

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Monday, April 23, 2007

by: \_\_\_\_\_

Margarita Reyes

Executive Secretary to the Superintendent

Revised  
4/26/07



### **Somerton Elementary School District #11 Governing Board Agenda For Special Session Executive Session and Regular Governing Board Meeting**

**Date:** April 26, 2007  
**Special Governing Board Meeting**  
**Time:** 7:00 p.m.

**Place:** Somerton School District #11 • Superintendent Office 215 N. Carlisle Avenue  
Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

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## **1. Regular Governing Board Meeting Agenda**

### **Opening and Announcements**

#### **1.1. Call to Order/Pledge of Allegiance**

#### **1.2. Comments from the Audience**

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

#### **1.3. Call for Executive Session**

1. Executive session pursuant to A.R.S. Section A.R.S Section 38-431.03.A5---discussion or consultation with the designated representatives of the District in order to consider its position and instruct its designated representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits to employees of the District.

## **2. Reports/Discussion Items**

### **2.1. Other discussion items/Presentations/Information**

#### **2.1.1. Governing Board Retreat (Information)**

Main Street Café  
May 31, 2007  
At 4:00 p.m.

2.1.2. County-Wide School Board Meeting for the Yuma Plan (Information)  
 Wednesday, May 9, 2007  
 at 6:00 p.m.

### 3. Approval of Consent Agenda

#### 3.1. Approval of Board Minutes

- 3.1.1. Special Session/Regular Session minutes April 10, 2007
- 3.1.2. Executive Session minutes April 10, 2007

#### 3.2. Approval of Second Reading of Policy Advisories:

- 3.2.1. No. 284....GBJ-Personnel Records and Files  
                   GBJ-E - Personnel Records and Files
- 3.2.2. No. 285....IKG-RB-Graduation Requirements  
                   IKF-EB-Graduation Requirements
- 3.2.4. No. 286....JC-School Attendance Areas
- 3.2.5. No. 287....JFBA-Unsafe School Choice  
                   JFBA-E\_Unsafe School Choice
- 3.2.6. No. 288....JR. Student Records

#### 3.3. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.1. Brown, Dana	Speech Assistant	OG/DSS	19	Full-Time
3.3.2. Puerta, Alondra	Instructional Assistant	SMS	23	Full-Time
3.3.3. Steinfelt, Jane	Substitute	District	–	Part-Time

#### 3.4. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
3.4.1. Anaya, Gladys	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.2. Bohon, Laura	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.3. Brown, Dana	CPR	OG/DSS	Hourly Rate	Temporary
3.4.4. Cordova, Claudia	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.5. Danser, Arlene	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.6. Dueñas, Gabriela	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.7. Luera, Francisca	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.8. Maxwell, Irasema	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.9. Pizano, Lidia	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.10. Salas, Martha	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.11. TBA	CPR	District	Hourly Rate	Temporary
3.4.12. TBA	CPR	District	Hourly Rate	Temporary
3.4.13. TBA	CPR	District	Hourly Rate	Temporary
3.4.14. Vasquez, Martha	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.15. Volpe, Tom	Curriculum Mapping	ELC	\$ 99.00	Temporary
3.4.16. Wong, Jessenia	CPR	SMS	Hourly Rate	Temporary

#### 3.5. Leave Requests

	<u>Position Description</u>	<u>Location</u>	<u>Date Leaves</u>
3.5.1. Godinez, Juan	Groundskeeper	SMS	04/10/07-05/10/07
3.5.2. Guerra, Keila	Instructional Assistant	DSS	04/12/07-05/11/07

#### 3.6. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.6.1. Martinez, Gilbert	Instructional Assistant	SMS	04/09/07	Resigned
3.6.2. Zamora, Berenice	Teacher	DSS	06/08/07	Resigned

END OF CONSENT AGENDA

#### **4. Action Items**

- 4.1. We need your approval to add one working day to the approved 2007-08 school calendar. The approved calendar was short one day because of the confusion of Good Friday not being during the Spring Break as it was on the 2006-07 school calendar. We are proposing two options for your consideration and approval:

- 4.1.1. Option I Adding one day for returning staff on August 15, 2007.
- 4.1.2. Option II Change Good Friday, March 21, 2008 to a staff work day and non-student day.

- 4.2. Discussion and Possible Action on Staff Contract Language.

- 4.3. Discussion and Possible Action on Salary Range changes for Classified Staff.

- 4.4. Discussion and Possible Action on Staff Salary Increases.

- 4.5. Approval of Corrected Annual Financial Report for 2005-2006.

It was necessary to journal an expenditure from Soft Capital to the Unrestricted Capital Fund. \$71,000.00 for Construction Services was coded to 625, in error, which is a restricted fund and can only be used for classroom instruction.

This was not discovered until after the Annual Financial Report was filed and it is necessary to correct the coding error to assure that the district is in compliance with the law. I have requested from the Department of Education pursuant to ARS 15-915 to open the file for a submission of correction.

- 4.6. Approval to issue contract to remodel Administration Building HVAC.

- 4.7. Approval to issue Invitation for Bids from 7/1/07 thru 6/30/08 with Optional Annual Renewals up to 6/30/2012.

The purpose for the invitation for Bids (IFB) is to have a local vendor if possible available at anytime and during the weekend in case of an emergency.

The Invitation for Bids are for the following classifications:

- Plumbing Services
- Electrical Services
- Metal Fabrication Services
- HVAC Services

- 4.8. Governing Board Meeting for the month of May 10, 2007, the time needs to be changed from 6:00 p.m. to 4:00 p.m.

- 4.9. Approval of Custodians and Grounds Supervisor combined Position.

#### **5. Future Agenda Items**

- 5.1. Evaluation Presentation (June)
- 5.2. Gifted Program Presentation by Mrs. Vasquez (May)
- 5.3. New Teacher Training (Future)
- 5.4. AYP AZ-LEARNS Powerpoint Presentation by Mr. Sheppard (June)
- 5.5. Preschool Report (May)
- 5.6. School Boundary Committee (June)

#### **6. Adjournment**