Madrigal, Rosa     | Ramos, Wendy         |
| Bonilla, Luis         | Miller, Kris       | Retiz, Kenia         |
| Escobar, Luz          | Muñoz, Cristina    | Rosales, Yanet       |
| Flores, Sandra        | Murillo, Elisa     | Sotelo, Elva         |
| Gonzalez, Alejandrina | Ortega, Melissa    | Torres, Rose         |
| Isla, Veronica        | Quijada, Alejandro | Villarreal, Berenice |

**3.9 CHILD NUTRITION DIRECTOR, SODEXHO**

a. Merlos, Carlos

Mr. Heredia noted that Item 3.9 is official recognition of Mr. Merlos' appointment by Sodexho.

Mr. Heredia entertained a Motion.

**MOTION:** Mrs. Camacho moved to approve Consent Agenda Items as submitted, Mr. Omer seconded, Motion carried.

**4. BUSINESS AND FINANCE**

**Superintendent Action**

- INFORMATION ONLY***
- Accounts Payable and Payroll Voucher Actual Amounts
  - Student Activity Report

**4.01. Approval of Annual Financial Report**

Ms Witmer presented Item 4.01 noting that it is submitted for additional information but will be submitted

Mr. Heredia entertained a Motion.

**MOTION:** Mr. Omer moved to approve Item 4.01 as submitted, Mrs. Camacho seconded, Mr. Heredia asked whether a presentation would be made later, Ms Witmer said it can be done. Mr. Heredia asked whether the tax rate increased because of adjacent ways. Ms. Witmer said that the tax rate was miscalculated and came in under last year's rate. Initially it was a significant decrease, this information will be published. Motion carried.

**4.02. Approval of Contract With Cocopah Head Start**

Ms Witmer explained that this contract is for Special Education services to be provided to preschoolers.

**MOTION:** Mr. Omer approved the Contract with the Cocopah Head Start, Mrs. Camacho seconded, Motion carried.

**4.03. Approval of 2005-06 Agreement to Provide School Lunch to PPEP-Tech Program**

Mr. Heredia entertained a Motion.

**MOTION:** Mr. Omer moved to approve the 2005-06 Agreement to Provide School Lunches to the PPEP Tech Program, Mrs. Yepez seconded, Motion carried.

**4.04. Discussion and Possible Approval of Bus Idling Policy**

Dr. Rutan noted that the draft of the Bus Idling policy was included in packets for the Board's review. The District would participate in the State Program to improve environmental air quality, which purports to eliminate excessive emissions when vehicles are parked by schools.

Mr. Heredia entertained a Motion

**MOTION:** Mr. Omer moved to approve the Bus Idling Policy, Mrs. Camacho seconded, Motion carried.

**4.05. Discussion and Possible Approval ELL/Bilingual Endorsement Stipend Agreement**

**MOTION:** Mr Omer moved to retain the 2004-05 ELL bilingual program that teachers signed on the original contract. Mrs. Camacho seconded. In additino, Mr. Omer asked to establish a team to work on appropriate measurement of skills and possibly have a team to evaluate the entire District to set timelines for completion and a recommendation to be presented to the Board. If possible, have the information distributed to the Board prior to the December meeting. Motion carried.

**4.06. Discussion and Possible Approval of Lease Agreement with WACOG**

Ms Witmer noted that this is an on-going agreement with WACOG.

**MOTION:** Mr. Omer moved to approve as submitted, Mrs. Camacho seconded, Mr. Omer asked that information that is changed be written in italics or highlighted so the Board knows what was changed, Ms. Witmer noted that the Board received the final draft, but a draft with changes can be presented in the future, Motion carried.

**4.07. Approval of First Reading of Policy Advisory No. 260 - JFAB Admission of Homeless Students**

**MOTION:** Mrs. Camacho moved to approved Item 4.07 as submitted, Mrs. Yopez seconded, Motion carried.

**1.e. Call for Executive Session President Information**  
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**4.08. Discussion and Possible Approval to Begin the Superintendent Search**

Mr. Heredia entertained a Motion to go in to Executive Session.

**MOTION:** Mrs. Yopez so moved, Mrs. Camacho seconded, Motion carried, the Board entered Executive Session at 8:23 p.m.

Mr. Heredia entertained a Motion to resume Regular Session.

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried, the Board resumed Regular Session at 9:25p.m.

Mr. Heredia entertained a Motion regarding Item 4.08.

**MOTION:** Mr. Omer moved to approve beginning the Superintendent search, Mrs. Camacho seconded, Motion carried. Mrs.

## 5. ADJOURNMENT

Mr Heredia entertained a Motion to adjourn

**MOTION:** Mr. Omer so moved, Mrs. Camacho seconded, Motion carried, the meeting adjourned at 6:24 p.m.

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Signature of Board President/Clerk

Date