

## Minutes

**Somerton Elementary School District #11  
Governing Board Agenda For Public Hearing  
Executive Session and Regular Governing Board Meeting**



**Date:** May 10, 2007  
**Time:** Public Hearing 4:00 p.m.  
**Regular Meeting Immediately after Public Hearing**

**Place:** Tierra Del Sol Elementary • 1002 South Somerton Avenue  
• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

**Attending Board:** Luis Heredia Jose Moreno Martha Camacho Leticia Yopez

**Absent Board:** Fern Soto

**Attending Public:**

Dr. Doug Rutan	Jerry Cabrera	Cathy Witmer	Margarita Reyes
Sandra Magaña	Maria Sanchez	Aida Franco	Duane Sheppard
Felipe G. Rodriguez	Lourdes Rodriguez	Shelly Mezei	Jeannie Volpe
Maria P. Vasquez	Gerald Streit	George Brick	Bob Cassidy
Eldaa Galindo	Veronica Lopez		

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*Dr. Rutan recommended that the Revised Budget Report be presented after the Readers Theater.  
Mrs. Cervantes introduced Samantha Twist, Cristina Juarez, and Elsie Ortiz, who performed short skits for the Board and audience.*

### 1. Public Hearing

#### 1.1. Revised Budget 2006-2007

*Mrs. Witmer reported that the Budget for 2006-07 has been revised reducing the M& O by a total of \$21,609.00.*

*Mr. Heredia complimented Mrs. Witmer for her accountability.*

### 2. Regular Governing Board Meeting Agenda

#### Opening and Announcements

##### 2.1. Call to Order/Pledge of Allegiance

*Mr. Heredia called the regular Governing Board meeting to order at 4:12 p.m.*

*The Pledge of Allegiance was led by Mr. Moreno.*

##### 2.2. Readers Theater by Mrs. Cervantes TDS

*The Readers Theater was presented before the Pubic Hearing.*

*Mr. Heredia thanked Mrs. Cervantes and the students for their performance.*

##### 2.3. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or

for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

*Mr. Felipe Rodriguez and Guadalupe Rodriguez addressed the Board members with a concern on Early Dismissals. Their concern was why can't early dismissal be changed to Fridays instead of Wednesdays.*

*Mr. Heredia responded that it will be placed as a future agenda item for discussion.*

#### 2.4. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.
2. Executive session pursuant to A.R.S. Section A.R.S. Section 38-431.03.A5---discussion or consultation with the designated representatives of the District in order to consider its position and instruct its designated representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits to employees of the District.

*Dr. Rutan recommended that there was a need to call for Executive Session on agenda item 3.5.4 at the end of the meeting*

### 3. Reports/Discussion Items

#### 3.1. Superintendent

##### 3.1.1. Current Events

*Dr. Rutan made a recognition of the following:*  
*Teacher's Appreciation Week*  
*Nurse's Appreciation Week*

#### 3.2. Assistant Superintendent

*Dr. Reed did not present at this time*

#### 3.3. Board Members Report

##### 3.3.1. President and other Board member comments

*Mr. Heredia made the following comments*

- *He congratulated all the Mothers for Mother's Day!*
- *He commented that he attended the County Wide Board Meeting that was held on May 9th. He thanked Mr. Sheppard for helping schedule the data sweeps for the 41 schools. He also thanked Dr. Rutan, Ms. Soto and Dr. Reed for their attendance during this meeting.*
- *He would like for all the staff to know how appreciated they are and to welcome them back on August.*

*Mrs. Yopez attended the NSBA Conference in San Francisco. She was overwhelmed with the quality of the presenters.*

#### 3.4. Administrators/Directors

##### 3.4.1. Mrs. Arvizo - Asst., Principal

##### 3.4.2. Ms. Attaway - Director of Special Programs

##### 3.4.3. Mr. Brick - Principal SMS

*Mr. Brick commented that 8th grade graduation will be on June 7, 2007 at 6:00 p.m. at the Civic Center. Transportation will be provided for the students and community.*

*Mr. Yopez was concerned if there would be limited tickets to the students' family.*

*Mr. Brick commented that he is sending a note home explaining the procedures, but the students can invite as many people as they wish.*

##### 3.4.4. Mr. Cabrera - Special Projects Coordinator

##### 3.4.5. Mr. Cassidy - Director of Technology

- 3.4.6. Ms. De La Fuente - Principal ELC
- 3.4.7. Mrs. Galindo - Asst. Principal
- 3.4.8. Mrs. Irr - Grant Writer
- 3.4.9. Mrs. Lopez - Principal TDS
- 3.4.10. Ms. Mezei - Director of Federal Programs
- 3.4.11. Mrs. Porchas -Assistant to Director of Financial Services
- 3.4.12. Mrs. Santos - Coordinator Health Services
- 3.4.13. Mrs. Seh - Principal OGE
- 3.4.14. Mr. Sheppard - Director of Instructional Services
- 3.4.15. Mr. Streit - Asst. Principal
- 3.4.16. Mrs. Vasquez - Principal DSS
- 3.4.17. Mrs. Villarreal - Director of Transportation
- 3.4.18. Mrs. Volpe - Director of HR/ELL
- 3.4.19. Ms. Witmer - Director of Financial Services

### 3.5. Other discussion items/Presentations/Information

#### 3.5.1. Board member personal information (Discussion)

*Mr. Heredia recommended to contact the school Board Secretary of any changes on their personal information.*

#### 3.5.2. School District Redistricting Commission (Discussion)

*Dr. Rutan asked for direction on what will be the best interest for our district on the redistricting plan.*

*Mr. Heredia commented that this is not an easy answer. A Unified K-12 model will impact our area.*

#### 3.5.3. Gifted Program by Mrs. Vasquez, DSS Principal (Presentation)

*Mrs. Vasquez introduced the teachers that are teaching the Gifted program at Desert Sonora School. They are Mrs. Magaña, Mrs. Franco and Mrs. Sanchez. There are 28 students in this program, 16 girls and 12 boys. They are 4th and 5th graders. The powerpoint the teachers presented was based on the assignments and activities they do in the gifted program.*

*Mr. Heredia thanked them for the presentation.*

#### 3.5.4. Superintendent Evaluation (Discussion)

*Mr. Heredia called agenda item 3.5.4 to be discussed in Executive Session at the end of the regular meeting.*

#### 3.5.5. Enrollment Summary Report (Information)

*The Enrollment Summary Report is in the Board packet.*

#### 3.5.6. Policy Manual and Administrative Regulation (Discussion)

To order a hard copy or use the web site

*Dr. Rutan mentioned that if they use the web site he will provide a procedures on how to log in to the Somerton School Board Policy section. There will be a hard copy in the district office for the community and staff that would like to use it.*

*Mr. Heredia recommended to use the web site so that the information will be continually updated.*

#### 3.5.7. Governing Board Retreat (Information)

Regional Center For Board Health  
Thursday, May 31, 2007  
at 4:00 p.m.

#### 4. Approval of Consent Agenda

##### 4.1. Approval of Board Minutes

- 4.1.1. Regular session minutes April 26, 2007
- 4.1.2. Executive Session minutes April 26, 2007

##### 4.2. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.2.1. Alvarado, Susana	Instructional Assistant	ELC	27	Temporary

##### 4.3. Additional Assignments/Stipends/Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.3.1. Anaya, Gladys	Jump Start Program	ELC	\$2700.00	Temporary
4.3.2. Bus Driver	Jump Start Program	District	Hourly rate	Temporary
4.3.3. Camarillo, Adriana	Jump Start Program	OGS	\$2700.00	Temporary
4.3.4. Classified	Jump Start Program	District	Hourly rate	Temporary
4.3.5. Cervantes, Eva	Jump Start Program	TDS	\$2700.00	Temporary
4.3.6. Crossing Guards	Jump Start Program	District	Hourly rate	Temporary
4.3.7. Miranda, Elizabeth	Jump Start Program	DSS	\$2700.00	Temporary
4.3.8. Rodriguez, Lydia	Jump Start Program	SMS	\$2700.00	Temporary
4.3.9. Rodriguez, Lydia	Master Teacher/Mentor	District	49	Full-Time
4.3.10. Nurses	Jump Start Program	District	Hourly rate	Temporary
4.3.11. Staff at all schools	Jump Start Program	District	\$1500.00	Temporary
4.3.12. Transportation	Jump Start Program	District	Hourly rate	Temporary
4.3.13. Substitute & After Hrs	School Improvement	SMS	\$22.00	Temporary
4.3.14. Substitute & After Hrs	School Improvement	TDS	\$22.00	Temporary

##### 4.4. Leave Requests

	<u>Position Description</u>	<u>Location</u>	<u>Date Leaves</u>
4.4.2. Alonzo, Judith	Food Service	DSS	4/19/07-06/03/07

##### 4.5. Approval of Revised 2006-2007 Budget.

*The Revised Budget Report of 2006-2007 is included in the background packet.*

##### 4.6. Approval of the Cooperative Purchase Agreement Mohave Educational Service Cooperative, Inc.

##### 4.7. Approval of the IGA of Cartwright School District.

The Somerton School District participated with the Roosevelt vs. Bishop in the early 1990s to help support the cost of school finance litigation. There remains a balance of \$138,389.25 in this fund. The Districts who participated have two options: One, we can request a pro rata refund for the amount contributed originally by our district (approximately \$1,900.00). Second, we execute a new Intergovernmental Agreement which leaves the funds on deposit with the new fiscal agent, Cartwright Elementary School District, to help defray the costs of current and future school finance litigation. The recommendation from the Superintendent is to enter into the new IGA and leave the funds on deposit with the Cartwright Elementary School District.

##### 4.8. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

##### 4.9. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

- 4.9.1. Voucher No 1085 for the sum of \$ 1,304.30
- 4.9.2. Voucher No 1083 for the sum of \$ 152,981.48
- 4.9.3. Voucher No 1082 for the sum of \$ 593,337.18
- 4.9.4. Voucher No 1081 for the sum of \$ 86,008.22
- 4.9.5. Voucher No 1080 for the sum of \$ 546.39

- 4.10. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review.
- 4.10.1. Voucher No. 56 for the sum of \$ 54,446.92
  - 4.10.2. Voucher No. 55 for the sum of \$ 489,606.96
  - 4.10.3. Voucher No. 54 for the sum of \$ 55,115.63
  - 4.10.4. Voucher No. 53 for the sum of \$ 494,670.45

END OF CONSENT AGENDA

***MOTION:** Mrs. Camacho moved and Mrs. Yepez seconded the motion. Motion passed.*

## **5 . Action Items**

- 5.1. Approval to issue RFP for subcontractors to remodel administration building HVAC.

*Dr. Rutan corrected the wording on agenda item 5.1 to*

*Acceptance of RFP Bid to offer contract to provide administration building HVAC*

***MOTION:** Mrs. Camacho moved to offer contract to Sunset Air, Mrs. Yepez seconded the motion. Motion passed.*

- 5.2. Approval to issue Invitation for Bids (IFB) for A/C Units Replacement for OGE and SMS.

***MOTION:** Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed.*

- 5.3. NCLB Resolution

NSBA is calling on each school board to pass a resolution urging its U.S. Representative to co-sponsor H.R. 648, a bill to improve No Child Left Behind. Why pass a resolution? To show our elected leaders and the public that Boards are serious about improving NCLB. NCLB is currently being reauthorized in Congress.

***MOTION:** Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed.*

## **CALL FOR EXECUTIVE SESSION**

**Executive session** pursuant to A.R.S. Section A.R.S Section 38-431.03.A1

**Executive session** pursuant to A.R.S. Section A.R.S Section 38-431.03.A5

***MOTION:** Mr. Heredia called for an Executive Session at 5:40 p.m. Mrs. Camacho seconded the motion. Motion passed.*

***MOTION:** Mrs. Camacho moved to return from Executive Session at 5:59 p.m. Mrs. Yepez seconded the motion. Motion passed.*

***MOTION:** Mrs. Camacho moved to resume Regular Session at 5:59 p.m. Mrs. Yepez seconded the motion. Motion passed .*

## **6 . Future Agenda Items**

- 6.1. Evaluation Presentation (June)
- 6.2. 301 Plan by Dr. Reed (June)
- 6.3. New Teacher Training (Future)
- 6.4. AYP AZ-LEARNS Powerpoint Presentation by Mr. Sheppard (June)
- 6.5. Preschool Report (Future)
- 6.6. School Boundary Committee (June)

## 7. Adjournment

***MOTION:*** Mrs. Camacho moved to adjourn the meeting at 6:00 p.m. Mrs. Yopez seconded the motion.  
*Motion passed.*

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*Signature of Board President/Clerk*

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*Date*