

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Wednesday, June 13, 2007

by: \_\_\_\_\_

Margarita Reyes

Executive Secretary to the Superintendent

### **Somerton Elementary School District #11 Governing Board Agenda For Executive Session and Regular Governing Board Meeting**



**Date: June 18, 2007**

**Time: 4:00 p.m.**

**Regular Meeting**

**Place: District Office • 215 N. Carlisle Ave**

**• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)**

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## **1. Regular Governing Board Meeting Agenda**

### **Opening and Announcements**

#### **1.1. Call to Order/Pledge of Allegiance**

#### **1.2. Comments from the Audience**

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

#### **1.3. Call for Executive Session**

1. Executive session pursuant to A.R.S. Section 38-431.03.A 1---personnel; discussion or consideration of employment, assignment, promotion, demotion dismissal, salaries, disciplining or resignation of a certificated teacher.
2. Executive session pursuant to A.R.S. Section A.R.S Section 38-431.03.A5---discussion or consultation with the designated representatives of the District in order to consider its position and instruct its designated representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the District.

## **2. Reports/Discussion Items**

### **2.1. Superintendent**

#### **2.1.1. Current Events**

### **2.2. Assistant Superintendent**

## 2.3. Board Members Report

### 2.3.1. President and other Board member comments

## 2.4. Administrators/Directors

- 2.4.1. Mrs. Arvizo - Asst. Principal
- 2.4.2. Ms. Attaway - Director of Special Programs
- 2.4.3. Mr. Brick - Principal SMS
- 2.4.4. Mr. Cabrera - Special Projects Coordinator
- 2.4.5. Mr. Cassidy - Director of Technology
- 2.4.6. Ms. De La Fuente - Principal ELC
- 2.4.7. Mrs. Galindo - Asst. Principal
- 2.4.8. Mrs. Irr - Grant Writer
- 2.4.9. Mrs. Lopez - Principal TDS
- 2.4.10. Ms. Mezei - Director of Federal Programs
- 2.4.11. Mrs. Porchas - Assistant to Director of Financial Services
- 2.4.12. Mrs. Santos - Coordinator Health Services (No Report)
- 2.4.13. Mrs. Seh - Principal OGE
- 2.4.14. Mr. Sheppard - Director of Instructional Services
- 2.4.15. Mr. Streit - Asst. Principal
- 2.4.16. Mrs. Vasquez - Principal DSS
- 2.4.17. Mrs. Villarreal - Director of Transportation
- 2.4.18. Mrs. Volpe - Director of HR/ELL
- 2.4.19. Ms. Witmer - Director of Financial Services (No Report)

## 2.5. Other discussion items/Presentations (Information)

- 2.5.1. Enrollment Summary Report (Information)
- 2.5.2. 2008 ASBA Actions (Information)
- 2.5.3. School District Unification (Discussion)
- 2.5.4. Positive Behavioral Interventions and Supports in Arizona Powerpoint by Patty Weissenburg (Presentation)
- 2.5.5. Evaluation by Mr. Sheppard (Presentation)
- 2.5.6. AYP AZ-LEARNS Powerpoint by Mr. Sheppard (Presentation)

## 3. Approval of Consent Agenda

### 3.1. Approval of Board Minutes.

- 3.1.1. Regular Session minutes May 10, 2007
- 3.1.2. Executive Session minutes May 10, 2007

### 3.2. Hiring 2006-2007

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Pillar, David	Computer Tech 1	District	32	Full-Time

### 3.3. Hiring 2007-2008

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.1. Loustaunau, Soledad	Bus Assistant	District	22	Part-Time
3.3.2. Pillars, David	Computer Tech I	District	32	Full-Time
3.3.3. Steinfeldt, Jane	Substitute Teacher	District	—	Full-Time
3.3.4. Garcia, Guadalupe	Sp. Ed. Teacher	DSS	43	Full-Time
3.3.5. Kulka, Tami	Speech Therapist	DSS/OGE	48	Full-Time

3.3.6.	McBride, Anita	2nd Grade Teacher	DSS	49	Full-Time
3.3.7.	Medeiros, Roxana	3rd Grade Teacher	DSS	TBD	Full-Time
3.3.8.	Bosquet, Gabriela	4th Grade Teacher	OGE	43	Full-Time
3.3.9.	Vargas, Selene	5th Grade Teacher	OGE	TBD	Full-Time
3.3.10.	Arnold, Corine	PE Teacher	SMS	43	Full-Time
3.3.11.	Jimenez, Sonia	8th Grade Teacher	SMS	TBD	Full-Time
3.3.12.	Sanchez, Elizabeth	6th Grade Teacher	SMS	47	Full-Time
3.3.13.	Villa, Ricardo	6th Grade Teacher	SMS	47	Full-Time
3.3.14.	Garcia, Sarai	1st Grade Teacher	TDS	43	Full-Time
3.3.15.	Medrano, Adriana	Sp Ed IA	TDS	21	Part-Time
3.3.16.	Newby, Heather	1st Grade Teacher	TDS	43	Full-Time
3.3.17.	Ortiz, Eden	4th Grade Teacher	TDS	43	Full-Time
3.3.18.	Zepeda, Concepcion	Asst. Principal	TDS	70	Full-Time

#### 3.4. Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.4.1. Munoz, Luciano A	District Office Specialist	District	36	Full-Time
3.4.2. Velasco, Martin	Custodial/Grounds Sup.	District	36	Full-Time
3.4.3. Magana, Sandra	4th Grade Teacher	DSS	43	Full-Time
3.4.4. Ruiz, Mercedes	Computer Lab Assistant	DSS	27	Full-Time
3.4.5. Carbajal, Francisca	Kinder IA	ELC	27	Full-Time
3.4.6. Payan, Beatrice	Library Assistant	ELC	28	Full-Time
3.4.7. Saenz, Maribel	Sp Ed Pre-school IA	ELC	28	Full-Time
3.4.8. Sparks, Shelley	Kinder Teacher	ELC	43	Full-Time
3.4.9. Amezaga, Angela	2nd Grade Teacher	OGE	43	Full-Time
3.4.10. Castillo, Maria	Computer Lab Assistant	OGE	28	Full-Time
3.4.11. Newby, Tami	Band/Music Teacher	SMS	43	Full-Time
3.4.12. Pottinger, David	8th Grade Teacher	SMS	47	Full-Time
3.4.13. Volpe, Thomas	Librarian	SMS	52	Full-Time
3.4.14. Anaya, Gema	Title I Facilitator	TDS	43	Full-Time
3.4.15. Dinwiddie, Lisa	2nd Grade Teacher	TDS	43	Full-Time
3.4.16. Garcia, Patricia	Library IA	TDS	TBD	Full-Time

#### 3.5. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>	
3.5.1.	Armenta, Maria I.	MEES Program	Adult Ed	\$ 4,843.20	Temporary
3.5.2.	Diaz, Diana	MEES Program	Adult Ed	\$ 959.70	Temporary
3.5.3.	Garibay, Christian	MEES Program	Adult Ed	\$ 2,544.30	Temporary
3.5.4.	Garza, Elizabeth	MEES Program	Adult Ed	\$ 4,431.00	Temporary
3.5.5.	Martinez, Edith	MEES Program	Adult Ed	\$ 2,566.22	Temporary
3.5.6.	Bonilla, Nora	Summer Program	District	TBD	Temporary
3.5.7.	Sullivan, Jennifer	SETIS 1	District	\$ 1,500.00	Temporary
3.5.8.	Various Sp Ed Staff	ParaPro Training Unit	District	NTE:\$ 770.00	Temporary
3.5.9.	Various Sp Ed Staff	Gifted Scope & Sequence	District	NTE:\$2,420.00	Temporary
3.5.10.	Various Sp Ed Staff	Compliance Activities	District	NTE:\$2,500.00	Temporary
3.5.11.	Retiz, Maria	Migrant Advocate	DSS	TBD	Temporary
3.5.12.	Banuelos, Laura	Migrant Advocate	ELC	TBD	Temporary
3.5.13.	TBD	Clerical Work	Federal Prg.	TBD	Temporary
3.5.14.	Zacarias, Imelda	Migrant Advocate	OGE	TBD	Temporary
3.5.15.	Arrizon, Maria	Migrant Advocate	SMS	TBD	Temporary
3.5.16.	Gaxiola, Sylvia	PDLA Workshops	SMS	\$ 660.00	Temporary
3.5.17.	Navarro, Elizabeth	PDLA Summit	SMS	\$ 825.00	Temporary
3.5.18.	Navarro, Elizabeth	AzTep Cognitive Coach	SMS	\$ 330.00	Temporary
3.5.19.	Rodriguez, Lydia	PDLA Summit	SMS	\$ 825.00	Temporary
3.5.20.	Shepler, Gary	PDLA Workshops	SMS	\$ 660.00	Temporary
3.5.21.	Singer, Dale	PDLA Summit	SMS	\$ 825.00	Temporary
3.5.22.	Singer, Dale	AzTep Cognitive Coach	SMS	\$ 330.00	Temporary

3.5.23. Suarez, Karina	PDLA Workshops	SMS	\$ 660.00	Temporary
3.5.24. Garcia, Guadalupe	Summer Training Institute	SP ED	\$ 880.00	Temporary
3.5.25. Lopez, Hilda	Summer Training Institute	SP ED	\$ 880.00	Temporary
3.5.26. Payan, Irma	Compliance Activities	SP ED	\$ 10.10/hr.	Temporary
3.5.27. Reeves, Cathy	Summer Training Institute	SP ED	\$ 880.00	Temporary
3.5.28. Valdivia, Maria	Summer Training Institute	SP ED	\$ 880.00	Temporary
3.5.29. Medina, Catalina	Migrant Advocate	TDS	TBD	Temporary
3.5.30. Lopez, Javier	Space Camp Transportation	Transportation	TBD	Temporary
3.5.31. Moreno, Manuela	Space Camp Transportation	Transportation	TBD	Temporary

### 3.6. Leave Requests

	<u>Position Description</u>	<u>Location</u>	<u>Date Leaves</u>	<u>Reason</u>
3.6.1. Senf, Victoria	Federal Program Specialist	District	6/04/07-7/16/07	Medical Leave
3.6.2. Arellano, Marilyn	Instructional Assistant	DSS	5/08/07-6/08/07	Medical Leave
3.6.3. Ruiz, Irma	Sp. Ed. IA	SMS	8/15/07-06/06/08	

### 3.7. Growth Rider

	<u>Position Description</u>	<u>Location</u>
3.7.1. Valdivia, Jenisse	2nd Grade Teacher	DSS
3.7.2. Ward, Mary	5th Grade Teacher	OGE
3.7.3. Whitlock, Wendi	2nd Grade Teacher	OGE
3.7.4. Gonzalez, Graciela	Sp Ed IA	SMS
3.7.5. Valenzuela, Brenda	Counselor	SMS
3.7.6. Beshears, Sheila	Instructional Assistant	TDS
3.7.7. Cervantes, Eva	5th Grade Teacher	TDS

### 3.8. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.8.1. Davis, George	Senior Info. Technology	District	06/04/07	Resigned
3.8.2. LeValley, Amber	School Psychologist	District	06/14/07	Resigned
3.8.3. MacDougall, Sandra	School Psychologist	District	06/14/07	Resigned
3.8.4. Garner, Charles	5th Grade Teacher	DSS	06/06/08	Retirement (ESI)
3.8.5. Guerra, Keila	Sp Ed IA	DSS	06/08/07	Resigned
3.8.6. Roy, Maunuelele	3rd Grade Teacher	DSS	06/08/07	Resigned
3.8.7. Sees, Debra	5th Grade Teacher	DSS	06/08/07	Resigned
3.8.8. Smith, Stanley	4th Grade Teacher	DSS	06/06/08	Retirement (ESI)
3.8.9. Alvarez, Gustavo	Instructional Assistant	ELC	06/08/07	Resigned
3.8.10. Carrasco, Frank	Assessment Specialist	ELC	06/08/07	Resigned
3.8.11. Cordova, Claudia	Instructional Assistant	ELC	06/08/07	Resigned
3.8.12. Garcia, Andres	Instructional Assistant	ELC	06/30/07	Resigned
3.8.13. Garcia, Zoila	4th Grade Teacher	OGE	06/08/07	Resigned
3.8.14. Manherz, Paula	6th Grade Teacher	SMS	06/08/07	Resigned
3.8.15. Murek, Joseph	8th Grade Teacher	SMS	06/08/07	Resigned
3.8.16. Pena, Rosalba	8th Grade Teacher	SMS	06/08/07	Resigned
3.8.17. Johnson, Linda	2nd Grade Teacher	TDS	06/08/07	Retirement
3.8.18. MacDougall, Elizabeth	Sp Ed Teacher	TDS	06/08/07	Resigned
3.8.19. Valdivia, Mario	Instructional Assistant	TDS	05/16/07	Resigned

### 3.9. Approval of IGA for Yuma County Education Service Agency.

Somerton School District is entering into this agreement to contract with the Yuma County Education Service Agency to provide the district with alternative school services for five (5) students for 2006-2007 and 2007-2008.

### 3.10. Approval of IGA for Arizona Nutrition Network Partnership.

To be an Arizona Nutrition Network partner that would provide nutrition and physical activity education support to all schools within the District that have a least 50% or more students enrolled in the Free & Reduced School Lunch Program.

- 3.11. Approval of Joint Facility Use Agreement with The City of Somerton  
To conduct recreational programs and increase the recreational offerings available to the community.
- 3.12. Approval to award contract for the following services for 2007-2008 school year.  
A/C Units Replacement for OGE & SMS  
Electrical Services  
HVAC Services  
Metal Fabrication Services  
Plumbing Services
- 3.13. Approval of Accounts Payable Encumbrance vouchers: These are vouchers processed to close fiscal year 2006-2007.  
July            Not to Exceed \$ 500,000.00  
August        Not to Exceed \$ 200,000.00
- 3.14. Approval of Accounts Payable Vouchers for FY 2007-2008 for the following months. This amount has been increased to pay for construction costs for this fiscal year. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures along with listing of vendors and amounts paid on each voucher.  
July            Not to Exceed \$ 800,000.00  
August        Not to Exceed \$ 800,000.00  
September   Not to Exceed \$ 800,000.00  
October       Not to Exceed \$ 800,000.00  
November    Not to Exceed \$ 800,000.00  
December    Not to Exceed \$ 800,000.00
- 3.15. Approval of Payroll Vouchers for FY 2007-2008 for the following months. The month of December has been increased to \$750,000.00 to pay for Special Ed., ESL, and Prop 301 stipend payments. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures.  
July            Not to Exceed \$ 550,000.00  
August        Not to Exceed \$ 550,000.00  
September   Not to Exceed \$ 550,000.00  
October       Not to Exceed \$ 550,000.00  
November    Not to Exceed \$ 550,000.00  
December    Not to Exceed \$ 750,000.00
- 3.16. Enclosed in the Board packet are copies of the vouchers listed below for your review. These vouchers have been previously approved. The voucher cover sheets will be available after the Board Meeting for your signature.  
Accounts Payable: (Not to Exceed \$1,200,000.00 per month)  
Voucher 1033-1037  
  
Payroll Voucher: (Not to Exceed \$700,000.00 per pay period)  
Voucher 52-57 as listed
- 3.17. Acceptance of Student Activity Fund Report.
- 3.18. Acceptance of Accounts Payable Reports.  
3.18.1. Voucher No. 1091 for the sum of \$ 110,427.23  
3.18.2. Voucher No. 1090 for the sum of \$ 97,392.17  
3.18.3. Voucher No. 1089 for the sum of \$ 38,657.83  
3.18.4. Voucher No. 1088 for the sum of \$ 257,832.35  
3.18.5. Voucher No. 1087 for the sum of \$ 243,710.31
- 3.19. Acceptance of Payroll Voucher Reports.  
3.19.1. Voucher No. 61 for the sum of \$ 486.63  
3.19.2. Voucher No. 60 for the sum of \$ 68,525.02  
3.19.3. Voucher No. 59 for the sum of \$ 486,891.07  
3.19.4. Voucher No. 58 for the sum of \$ 59,592.89

3.19.5. Voucher No. 57 for the sum of \$ 492,361.90

END OF CONSENT AGENDA

**4 . Action Items**

- 4.1. Approval of 301 Performance Plan
- 4.2. Approval for Special Board Meeting for the Proposed 2007-08 Budget.  
Thursday, June 28, 2007  
at 7:00 A.M..
- 4.3. Approval of changes to the Evaluation Instrument.
- 4.4. Approval to pay Superintendent Performance stipend calculated at 5.5% of the 2006-2007 base salary.

**5 . Future Agenda Items**

- 5.1. Redistricting Commission Report Statement Approval (July)
- 5.2. New Teacher Training (Future)
- 5.3. Preschool Report (Future)
- 5.4. School Boundary Committee (July)

**6 . Adjournment**